



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, OCTOBER 17, 2023**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Cancel public hearing for Rezoning Request from DGOGPerryvillemo 05312023 d/b/a Dollar General Store and Samuel and Lela Scauzzo. (copy)
It should be noted that although this rezoning request has been officially withdrawn, we expect a special use permit application to follow in its place. According to City ordinances, a use such as the Dollar Store would be allowable in a R-5 District with a special use permit.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of October 3, 2023. (copy)
5. Approve Financial Report for September 2023. (copy)
6. Approve recommendation from CBIZ Compensation Consulting regarding 2024-25 salaries. (copy)
This annual update is presented each year as we begin the budgeting process. This year’s recommendation returns closer to historic norms at 3.6%.
7. Approve Pay Application 4 from Kiefner Bros., Inc., for the Perry Park Center Interior Improvements (Weight Room) - \$1,828.75. (copy)
The total price came in a bit lower than expected as a couple of items came in under budget and the entire contingency was not needed.

8. Approve Pay Application 5 (Final) from Kiefner Bros., Inc., for the Perry Park Center Interior Improvements (Weight Room) - \$3,074.45. (copy)
See Item 7 above.
9. Approve Pay Application 37 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$40,386.79. (copy)
After this payment is made, all that will remain is the final 1% of the retainage.
10. Approve Invoice 20234825 from Utility Safety & Design, Inc., to rebuild the Burger King Regulator Station - \$51,443.62. (copy)
For several years, the City has budgeted to rebuild two natural gas regulator stations each year. That work has been completed by our contract engineer's firm and is now ready for payment.
11. Approve Invoice 20234820 from Utility Safety & Design, Inc., to rebuild the Big Springs Regulator Station - \$51,443.62. (copy)
See Item 10 above.
12. Approve Invoice 3219 to Jerry Hotop Painting, LLC, for Perry Park Center Exterior Painting Project - \$10,000.00. (copy)
This project is refreshing the paint on the exterior soffits of the PPC to match what was recently done when the roof was partially replaced. This leads the way to the budgeted replacement of the building sign, for which we are currently working on developing specifications for bid.
13. Approve Final Invoice to General Acrylics for Pickleball Courts Project - \$25,740.00. (copy)
Work has been completed and accepted by staff. All four courts (3 in City Park and 1 in Feltz Street Park) are ready for play.
14. Approve payment to the Rotary Club for the 2023 Fireworks Display and approve their request to turn all future events over to the city and county - \$4,110.00. (copy)
As was discussed previously, the Rotarians have elected to pursue more socially minded projects that better align with the stated mission of the Rotary. Going forward, this will likely be a jointly funded project (with the Perry County Commission and the Tourism Commission) but ultimately organized by the City's park staff.
15. Approve quotes received for winter salt and award to Morton Salt Company - \$92.98 per ton. (copy)
It is time to again bid out our salt needs for upcoming winter weather. Staff was able to secure a rate lower than last year's rate of \$94.78. Additionally, our new salt storage facility has been completed and is ready to accept this, and future, year's salt inventory.
16. Approve renewal of the Airport Snow Removal Agreement with Welker Brothers Landscaping, LLC for an additional one-year period as outlined in Article IV of the agreement. (copy)
Staff worked hard to secure quotations last year after no original bids were received and recommended entering into a contract with Welker Brothers, the same company that currently mows our mini-parks. At this time, we propose renewing the contract for a 2nd year as was originally intended.

17. Approve recommendation from Parks & Recreation Director Cadwell to award the Parks Department Lawn Mower bid to Davis Farm Supply - \$16,596.00. (copy)
This is a budgeted item and will replace a high-hour lawnmower.
18. Approve recommendation from Police Department to place speed limit signs on Walters Lane. (copy)
This study was completed by the Police Department and will locate speed limit signs at various locations along Walters Lane.
19. Approve request from Perry County “Shop-with-a-Cop” Program to hold their annual Stuff a Stocking drive on October 21, 2023, at the West St. Joseph and Perryville Boulevard intersection. (copy)
The Perry County “Shop-with-a-Cop” Program has requested permission to hold a Shop-with-a-Cop annual fundraiser at the intersection of Perryville Boulevard and St. Joseph Street.
20. Approve request from Heroes for Kids to waive Perry Park Center fees for their July 20-21, 2024, Comic Con Charitable Event. (copy)
This annual event is growing in stature every year. This is reflected in their request to extend the event from a single day to both Saturday and Sunday. They would again like to see the park center donated so they can host their event here in Perryville with all proceeds going to charity.
21. Approve revised By-Laws of the Perryville Fire Department. (copy)
City Attorney Pistorio reviewed the bylaws of the fire department and recommended several tweaks to better align the bylaws with Missouri State statues. Those changes have been reviewed by the Fire Chief and are highlighted here for the Board’s quick review. Upon Board approval, changes will be distributed to fire department staff.
22. Authorize staff to advertise for Downtown Perryville Improvement Assistance Program grants. (copy)
This year’s first grant cycle resulted in limited interest as several potential projects were not quite ready. In consideration of this, staff requests a 2nd cycle for this year using funds currently budgeted for this activity. This program has proven itself successful and continues to help revitalize our downtown.
23. Set public hearing date for special use permit request from DGOGPerryville 05312023 to construct a 10,640 square foot Dollar General Store at property located on the southeast side of Highway 61 and Sutterer Place – November 7, 2023. (copy)
See Item 3 above. This public hearing on a rezoning request was withdrawn, no doubt in part to some local opposition. Instead, the request will return as a special use permit and will again be reviewed by Planning and Zoning with a recommendation to soon follow.
24. Set public hearing date for a request from Mark Hager to rezone property located at 1208 West North Street from R-2 (Single Family Residential District) to R-4 (Two-Family Residential District) – November 7, 2023. (copy)
This change would allow the Hager’s to construct duplexes on property that is presently limited to single-family dwellings only.

END OF CONSENT AGENDA

25. Review and approval of 5-Year Capital Improvement Plan for FY 2024-25 to 2028-29. (copy)
This final Capital Improvement Plan (CIP) has been prepared by staff and is presented to the Board as a continued path forward for the City of Perryville. The approved CIP will lead staff directly into next year's budget preparation. Once approved, staff will begin engineering projects slated for next year's budget (e.g. street design). As proposed, staff has suggested the City obtain financing for a couple of larger, unusual projects (e.g. runway reconstruction). NOTE: This is the tool by which staff communicates our observations, needs, and recommended projects for the foreseeable future. The document is reviewed and adjusted annually and all projects will require additional review and approval during the Board of Aldermen's budget process.
26. Discussion regarding request from Carisa Stark to allow the parklet at J Street Eats! to remain year-round. (copy)
J Street Eats! would like to request the ability to leave the small parklet outside their building for dining year-round. Staff believes this activity enhances the visitor experiences in downtown Perryville and wishes we had more outside dining options throughout the community. If approved, staff would suggest doing this on an annual basis so we can occasionally reconsider its impact downtown and ensure it remains functional and in good repair.
27. Discussion regarding and amendment to Section 16.28.020 of the Code of Ordinances relative to group developments - first reading. (copy enclosed - may be read by title only)
The Board asked staff to draft a potential ordinance that would allow for higher density residential development but only if certain criteria are met. It is presented here for the Board's consideration.
28. Resolution 2023-14 – Entering into an agreement with Millstone Weber, LLC., relative to Rehabilitation of Runway 2-20 Project at the Perryville Regional Airport. (copy)
The FAA has completed their review of bids to complete the runway project. The project has been scheduled for August of 2024 and will require a complete shutdown of the runway for 30 days. This project has been a decade or more in the making and we are very excited to have reached this point.
29. Resolution 2023-15 – Entering into a Memorandum of Understanding with Missouri's National Veterans Memorial relative to encroachment on city easements. (copy)
The MNVM has been working on plans for a new monument. The location thought to be best suited for this monument will encroach into utility easements held by the city and, as such, require an MOU indicating MNVM understands their responsibilities and obligations in doing so. At this point, there is no intention of extending existing lines beyond their point of termination as MNVM doesn't see a future where those extensions will be necessary.
30. Resolution 2023-16 – Entering into an enrollment agreement with Delta Dental of Missouri relative to employee group dental health plan. (copy)
This is part of our insurance process as Delta Dental is an optional insurance service offered to employees at their own expense.
31. Resolution 2023-17 – Entering into an agreement with Advantica Insurance Company relative to employee group vision health plan. (copy)
See Item 30 above.

32. Bill No. 6476 for Ordinance No. 6692 – Amending Title 2 of the Code of Ordinances by adding Chapter 2.69 relative to Administrative Search Warrants - first reading. (copy enclosed - may be read by title only)
City ordinances currently lack a process for securing an administrative search warrant. City Attorney Pistorio has researched other cities and proposes this ordinance to remedy this matter. The City currently has provisions in place for search warrants in Section 8.20.045, BUT only for cases where there is an endangerment of safety, health, and welfare. This ordinance will cover all violations, not just nuisance violations that endanger safety, health, and welfare. It will also allow us a process to remove items that are in violation of ordinances.
33. Bill No. 6477 for Ordinance – Amending Section 9.04.110 of the Code of Ordinances relative to possession of marijuana or drug paraphernalia - first reading. (copy enclosed - may be read by title only)
This will update the City’s ordinances to reflect constitutional changes that legalized marijuana by removing marijuana references from “drug paraphernalia.”
34. Bill No. 6478 for Ordinance – Adding Section 9.04.115 to the Code of Ordinances relative to marijuana - first reading. (copy enclosed - may be read by title only)
Similar to above, this will update the City’s ordinances to reflect constitutional changes that legalized marijuana by addressing things such as “minor in possession” and “public consumption.”
35. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
36. Report by City Administrator:
 - TEAP Awards Announcement
 - Ribbon Cutting Ceremony for Beta Technologies at Airport – October 31 at 10am
 - Comprehensive Plan Schedule (copy)
 - CEO Youth Program (copy)
 - Mo Hwy Commission Mtg in Perryville – Nov 1
 - Disabled Parking Spot Designation (copy)
 - SEMO RPC Services re Miget Park LWCF Grant (copy)
37. Report by City Engineer.
38. Report by City Attorney.
39. Report by Chief of Police.
40. Board concerns and comments and any other non-action items.
41. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; contractual matters in accordance with Section 610.021(9) RSMo.
42. Adjourn.

Additional Attachments:

- Perry County Heritage Tourism Report (copy)
- Parks & Rec Report (copy)