

**Ste, Genevieve County Health Department  
Public Meeting of Board of Trustees  
Minutes of July 25, 2023**

**1. Call to order for regular session:** A regular session of the Sainte Genevieve County Health Department was called to order by Robert Bach on Tuesday, July 25, 2023, at 4:20 PM at the Sainte Genevieve County Health Department located at 115 Basler Drive, Sainte Genevieve, MO 63670.

**2. Roll call:** Board members answering the roll call were Robert Bach, Dr. Matthew Bosner, and Carl Kinsky, constituting a quorum. Jennifer Mueller, health department administrator, was also present.

**3. Closed session:** Dr. Bosner moved to enter into a closed session pursuant to Section 610.021(1), RSMo., for legal actions, causes of action, or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. This motion was seconded by Mr. Kinsky and passed by unanimous roll call vote of all members present.

**4. Approval of Agenda:** After the open session resumed, Dr. Bosner moved to approve the agenda, which motion was seconded by Mr. Kinsky and then passed unanimously by the vote of all members present.

**5. Consent agenda:** Dr. Bosner moved to approve the consent agenda, consisting of minutes of the previous meeting, financial statements, and transactions by account, subject to the administrator checking to confirm that the certificate of deposit with MRV Bank, bearing number 19843, bears interest at 4.75% and not 3.9%, reflecting the one time authorized increase in the interest rate as permitted by the terms of the certificate. This motion was seconded by Mr. Kinsky and passed by unanimous vote of all members present.

**6. Director's report:** The Director's report included the following:

**Community Counseling:** Community Counseling as still not started using health department space, although they anticipate using it shortly.

**Fluoride:** The administrator indicated that the fluoride application program for WIC participants was going well and that the health department would be reaching out to Headstart to offer a similar program for their children in the fall.

**Accreditation:** Ms. Mueller discussed the state's efforts to encourage accreditation of health departments. Dr. Bosman indicated that he thought accreditation may be useful. The members discussed needing additional information regarding the cost of accreditation, the time likely required for accreditation, and the use of grants to pay for the cost of accreditation. Members agreed that this should be placed on the next months agenda.

**Public health infrastructure grant:** Ms. Mueller discussed applying for a grant for public health infrastructure revolving around the physical and mental wellness of staff along with matters of retention and possibly some renovations. She indicated that she had applied for this grant.

7. **Old Business:** No old business was discussed.

8. **New Business:**

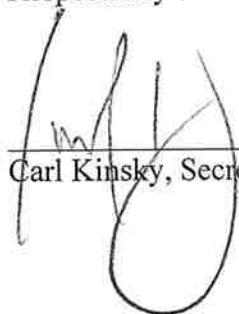
**Review of qualifications of architects regarding renovations:** Ms. Mueller discussed meetings with various architects regarding their providing proposed plans for possible renovations. After discussion, it was agreed that Ms. Mueller would attempt to schedule meetings with architectural firms, such meetings being part of the closed session meeting on August 29, 2023.

9. **Public Forum:** No member of the public being present, no public forum was held.

10. **Next scheduled meeting:** The next scheduled regular board meeting is August 29, , 2023 at the special time of 3:45 because of the closed meeting scheduled for the same date and because of the need to approve the appropriate tax rate for the upcoming year, as required by state law.

11. **Adjournment:** Dr. Bosner made a motion to adjourn the meeting, seconded by Mr. Kinsky, which passed by unanimous vote of all members present. Mr. Bach adjourned the meeting at 4:58 PM.

Respectfully submitted,



Carl Kinsky, Secretary