

# **AGENDA**

**STE. GENEVIEVE PARKS & RECREATION BOARD**

**JUNE 26, 2023**

**CITY HALL**

**6:30 p.m.**

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL OF MEMBERS**

## **APPROVAL OF MINUTES**

- May 22, 2023

## **PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES**

## **OLD BUSINESS**

- Master Plan - Committee Reports
  - Fund Raising Committee
  - Trail Committee
  - Playground Committee
  - Bathrooms Committee

## **NEW BUSINESS**

## **ANY OTHER BUSINESS**

## **ADJOURNMENT**

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

***Posted: David Woods, Administrative Assistant***

**Ste. Genevieve Parks & Recreation Commission**  
**Meeting Minutes**  
**May 22, 2023**  
**6:30 p.m. City Hall**

Meeting called to order at 6:30 p.m. by Gary Roth.

**Roll Call:** Present: Gary Roth, Shelley Schmelzle, Lauren Smothers, John Karel, Mark Buchheit, Barbara Basler-Peterson and Samer Zoughaib.

Also Present: Happy Welch and David Woods.

Absent: Geoffrey Duval and Tyler Weinhold,

**Approval of Minutes – April 24, 2023:** 1<sup>st</sup> Samar Zoughaib, 2<sup>nd</sup> Mark Buchheit, All Ayes.

**Public Works Report:** Steve Wilson with Alliance reported he has received many compliments on mowing and the condition of the parks. He credits this to having better mowing equipment this year. Disc golf and baseball have started, and they have added new striping to the base lines at Betty's Field and cut the grass lower on the ballfield. The bathroom at Valle Springs Park was vandalized. Cameras caught the two culprits who have been identified and turned into authorities.

## **OLD BUSINESS**

Master Plan Committee Reports.

Fundraising Committee – Barbara Basler-Peterson reported that she was given the name of a local resident who has experience in fund raising that she will contact for ideas.

Trail Committee – Happy Welch said Cochran Engineering has been hired and there should be plans completed in fall or early winter.

Playground committee – Lauren Smothers said there is nothing yet.

Bathroom committee – Happy Welch passed out a handout that includes bathroom details to be decided. The board came to a consensus to select Rich Earth as the contrasting color for the roof, trim and doors to the Western Wheat base color selected last month. It was mentioned that these colors should be included in future park structures. The board also came to a consensus to include drinking fountains for both bathrooms at \$4,500 each. Lauren Smothers discussed possibly upgrading the toilets from vitreous china to stainless steel to help mitigate vandalism. The board discussed the extra cost, and that stainless steel is more difficult to clean. Gary Roth said he knows a guy who can provide us with replacement toilets at no cost so the board chose to go with the standard vitreous china. The board then reviewed the delivery and installation requirements. Utility lines and the building pad may need to be moved to accommodate the installation.

## NEW BUSINESS

**Porta-Potties at Dave Pinkley Memorial Park:** Chairperson Gary Roth contacted Chads Septic Service for a quote on porta-potties. They quoted \$80 per month for a biweekly service. The board discussed getting a handicapped accessible porta-potty. The cost could go up to \$120 to \$130 per month but the benefits would include ADA compliance and more room for a parent with a child in a stroller. Barbara Basler-Peterson discussed utilizing existing water lines for the porta-potty, but the board concluded that it was impractical.

Barbara Basler-Peterson made a motion to get the handicapped accessible porta-potty and have it placed close to the parking lot. Samer Zoughaib seconded the motion: Roll Call Vote: Shelley Schmelzle (Aye), Lauren Smothers (Aye), John Karel (Aye), Mark Buchheit (Aye), Barbara Basler-Peterson (Aye) and Samer Zoughaib (Aye). Motion carried. John Karel mentioned that this would make it like a whole new park.

**River Gauge Park:** Gary Roth passed out copies of the original River Gauge Park schematics. Jack Karel mentioned that a lot of the plants were removed to install new water line. Now that the line has been installed the plants can be replanted. Karel requested cages be placed around the newly planted bald cypresses for a few years. Roth said there are two new gauges to be installed. One before the levee was built and one after the levee. He suggested moving the information box and updating the information and ways to keep it from fading. The split rail fence that was removed is in the basement of the Welcome Center. It was noted that it should be placed along the creek to keep people out of a restricted area. Roth said we should wait on adding benches until the fencing and landscaping plans are complete. He wants to move the information board closer to the northwest corner of the park and at an angle to better highlight the highwater marks.

**Valle Springs Trail:** Chairperson Gary Roth mentioned landscaping and high weeds on the trail. He suggested it be mowed and then sprayed.

**Main Street Park:** Mark Buchheit mentioned that the French Heritage Festival hosted by the Foundation for Restoration of Ste Genevieve had musicians request to plug in and play at the Main Street Park. The board came to a consensus to allow it.

**Pere Marquette Park:** The board was informed that on June 9<sup>th</sup>, 30 kids from the Cross-Country Camp will be utilizing the park.

## OTHER BUSINESS

**Adjourn** at 7:30 p.m. 1<sup>st</sup> Samar Zoughaib, 2<sup>nd</sup> Mark Buchheit, All Ayes.

Next scheduled meeting is June 26<sup>th</sup> at 6:30 p.m.

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David Woods

**REVENUE & EXPENSE REPORT**  
**CALENDAR 5/2023, FISCAL 8/2023**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	513.35	92,354.38	88,000.00	4,354.38-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	2,609.66	3,300.00	690.34
20-04-4100	MISC RECEIPTS	.00	1,608.63	1,500.00	108.63-
20-04-4110	RENT PROCEEDS	1,008.15	7,926.81	11,400.00	3,473.19
20-04-4138	INTEREST	8.82	108.86	65.00	43.86-
20-04-4167	PARK PERMIT FEES	.00	150.00	600.00	450.00
20-04-4430	GRANTS	.00	.00	43,925.00	43,925.00
20-04-4900	TRANSFER IN	.00	.00	100,000.00	100,000.00
	REVENUES TOTAL	1,530.32	104,758.34	248,790.00	144,031.66
	TOTAL REVENUE	1,530.32	104,758.34	248,790.00	144,031.66
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	.00	.00	.00
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	.00	.00	.00
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	.00	.00	.00
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5009	SAFETY MERIT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	148.50	.00	148.50-
20-20-6100	CHEMICALS	.00	.00	500.00	500.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6220	VEHICLE REPAIR & MAINT.	.00	.00	.00	.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	2,000.00	2,000.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	75.60	75.60	.00	75.60-
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	.00	.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	67.21	966.73	1,400.00	433.27
20-20-6710	ELECTRIC SERVICE	25.20	3,583.55	5,000.00	1,416.45
20-20-6805	EQUIP. REPAIR & MAINT.	503.80	4,326.75	6,000.00	1,673.25
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6812	LANDSCAPE REPAIR & MTCE.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	520.00	520.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
20-20-7060	SPECIAL SERVICES	.00	1,095.00	.00	1,095.00-

**REVENUE & EXPENSE REPORT**  
**CALENDAR 5/2023, FISCAL 8/2023**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	492.43	450.00	42.43-
20-20-7125	BUILDING INSURANCE	.00	.00	1,800.00	1,800.00
20-20-7126	ASSESSOR'S OPERATIONS	21.57	4,139.44	4,000.00	139.44-
20-20-7130	VEHICLE INSURANCE	.00	.00	600.00	600.00
20-20-7135	LIABILITY INSURANCE	.00	.00	1,200.00	1,200.00
20-20-8000	INFRASTRUC. IMPROV.	2,075.00	5,276.79	97,525.00	92,248.21
20-20-8040	LANDSCAPING/IMPROVEMENTS	5.25	5.25	.00	5.25-
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	30,166.00	65,000.00	34,834.00
20-20-8750	ALLIANCE CONTRACT	54,399.01-	67,593.37	93,219.00	25,625.63
	<b>PARK EXPENSE TOTAL</b>	<b>51,625.38-</b>	<b>117,869.41</b>	<b>289,214.00</b>	<b>171,344.59</b>
	<b>TOTAL EXPENSES</b>	<b>51,625.38-</b>	<b>117,869.41</b>	<b>289,214.00</b>	<b>171,344.59</b>
	<b>PARK TOTAL</b>	<b>53,155.70</b>	<b>13,111.07-</b>	<b>40,424.00-</b>	<b>27,312.93-</b>
	<b>Report Total</b>	<b>53,155.70</b>	<b>13,111.07-</b>	<b>40,424.00-</b>	<b>27,312.93-</b>