

AGENDA
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – AUGUST 10, 2023
6:00 p.m.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

Kara Burt - SG Oktoberfest Update

CITY ADMINISTRATORS REPORT.

STAFF REPORTS.

- **Kenny Steiger – Fire Chief**
- **David Bova – Community Development Administrator**

PUBLIC COMMENTS. Please identify yourself for the record and please try and keep comments to 5 minutes. (The Board will not interact during public comments and will have staff investigate any city related issues brought forward and contact the individual later with a response.)

CONSENT AGENDA.

- Minutes – Board of Aldermen - Regular Meeting – July 27, 2023
- Minutes – Board of Aldermen – Work Session – July 27, 2023
- **Street Closure Request** – Robert J. Mueller is requesting a street closure for Saturday, August 26, 2023 from 8 a.m. to 12:00 noon for the Sons of Union Veterans of the Civil War re-enactment. The requested closure is for Third Street from Market to Merchant.

- **Street Closure Request** – French Colonial America is requesting a street closure for Saturday, October 21, 2023 for the annual Night of the Werewolf Event from 6:30 p.m. to 9 p.m. The requested closure will be on Market Street from Second to Main Street.
- **Street Closure Request** - French Colonial America is requesting a street closure for Saturday November 4, 2023 for the Fourth Annual Pecanapalooza Street Festival from 7 a.m. to 4:30 p.m. The closure will include Market Street from Third to Main Street and Main from S.Gabouri to Market Street.
- **Street Closure Request** - Ste. Genevieve Oktoberfest is requesting a street closure from Friday September 15th @ 2 p.m. to 6 p.m. on Sunday, September 17th. The closure will include Merchant Street from Main to Front Street.
- **RESOLUTION 2023 – 59.** A RESOLUTION APPOINTING JIM FERGUSON TO THE STE. GENEVIEVE TOURISM TAX COMMISSION.
- **RESOLUTION 2023 – 60.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN, STE. GENEVIEVE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH FRENCH COLONIAL AMERICA, 167 S. GABOURI, FOR A HISTORIC PAINTING WORKSHOP AGREEMENT.
- **RESOLUTION 2023 – 61.** A RESOLUTION APPROVING A QUOTE FROM CAPE ELECTRICAL SUPPLY FOR THE PURCHASE OF A LEVEL TWO COMMERCIAL EV CHARGING STATION IN AN AMOUNT NOT TO EXCEED FIFTEEN THOUSAND ONE HUNDRED SEVENTY-THREE DOLLARS AND EIGHTY-SEVEN CENTS. (\$15,173.87)
- **RESOLUTION 2023-62.** A RESOLUTION APPROVING A PROPOSAL FROM SENTINEL EMERGENCY SOLUTIONS FOR TWENTY-EIGHT (28) MSA FIRE HELMETS IN AN AMOUNT NOT TO EXCEED EIGHT THOUSAND SIX HUNDRED SEVENTY-FIVE DOLLARS. (\$8,675.00)

OLD BUSINESS.

BILL NO. 4575. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). **2ND READING.**

NEW BUSINESS.

APPROVAL OF THE LOW BID OF JOKERST, INC. FOR THE JEFFERSON STREET SIDEWALK/STORMWATER IN AN AMOUNT OF \$66,530.00

BILL NO. 4576. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT FOR PUBLIC IMPROVEMENTS ALONG ROUTE M. **(Job No. J9S3449B)**
1ST READING.

BILL NO. 4577. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. **1ST READING.**

BILL NO. 4578. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING A “NO PARKING” RESTRICTION ON THE SOUTH SIDE OF JEFFERSON STREET BETWEEN THIRD AND FOURTH STREET. **1ST READING.**

BILL NO. 4579. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 203 FIRE PREVENTION AND PROTECTION OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. **1ST READING.**

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

Join us on the Zoom app at:

Meeting ID: 848 1121 1564 Passcode: 808225 Mobile: (312) 626-6799 US (Chicago)

Meeting ID: 848 1121 1564 Passcode: 808225 **Find the Zoom Link at:**

www.facebook.com/stegenevievecityhall/

And you can watch live on SGTV Spectrum Channel 991.

Posted By: Pam Meyer, City Clerk
August 7, 2023

CITY ADMINISTRATOR REPORT

August 10, 2023

1. MOVE DAY – August 15. City hall will be closed and computers will not be operating so we will not be accepting utility payments. The August due date has been pushed back to Friday, August 18, at 5:00 p.m.
DEMOLITION DAY – August 16. Construction demolition starts on the city hall side.
2. Budget work session is Thursday, August 17, at 6p at the temporary city hall. This is when we look at all of the totals determine with input from department heads what capital items you wish to include for FY2024.
3. We will be talking to representatives from Mississippi Lime in a little over a week to discuss the proposed detention basin that could help the northwest corner of the city with severe stormwater flow during event rains. Alderman Donovan helped make arrangements.
4. I will be out of the office for a portion of the day August 18 for the chamber golf tournament.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **July, 2023**

Calls for Assistance:

- SGFD responded to **32** emergency calls in **July**
- Total for this year is **153** calls, **up 10** calls from last year

Staffing:

- SGFD roster is down **5**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was SCBA review and donning/Apparatus Placement for initial fire attack**
- **Preplan Training was Pettus Ford.**

Meetings Attended

Bi County Chiefs Meeting – **Attended**
Ste Gen County Chiefs Meeting - **Attended**
City Council Meeting X2 – **Attended**
Ozark Fire Assoc. Meeting - **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- **Working on our annual oil change and lubes for the fleet.**
- **Suburban insurance details have been worked out and it is supposed to be picked up soon.**

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion.
- Applying for a regional grant for radio replacement in the next AFG application period in progressing. Forwarded the first round of requested information on budgets, call load and personnel.

Grants

2022 DPS Grant application

I have applied for a \$43,000 no match grant for radio replacement

I received notification that the grant request for \$43,000 for radio equipment was fully funded. The State has given permission to order the radios. Radios have been ordered.

2023 DPS Grant

Received notification that the grant program will open soon. I intend to apply again to try to get some of our handheld radios upgraded. This will be a no matching funds grant, the same as the last 2 DPS grants. Grant has been submitted for approximately \$72,000.

Grant has been approved. Waiting for permission from the state to order.

ARP Grant

There is a maximum of \$20,000 and our match will be 50% of the amount requested. I am asking permission to proceed with the grant request with the amount not to exceed \$20,000 with a required match not to exceed \$10,000. The required match funding will be available from our rural fire fund. The turnout gear came in \$1,384.78 under budget. I have made an award adjustment request to the grant program to use that money to increase the number of helmets that we can purchase as long as we don't exceed the total amount of our awarded grant. **Received permission to increase the number of helmets to order. Request before the board to purchase 28 helmets for this grant. This is a 50% match and the money is available in the rural fire fund.**

County Firefighters Assn.:

- Still working on getting a Propane Emergencies Class scheduled. Scheduled for September 9th

Local & State Mutual Aid:

- Nothing to report

Misc.

- **Participated in the annual Chamber Leadership Program @ the firehouse**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Installed

Audubon's Hotel/Restaurant



Community Development August 2023 Staff Report 7/11/23 – 8/7/23

Historic Preservation – Heritage Commission

- Meeting 7/17 – Approved 1 COA & 1 Attestation
- Next meeting – 8/21
- Historic Preservation Grant – Date of event – 9/30-10/; to be held at 167 S Gabouri
- Paul Bruhn Historic Revitalization Grant – awaiting notification
- 2024 HP grant application(s) to be submitted this month

Building Department / Code Enforcement

- Occupancy Permits / Inspections 21
- Building Permits Issued 5
- Demolition Permits 0
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 0
- New permitting software RFP – implementation of permitting module in progress
- Sidewalk violations – city property work completed; non-city properties prepped and update mailed to each; plans to begin work next week

Comprehensive Plan Update

- Steering Committee
 - Board rep is Alderman Raney
 - Funnel public input through Comm Dev Dept, committee, or RPC
- Current stage of process is Vision Development

Planning & Zoning

- No meeting this month
- Next meeting – 9/7

City / County Info

- Assistance with Tourism funding 2023 – budget of 5k; could consider more
- Progress Parkway property – pre-engineering complete; county assistance offered & in discussion
- FLAP Grant (N 4th Street) – remains on track for 2025
- 911 Tax – Board formed (includes City officer) – payments from City & Amb. Dist. to continue until new infrastructure installed and paid; potentially 4 – 5 years
- EV Charging – County will not be participating at this time

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts are <50% chance of flooding in Aug-Sep-Oct.
- Current river stage (8/7) is 13.95'; expected to peak at 14.5' later this week.

Property Maintenance

- Nuisance Property Issues 7
- Vegetation Nuisance Issues 4
- Code Violation Issues 2
- Sidewalk Issues 9(3 to be completed by owner)
- 42 S Main now boarded up; some work left to complete by end of month

Training 2023

- CLG Updates – Mo SHPO – completed 1/23
- Winter Walking Safety for Employees – Zywave – completed 2/6
- NPS Interpretation Workshop – attended 2/22
- NAPC – Preservation Planning – attended 3/23
- NAPC – Preservation Planning Pt. 2 – attended 4/13
- SEMA – Ransomware Table Top – attended 5/18
- Zywave – Anti-Bullying in Workplace – completed 6/2
- ICMA Budget Webinar Series – 3 sessions – completed 6/20

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - July 27, 2023**

CALL TO ORDER. Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the pledge of allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Brian Keim	
Alderwoman Kristi Cleghorn	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Joe Steiger	Alderman Jeff Eydmann
Alderman Mike Raney	Alderman Joe Prince

Absent: Alderman Gary Smith

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Bennett to approve the agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Jasen Crump - Police Chief (see attached report)

Steve Wilson - Alliance Water Resources (see attached report)

COMMITTEE REPORTS. None

PUBLIC COMMENTS. Dena Kreitler with Ste. Genevieve Chamber of Commerce addressed the board and stated that she would like to thank the City Employees who took time out of their schedule for the Leadership Program.

Susie Johnson - 64 N. Second Street addressed the board regarding the EV charging stations. Ms. Johnson stated that she has a Tesla, and they have adapters that you take with you, and they can be charged at the station we are looking at. They also have aps that will notify you when a charging spot is opened.

CONSENT AGENDA.

- Minutes - Board of Aldermen - Regular Meeting - July 13, 2023
- Approval of the Treasurer's Report - June 2023
- Street Closure Request - The Ste. Genevieve National Park is requesting a street closure request for August 25, 2023, for a "BIRTHDAY BASH" concert in the back yard of the JBV. The street closure will include Market Street between 2nd and Main Street.
- Street Closure Request - The Jour de Fete Committee is requesting a street closure request for August 11, 2023 - August 13, 2023, for the annual Jour de Fete Celebration. The street closure will include Main Street from S. Gabouri Street to Washington Street, Jefferson Street at Main Street, 2nd Street at Merchant Street, 2nd Street at S. Gabouri Street, 3rd Street and Market Street, Washington Street and Main Street.
- **RESOLUTION 2023 - 57.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A MARKETING PLATFORM DEVELOPMENT GRANT WITH THE MISSOURI DIVISION OF TOURISM IN THE AMOUNT OF \$10,000.
- **RESOLUTION 2023-58.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH SELECTIVE INSURANCE FOR BUILDER'S RISK INSURANCE COVERAGE.

A Motion by Alderman Donovan, second by Alderman Steiger to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

NEW BUSINESS.

BILL NO. 4575. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). **1st READING.** A motion by Alderman Eydmann, second by Alderman Donovan Bill No. 4575 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderman Smith absent.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting at 6:23 p.m.

Respectfully submitted by,

Sue Schweiss
City Treasurer

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
WORK SESSION
THURSDAY - July 27, 2023**

The work session of the Ste. Genevieve Board of Aldermen was called to order by Mayor Brian Keim at 6:24 p.m. with the following members present:

Mayor Brian Keim	
Alderwoman Kristi Cleghorn	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Joe Steiger	Alderman Jeff Eydmann
Alderman Mike Raney	Alderman Joe Prince

Absent: Alderman Gary Smith

A motion was made by Alderman Steiger second by Alderman Cleghorn to approve the work session agenda. Motion carried 7-0-1 with Alderman Smith absent.

BUSINESS ITEMS:

FIRE TAGS. Ken Steiger - Fire Chief went over some price increases to the City's rural fire tags. He feels like we should follow the prices that Bloomsdale Fire Department has set up. After some discussion it was noted that City Administrator Welch will bring an ordinance with the increases to the board at the next meeting.

JEFFERSON STREET - NO PARKING AREA. The board discussed no parking on certain sections of Jefferson Street. It was decided to add one additional no parking space to the recommended area.

TEXTING COSTS. The board discussed if we should put money in the budget for a texting notification system. TextCaster ran the city \$4,000 a year in 2020. We did have four sponsors. The quote from Code Red is \$4,600 and if we do a five-year commitment the cost would be less. We will also look at getting sponsors again. Happy will get more information and see if this is a user-friendly system and we will add it in with the budget for 2024.

CBIZ SALARY CONCLUSIONS - RECOMMENDATIONS. Happy stated that CBIZ gave us some recommendations and a summary of findings. The cost to implement the new staff structure is approximately \$11,809 and the police cost \$4,041. This would bring all employees to the minimum of their proposed ranges or to their step rate. The initial cost to implement the new step structures is approximately \$38,950. This brings all employees to their new step rate. The cost to implement the compression adjustments would be approximately \$18,121. After discussion with the board, it was decided to make two separate budgets for them to review. One budget that includes the recommendations by CBIZ and a 3% cost of living adjustment. The other budget would only include a 3% cost of living adjustment.

TRASH HAULER - SINGLE SUPPLIER IN CITY. Happy stated that if the board wants to go with looking at a single supplier we must go out for RFP's and allow a 2-year window before the chosen contractor could start. There was a lot of discussion on this and how it would affect city residents by us choosing their provider. The survey that was done most people responded that they did not think the City should choose the provider for them. It was also mentioned that the city just needed to limit the size of trucks. This will be brought back to the board for further discussion.

ANY OTHER BUSINESS. None

ADJOURNMENT. With no further business Mayor Keim adjourned the work session at 7:35 p.m.

Respectfully submitted by,

Sue Schweiss
City Treasurer



Street Closure Request

Date July 24, 2023

Name Robert J. Mueller Organization Lt. Col. J. Felix St. James SUVCW Camp 326

Address 163 Merchant Street City Ste. Genevieve State MO Zip 63670

Phone Number and/or email information 573 -883-3290 muellerrj13@yahoo.com

Reason for closure The Sons of Union Veterans of the Civil War will be setting up a camp on the courthouse lawn and doing a re-enactment of Federal Troops taking over the courthouse as well as re-enacting the orders given to the local soldiers during the Civil War

Street(s) to be closed 3rd Street from Market to Merchant

Date of event for closure Saturday, August 26, 2023

Time(s) for closure 8:00 a.m. to 12 noon.

Office Use Only

Council Approval Yes No Date _____

Police Dept. Approval Yes No Date _____

Street Dept. Approval Yes No Date _____

Special Conditions _____



Street Closure Request

Date Thu 7/28/23

Name Robbie Pratte Organization French Colonial America

Address 198 Market City Sainte Genevieve State MO Zip 63670

Phone Number and/or email information 883-3105;
Robbie.Pratte@FrenchColonialLife.org

Reason for closure Annual "Night of the Werewolf" Event; The event takes place on Sat 10/21/23 from 7-9PM and features people of all ages, but especially children walking back and forth between the Centre for French Colonial Life and the Bolduc/LeMeilleur Grounds. While we are not going to host activities at the Hands-On House this year and require Main Street to be closed, we are still asking for Market Street to be closed from 2nd to Main for the safety of guests, staff, and volunteers as residents tend to "fly" through the area, especially at night.

Street(s) to be closed:

- Market Street from 2nd to Main Street

Date of event for closure: Sat 10/21/23

Time(s) for closure: Approximately 6:30-9PM

Office Use Only

Council Approval Yes ___ No ___ Date _____

Police Dept. Approval Yes ___ No ___ Date _____

Street Dept. Approval Yes ___ No ___ Date _____

Special Conditions _____



Street Closure Request

Today's Date Wed 7/28/23

Name Robbie Pratte Organization French Colonial America (FCA)

Address 198 Market Street City Ste. Genevieve State MO Zip 63670

Phone Number and/or email information: 883-3105;
Robbie.Pratte@FrenchColonialLife.org

Reason for closure FCA will host their fourth annual "Pecanapalooza Street Festival on Sat 11/4/23. The event features live music, craft vendors in the street (and a couple food trucks), a micro-brewery beer garden, a military vehicle and living history timeline display, baking contest, children's games, and a 5K run in the morning. The event is scheduled to take place from 10am-4pm, with the levee run being from 9-10am (planned and executed by the SGCCC).

Street(s) to be closed:

- Market Street: 3rd Street to Main Street
- Main Street: S. Gabouri to Market Street

Date of event for closure Sat 11/4/23

Time(s) for closure 7am - 4:30pm

Office Use Only

Council Approval	Yes ___ No ___	Date _____
Police Dept. Approval	Yes ___ No ___	Date _____
Street Dept. Approval	Yes ___ No ___	Date _____

Special Conditions _____



Street Closure Request

Date 8/7/23

Name Kara Burt Organization Ste. Genevieve Oktoberfest

Address PO BOX 188 City Ste. Genevieve State MO Zip 63670

Phone Number and/or email information 573-631-2856 sgoktoberfest@gmail.com

Reason for closure: Oktoberfest celebration and to keep vehicle traffic to a minimum where major foot traffic will be.

Street(s) to be closed: Merchant St From Main Street to Front Street.

Date of event for closure: 2pm Friday, September 15 - 6pm Sunday, September 17. To ensure safe set up of tents, dumpsters, and vendors with minimal risk of damage from vehicles driving through.

Time(s) for closure: See above

Office Use Only

Council Approval Yes ___ No ___ Date _____

Police Dept. Approval Yes ___ No ___ Date _____

Public Works Approval Yes ___ No ___ Date _____

Special Conditions _____

RESOLUTION 2023 - 59

**A RESOLUTION APPOINTING JIM FERGUSON TO THE STE. GENEVIEVE
TOURISM TAX COMMISSION.**

WHEREAS, Jim Ferguson of 23030 Buckingham in Ste. Genevieve County has agreed to serve the remaining term of Sabrina Ford on the Ste. Genevieve Tourism Tax Commission as the Hotel/Motel Representative and his first term will expire June, 2025.

WHEREAS, the Mayor advises the Board of Aldermen of his recommendation to appoint Mr. Ferguson.

**NOW THEREFORE, THE BOARD OF ALDERMEN OF THE CITY OF STE.
GENEVIEVE DOES HEREBY CONSENT AND RESOLVE AS FOLLOWS:**

Jim Ferguson, 23030 Buckingham is hereby appointed to the Ste. Genevieve Tourism Tax Commission this 10th day of AUGUST, 2023, as the hotel/motel representative.

The Mayor shall make this appropriate appointment to the Ste. Genevieve Tourism Tax Commission and that the City Staff and officials are directed to take such actions as necessary to implement this Resolution.

Done and approved this 10TH day of AUGUST, 2023.

Approved by:

Brian Keim, Mayor

Mark Bishop, City Attorney

Attest:

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

RESOLUTION 2023 - 60

A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN, STE. GENEVIEVE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH FRENCH COLONIAL AMERICA, 167 S. GABOURI, FOR A HISTORIC PAINTING WORKSHOP AGREEMENT.

WHEREAS, the City of Ste. Genevieve and the Ste. Genevieve Heritage Commission, through a grant from the Historic Preservation Fund, have secured funding for a two (2) day painting workshop to be held on September 30, 2023 and October 1, 2023; and

WHEREAS, the painting workshop will be performed on a landmark or contributing residential property located within the Ste. Genevieve National Historic District; and

WHEREAS, this house must be a historically framed property with clapboard siding that has failing paint; and

WHEREAS, the siding on the house must be accessible from the ground due to no workshop participants being allowed to work on ladders; and

WHEREAS, the City requested property owners apply to the City of Ste. Genevieve to have their property be the “subject property” for the two day painting workshop; and

WHEREAS, French Colonial America, 167 S. Gabouri, was selected out of three applicants to be the subject property for the workshop.

BE IT THEREFORE RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Ste. Genevieve Board of Aldermen wish to enter into the attached “Historic Painting Workshop Agreement” (Exhibit “A”) with French Colonial America.

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 10th DAY OF AUGUST, 2023.

Approved as to form:

Brian Keim, Mayor

Happy Welch, City Administrator

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

Historic Painting Workshop Agreement

This Agreement is entered into by and between the City of Ste. Genevieve, a municipal corporation (the "City"), and French Colonial America, the owner of certain real estate located within the City of Ste. Genevieve (the "Property Owner"), and property commonly known as 167 South Gabouri St., Ste. Genevieve, Missouri 63670 (the "Property").

WHEREAS the City of Ste. Genevieve and the Ste. Genevieve Heritage Commission, through a grant from the Historic Preservation Fund, have secured funding for a two (2) day painting workshop to be held on September 30, 2023 and October 1, 2023; and

WHEREAS the painting workshop will be performed on a "landmark" or "contributing" residential property located within the Ste. Genevieve National Historic District; and

WHEREAS the house must be a historically framed property with clapboard siding that has failing paint; and

WHEREAS the siding on the house must be accessible from the ground due to no workshop participants being allowed to work on ladders; and

WHEREAS Property Owner has applied to the City of Ste. Genevieve to have the Property be the subject of the two (2) day painting workshop; and

WHEREAS the City of Ste. Genevieve has designated the Property Owner's Property to be used as the subject property for the two (2) day painting workshop.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the City and Property Owner hereby agree as follows:

1. **Property:** Property Owner has applied for the privilege of being selected as the property for a two (2) day painting workshop to be held on September 30, 2023 and October 1, 2023. Property Owner represents to City that the Property is a landmark or contributing residential property located within the Ste. Genevieve National Register Historic District. Further, Property Owner represents that the Property is a historic framed property with clapboard siding that has failing paint and is accessible from the ground for the two (2) day painting workshop.

2. **Painting Workshop:** Property Owner agrees to the following with regard to the painting workshop:

- a. Property Owner and City agree that the two (2) day painting workshop shall be held on September 30, 2023 and October 1, 2023 unless the parties agree in writing to have the painting workshop conducted on a different date;
- b. Property Owner is consenting to City personnel, workshop participants, workshop instructors and media to be present on the Property during the painting workshop

hours. The parties anticipate that there will be twelve (12) to twenty (20) individuals present on the Property during the painting workshop;

- c. Property Owner agrees to supply adequate access to electricity for tools and vacuums during the painting workshop; and
- d. The paint color, brand, type and quantity of the paint used during the painting workshop will be mutually agreed upon by Property Owner, City and the painting workshop contractor which will conform with the design guidelines for the Ste. Genevieve National Register Historic District.

3. **City's Obligations:** The City will pay up to One Thousand Dollars (\$1,000.00) for the final top coat paint used on Property during and after the painting workshop. The City shall coordinate the scheduling of the painting workshop, including selecting all of the participants and attendees of the painting workshop.

4. **Property Owner's Obligations After Painting Workshop:** Property Owner agrees to complete the painting of the exterior of the Property after the workshop by the 31st day of December, 2023. Property Owner acknowledges that the painting workshop participants will only be painting a small portion of the exterior of the structure. Property Owner agrees that all work and treatments, including paint removal methods, patching, priming and other work performed on the Property, will conform to the Secretary of Interior standards for the treatment of historic properties.

5. **Liability & Indemnification:** Property Owner shall be solely responsible for all liability related to the Property. To the fullest extent permitted by law, Property Owner shall indemnify, hold harmless and defend City, and its employees and agents, from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, resulting from any negligent act, misconduct or omission in the part of Property Owner, its employees, agents, assigns or contractors, with regard to the maintenance of the Property.

6. **Payment:** Other than the City's obligation to pay no more than One Thousand Dollars (\$1,000.00) of the final top coat paint, neither party shall pay the other party any money or consideration pursuant to this agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

CITY OF STE. GENEVIEVE

By: _____
Brian Keim, Mayor

By: _____
Property Owner

ATTEST:

By: _____
Pam Meyer, City Clerk

Staff Report

August 10, 2023

To: Board of Aldermen
From: Happy Welch
Re: EV Charging Station



Issue:

The board wished to move ahead with purchasing the EV charging station and locate it at Main St. Park along Valle St.

I would like to move ahead and purchase the unit this budget year from Cape Electrical Supply as part of the Sourcewell Cooperative Purchasing program contract 042221-CPI. ARPA funds are available in our Capital Projects fund that can be transferred to the legislative fund when we do a budget amendment in September as part of our budget adoption process to cover the expenditure.

Recommendation:

Approve the resolution to purchase the Chargepoint EV Charging Station from Cape Electrical Supply.

RESOLUTION 2023 - 61

A RESOLUTION APPROVING A QUOTE FROM CAPE ELECTRICAL SUPPLY FOR THE PURCHASE OF A LEVEL TWO COMMERCIAL EV CHARGING STATION IN AN AMOUNT NOT TO EXCEED FIFTEEN THOUSAND ONE HUNDRED SEVENTY-THREE DOLLARS AND EIGHTY-SEVEN CENTS. (\$15,173.87)

WHEREAS, the City of Ste. Genevieve (“City”) identified a need to purchase a commercial EV Charging Station using ARPA funds appropriated to the City; and

WHEREAS, the City received a quote from Cape Electrical Supply attached as “Exhibit A” and incorporated by reference herein for the purchase of the charging stations in a total amount not to exceed fifteen thousand one hundred seventy-three dollars and eighty-seven cents (\$15,173.87.00); and

WHEREAS, this purchase is through the Sourcewell Cooperative Purchasing program contract 042221-CPI ; and

WHEREAS, the Board of Aldermen will direct the City Treasurer to include this as an amendment to the budget for the Legislative Department Fiscal Year 2023 for the purchase from line item 10-11-8055 - EQUIPMENT & PARTS to allow this purchase; and

WHEREAS, the Board of Aldermen believe this equipment is necessary to allow residents and tourists the ability to charge their vehicles.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The proposal by Cape Electrical, is hereby accepted by the Ste. Genevieve Board of Aldermen for the EV Charging Stations in an amount not to exceed fifteen thousand one hundred seventy three dollars and eighty seven cents (\$15,173.87) pursuant to the attached proposal (Exhibit “A”) using the Sourcewell Cooperative Purchasing program.

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 10TH DAY OF AUGUST, 2023.

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator



Quotation



FLAT RIVER ELECTRICAL SUPPLY
 3245 PIPKIN DRIVE
 PARK HILLS, MO 63601
 573-431-1838
 Fax 573-431-2662

EXPIRATION DATE	QUOTE NUMBER
08/30/2023	S203428816
PAGE NO.	
1 of 3	

QUOTE TO:

SHIP TO:

CITY OF STE GENEVIEVE/STIMULUS
 165 SOUTH FOURTH STREET
 SAINTE GENEVIEVE, MO 63670-1605

CITY OF STE GENEVIEVE/STIMULUS
 165 SOUTH FOURTH STREET
 SAINTE GENEVIEVE, MO 63670-1605

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON	
18658	ST GEN EV CHARGERS		HOUSE ACCOUNT	
GIVEN BY	SHIP VIA	TERMS	DATE	FREIGHT EXEMPT
HAPPY	DIRECT	Vendor Terms	07/31/2023	No
ORDER QTY	ITEM NUMBER / DESCRIPTION	UNIT PRICE	EXT PRICE	
	SHIPPING INSTRUCTIONS 2-3 WEEK LEAD TIME QUOTES INCLUDES 5 YEARS OF ASSURE ENTERPRISE			
1ea	CHARGEPOINT CT4021-GW1 DUAL OUTPUT GATEWAY NORTH AMERICA BOLLARD UNIT 208/240V @30A WITH CORD MANAGEMENT	8250.000/ea	8250.00	
1ea	CT4001-CCM CT4000 Bollard Concrete Mounting Kit. Bolts: 5/8 - 11 x 9? F1554 Grade 55 hot-dipped galvanized threaded bolts - 3 ea. Nuts: 5/8 - Heavy Galvanized Hex Nuts (DH Rated) - 12 ea. Washers: Galvanized Washers (ASTM F436) - 9 ea. Plastic Template - 1 ea	113.636/ea	113.64	

** Continued on Next Page *

Subtotal	
S&H Charges	
Amount Due	

Any questions call CHRISTOPHER ROBERTS at or e-mail @ c.roberts@capeelectric.com

All Prices are subject to change without notice!

Taxes are not included
For terms and conditions see www.capeelectric.com



FLAT RIVER ELECTRICAL SUPPLY
 3245 PIPKIN DRIVE
 PARK HILLS, MO 63601
 573-431-1838
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Quotation

EXPIRATION DATE	QUOTE NUMBER
08/30/2023	S203428816
FLAT RIVER ELECTRICAL SUPPLY 3245 PIPKIN DRIVE PARK HILLS, MO 63601 573-431-1838 Fax 573-431-2662	PAGE NO.
	2 of 3

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CITY OF STE GENEVIEVE/STIMULUS
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CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
18658	ST GEN EV CHARGERS		HOUSE ACCOUNT		
GIVEN BY		SHIP VIA	TERMS	DATE	FREIGHT EXEMPT
HAPPY		DIRECT	Vendor Terms	07/31/2023	No
ORDER QTY	ITEM NUMBER / DESCRIPTION		UNIT PRICE	EXT PRICE	
1ea	CT4000-PMGMT CT4000 Power Management Kit. Allows both ports on a dual port station to share a single 40A circuit (Power Share). Also allows a CT4000 to be set up to operate at a lower current (Power Select)		59.091/ea	59.09	
2ea	CHARGEPOINT CPCLD-COMMERCIAL-5 Prepaid Commercial Cloud Plan subscription with station management features such as: Custom Video uploads and Automatic Software Updates, driver and fleet management features including: Access Control and Pricing & Automatic Payment Collection, as well as energy and power management features which include Power Sharing. Real-time dashboards and reports provided for applicable features. Station Activation purchase required.		1502.273/ea	3004.55	

** Continued on Next Page *

Subtotal	
S&H Charges	
Amount Due	

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CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON		
18658	ST GEN EV CHARGERS		HOUSE ACCOUNT		
GIVEN BY		SHIP VIA	TERMS	DATE	FREIGHT EXEMPT
HAPPY		DIRECT	Vendor Terms	07/31/2023	No
ORDER QTY	ITEM NUMBER / DESCRIPTION	UNIT PRICE	EXT PRICE		
1ea	CHARGEPOINT CPSUPPORT-ACTIVE INITIAL STATION ACTIVATION & CONFIGURATION SERVICE INCLUDES ACTIVATION OF CLOUD SERVICES AND CONFIGURATION OF RADIO GROUPS, CUSTOM GROUPS, CONNECTIONS, ACCESS CONTROL, VISIBLTY CONTROL, PRICING, REPORTS AND ALERTS. ONE TIME INITIAL SERVICE PER STATION	337.500/ea	337.50		
1ea	CHARGEPT CPSUPPORT-SITEVALID ON SITE INSTALLATION VALIDATION (REQD FOR ASSURE;0 UP TO 5 STATIONS WITHIN 150FT	578.409/ea	578.41		
1ea	CT4000-ASSURE5 5 prepaid years of ChargePoint Assure for CT4000 station. Includes Parts and Labor Warranty, Remote Technical Support, On-Site Repairs when needed, Unlimited Configuration Changes, and Reporting.	2530.682/ea	2530.68		
1ea	CHARGEPOINT SHIPPING FEE	300.000/ea	300.00		

Thank you for your order! Your satisfaction is our number one goal!

Please visit our website at www.capeelectric.com

Any questions call CHRISTOPHER ROBERTS at or e-mail @ c.roberts@capeelectric.com

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Taxes are not included

For terms and conditions see www.capeelectric.com

Subtotal	15173.87
S&H Charges	0.00
Amount Due	15173.87

CT4000 Level 2 Commercial Charging Station

Specifications and Ordering Information



CT4021

Ste. Genevieve Fire Department

Ken Steiger - Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Memorandum

To: Happy Welch, City Administrator
From: Ken Steiger, Fire Chief
Cc: File
Date: August 6, 2023

Subject: Request for Approval to Purchase (28) MSA Fire Helmets.

Happy,

This memo is to request BOA approval to purchase (28) MSA Fire Helmets with a bid price of \$8,675.00.

This purchase is part of the 2022 ARPA Grant and requires a 50% match. SGFD's portion is \$4,337.50. This funding is available in the Rural Fire Fund.

I am requesting approval for the second portion of the ARPA grant. The previously approved turn out gear has been ordered. Due to the turn out gear coming in under budget, I requested and was granted by the ARPA Grant managers to increase the number of helmets to be purchased from 21 to 28.

I have included a spread sheet with the results of 4 bids. Copies of the bids are available if requested.

Regards

Ken Steiger

Ken Steiger, Fire Chief