



Ste. Genevieve Heritage Commission  
Casey Benner, Mark Buchheit, Thomas Hooper, Whitney Tucker, Bill Hart

July 17, 2023

### **Regular Meeting Minutes**

**Call to Order** at 6:00 pm

**Roll Call:** Commissioners Casey Benner, Whitney Tucker, & Tom Hooper were present at roll call. Additionally, Asst. City Administrator David Bova was present. Commissioners Bill Hart and Mark Buchheit were absent.

**Approval of Agenda:** Commissioner Tucker made a Motion to approve the Agenda as presented. Commissioner Hooper seconded the motion, which passed 3-0-2.

**Approval of Minutes:** Commissioner Hooper made a motion to approve the minutes from the June 26, 2023 meeting as presented. Commissioner Tucker seconded the motion, which passed 3-0-2.

**Introduction of Evidence:** Mr. Bova asked that the Commission approve the entry into the record of the Ste. Genevieve Municipal Code and the Design Guidelines for the Sainte Genevieve National Register Historic District along with the staff report and related material presented to them. Commissioner Tucker made a Motion to accept the evidence into the record. The motion was seconded by Commissioner Hooper and passed 3-0-2.

**Old Business:** Mr. Bova gave an update on the 2023 Historic Preservation Fund grant workshop. The City is accepting entries to host the exterior painting workshop. The host property must be a historic home with wood siding with failing paint. The siding must be accessible from the ground and the owner must agree to finish painting the property after the workshop. There are some additional requirements; entries are available at City Hall. Mr. Bova also discussed possible projects for the 2024 round of Historic Preservation grants including another workshop, commission attendance at a historic preservation conference, an historic preservation public awareness program, and a mobile app featuring a type of walking

tour of the historic properties. The commission asked for more information on the projects and Mr. Bova stated he will send that out to them later this week.

**New Business:**

- **SGHC022-23.** To receive a Certificate of Appropriateness to replace existing wooden windows with white vinyl windows at **655 Market St.** Applicant and owner, Jerry Barrett, was present, and discussed his application. She also answered some questions from the commission. Commissioner Hooper asked if Mr. Barrett had considered wooden windows; he had not and didn't know that they were still available. Mr. Bova offered to give Mr. Barrett some information on wood windows. Commissioner Hooper made a Motion to Approve the application for 2-over-2, vinyl replacement on the rear and sides of the home and 2-over-2 wood windows in the front, which was seconded by Commissioner Benner and passed 3-0-2.

**Administrative Approvals:**

- **Attestation as to Material Replacement – 198 LaHaye**

**Public Comments:** None

**Meeting Adjourned:** There being no further business, the meeting was adjourned at 6:25 pm.

Respectfully submitted,  
David Bova  
Assistant City Administrator