



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, September 5, 2023**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

3. Introduction of Amy Moeckel, Aquatic Supervisor.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of August 15, 2023. (copy)
5. Approve bills for August 2023. (copy)
6. Acceptance of City of Perryville Audit Report for Year Ended March 31, 2023. (copy)
The audit is provided here for the Board's review. It was again a "clean" audit. Additionally, there were no recommendations to change or modify existing business practices or city policies.
7. Cancel Public Hearing date for Special Use Permit Request from DGOGPerryville 05312023 d/b/a Dollar General Store.
This hearing was cancelled as the Dollar General Store continues to work on their plan for the property. It may be rescheduled in the future should the City receive their completed request.
8. Approve Pay Application 35 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$289,082.79. (copy)
This invoice relates to the construction work being done at the new Wastewater Treatment Plant.

9. Acknowledge substantial completion of the Wastewater Treatment Plant. (copy)
These documents are largely formality at this point and officially recognize the plant's substantial completion by all parties involved. Although RiHC continues to wait on certain pieces of equipment and has begun working through punch-list items, the plant is fully operational and is processing our wastewater. As a reminder, the Ribbon Cutting is scheduled for September 21 at 12:15pm.
10. Approve Pay Estimate 1 (Final) to Earth First Contractors, LLC re Pickleball Court Sidewalk and Storm Sewer Project - \$17,340.00. (copy)
Although this project was not "officially" advertised for bid as it was less than \$20,000, staff solicited several competing quotes from local contractors. It is being placed on the agenda largely to communicate with the Board that this work has been completed and is now ready for the pickleball courts to be painted. We expect this work to begin in the very near future (cleaning & drilling for posts expected to occur this week).
11. Approve Change Order 5 to Zoellner Construction relative to Fire Station Project - \$18,332.84 (decrease). (copy)
This is the final payment for the construction of Fire Station #2 and includes a contingency reduction of \$18,332.84, which returns back to the City of Perryville.
12. Approve Change Order 1 to Kiefner Brothers, Inc., relative to PPC Weight Room Project - \$3,711.00 (decrease). (copy)
The total price came in a bit lower than expected as a couple of items came in under budget and the entire contingency was not needed.
13. Accept bids received for the Vincentian Way Extension Project and award to the lowest responsive, responsible bidder upon approval and concurrence of award by MoDOT. (copy)
The submittal of this information by May 31, 2023, was the next step in our process with MoDOT to complete the street extension to be known as Vincentian Way (partially funded through the Governor's Cost Share Program). The official acceptance by the City of Perryville will be somewhat delayed and only follow MoDOT's review and concurrence on the submitted bids.
14. Approve bids received for the Perry Park Center Exterior Improvements Dock Ramp Project and award to Putz Construction, LLC per recommendation of Dille Pollard Architects - \$93,646.72. (copy)
This item was previously discussed with the Board of Aldermen and will permanently replace the electronic stair lift with an accessible concrete ramp.
15. Accept recommendation from Unique Ambiance, LLC, regarding signs and paint colors for PPC Exterior Painting Project. (copy)
Cindy Buchheit has helped lead the City through its remodel and refresh of the Park Center's interior. This project will do the same for the outside as we paint the exterior soffits of the PPC to match what was recently done when the roof was partially replaced and the Dryvit. This leads the way to the budgeted replacement of the building signage, which is also shown on the attached plan.
16. Approve Spoils Application Request for Brian Birchler at 1847 Highway B. (copy)
Mr. Birchler has requested spoils to use for fill and leveling. Public Works Staff has reviewed the location and recommended approval.

17. Approve request from Denise Waller, Coordinator of St. Patrick Center, to host a Thanksgiving meal at the Community Center on Thursday, November 23, 2023. (copy)
This event has been well attended and highly supported by the community since beginning some 10 years ago. Staff again recommends its approval and we thank Ms. Waller for her and her team's efforts to bring the community together for the holidays.
18. Approve Festival Application for Mary Jane Renaissance Fair to be held on October 8, 2023. (copy)
Believe it or not, Mary Jane's is fast approaching its 10-year anniversary. To celebrate, they have asked to close the street in front of the building for several hours on a Sunday afternoon to host Perryville's first-ever Renaissance Festival.
19. Approve request from the Community Counseling Center to promote awareness of Suicide Prevention Month by placing information and ribbons in Miget Memorial Park near the water tower. (copy)
September is Suicide Awareness month, and the Community Counseling Center would like to have a weekend display in Miget Memorial Park (corner nearest Edgemont and Perryville Boulevard) to help bring attention to this matter.
20. Approve TAP grant applications for Miget Park Greenway Trail and Star Street Greenway Trail. (copy)
Staff would like to submit two different applications for the upcoming Transportation Alternative Program which is designed for non-vehicular transportation projects. The maps provide details of the proposed projects, one of which would extend the greenway to Edgemont and the second which would extend sidewalks along Star Street as the Board has previously suggested. NOTE: The dirt pile from the excavation of Fire Station #2 remains in the soccer park as it will be needed for dirt work associated with the Star Street project.
21. Approve recommendation from Police Department regarding dust issue on Sandstone Road. (copy)
As directed, Police Department staff has reviewed citizen concerns in the area and have some minor recommendations for the Board's consideration, which include posted speed limits.
22. Approve request from Perry County to remove streetlight pole near Justice Center. (copy)
The Design Build Team constructing the Joint Justice Center has looked at their lighting plans for the facility. In light of this (no pun intended), they have determined an existing city streetlight to be unnecessary and would likely detract from the finished product. This is the official request from Perry County to have Citizens Electric remove that streetlight in conjunction with this project.
23. Approve request from Perry County Commission to erect a Christmas tree at the Downtown Plaza. (copy)
The County Commission has assumed responsibility for the downtown Christmas lighting and decorations. As part of their plans, they are asking permission again this year to install a very tall Christmas Tree (16'-18') at the Downtown Plaza.

END OF CONSENT AGENDA

24. Resolution No. 2023-09 – Approving Perryville Utility Billing Procedure Regarding Water and Sewer Average for Restoration of Turf. (copy)
Staff would like to have permanent direction in place for how we should address the water and sewer costs associated with turf restoration following a city project. This policy would now direct staff to provide a credit for up to 3 months, as needed and when requested.
25. Resolution No. 2023-10– Entering into an agreement with Jerry Hotop Painting, LLC, relative to Perry Park Center Exterior Painting Project. (copy)
This project will refresh the paint on the exterior soffits of the PPC to match what was recently done when the roof was partially replaced. This leads the way to the budgeted replacement of the building sign.
26. Bill No. 6466 for Ordinance No. 6675 – Vacating a sinkhole easement deed from Immanuel Lutheran Church – second reading and final passage. (copy)
This is somewhat of an unusual situation in that the city accepted an easement for a new sinkhole but actually found none when we went to make the improvements. Albeit rare, this has happened before as sinkholes are far from an exact science. Given there is no sinkhole, we would like to vacate the easement.
27. Bill No. 6467 for Ordinance No. 6684 – Adding Section 1.04.065 to the Code of Ordinances relative to Scrivener’s Errors and Contract Changes – second reading and final passage. (copy)
City Attorney Pistorio did some research on what other cities do to better learn how they correct inconsequential errors that are found after the Board adopts an ordinance (e.g. misspellings, incorrect references, misnumbering, etc.). This ordinance will allow the City Attorney or City Clerk to correct such mistakes so long as the intention of the Board is not altered.
28. Bill No. 6468 for Ordinance No. 6685 – Amending Section 2.88.670 of the Code of Ordinances relative to Personnel Rules and Regulations regarding Employee Retirement Celebration – second reading and final passage. (copy)
City ordinances provide for retirement celebrations but did not account for long-term employees passing away in service to the community prior to their retirement. This minor change will provide the family of an employee who passes away similar benefits to that of an employee who retires. NOTE: This came to light with Bill Jones’s untimely passing. Staff talked to Mayor Riney who approved our beginning this practice immediately, but we are asking to update the ordinance, so it is clear going forward.
29. Bill No. 6469 for Ordinance No. 6686 – Amending Section 5.04.020 and adding Chapter 5.41 to the Code of Ordinances relative to licensing for Firearms Ranges – second reading and final passage. (copy)
The city has long enjoyed an indoor archery range. Although nothing is imminent, staff wanted to have an ordinance in place should an indoor shooting range decide to locate in town. NOTE: Since the first reading, staff has added a new clause that would allow fraternal organizations to host shooting matches, provided they have sufficient property to do so safely (more than 20 acres).

30. Bill No. 6470 for Ordinance No. 6687 – Amending Section 17.04.020 and Section 17.40.020 of the Code of Ordinances relative to zoning for Firearms Ranges – second reading and final passage. (copy)
See Item 29 above.
31. Bill No. 6471 for Ordinance – Granting warranty deed to Ranken Technical College - first reading. (copy enclosed - may be read by title only)
This action of the Board will begin our contractual obligation to transfer the new campus to Ranken Technical College.
32. Bill No. 6472 for Ordinance – Accepting an easement deed from River Hills Aerie No. 4334 Fraternal Order of Eagles - first reading. (copy enclosed - may be read by title only)
This easement includes several concessions negotiated by Mayor Riney and Administrator Buerck as previously discussed with the Board of Aldermen. It allows the natural gas lines to be extended so that H&G Marine may be served. It also provides a process for annexation and easement acquisition should the City eventually extend its sewer main.
33. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
34. Report by City Administrator:
 - MML Southeast Regional Meeting – Oct 3, 2023 @ 11:30am in Cape Girardeau (copy)
 - SEMO RPC Annual Dinner - 6:00 pm on Sep 25 @ Colonnade Room
 - PC Business Leadership Conference – Jon Schallert Speaker – Sep 29 from 8am to 3:30pm @ Robinson Event Center (copy)
 - Chester Bridge Emergency Management Meeting
 - 2023 Mural Location (copy)
 - Fall Cleanup Flyer – Oct 16-20 (copy)
 - Crevice Cave Climate Study (copy)
 - Championship Wrestling Show @ PPC – Sep 23
 - Movie Display Board at Rozier's
 - Taylor Swift Concert Movie
35. Report by City Engineer.
36. Report by City Attorney.
37. Report by Chief of Police.
38. Board concerns and comments and any other non-action items.
39. Approve Pay Estimate 4 to Emery Sapp & Sons re SE Runway Project - \$499,606.97. (copy)
This relates to the reconstruction of the taxiway and aprons at the airport.
40. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; contractual matters in accordance with Section 610.021(9) RSMo; litigation matters in accordance with Section 610.021(12) RSMo; and security matters in accordance with Section 610.021(19) RSMo.

41. Adjourn.

Additional Attachments:

- Article: *Missouri is on a Mission, A Trade Mission to Japan is in the Works* (copy)
- Baer Engineering Invoice (copy)
- Parks & Recreation Report (copy)