

EXHIBIT "A"



MISSOURI DEPARTMENT OF NATURAL RESOURCES
 DIVISION OF STATE PARKS
HISTORIC PRESERVATION FUND GRANT PROGRAM CFDA 15-904
PLANNING AND OUTREACH GRANT APPLICATION (PAGE 1 OF 5)

FOR OFFICE USE ONLY	
PROJECT ID NUMBER	DATE RECEIVED
CERTIFIED LOCAL GOVERNMENT IN GOOD STANDING? <input type="checkbox"/> YES <input type="checkbox"/> NO	

QUESTIONS 1-4: GENERAL INFORMATION

1. NAME OF APPLICANT REQUESTING GRANT FUNDS City of Ste. Genevieve		RECEIVING OFFICIAL Happy Welch			
ADDRESS 165 S 4th Street		CITY Ste. Genevieve	STATE MO	ZIP 63670	COUNTY Ste. Genevieve
TELEPHONE NUMBER WITH AREA CODE (573) 883-5400	FAX NUMBER WITH AREA CODE (573) 883-8105	EMAIL hwelch@stegenevieve.gov			
UNIQUE ENTITY IDENTIFIER (UEI) NUMBER WQ2WJHFX4J49					
2. APPLICATION PREPARER David Bova					
IF SAME AS THE APPLICANT, CHECK HERE AND SKIP TO QUESTION #3 <input type="checkbox"/>					
APPLICATION PREPARER ADDRESS 165 S 4th Street		CITY Ste. Genevieve	STATE MO	ZIP 63670	
TELEPHONE NUMBER WITH AREA CODE (573) 883-5400	FAX NUMBER WITH AREA CODE (573) 883-8105	EMAIL dbova@stegenevieve.gov			
3. CONTACT PERSON FOR APPLICANT David Bova					
CONTACT PERSON ADDRESS 165 S 4th Street		CITY Ste. Genevieve	STATE MO	ZIP 63670	
TELEPHONE NUMBER WITH AREA CODE (573) 883-5400	FAX NUMBER WITH AREA CODE (573) 883-8105	EMAIL dbova@stegenevieve.gov			
4. STATE SENATOR (ADD ADDITIONAL SHEETS IF REQUIRED): Elaine Gannon					
			DISTRICT 3		
STATE REPRESENTATIVE (ADD ADDITIONAL SHEETS IF REQUIRED): Rick Francis					
			DISTRICT 145		
U.S. REPRESENTATIVE (ADD ADDITIONAL SHEETS IF REQUIRED): Jason Smith					
			DISTRICT 8		

QUESTIONS 5-6: APPLICANT'S BACKGROUND [UP TO 15 POINTS]

5. HAS THE APPLICANT ADMINISTERED A MISSOURI HERITAGE PROPERTIES PROGRAM (MHPP) OR HISTORIC PRESERVATION FUND (HPF) GRANT IN THE PAST? YES NO

IF YES, DID ANY OF THE GRANT PROJECTS REQUIRE AN EXTENSION TO BE COMPLETED? YES NO

WERE MAJOR REVISIONS TO THE SCOPE OF WORK REQUESTED AFTER RECEIVING GRANT FUNDS? YES NO

HAS THE APPLICANT HAD TO WITHDRAW A PREVIOUS MHPP OR HPF GRANT PROJECT AND DE-OBLIGATE FUNDING? YES NO

DOES THE APPLICANT HAVE ANY ACTIVE MHPP OR HPF GRANTS STILL PENDING? (IF YES, HOW MANY AND WHAT YEAR WERE THE PROJECTS AWARDED? IF THE PROJECT IS ACTIVE, HOW CLOSE IS IT TO COMPLETION?) YES NO

The City of Ste. Genevieve has one current HPF grant, awarded in November 2022. The project is currently active and is scheduled for completion in November, 2023.

6. PLEASE DESCRIBE ANY EXPERIENCE THE APPLICANT HAS IN ADMINISTERING A PLANNING OR TRAINING GRANT SIMILAR TO THIS ONE

The City of Ste. Genevieve has administered and executed these projects with historic preservation grant funds over the past 10 years:

- A. Currently administering a project to host an Exterior Painting workshop on the weekend of Sep. 30th / Oct. 1st.
- B. In 2021, the city held a Window Repair & Restoration and Wood Siding & Trim Repair workshop in conjunction with a day of seminars covering historic preservation topics.
- C. In 2015, the Sainte Genevieve GIS project added a historic preservation layer to our local city GIS system.
- D. In 2013, the city held a Window Repair & Restoration workshop.



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QUESTION 7-10: PROJECT SUMMARY AND DESCRIPTION [UP TO 40 POINTS]

7. PROJECT TYPE (CHECK ONE):

PLANNING
 OUTREACH

OTHER _____

8. PROJECT TITLE

SG Walking Tour App

3. DESCRIPTION/SCOPE OF WORK FOR THE PROJECT. PLEASE PROVIDE A DETAILED DESCRIPTION OF THE PROPOSED PROJECT IF THE PROPOSED PROJECT IS EDUCATION OR OUTREACH. PLEASE DESCRIBE THE PURPOSE OF THE TRAINING, HOW MANY PEOPLE ARE ESTIMATED TO ATTEND, AND HOW IT WILL HELP THE APPLICANT AND/OR OTHERS INTERESTED IN HISTORIC PRESERVATION. IF IT IS PLANNING, PLEASE INDICATE WHAT TYPE OF PLANNING DOCUMENT WILL RESULT FROM THE PROJECT (E.G. PRESERVATION PLAN, DESIGN GUIDELINES, ETC.). IF THIS IS AN UPDATE OR NEW DOCUMENT, INDICATE HOW IT WILL IMPACT THE COMMUNITY. PLEASE SPECIFY WHO WILL MEET THE SECRETARY OF THE INTERIORS QUALIFICATIONS AS DESCRIBED IN 36 CFR PART 51.

NOTE: RESPONSE SECTION ON THIS QUESTION SHOULD FILL A WHOLE PAGE

Throughout the past 5 - 10 years, the City of Ste. Genevieve Heritage Commission, the City of Ste. Genevieve, and other local organizations including the Foundation for Restoration of Ste. Genevieve, have received requests from visitors to the historic district to institute some type of walking tour. Though there has been effort to produce paper document walking tours and some of the historic tour homes have provided docents in the past, there has never been an organized effort to institute an all-encompassing walking tour to allow not only actual visitors but also virtual visitors to completely tour the Ste. Genevieve Historic District and beyond. The city is applying for grant funds to purchase a self-guided audio tour mobile app that could help not only share the architecture, history, and significance of Ste. Genevieve, but also the stories of our citizens and visitors to early Ste. Genevieve including Francois Valle, John James Audubon, Henry Dodge, Senator Lewis Linn and many more.

The proposed mobile app walking tour could integrate historic photos into a location-based self-guided audio walking tour; these could include not only photos of some of the more prominent historic structures in Ste. Genevieve, but also of prominent citizens, key architectural features that are difficult to access, street scenes from years past, key figures representing stories of minority communities, artwork from the historic Ste. Genevieve art colony, and much more. The walking tour mobile app information would be focused on the history of and historic preservation of the City of Ste. Genevieve.

The City anticipates hiring a SaaS company with a place-based, mobile walking tour service the will utilize the Secretary of Interior's Professional Qualification guidelines to develop and write the walking tour content and also partner with multiple local organizations to develop, create and record the content for the mobile walking tour app. Those organizations could include the Foundation for Restoration of Ste. Genevieve, Ste. Genevieve R-II School District, Valle Catholic Schools, the National Park Service, the Missouri Department of Natural Resources, and others. These organizations would be able to assist with providing some content for each site included in the walking tour, offer oral stories about some of our historical sites and events, and assist with the recorded messages linked to each site on the app. Some of the probable content has been curated over many generations and the city would encourage the contracted service to work with local tour homes, historic sites, and our tourism director to organize and arrange meetings with these potential partners to share accurate and valid information. The content and stories shared could also focus on some of the events and historical time periods that are not necessarily reflected in our built environment, including in pre-historic times (linked to our local museum which features the newly discovered Parrosaurus Missouriensis), Native American settlements (linked to local burial mounds and other Native American artifacts), the Ste. Genevieve Race Riots of 1930, the Ste. Genevieve Art Colony, Ste. Genevieve's place in the story of mining in Missouri, the history of historic preservation in our city, and many others.

The city expects that the walking tour mobile app will be made available to everyone via the city's main web page and the city tourism website. The walking tour mobile app would also be shared out via social media outlets and added to our print marketing efforts via QR code or other quick click means.

This walking tour mobile app will allow visitors to completely tour Ste. Genevieve no matter the season, time of day, or weather. It will allow virtual travelers to get a taste of Ste. Genevieve before hopefully planning a trip to Ste. Genevieve. It will allow our historic homes and sites to be viewed no matter their tour hours or availability and encourage visitors to see more by actually taking the on-site tour and experiencing the homes and sites in person on site.

The city anticipates that the walking tour mobile app will not only increase interest in the Ste. Genevieve Historic District but also improve investment in our historic preservation efforts and our history by sharing the stories that link us all to our past and more widely sharing the benefits of historic preservation to all.

For reference as to the type of project we are requesting grant dollars for, below are some links to similar projects (these are also examples of the outreach project requested in the supporting documentation checklist).

- <https://aahtkc.org/>
- <https://travelstoriys.com/tours/next-stop-moberly>
- <https://travelstoriys.com/tours/explore-kirksville>



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10 WILL A PUBLISHED DOCUMENT RESULT FROM THIS PROJECT? IF YES, PLEASE INDICATE HOW MANY COPIES WILL BE PRINTED AND IF IT WILL BE MADE AVAILABLE ELECTRONICALLY AND WHERE
 YES NO

QUESTION 11-14: PROJECT PLANNING AND IMPLEMENTATION [UP TO 10 POINTS]

11 HOW DOES THIS PROJECT MEET A NEED IDENTIFIED IN THE STATEWIDE COMPREHENSIVE HISTORIC PRESERVATION PLAN AND/OR A LOCAL OR REGIONAL MASTER PLAN?
 IF THIS IS A LOCAL OR REGIONAL PLAN, PLEASE PROVIDE A COPY OR LINK TO THE PLAN AND CITE THE RELEVANT SECTION!
 See Attachment A for response to this question.

12 DID THE APPLICANT SOLICIT PUBLIC OPINION CONCERNING THIS PROJECT WITHIN THE PAST 12 MONTHS?

YES (IF YES, DESCRIBE HOW AND PROVIDE THE DOCUMENTATION OUTLINED IN THE SUPPORTING DOCUMENTATION CHECKLIST.)
 Walking tours were discussed during the Heritage Commission meeting in July, 2024 (minutes included). Public input was also sought with our local Tourism Commission and from the Foundation for Restoration of Ste. Genevieve.

NO (IF NO, INDICATE IF THE PUBLIC WILL BE GIVEN AN OPPORTUNITY TO COMMENT AND HOW)

13 IS THIS PART OF A LARGER PROJECT OR ONGOING EDUCATION, OUTREACH PROGRAM (E.G. LECTURE SERIES OR ANNUAL CONFERENCE)?
 IF SO, PLEASE EXPLAIN ANY SPECIAL FUNDING SOURCES (E.G. REGISTRATION FEES OR OTHER GRANTS) AND ANY STATE OR LOCAL SUPPORT GROUPS INVOLVED IN ITS PRODUCTION.
 No, this is not part of a larger product or ongoing education program.

14 ARE THERE CURRENTLY ANY THREATS OR CHALLENGES THAT THIS PROJECT WILL ADDRESS (E.G. TRAINING TO ASSIST COMMISSIONERS IN MAKING DEFENSIBLE DECISIONS)?
 IF SO, PLEASE DESCRIBE

One of the current challenges facing the City of Ste. Genevieve is a consistent dissemination of information related to our local efforts to preserve the Ste. Genevieve Historic District. While we do have an active local historic preservation organization and are a strong CLG, there are no city staff to adequately share out all of our local historic district information including its' renown french vertical log architecture, amazing historic preservation efforts that garnered us recognition as a National Historical Park, and much else. We could certainly benefit from a walking tour app that could make much of this historic preservation information available to visitors 24/7.

QUESTIONS 15-17: PROJECT BUDGET ESTIMATE AND BUDGET DETAILS [UP TO 10 POINTS]

15. FOR EACH COST CATEGORY, FILL OUT THE BUDGET TABLE (BELOW) WITH THE GRANT AMOUNT REQUESTED AND THE MATCHING AMOUNT PROVIDED BY THE APPLICANT AND/OR DONOR. (USE WHOLE DOLLAR AMOUNTS ONLY. THE GRANT AWARD GENERALLY WILL NOT EXCEED \$50,000, AND THE MINIMUM MATCH PERCENTAGE IS 10%).

TO DETERMINE PERCENT OF MATCHING FUNDS:
 A. ADD THE NON-FEDERAL/LOCAL CASH AND NON-FEDERAL/LOCAL IN-KIND AMOUNTS FOR THE TOTAL MATCHING FUNDS
 B. DIVIDE THE TOTAL MATCHING FUNDS BY THE TOTAL PROJECT COST. THIS WILL GIVE YOU THE PERCENTAGE OF MATCHING FUNDS. 60%
 C. INDICATE MATCHING FUNDS PERCENTAGE HERE

MATCHING FUNDS POINT VALUES	
% MATCH	POINTS
50% AND UP	10
50% AND UP	5
40%-49%	3

COST CATEGORY	FEDERAL (GRANT REQUEST)	NON-FEDERAL/ LOCAL CASH	NON-FEDERAL/ LOCAL INKIND	TOTAL
CONTRACTOR	\$ 14497	\$ 15503	\$	\$ 30000
PERSONNEL	\$	\$ 2620	\$	\$ 2620
SUPPLIES	\$	\$	\$	\$ 0
EQUIPMENT	\$	\$	\$	\$ 0
TRAVEL/LODGING	\$	\$	\$	\$ 0
OTHER (PLEASE SPECIFY)	\$	\$ 3624	\$	\$ 3624
OTHER (PLEASE SPECIFY)	\$	\$	\$	\$ 0
TOTAL	\$ 14497	\$ 21747	\$ 0	\$ 36244



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16. PROVIDE DETAILED INFORMATION ABOUT THE BUDGET ITEMS WITHIN EACH COST CATEGORY

Contractor: \$30,000 (anticipated cost to contract for mobile platform services - for implementation and monthly service fees for 1 year)
 Personnel: \$2,620 (cost of staff to administer and bid project, perform administrative functions associated with the grant process, and assist with content development and organizing / facilitating content development and recording for the mobile app)
 - Cost of Community Development Administrator to perform functions listed above; 80 hours @ \$24.19/hr = \$1935.20
 - Fringe Benefits (for City staff identified in Personnel budget): \$1935.20 x .3540 = \$685.
 Other: Indirect costs to City of Ste. Genevieve at de minimis rate of 10% of total grant: \$36,244 x .10 = \$3,624

17. PROVIDE THE SOURCE OF MATCH. PROVIDE A COPY OF THE APPLICANT'S RESOLUTION OR LETTER AUTHORIZING IT TO MAKE APPLICATION FOR THE GRANT AND THE NAME AND LETTER OF INTENT (INCLUDING AMOUNT) OF ALL OTHER ENTITIES PROVIDING MATCH

ENTITIES	CONTRIBUTION
City of Ste. Genevieve	\$21,747

QUESTION 18: [5 POINTS]

PROVIDE A DETAILED NARRATIVE OF THE TIMELINE FOR THE PROJECT. PLEASE PLAN ON A PROJECT THAT IS ACHIEVABLE WITHIN A EIGHTEEN-MONTH PERIOD. THE NARRATIVE SHOULD INCLUDE PLANS FOR PROCUREMENT, PUBLIC MEETINGS, PROJECT ACTIVITIES, AND REIMBURSEMENT.

See Attachment B for responses to Questions 18 & 19.

QUESTION 19: DELIVERABLE TIMELINE/MONTH [5 POINTS]

MONTH 1	MONTH 7	MONTH 13
See Attachment B		
MONTH 2	MONTH 8	MONTH 14
MONTH 3	MONTH 9	MONTH 15
MONTH 4	MONTH 10	MONTH 16
MONTH 5	MONTH 11	MONTH 17
MONTH 6	MONTH 12	MONTH 18



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QUESTION 20: PRE-APPLICATION [5 POINTS]

20. DID THE APPLICANT ADDRESS ALL COMMENTS BY THE STATE HISTORIC PRESERVATION OFFICE NOTED IN THE PRE-APPLICATION? YES [5 POINTS]; NO [0 POINTS]

DISCRETIONARY BOARD MEMBER CRITERIA [UP TO 10 POINTS]

AT LEAST FOUR MEMBERS OF THE STAFF WILL REVIEW AND SCORE THE HPF GRANT APPLICATIONS. THE SCORING TEAM MAY AWARD THE PROJECT ADDITIONAL POINTS BASED UPON THEIR SUBJECTIVE EVALUATION OF THE APPLICATION, NOTABLY THE DETAILS PROVIDED IN THE "PROJECT SUMMARY AND DESCRIPTION" AND "PROJECT PLANNING AND IMPLEMENTATION" SECTIONS.

SUPPORTING DOCUMENTATION CHECKLIST

USE THE BELOW CHECKLIST TO ENSURE THE PROJECT APPLICATION IS COMPLETE (FOR MORE INFORMATION SPECIFIC TO EACH ITEM, REFER TO THE APPLICATION INSTRUCTIONS)

<input checked="" type="checkbox"/> EXAMPLE OF THE TYPE OF OUTREACH PROJECT (E.G. BROCHURE FROM PREVIOUS CONFERENCE OR FLIER FROM PREVIOUS WORKSHOP)	<input checked="" type="checkbox"/> RESOLUTION OR APPLICANT'S LETTER OF SUPPORT
<input checked="" type="checkbox"/> PROOF OF PUBLIC INVOLVEMENT	<input checked="" type="checkbox"/> RESOLUTION OR LETTER OF SUPPORT FROM THE HISTORIC PRESERVATION COMMISSION WITH PRIMARY JURISDICTION WHERE APPLICABLE
<input type="checkbox"/> SIGNED LETTERS OF COMMITMENT OR INTENT TO DONATE	<input checked="" type="checkbox"/> COPY OF LOCAL OR REGIONAL PLAN REFERENCED IN QUESTION 11
<input checked="" type="checkbox"/> E-VERIFY	

CERTIFICATION OF RESPONSIBLE PERSON

A RESPONSIBLE OFFICIAL FROM THE APPLICANT'S ORGANIZATION MUST SIGN AND DATE THE APPLICATION. APPLICATIONS WITHOUT SIGNATURE WILL NOT BE SCORED.

I hereby certify that the information contained in this application packet is true and correct to the best of my knowledge. I understand that the application will be rated solely on the information provided on the application and in the enclosed supporting documentation. The submission of incorrect information and the lack of required documentation can result in this application being withdrawn from consideration for funding.

SIGNATURE	TITLE
PRINTED NAME	DATE

COMPLETED APPLICATION

The Department of Natural Resources is now using an online Funding Opportunities Portal to receive and manage grants. This system allows project sponsors applying for funding to submit their applications, track the status of the award, and to submit invoices and reports electronically. Project sponsors need to request access to the system so they may submit the grant application in the portal.

- To request access to the system:
- Go to the Department's Funding Opportunity Portal - <https://moderforce.com/Community/CustomLoginPage>.
 - Under New User, click the "Click Here" link to request an account.
 - Complete and submit the Funding Opportunity Portal Access Request form.
 - Check Historic Preservation at the bottom of the form, in the section used to indicate the program(s) in which you are interested in apply for financial assistance. You may select other options in addition to Historic Preservation.

This form may take 24-48 hours to process, so portal access should be set up early in the application process. Once processed, project sponsors will receive an email with log on credentials.

If project sponsors are unable to access the Funding Opportunity Portal, they can submit two copies of the completed application to the address below:

Missouri Department of Natural Resources
 Missouri State Historic Preservation Office
 Attn: Grants Manager
 PO Box 176
 Jefferson City, MO 65102-0176

Have you ever served on active duty in the Armed Forces of the United States and separated from such service under conditions other than dishonorable? YES NO

Attachment A

Response to Question #11 How does this project meet a need identified in the statewide comprehensive historic preservation plan and/or a local or regional master plan?

This project will meet the following goals of the Statewide Comprehensive Historic Preservation Plan:

- Goal 1: Understand the value of historic preservation.
 - Objective 1.A. Develop educational and informational materials and programs highlighting the rich diversity of Missouri's historic and cultural resources; Action Plan 1.A.1. Provide practical, achievable, and up-to-date preservation information in a range of formats, including books, publications, and electronic media.
 - This project will be providing practical, achievable, and up-to-date information via a newer format of electronic media that has not been utilized locally before.
 - Objective 1.A. Develop educational and informational materials and programs highlighting the rich diversity of Missouri's historic and cultural resources; Action Plan 1.A.5. Participate in local events by distributing preservation information and offering interactive activities.
 - This project will be distribute stories of preservation to many more visitors, both in-person and virtually, and could offer the opportunity for interactive tours in conjunction with our local tour homes.
 - Objective 1.D: Inform the public about the importance of and need to protect archaeological resources; Action Plan 1.D.2. Publish educational material and publicize the importance of archaeology through programs in elementary and secondary schools.
 - This project will work with our local school district to assist with content development for the walking tour mobile app and stress the importance of protecting local archaeological assets and furthering historic preservation goals.

- Goal 2: Strengthen and enhance historic preservation as an economic development tool.
 - Objective 2.B: Provide information on the benefits of heritage tourism; Action Plan 2.B.3. Combine tours of heritage sites with scenic vistas and outdoor recreation opportunities.
 - This project will allow users to take a walking or biking tour of the Ste. Genevieve Historic District and discuss it's proximity to the Mississippi River, encouraging users to also view the river
 - Objective 2.B: Provide information on the benefits of heritage tourism; Action Plan 2.B.4. Highlight and interpret historic resources and landscapes along historic transportation corridors.

- This project will also incorporate references to the Old Plank Road that ran through Ste. Genevieve and mainly used to haul iron ore products from Iron Mountain and other locations to Ste. Genevieve for shipping.
- Goal 4: Enhance cooperation and partnerships among government entities, institutions, and the private sector.
 - Objective 4.C: Enhance relationships among established preservation partners and develop working relationships with new partners in the private sector; Action Plan 4.C.3. Establish working relationships with regional planning commissions, councils of governments, local preservation organizations, neighborhood groups, downtown revitalization groups, and local historical societies.
 - The project will involve partnering with our local historical society and other community organizations to assist with content development and share oral histories.
 - Objective 4.C: Enhance relationships among established preservation partners and develop working relationships with new partners in the private sector; Action Plan 4.C.8. Develop partnerships with museums and local history organizations to distribute preservation information and encourage preservation of buildings, neighborhoods, historic sites, cultural resources, and archaeological sites.
 - This project will involve working with our local museum to assist with content development as it relates to a recent archeological find in our area and will also encourage the preservation of archaeological sites and cultural resources.
- Goal 6: Improve the delivery of historic preservation services to include innovative technologies and an expanded information network.
 - Objective 6.A: Use technology to improve public access to historic preservation information; Action Plan 6.A.8. Develop and/or populate information in applications that list cultural resource attractions. Ensure that the information is accurate and reliable.
 - This project will utilize technology, via a walking tour mobile app, to make historic preservation information more accessible to visitors, both in person and digitally.

In addition to the Statewide Comprehensive Historic Preservation Plan goals, this project will also meet the following purposes of the City of Ste. Genevieve Historic Preservation Ordinance (copy submitted with supporting documentation):

- Section 410.010, sub-section A (7) states "Promoting historic districts and landmarks for the education, pleasure and welfare of the people of the City."
- Section 410.010, sub-section A (8) states "Promoting the identification, evaluation, protection and interpretation of the prehistoric and historic archaeological resources within the corporate limits of the City."

Attachment B

Response to Question #18 Provide a detailed narrative of the timeline for the project. Please plan on a project that is achievable within a eighteen-month period. The narrative should include plans for procurement, public meetings, project activities, and reimbursement.

Once the grant is approved, the City will discuss the grant during Heritage Commission and Board of Aldermen meetings in order to solicit public feedback on the project. The City will also attend local a historic preservation organization meeting and meet with the city tourism commission to solicit additional feedback. In consideration of the feedback, the City will solicit bids from vendors interested in the outreach program we are proposing. Once the City has negotiated a contract with the winning firm and established an implementation timeline, the City will begin working with the firm to establish the parameters of what sites and stories will be included in the walking tour mobile app, what amount of content is needed, how the content (audio & video) will be developed according to the Secretary of Interior's Professional Qualification Standards, and recorded and uploaded to the firm for inclusion in the mobile app. Once those parameters are established, the City will begin working with the contracted firm to facilitate meetings and discussions with local organizations (tour homes, historic preservation organizations, and others) to assist with creating the content. The City will also begin discussions with the local schools to possibly assist with the recording of the content. The City hopes to be completed with the content and have the walking tour mobile app available to the public 4 – 6 months after completing contract negotiations. Once the walking tour mobile app is fully functional, the City will make the app available on our websites, share the information with local media, and promote the walking tour mobile app via our social media and other available marketing channels. At this time, the City will also seek reimbursement from the State for the applicable grant funds. The City will continue to work with our local partners (tour homes, historic preservation organizations, museums, and others) to continually update the walking tour mobile app and add stories and sites as much as possible.

Response to Question #19 Deliverable timeline/month.

- Month 1 & 2: Solicit feedback via public meetings.
- Month 2 & 3: Solicit feedback via other organizational meetings
- Month 4: Create bid specs for RFQ or RFP & publish
- Month 5: Solicit bid responses, select firm and negotiate contract & implementation schedule
- Month 6: Sign contract, begin implementation including discussions with local organizations to assist with content creation and the recording / creation of content
- Month 7 - 10: Create and record content
- Month 11 & 12: Go live with walking tour mobile app, promote & market app, solicit feedback.
- Month 13: Submit paperwork for reimbursement

Chapter 410. Historic Preservation

ARTICLE I. Generally

Section 410.010. Purpose.

[Ord. No. 3945^[1] §1, 2-12-2015]

- A. The purpose of this Chapter is to promote the educational, cultural, economic and general welfare of the community by:
1. Providing a mechanism to identify and preserve the distinctive historic, archaeological and architectural characteristics of the City which represent elements of the City's cultural, social, economic, political and architectural history;
 2. Fostering civic pride in the beauty and noble accomplishments of the past as represented in the City's landmarks and historic districts;
 3. Conserving and improving the value of property designated as "landmarks" or within the National Register Historic District;
 4. Providing for economic benefits to encourage business and residential owners to locate and invest in historically significant properties;
 5. Protecting and enhancing the attractiveness of the City to home buyers, tourists, visitors and shoppers and thereby supporting and promoting business, commerce and industry and providing economic benefit to the City;
 6. Fostering and encouraging preservation, restoration and rehabilitation of the City's historic structures, areas and neighborhoods;
 7. Promoting historic districts and landmarks for the education, pleasure and welfare of the people of the City;
 8. Promoting the identification, evaluation, protection and interpretation of the prehistoric and historic archaeological resources within the corporate limits of the City.

[1] *Editor's Note: This ordinance also repealed former Chapter 410, Historic Preservation, adopted 10-11-2007 by §1 of Ord. No. 3552.*



Ste. Genevieve Heritage Commission
Casey Benner, Mark Buchheit, Thomas Hooper, Whitney Tucker, Bill Hart

July 17, 2023

Regular Meeting Minutes

Call to Order at 6:00 pm

Roll Call: Commissioners Casey Benner, Whitney Tucker, & Tom Hooper were present at roll call. Additionally, Asst. City Administrator David Bova was present. Commissioners Bill Hart and Mark Buchheit were absent.

Approval of Agenda: Commissioner Tucker made a Motion to approve the Agenda as presented. Commissioner Hooper seconded the motion, which passed 3-0-2.

Approval of Minutes: Commissioner Hooper made a motion to approve the minutes from the June 26, 2023 meeting as presented. Commissioner Tucker seconded the motion, which passed 3-0-2.

Introduction of Evidence: Mr. Bova asked that the Commission approve the entry into the record of the Ste. Genevieve Municipal Code and the Design Guidelines for the Sainte Genevieve National Register Historic District along with the staff report and related material presented to them. Commissioner Tucker made a Motion to accept the evidence into the record. The motion was seconded by Commissioner Hooper and passed 3-0-2.

Old Business: Mr. Bova gave an update on the 2023 Historic Preservation Fund grant workshop. The City is accepting entries to host the exterior painting workshop. The host property must be a historic home with wood siding with failing paint. The siding must be accessible from the ground and the owner must agree to finish painting the property after the workshop. There are some additional requirements; entries are available at City Hall. Mr. Bova also discussed possible projects for the 2024 round of Historic Preservation grants including another workshop, commission attendance at a historic preservation conference, an historic preservation public awareness program, and a mobile app featuring a type of walking

tour of the historic properties. The commission asked for more information on the projects and Mr. Bova stated he will send that out to them later this week.

New Business:

- **SGHC022-23.** To receive a Certificate of Appropriateness to replace existing wooden windows with white vinyl windows at **655 Market St.** Applicant and owner, Jerry Barrett, was present, and discussed his application. She also answered some questions from the commission Commissioner Hooper asked if Mr. Barrett had considered wooden windows; he had not and didn't know that they were still available. Mr. Bova offered to give Mr. Barrett some information on wood windows. Commissioner Hooper made a Motion to Approve the application for 2-over-2, vinyl replacement on the rear and sides of the home and 2-over-2 wood windows in the front, which was seconded by Commissioner Benner and passed 3-0-2.

Administrative Approvals:

- **Attestation as to Material Replacement – 198 LaHaye**

Public Comments: None

Meeting Adjourned: There being no further business, the meeting was adjourned at 6:25 pm

Respectfully submitted,
David Bova
Assistant City Administrator

APPLICANT'S BENEFITS CALCULATION WORKSHEET

APPLICANT

City of Ste. Genevieve

NOTE: Per Department / Municipality, based on annual budget

TOTAL PAYROLL IN DOLLARS \$ 74,619.00

		DOLLARS & HOURS		REGULAR TIME %		OVERTIME %	
Holidays	Average hours	96	/ 2080 =	4.62%		<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> If the benefit is applied to the overtime fringe rate, select the proper box </div> <div style="text-align: center;"> <input checked="" type="checkbox"/> </div>	
Vacation Leave	Average hours	80	/ 2080 =	3.85%			
Sick Leave	Average hours	144	/ 2080 =	6.92%			
* Social Security				6.20%	<input checked="" type="checkbox"/>		6.20%
* Medicare				1.45%	<input checked="" type="checkbox"/>		1.45%
* Unemployment		\$ 517.06	/ Enter total payroll	0.69%	<input checked="" type="checkbox"/>		0.69%
* Worker's Comp		\$ 3,750.42	/ Enter total payroll	5.03%	<input checked="" type="checkbox"/>		5.03%
** Retirement		\$ 5,875.59	/ Enter total payroll	4.00%	<input type="checkbox"/>		
Health Benefits		\$ 1,692.24	/ Enter total payroll	2.27%	<input type="checkbox"/>		
Life Insurance Benefits		\$ 285.60	/ Enter total payroll	0.38%	<input type="checkbox"/>		
		Total (in % of annual salary)		35.40%		13.37%	

(FIGURES IN BLUE AUTOMATICALLY "GO" TO THE FORCE ACCOUNT LABOR SHEETS)

David Bova - hourly \$24.19

I CERTIFY THAT THE INFORMATION ABOVE WAS TRANSCRIBED FROM PAYROLL RECORDS OR OTHER DOCUMENTS WHICH ARE AVAILABLE FOR AUDIT.

CERTIFIED: Sue Schweiss

TITLE: City Treasurer

DATE: 8/18/2023

* Only categories for overtime fringe benefits.

** Only when supported by employee contract



Ste. Genevieve Heritage Commission

165 S. Fourth Street, Ste. Genevieve, Missouri 63670 / 573-883-5400



RESOLUTION

The Sainte Genevieve Heritage Commission ("Commission") resolves that the City of Ste. Genevieve make application for the Historic Preservation Fund Grant Application Program for Planning and Outreach Projects.

The Commission seeks grant funds for an outreach program. The program will offer a walking tour mobile app which focuses on historic preservation. The Commission has heard from residents, tourists, and local historic preservation organizations and tour homes that a walking tour would be very useful in furthering the cause of historic preservation and attracting more interest and investment in the Ste. Genevieve Historic District.

Thus, the Commission seeks grant funds for this purpose to enable the City of Ste. Genevieve and the Ste. Genevieve Heritage Commission to create a walking tour mobile app.

Respectfully submitted,

A handwritten signature in black ink that reads "Casey Benner". The signature is written over a horizontal line.

Casey Benner,
Chair, Ste. Genevieve Heritage Commission

Dated:

9-18-23

BILL NO. 4583

ORDINANCE NO.

AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2023 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES.

WHEREAS, Section 67.040 RSMo provides that after any political subdivision has approved the budget for any year and has approved or adopted the orders, motions, resolutions, or ordinances required to authorize the expenditures proposed in the budget, the political subdivision shall not increase the total amount authorized for expenditure from any fund, unless the governing body adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the revenues and expenditures; and

WHEREAS, due to unforeseen increases in anticipated revenues and expenditures in the Fiscal Year 2023 Budget which was adopted in October 2022, the City of Ste. Genevieve has a need to amend the Fiscal Year 2023 Budget to acknowledge those additional revenues and expenditures as included with the attached exhibit.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1: The Board of Aldermen hereby approves the Budget Amendments to the Fiscal Year 2023 City Budget pursuant to Exhibit "A" attached hereto and made part of this ordinance.

SECTION 2: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: September 14, 2023.

DATE OF SECOND READING: _____.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS _____ DAY OF _____, 2023 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

ALDERWOMAN KRISTI CLEGHORN	_____
ALDERMAN PATRICK FAHEY	_____
ALDERMAN BOB DONOVAN	_____
ALDERMAN ERIC BENNETT	_____
ALDERMAN JEFF EYDMANN	_____
ALDERMAN JOE STEIGER	_____
ALDERMAN JOE PRINCE	_____
ALDERMAN MIKE RANEY	_____

____ Yes ____ No ____ Absent

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

"Exhibit A"

Account Name	Account Number	Fund	FY 2023 Adopted Budget	FY 2023 Proposed Budget Amendment
Assessors Operations	25-25-7126	Band	\$2,500	\$2,600
Building Insurance	27-27-7125	Cemetery	\$250	\$500
Assessors Operations	27-27-7126	Cemetery	\$1,550	\$1,700
Liability Insurance	27-27-7135	Cemetery	\$125	\$500
Capture Downtown Sales Tax	50-50-7009	Debt Service Fund	\$750	\$2,050
Grants	60-04-4430	Rural Fire	\$1,950	\$20,400
Grants	60-60-8216	Rural Fire	\$10,200	\$20,400

BILL NO. 4584

ORDINANCE NO.

AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010.

WHEREAS, the City of Ste. Genevieve, Missouri has a need to modify the original agreement with Alliance Water Resources, Inc. as modified in the attached “Memorandum of Agreement” (Exhibit “A”); and

WHEREAS, the cost to the City for entering the agreement with Alliance Water Resources shall be budgeted from sources in the Water Fund Line Item #8750, the Sewer Fund Line Item #8750, the Park Fund Line Item #8750 & Street Fund Line Item #8750 in the City of Ste. Genevieve’s FY2024 Budget.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby authorize and direct the Mayor to approve the modification to the Memorandum of Agreement with Alliance Water Resources, Inc. dated August 12, 2010 pursuant to the Agreement as attached hereto (Exhibit “A”) and made a part of this ordinance, and pursuant to the terms as set forth in said agreement.

SECTION 2. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION 3. REPEALER. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. SEVERABILITY. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

DATE OF FIRST READING: September 14, 2023

DATE OF SECOND READING: _____

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS ____ DAY OF _____, 2023 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

**Alderman Kristi Cleghorn
Alderman Patrick Fahey
Alderman Bob Donovan
Alderman Eric Bennett
Alderman Mike Raney
Alderman Jeff Eydmann
Alderman Joe Prince
Alderman Joe Steiger**

_____ **Yes** _____ **No** _____

Absent

Approved as to form:

Brian Keim , Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement has been entered into on this _____ day of _____, 2023 by and between the City of Ste. Genevieve, MO, a municipal corporation ("City"), and Alliance Water Resources, Inc., and its successors and assigners ("Alliance").

Pursuant to Section 3.6, this Memorandum of Agreement shall modify the Professional Services Agreement dated August 12, 2010, between the City and Alliance as follows:

Section 5.1 is hereby modified as follows (changes shown in bold text):

5.1 Alliance Base Fee compensation under this Agreement shall be **\$125,837.00** per month from October 1, **2023** through September 30, **2024**. The Repair Limit for this period shall be \$54,500.00.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as of the first date written above.

Authorized Signature

Authorized Signature

Alliance Water Resources, Inc.
President

Mayor
City of Ste. Genevieve

Date

Date

ATTEST:

ATTEST:

Secretary

City Clerk



September 5, 2023

Mr. Happy Welch
City Administrator
165 S. Fourth St.
Ste. Genevieve, MO 63670

Re: 2024 Budget Proposal

Dear Mr. Welch:

Alliance Water Resources, Inc. submits this budget proposal for the 12-month period beginning October 1, 2023. The budget reflects increased costs in employee pay and benefits and other inflationary increases (June CPI-U is 3.2% year-over-year). During the year, Alliance will provide Public Works management and operations services under the direction of the City Administrator at an annual cost of \$1,510,040 (billed as \$125,837 monthly payments); a 3.0% increase over the current year.

The annual repair limit will remain unchanged at \$54,500.

Thank you for the opportunity to continue to provide service for the City. If you need any other information, I can be reached at 573-576-0987.

Sincerely,

A handwritten signature in cursive script that reads "Erica Bogenpohl".

Erica Bogenpohl, PE
Division Manager

cc: Steven Wilson
Tony Sneed, PE

BILL NO. 4585

ORDINANCE NO.

AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2024 AND APPROVING AN EFFECTIVE DATE.

WHEREAS, the City of Ste. Genevieve Board of Aldermen have reviewed and discussed various budget issues involving the City’s revenues and expenditures necessary to carry out City services, work programs and proposed projects; and

WHEREAS, the Board of Aldermen have determined that adequate resources are contained in the proposed budget to properly fund the City operations for the fiscal year 2024; and

WHEREAS, The Board of Aldermen after careful consideration have determined that the proposed budget is in the best interests of the City and should be approved.

NOW BE IT THEREFORE ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE. The Board of Aldermen of the City of Ste. Genevieve, Missouri, hereby approves the City Budget for Fiscal Year 2024 pursuant to the attached Budget Document. (Exhibit “A”)

SECTION TWO. EFFECTIVE DATE. This ordinance shall be in full force and effect from October 1, 2023 to September 30, 2024, with any subsequent amendments also to be approved by ordinance.

SECTION THREE. REPEALER. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION FOUR. SEVERABILITY. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any part of this ordinance which can be given effect without such invalid part or parts. ‘

DATE OF FIRST READING: September 14, 2023

DATE OF SECOND READING: _____

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS _____ DAY OF _____, 2023 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

ALDERWOMAN KRISTI CLEGHORN	_____
ALDERMAN PATRICK FAHEY	_____
ALDERMAN BOB DONOVAN	_____
ALDERMAN ERIC BENNETT	_____
ALDERMAN JEFF EYDMANN	_____
ALDERMAN MIKE RANEY	_____
ALDERMAN JOE STEIGER	_____
ALDERMAN JOE PRINCE	_____

_____ **Yes** _____ **No** _____ **Absent**

APPROVED AS TO FORM:

Brian Keim, Mayor

Mark Bishop, City Attorney

ATTEST:

REVIEWED BY:

Pam Meyer, City Clerk

Happy Welch, City Administrator

Staff Report

September 28, 2023

To: Board of Aldermen
From: Happy Welch
Re: Texting Program



Issue:

We have reviewed various texting services and asked for proposals from each. All can function with weather alerts, text/email alerts, area polygon, mobile friendly, etc.

See the attached yearly costs with CodeRed requiring a 3 year agreement, while Genasys requires a 5 year agreement.

All are highly customizable and have functions that are outside our scope at this point.

Genasys has the best pre-programmed alerts page with easily recognizable tabs to pick for a water main break alert, closed street alert, police alert, etc.

Recommendation:

Staff recommends the Genasys Mass Notification system.

Texting Service	Initial Cost	Yearly	
Everbridge	\$4,794.28	\$4,439.15	Yearly
Genasys	\$2,295.00	\$2,295.00	5 year agreement
CodeRED	\$4,633.22	\$4,138.22	3 year agreement

BILL NO. 4586

ORDINANCE NO.

AN ORDINANCE APPROVING THE TASER 10 CERTIFICATION BUNDLE FROM AXON ENTERPRISE, INC. FOR THE PURCHASE/MAINTENANCE/REPLACEMENT OF TWELVE TASERS IN AN AMOUNT NOT TO EXCEED \$49,132.80 OVER A 60-MONTH CONTRACT FOR THE STE. GENEVIEVE POLICE DEPARTMENT.

WHEREAS, the City of Ste. Genevieve Police Department has a need to purchase twelve (12) tasers; and

WHEREAS, the police department uses Axon Enterprise, Inc. equipment currently and wishes to remain with the same brand; and

WHEREAS, the company only offers new equipment and replacement cartridges with a 5 year contractual agreement; and

WHEREAS, the company will replace, maintain, and issue additional cartridges as part of the program contract; and

WHEREAS, the cost per year will be \$9,826.56 and up to the appropriation of the Board of Aldermen; and

WHEREAS, the police department fiscal year 2024 budget has appropriated funds for this expenditure in line item 10-16-7195 Taser/Less Lethal; and

WHEREAS, the Board of Aldermen believe this to be in the best interests of the Ste. Genevieve police officers and its residents and wish to approve the proposal.

BE IT THEREFORE, ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby approves the purchase of twelve tasers from Axon Enterprise, Inc. of Scottsdale, AZ in an amount not to exceed forty-nine thousand one hundred thirty-two dollars and eighty cents (\$49,132.80) over a 60-month period pursuant to Exhibit "A" referred to as their Taser 10 Certification Bundle and future appropriation by the Board each budget year.

SECTION 2. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION 3. REPEALER. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. SEVERABILITY. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any part of this ordinance which can be given effect without such invalid part or parts.

DATE OF FIRST READING: _____

DATE OF SECOND READING: _____

PASSED AND APPROVED THIS ___ DAY OF _____, 20__ BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERMAN PATRICK FAHEY**
- ALDERMAN ERIC BENNETT**
- ALDERMAN BOB DONOVAN**
- ALDERWOMAN KRISTI CLEGHORN**
- ALDERMAN JOE PRINCE**
- ALDERMAN JOE STEIGER**
- ALDERMAN MIKE RANEY**
- ALDERMAN JEFF EYDMANN**

___ Yes ___ No ___ Absent

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-497742-45128.637BC

Issued: 07/21/2023

Quote Expiration: 09/30/2023

Estimated Contract Start Date: 02/01/2024

Account Number: 470630

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Business:Delivery:Invoice-165 S 4th St 165 S 4th St Sainte Genevieve, MO 63670-1605 USA Email:	St. Genevieve Police Department - MO 165 S 4th St Sainte Genevieve MO 63670-1605 USA Email:	Bobby Clardy Phone: 4807404134 Email: bclardy@axon.com Fax:	Ryan Pollock Phone: 573-880-3173 Email: rpollock@stegenevieve.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$49,132.80
ESTIMATED TOTAL W/ TAX	\$49,132.80

Discount Summary

Average Savings Per Year	\$2,377.44
TOTAL SAVINGS	\$11,887.20

Payment Summary

Date	Subtotal	Tax	Total
Jan 2024	\$9,826.56	\$0.00	\$9,826.56
Jan 2025	\$9,826.56	\$0.00	\$9,826.56
Jan 2026	\$9,826.56	\$0.00	\$9,826.56
Jan 2027	\$9,826.56	\$0.00	\$9,826.56
Jan 2028	\$9,826.56	\$0.00	\$9,826.56
Total	\$49,132.80	\$0.00	\$49,132.80

Quote Unbundled Price: \$61,020.00
 Quote List Price: \$54,597.60
 Quote Subtotal: \$49,132.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
T10Cert	Taser 10 Certification Bundle	12	60	\$84.75	\$75.83	\$68.24	\$49,132.80	\$0.00	\$49,132.80
Total							\$49,132.80	\$0.00	\$49,132.80

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
Taser 10 Certification Bundle	100390	TASER 10 HANDLE, YLW, CLASS 3R	12	01/01/2024
Taser 10 Certification Bundle	100393	TASER 10 LIVE DUTY MAGAZINE BLACK	12	01/01/2024
Taser 10 Certification Bundle	100395	TASER 10 LIVE TRAINING MAGAZINE PURPLE	1	01/01/2024
Taser 10 Certification Bundle	100396	TASER 10 INERT MAGAZINE RED	1	01/01/2024
Taser 10 Certification Bundle	100399	LIVE UNITARY CARTRIDGE (TASER 10) - TBC	240	01/01/2024
Taser 10 Certification Bundle	100400	HALT UNITARY CARTRIDGE (TASER 10) - TBC	80	01/01/2024
Taser 10 Certification Bundle	100401	INERT UNITARY CARTRIDGE (TASER 10)	5	01/01/2024
Taser 10 Certification Bundle	100611	TASER 10 SAFARILAND HOLSTER, RH	12	01/01/2024
Taser 10 Certification Bundle	100623	ENHANCED HOOK-AND-LOOP TRAINING (HALT) SUIT (V2)	1	01/01/2024
Taser 10 Certification Bundle	20018	TASER BATTERY PACK, TACTICAL	12	01/01/2024
Taser 10 Certification Bundle	20018	TASER BATTERY PACK, TACTICAL	3	01/01/2024
Taser 10 Certification Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	01/01/2024
Taser 10 Certification Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	01/01/2024
Taser 10 Certification Bundle	74200	TASER 6-BAY DOCK AND CORE	1	01/01/2024
Taser 10 Certification Bundle	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	01/01/2024
Taser 10 Certification Bundle	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	01/01/2024
Taser 10 Certification Bundle	100399	LIVE UNITARY CARTRIDGE (TASER 10) - TBC	30	01/01/2025
Taser 10 Certification Bundle	100400	HALT UNITARY CARTRIDGE (TASER 10) - TBC	70	01/01/2025
Taser 10 Certification Bundle	100399	LIVE UNITARY CARTRIDGE (TASER 10) - TBC	20	01/01/2026
Taser 10 Certification Bundle	100400	HALT UNITARY CARTRIDGE (TASER 10) - TBC	70	01/01/2026
Taser 10 Certification Bundle	100399	LIVE UNITARY CARTRIDGE (TASER 10) - TBC	30	01/01/2027
Taser 10 Certification Bundle	100400	HALT UNITARY CARTRIDGE (TASER 10) - TBC	70	01/01/2027
Taser 10 Certification Bundle	100399	LIVE UNITARY CARTRIDGE (TASER 10) - TBC	20	01/01/2028
Taser 10 Certification Bundle	100400	HALT UNITARY CARTRIDGE (TASER 10) - TBC	70	01/01/2028

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Taser 10 Certification Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	12	02/01/2024	01/31/2029
Taser 10 Certification Bundle	20248	TASER 7 EVIDENCE.COM LICENSE	1	02/01/2024	01/31/2029

Services

Bundle	Item	Description	QTY
Taser 10 Certification Bundle	100751	TASER 10 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	12

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Taser 10 Certification Bundle	100704	EXT WARRANTY, TASER 10 HANDLE	12	01/01/2025	01/31/2029

Non-Binding Budgetary Estimate

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Taser 10 Certification Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	12	01/01/2025	01/31/2029
Taser 10 Certification Bundle	80374	EXT WARRANTY, TASER 7 BATTERY PACK	3	01/01/2025	01/31/2029
Taser 10 Certification Bundle	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	01/01/2025	01/31/2029

Payment Details

Jan 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	T10Cert	Taser 10 Certification Bundle	12	\$9,826.56	\$0.00	\$9,826.56
Total				\$9,826.56	\$0.00	\$9,826.56

Jan 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	T10Cert	Taser 10 Certification Bundle	12	\$9,826.56	\$0.00	\$9,826.56
Total				\$9,826.56	\$0.00	\$9,826.56

Jan 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	T10Cert	Taser 10 Certification Bundle	12	\$9,826.56	\$0.00	\$9,826.56
Total				\$9,826.56	\$0.00	\$9,826.56

Jan 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	T10Cert	Taser 10 Certification Bundle	12	\$9,826.56	\$0.00	\$9,826.56
Total				\$9,826.56	\$0.00	\$9,826.56

Jan 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	T10Cert	Taser 10 Certification Bundle	12	\$9,826.56	\$0.00	\$9,826.56
Total				\$9,826.56	\$0.00	\$9,826.56

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.



Fwd: Response requested - TASER's

Ryan Pollock <rpollock@stegenevieve.gov>

Wed 9/6/2023 8:42 AM

To: Jasen Crump <jcrump@stegenevieve.gov>

Look at this email. His question is signing off on this contract prior to October 1.

Get [Outlook for iOS](#)

From: Bobby Clardy <bclardy@axon.com>

Sent: Tuesday, September 5, 2023 3:59:15 PM

To: Ryan Pollock <rpollock@stegenevieve.gov>

Subject: Re: Response requested - TASER's

Thank you for the update. I applied a 10% discount for you all with some remaining discount credits management let me know we had for September. This expires on 9/30. Keep in mind that with the T10s you will not owe or be invoiced until you receive the equipment around Jan1. With that in mind, would you be able to sign prior to Oct 1?

Bobby Clardy

Axon Inside Sales Representative

(480)448-9903

[Schedule a call or demo here](#)

AXON.COM

From: Ryan Pollock <rpollock@stegenevieve.gov>

Date: Tuesday, September 5, 2023 at 12:11 PM

To: Bobby Clardy <bclardy@axon.com>

Subject: RE: Response requested - TASER's

Bobby,

Good afternoon,

Our budget is still on track for approval and be set for the October 1 new budget year. If our quote is expiring before then, we need to update that. The money set aside for our T10's will be available on and after October 1st.

Let me know if you foresee a change in the amount.

Thank you.

Ryan Pollock

Lieutenant
165 S. Fourth St.
Ste. Genevieve, MO 63670
573-883-5707/573-883-8105 (fax)
www.stegenevieve.org



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From: Bobby Clardy <bclardy@axon.com>
Sent: Tuesday, September 5, 2023 11:49 AM
To: Ryan Pollock <rpollock@stegenevieve.gov>
Subject: Response requested - TASER's

Lt. Pollock,

I hope everything is going well on your end. I am reaching out to see if you all are still on track to purchase the T10s. I had a note that you went to council a few weeks back for these, were you able to get approval? There is an expiration date for the end of this month on the quote. Please let me know where you all are at either way so I can stay organized with your account.

Best,

Bobby Clardy
Axon Inside Sales Representative

(480)448-9903
[Schedule a call or demo here](#)
AXON.COM

Staff Report

September 28, 2023

To: Board of Aldermen
From: Happy Welch
Re: 2023 Asphalt Change Order #1



Issue:

The western half of Linn Dr. from Audubon to Rozier St. needs to be milled along the southern edge sidewalks/driveways so we don't overlay asphalt taller than the sidewalks and driveways.

Jokerst, Inc. has submitted Change Order #1 for the milling for \$21,005. This is recommended by Cochran Engineering and the contractor.

Recommendation:

Approve Change Order #1 for Linn Dr.

BILL NO. 4587

ORDINANCE NO.

AN ORDINANCE APPROVING CHANGE ORDER NO. 1 TO THE CONTRACT WITH JOKERST, INC. OF STE. GENEVIEVE, MISSOURI ON THE 2023 PAVING PROGRAM PROJECT IN AN AMOUNT OF TWENTY-ONE THOUSAND FIVE DOLLARS (\$21,005.00).

WHEREAS, the City has issued an original contract with Jokerst, Inc. for the 2023 Street Repaving Program in an amount of \$278,614.92; and

WHEREAS, there is a need to consider change order No.1 (attached as exhibit "A") to properly mill the western half of Linn Drive from Audubon to Rozier Street so the asphalt is not taller than the sidewalks and driveways; and

WHEREAS, the cost of the change order (No. 1) is \$21,005.00, making the total cost for the project at \$299,619.92.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1: An ordinance approving Change Order No. 1 to the contract with Jokerst, Inc. of Ste. Genevieve, Missouri for the 2023 Paving Program Project in an amount of twenty-one thousand and five dollars (\$21,005.00). The Board of Aldermen hereby approves Change Order No. 1 (Exhibit "A") to the 2023 Paving Program Project as attached hereto and made a part of this Ordinance.

SECTION 2: EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION 3. REPEALER. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. SEVERABILITY. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any part of this ordinance which can be given effect without such invalid part or parts.

DATE OF FIRST READING: _____.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS ____ DAY OF _____, 20__ BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERWOMAN KRISTI CLEGHORN
- ALDERMAN PATRICK FAHEY
- ALDERMAN BOB DONOVAN
- ALDERMAN ERIC BENNETT
- ALDERMAN JEFF EYDMANN
- ALDERMAN MIKE RANEY
- ALDERMAN JOE STEIGER
- ALDERMAN JOE PRINCE

____ Yes ____ No ____ Absent

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

JOKERST, INC.
 16444 Highway 32
 Ste. Genevieve, MO 63670
 (573) 883-7401 * Fax (573) 883-7403
jokerstinc@yahoo.com

**PROPOSAL AND
ACCEPTANCE**

PROPOSAL SUBMITTED TO: City of Ste. Genevieve	PHONE: 573-883-5400	DATE: 9/11/23
STREET: 165 S. 4th St.	JOB NAME: Linn Drive Change Order #1 (Milling)	
CITY, STATE, ZIP CODE: Ste. Genevieve, MO 63670	JOB LOCATION Linn Drive	CELL:
ATTN: Happy Welch	FAX	EMAIL: hwelch@stegenevieve.org

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

MILLING AND CLEANING OF MILLINGS ON LINN DRIVE

Mobilize

Mill approximately 12600 SF @ 2" / 3" depending on height of existing asphalt (1800 LF X 7' WIDE)

Spot Mill approximately 1150 SF at various depths so to help water drainage

Clean up and haul away all debris

COST = \$21,005.00

ADDITIONAL PRICING

If areas need to be dug out Jokerst Inc. will saw cut, dig out and install 10" of Type 5 / 1" minus

COST AT LESS THEN 100 SF = \$9.00 per sf

COST AT MORE THEN 100 SF = \$7.50 per sf

JOKERST, INC. APPRECIATES THE OPPORTUNITY TO PROVIDE THIS QUOTE!!

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (\$ _____)

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance.

Authorized
Signature Todd Weiler

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and

conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

BILL NO. 4588

ORDINANCE NO.

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND COLLECTION OF SPECIAL TAX BILLS AND LEVYING A SPECIAL ASSESSMENT AGAINST THE LOTS, TRACTS AND PIECES OF LAND FOR SIDEWALK IMPROVEMENTS

WHEREAS, the City of Ste. Genevieve made certain improvements to the sidewalk system for pedestrian transportation in areas where the sidewalks were in disrepair; and

WHEREAS, the City has completed repair and replacement of individual property owner's sidewalks which was necessary due to those property owners declining to make the necessary repairs after proper notifications; and

WHEREAS, the City issued a request for proposals to repair said sidewalks and accepted the lowest bidder, at a cost of \$62.83 per linear foot, and contracted with Bales Concrete, LLC of Ste. Genevieve, Missouri to make the needed repairs; and

WHEREAS, the City, through their contractor, performed repairs to the sidewalks at the following locations, belonging to the following owners within the City of Ste. Genevieve, and of the following linear feet of sidewalk:

ADDRESS	PARCEL NUMBER	OWNER	LENGTH OF SIDEWALK
199 Division Street	07-5.0-021-01-001-0021.00	Jeremy B Rhinehart	56 feet
302 South 4th Street	07-8.0-028-01-006-0008.00	Christopher M & Dennis G Larose	12 feet
352 South 4th Street	07-8.0-028-01-006-0009.00	Rian Miles	52 feet
375 Seraphin Street	07-8.0-028-01-003-0014.00	Kevin S & Hannah M Moore	115.5 feet
413 LaHaye Street	07-5.0-021-02-016-0010.00	Sarah N Boyer	40 feet

WHEREAS, Sections 88.710 and Sections 88.863 through 88.913 RSMo allow the board of alderman, by ordinance, to provide for and require repairing of sidewalks and the cost thereof to be levied as a special assessment on all lots or pieces of ground abutting such improvements; and

WHEREAS, Section 520.100 of the City of Ste. Genevieve municipal code allows that if property owners fail to repair sidewalks, after being provided required notice and time, the City shall make the repairs at the cost to the owner; and

WHEREAS, the City has received distinct and separate costs for the work completed at each property listed above at the contracted rate agreed upon with Bales Concrete, LLC.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen of the City of Ste. Genevieve, Missouri, hereby approves the issuance of a special assessment against each of these parcels:

- 199 Division Street (PID#07-5.0-021-01-001-0021.00);
- 302 South 4th Street (PID#07-8.0-028-01-006-0008.00);
- 352 South 4th Street (PID#07-8.0-028-01-006-0009.00);
- 375 Seraphin Street (PID#07-8.0-028-01-003-0014.00);
- 413 LaHaye Street (PID#07-5.0-021-02-016-0010.00).

SECTION 2. The special assessments shall be levied in the form of special tax bills certified by the City Administrator for collection in the following amounts:

- 199 Division Street - \$3,518.48
- 302 South 4th Street - \$753.96
- 352 South 4th Street - \$3,267.16
- 375 Seraphin Street - \$7,256.86
- 413 LaHaye Street - \$2,513.20

SECTION 3. The City Administrator is hereby authorized to offer and execute installment agreements (attached hereto as exhibit "A") for payment of these special assessments.

SECTION 4. All ordinances and parts of ordinances which are in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. The invalidity of any section, sentence or provision of this ordinance shall not affect the validity of any part of this ordinance which can be given effect without such invalid part or parts.

SECTION 6. This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: _____.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS ____ DAY OF _____, 2023 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

**ALDERWOMAN KRISTI CLEGHORN
ALDERMAN ROBERT DONOVAN
ALDERMAN ERIC BENNETT
ALDERMAN JEFF EYDMANN
ALDERMAN MIKE RANEY
ALDERMAN JOE PRINCE
ALDERMAN JOE STEIGER
ALDERMAN PATRICK FAHEY**

__ Yes __ No __ Absent

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

EXHIBIT "A"

AGREEMENT TO PAY TAX BILL IN TEN (10)
ANNUAL INSTALLMENTS

This Agreement, entered into this ____ day of _____, 2023, by and between the City of Ste. Genevieve ("City"), a political subdivision of the State of Missouri, and _____ ("Property Owner"), for the payment of a special tax bill of the City for real estate owned by Property Owner within the City of Ste. Genevieve that received sidewalk improvements ("Property"). The Property that is the subject of this Agreement is more particularly described as follows:

[INSERT LEGAL DESCRIPTION HERE]

1. **Sidewalk Improvements.** The City provided sidewalk improvements to the Property, which consisted of the removal and construction of sidewalks on the Property that were calculated to be _____ (_____) front feet on the Property at the cost of _____ Dollars (\$ _____) per front foot, resulting in a total cost of _____ Dollars (\$ _____). Property Owner acknowledges and agrees that the sidewalk improvements were necessary, the work was done in a workmanlike fashion and that the costs set forth in this Agreement were fair and reasonable.
2. **Special Tax Bill.** City has assessed a special tax bill with respect to the Property in the amount of _____ Dollars (\$ _____), which was assessed on the ____ day of _____, 2023.
3. **Installment Agreement.** Property Owner has requested, and the City has agreed, to pay the special tax bill in equal annual installments for a period of ten (10) years. The tax bill shall be payable in annual installments as follows:

One-tenth (1/10) in one (1) year, one-tenth (1/10) in two (2) years, one-tenth (1/10) in three (3) years, one-tenth (1/10) in four (4) years, one-tenth (1/10) in five (5) years, one-tenth (1/10) in six (6) years, one-tenth (1/10) in seven (7) years, one-tenth (1/10) in eight (8) years, one-tenth (1/10) in nine (9) years and one-tenth (1/10) in ten (10) years and the total amount due will bear interest of Three and Eight Hundred Seventy-Five Thousandths Percent (3.875%) per annum, which is the rate of the ten (10) year United States Treasury notes as established at the most recent auction prior to the assessment of the special tax bill. The first installment payment shall be due on the ____ day of _____, 2023. Each subsequent annual installment shall be paid on the same date of each subsequent year until the balance due is paid in full. Property Owner shall have the privilege of paying the whole of any tax bill in full at any time, or on any annual installment payment date of paying in full one or more of the remaining installments not of maturity date. If any payment is not timely made by Property Owner, including the interest thereon, then all of the remaining installments shall become immediately due and payable.

4. **Miscellaneous.**

- A. **Notices.** There shall be sufficient service of any notice, request, demand or other paper required by this Agreement to be given or filed with the parties if same shall be duly mailed by registered or certified mail, postage prepaid, addressed as follows:

If to City:
City of Ste. Genevieve
c/o City Manager
165 S 4th St.
Ste. Genevieve, MO 63670

If to Property Owner:

- B. **Binding Effect.** This Agreement shall inure to the benefit of, and shall binding upon, City and Property Owner, and their respective successors and assigns.
- C. **Severability.** In the event that any provision of this Agreement shall be held invalid or enforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.
- D. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Missouri.

IN WITNESS WHEREOF the parties hereto have executed these presents the day and year first above written.

City of Ste. Genevieve:

By: **Happy Welch, City Manager**

STATE OF MISSOURI)
) SS.
COUNTY OF STE. GENEVIEVE)

On this ____ day of _____, 2023, before me, a notary public in and for said state, personally appeared Happy Welch, City Manager of the City of Ste. Genevieve, Missouri, known to me to be the person who executed the within document and acknowledged to me that he executed the same for the purposes therein stated.

Notary Public

My commission expires:

Property Owner:

STATE OF MISSOURI)
) SS.
COUNTY OF STE. GENEVIEVE)

On this ____ day of _____, 2023, before me, a notary public in and for said state, personally appeared _____, Property Owner, known to me to be the person who executed the within document and acknowledged to me that he/she executed the same for the purposes therein stated.

Notary Public

My commission expires: