

Ste. Genevieve County Commission Minutes

THURSDAY, OCTOBER 26, 2023

8TH Day of the October Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioner Mark Marberry and Deputy County Clerk, Michele Gatzemeyer. Associate Commissioner Karen Stuppy absent from today's meeting due to medical leave.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON MONDAY, OCTOBER 23, 2023 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER RUZICKA SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER RUZICKA YEA. ALL IN FAVOR. MOTION PASSED.

Maintenance Staff for Courthouse appeared before the Commission to present several 'Repair' Issues that need to be addressed within the 'Courthouse' Building. Repairs are minor; Commission approved 'Repairs' accordingly.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

- *Truck #12 (International) not working properly. Said vehicle @ C&B Diesel for necessary repairs.

- *Guard Rail needed for Ditch/Misplay Road(s) submitted to the following companies: Collins & Hermann out of Sedalia, MO/D&S Fencing Co., Inc. out of Festus, MO/and Diamond Fence LLC; Additional details to follow.

Community Center Roof Update: Additional review of meeting that occurred between Contractors, Community Center Director, and 'Roof Consultant'. Additional details provided:

- *Suggestion was made to complete "Mock Repairs" by insulating parapet walls-In 'Air Gap', there should have been a vapor barrier allowing condensation to 'seep' through masonry walls-suggested 'fix' should only have to occur in 'wet area', which is a unique situation. Said 'repairs' to be completed for 'more clear picture' of issues and to better evaluate the situation.

- *Issues definitely more prevalent during 'winter months'.

- *Commissioner Ruzicka noted that 'estimate of cost' must be presented.

- *Contractors noted that there are 'issues' with 'original construction' of 'Building'.

- *Commissioner Marberry to contact GWS Contractors regarding 'Roof Drain Replacement Project'.

- *Preliminary Analysis of the 'Evaluation' that was completed by Mr. Aaron Rosen (Consultant); (Copy of said 'Analysis' located in 'ARPA Folder' for Community Center Roof Project.)

Sheriff Stolzer presented update for today's meeting; Following were the items reported:

- *Sheriff's Department attending 'Career Day' @ Ste. Genevieve RII School District today.
- *'Red Ribbon Week' – Huge Success.

Final Inspection completed surrounding the work completed by Trapper Joe's Nuisance Wildlife Control as it pertains to the Courthouse and surrounding complex. Upon review of final details; Commissioner Marberry made a 'Motion' to approve the final invoice payment to 'Trapper Joe' through appropriated ARPA Funds (as previously approved and noted in Commission Minutes) for the amount of \$17,022.99. Commissioner Ruzicka seconded the 'Motion'. Commissioner Marberry yea. Commissioner Ruzicka yea. All in favor. Motion passed. (Copy of 'Final Invoice Detail' & 'Pay Request' located in corresponding ARPA Folder project.)

Local constituent appeared before the Commission surrounding 'sewage issue' on his property. Said issue would be handled by the Ste. Genevieve County Health Department; the 'Commission' will reach out to said Department in an effort for them to address said concern.

Commissioner Ruzicka provided report from the SEMO RPC Meeting that he attended on Tuesday, 10/24/2023. Following were the details provided:

- *Solid Waste – Topic of Discussion.
- *Announcement to be forthcoming surrounding RTP (Recreational Trails Program) Grant.
- *CDBG Grant – additional detail to be provided in April '2024.
- *Broadband Grants still available: 'Process' for Broadband to be changed w/more oversight to be completed.
- *TAC 'portion' of meeting completed. Primary topic of conversation surrounded Hwy. 32 & I-55.
- *Official Announcement regarding TAP Grant to be provided in November.

In-Depth report to be provided from Commissioner Marberry on Monday, 10/30/2023 from Southeast MO Commissioner's Meeting that was attended on Wednesday, 10/25/2023.

Inquiry made from member of Ozora CID Board asking for update regarding Ozora Travel Plaza. At the current time, there is no additional detail to report surrounding the same. As additional information becomes available; said detail to be provided.

Commissioner Marberry provided update from 'New Bourbon Regional Port Authority' Meeting that she attended this week. Following were the items reported:

- *'Port Board' has obtained services of 'Auditor' as needed.
- *Ste. Genevieve Modoc Ferry – Currently has a 3-Year Contract to operate 'Ferry'.
- *Dredging – Work Completed.
- *Currently, there are 'no operations' running out of the 'Port'.

Mr. Brad Ledbetter, Regional Director for Missouri Department of Natural Resources – Southeast Regional Office – has reached out to the Ste. Genevieve County Commission and will be meeting at a future date in an effort to review/analyze an on-going problem related to localized flooding

and stream bank erosion within 'County' of Ste. Genevieve. Said 'issue' has been on-going for substantial amount of time. Additional details to be provided as they become available.

Sue Wolk, County Clerk, appeared before the Commission to present 'Collector's Monthly Reporting Detail' and to obtain Commission signatures as month(s) of August as well as September. It is required by 'Auditor' that the County Clerk's Office (upon receipt of 'Add-On's & 'Abatements' from the Assessor) **BALANCE** w/Collector's Office. Following is an assessment of amounts that balances did NOT match for above noted months.

*August Reporting – Balance did not match by amount of \$15.49.

*September Reporting – Balance did not match by amount of \$30,079.79.

Commissioner Ruzicka initialed/signed off on reporting detail. (Copies of Reports for said months of August & September located in County Clerk's Records/Ste. Genevieve County Clerk's Office.)

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Closed Session' Meeting @ 9:50 A.M. – pursuant to RSMo 610.021 – as it relates to 'Contracts' as well as RSMo 610.021(3) – as it relates to 'Personnel'. (Reason(s) were corrected due to mistake on the original Agenda that was posted.) Commissioner Ruzicka seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' from 'Closed Session' Meeting @ 10:16 A.M. – pursuant to RSMo 610.021 – as it relates to 'Contracts' as well as RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ruzicka seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye.

'911' Meeting conducted to review what measures need to be taken to 'transfer' all '911' responsibilities to the 'Ste. Genevieve County 911 Tax Emergency Services Board'. Following were the members present at said meeting in addition to the Commission:

*Paul Rost – Legal Counsel for '911 Tax Emergency Services Board

*Ivan Schraeder – Legal Counsel for Ste. Genevieve County

*Felix Meyer – Secretary for '911' Tax Emergency Services Board

*Jason Schott – President – '911' Tax Emergency Services Board

*Alan Wells – Director for Ste. Genevieve/St. Francois County Joint Communications Center

*Sara Hoog – Treasurer for Ste. Genevieve County

Following were the items of importance that were reviewed at said meeting:

*Mrs. Hoog questioned 'where' funds received from "Prepaid" Cards needed to be distributed. Said 'funds' to be allocated to '911 Board'. Mr. Wells noted in this portion of 'Meeting' that "Anything '911' related in the form of revenues/expenses should be directed to the Ste. Genevieve County 911 Tax Emergency Services Board.

*Missouri Department of Revenue to be notified that 'redirection' should be made as it relates to these \$\$\$ from 'County' to the '911 Board for Ste. Genevieve County'.

*Letters have been mailed in effort to 'STOP' the landline fees that are being received by the 'County'. Continued monitoring of this situation to continue.

*Mr. Rost identified that current agreement for infrastructure improvements for '911' through RFCC will have to be transferred to '911' Board – Ste. Genevieve.

*Detailed explanation of RFCC Project provided by Mr. Wells. Explanation noted that the portion of 'Consultant Cost' for project was paid for by St. Francois County. In 'scope' of project, Ste. Genevieve County scheduled to receive new 'Towers', new 'Transmission Equipment (Digital), etc. These services are 'Backbone' of radio communications and will allow for improved police, fire, and EMS. The upgrades will still allow said services to operate in their same environment until said time that they choose to 'switch' to a 'Digital Environment'.

*Updated 'infrastructure' to improve 'Handheld' Communications within 'interior' of buildings such as schools, etc.

*Itemized list of Towers, Equipment, etc. will be provided to the 'County' as the 'County' will still currently be responsible for those items of equipment as mentioned above until said time the '911 – Ste. Genevieve Board' is financially prepared to absorb the same.

*Mr. Schraeder identified that an 'Agreement' will have to be drawn to show 'Ownership' by the 'County' for 'Scheduled Items' that 'County' to be responsible for.

*Towers that were noted to 'currently' be servicing the 'County of Ste. Genevieve were named as follows:

- *Ste. Genevieve '911' Building

- *St. Mary – will be the only 'Leased Tower'; Agreement established this way for more viable agreement, which is considered to be more beneficial.

- *Lime Kiln Tower

- *Tower to be located @ Wolf Creek F.D.

- *Tower to be located in Lawrenceton

- *Tower currently also located @ Bloomsdale Water Tower

- *Locations and final decisions have not yet been 'set in stone' as it relates to 'Towers'; additional detail will continue to be provided.

*Mr. Wells advised that St. Francois County provides 'Maintenance and Services' only as it relates to '911'. He also noted that there will be no 'increase' in services to '911' this year; however, there are scheduled upgrades to allow for 'future growth'.

*Mr. Wells advised all present that it is their intent (St. Francois County 911) to apply for a 'Grant' to assist with cost of said upgrades. (Mr. Wells going to request Memorandum of Understanding to be able to submit for grant.)

*Mr. Wells reiterated that, currently, we are waiting on RFCC to gather their 'historical data' prior to placing RFP's for 'Bid'. The 'Goal' is to have necessary detail back by 'End of Year' so 'Bids' can be obtained.

A 'Motion' was made by Commissioner Marberry to 'Enter' into 'Emergency Closed Session' Meeting @ 11:43 A.M. – pursuant to RSMo 610.021(1) as it relates to 'Litigation'. Commissioner Ruzicka seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' the 'Emergency Closed Session' Meeting @ 12:52 P.M. – pursuant to RSMo 610.021(1) as it pertains to 'Litigation'. Commissioner Ruzicka seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye.

Accounts Payable for Date 10/26/2023 in the amount of \$57,018.35 were reviewed and approved for payment by the Commission.

The Commission convened to meet at 'Recycling Center' at which location they reconvened. There were issues with a 'wall' that needed to be addressed. Additional information to be provided as it becomes available.

ADJOURN

A Motion was made by Commissioner Marberry to adjourn @ 1:30 P.M. Commissioner Ruzicka seconded the Motion.

Ordered that the Commission adjourn until 11/2/2023.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER