

AGENDA
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – June 8, 2023
6:00 p.m.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

CITY ADMINISTRATORS REPORT.

STAFF REPORTS.

- David Bova – Community Development Administrator
- Kenny Steiger – Fire Chief

COMMITTEE REPORTS.

PUBLIC HEARING

- The Mayor and Board of Aldermen will hold a public hearing to consider the Re-Zoning of 51 Ste. Genevieve Drive from and R-1 Single Family District to an R-2 General Residential District.

PUBLIC COMMENTS. Please identify yourself for the record and please try and keep comments to 5 minutes. (The Board will not interact during public comments and will have staff investigate any city related issues brought forward and contact the individual later with a response.)

CONSENT AGENDA.

- Minutes – Board of Aldermen - Regular Meeting – May 25, 2023

- Minutes – Board of Aldermen – Work Session – May 25, 2023
- Minutes – Board of Aldermen – Work Session – Closed – May 25, 2023
- **RESOLUTION 2023 – 42.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR THE BOARDROOM FROM MISSOURI VOCATIONAL ENTERPRISES IN AN AMOUNT NOT TO EXCEED \$13,925.00.
- **RESOLUTION 2023-43.** A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO A FARM LEASE AGREEMENT WITH MICHAEL NAEGER FOR AN AGRICULTURAL OPERATION ON CITY OWNED PROPERTY LOCATED ON PROGRESS PARKWAY.
- **RESOLUTION 2023-44.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A SERVICE AGREEMENT WITH J. RUDNY, LLC TO PROVIDE A MAINTENANCE AND SUPPORT PACKAGE TO THE VISITSTEGEN.COM WEBSITE.
- **RESOLUTION 2023 – 45.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH MARK E. TRAUTWEIN TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2023 – 46.** A RESOLUTION APPOINTING TAYLOR MARBERRY TO THE CITY OF STE. GENEVIEVE TOURISM TAX COMMISSION

OLD BUSINESS.

BILL NO. 4560. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JAYNE & DUSTIN MARTIN THAT WILL ALLOW GUEST LODGING AT 495 JEFFERSON STREET. **2ND READING.**

BILL NO. 4561. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR THE KNIGHTS OF COLUMBUS COUNCIL 1037 THAT WILL ALLOW A 4' X 10' MONUMENT TYPE, INTERNALLY ILLUMINATED CHANGEABLE SIGN AT 600 MARKET STREET IN A R- 2 GENERAL RESIDENTIAL DISTRICT. **2ND READING.**

BILL NO. 4562. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2023 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. **2ND READING.**

BILL NO. 4564. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERN BAUMAN CONTRACTING COMPANY OF STE. GENEVIEVE, MISSOURI FOR THE “BLAIN STREET WATER TANK REMOVAL PROJECT” IN AN AMOUNT NOT TO EXCEED \$35,240.00. **2ND READING.**

BILL NO. 4565. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BALES CONCRETE OF STE.

GENEVIEVE, MISSOURI FOR THE INDIVIDUAL PROPERTY OWNER CONCRETE SIDEWALK REPLACEMENT AGREEMENT IN AN AMOUNT OF \$62.83 PER LINEAR FOOT
2ND READING.

BILL NO. 4568. AN ORDINANCE AMENDING THE CITY OF STE.GENEVIEVE MUNICIPAL CODE OF ORDINANCES SECTION 715.050 B. BILLING AND DELINQUENCY AS SET FORTH BELOW. **2ND READING.**

NEW BUSINESS.

APPROVAL OF THE LOW BID OF JOKERST, INC. FOR THE PROGRESS PARKWAY CRACK SEAL PROJECT IN AN AMOUNT OF \$5,963.00.

BILL NO. 4569. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH DONZE CONSTRUCTION, INC. OF STE. GENEVIEVE, MISSOURI FOR THE CITY HALL REMODEL IN AN AMOUNT OF \$349,541.00. **1ST & 2ND READING.**

BILL NO. 4570. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH JOKERST, INC. FOR THE WATER MAIN IMPROVEMENTS PROJECT NO. 23-9450 IN AN AMOUNT OF \$342,604.65. **1ST & 2ND READING.**

BILL NO. 4571. AN ORDINANCE APPROVING A ZONING CHANGE FROM AN “R-1” SINGLE FAMILY RESIDENTIAL TO AN “R-2” GENERAL RESIDENTIAL FOR 51 STE. GENEVIEVE DRIVE (TRACT 2). **1ST & 2ND READING.**

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

Join us on the Zoom app at:

Meeting ID: 848 1121 1564 Passcode: 808225

Mobile: (312) 626-6799 US (Chicago)

Meeting ID: 848 1121 1564 Passcode: 808225

Find the Zoom Link at www.facebook.com/stegenevievecityhall/

And you can watch live on SGTV Spectrum Channel 991.

Posted By: Pam Meyer, City Clerk

CITY ADMINISTRATOR REPORT

June 8, 2023

1. Dave Van Leer with Cochran will be presenting their stormwater findings for areas 4 & 5 during the work session on July 13. Area 4 includes the Washington Street/N. Gabouri Creek watershed and area 5 is the sinkhole on the north side of Oakwood in the Pointe Basse Subdivision. Smith and Company, who are doing the subdivision drawings for the Progress Parkway subdivision, are responsible for Area 6 which is the sinkhole on the southside of Oakwood and covers that watershed. They have not given me a date for that study.
2. City offices will be closed Monday, June 19, for the Juneteenth federal holiday.
3. You will receive the budget questionnaire and calendar for the 2023-24 (FY2024) fiscal year at the next meeting. There are some open-ended questions about what you would like to see us focus on for the next budget year and a calendar of how we'll proceed putting the budget together for adoption in September.
4. A couple of engineering projects are getting closer to completion so we can look at bidding out for the work. One is N. 4th St. between Washington and LeCompte. There is a stormwater ponding issue we want resolved before we overlay the last section of that street. And the sidewalk/stormwater ditch on Jefferson east of N. 4th St. Since that is part of the stormwater system, we asked Cochran to design the sidewalk replacement since it is spanning the open stormwater path below it and adjacent to a rubble foundation wall.
5. We have been dealing with an email issue that is stopping our stegenevieve.org emails from going to gmail accounts. We have been pushing Forward Slash and CBSI to resolve the issue and have talked to both about the problem.



Community Development June 2023 Staff Report 5/9/23 – 6/5/23

Historic Preservation – Heritage Commission

- Next meeting – 6/26
- Historic Preservation Grant – Vendor contracted; Date of event – 9/30-10/1
- Paul Bruhn Historic Revitalization Grant – awaiting notification

Building Department / Code Enforcement

- Occupancy Permits / Inspections 32
- Building Permits Issued 4
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 1
- Special Use Permits 0
- New permitting software RFP – begin implementation this week
- Sidewalk violations – city property work to begin this month; non-city properties will be prepped (mark sidewalk areas, walk w/ contractor) after city properties complete.

Comprehensive Plan Update

- Steering Committee
 - Board rep is Alderman Raney
 - Funnel public input through Comm Dev Dept, committee, or RPC
- Current stage of process is Vision Development

Planning & Zoning

- Meeting – 6/1 – 1 Re-Zoning approved for recommendation
- Next meeting – 7/6

City / County Info

- Assistance with Tourism funding 2023 – budget of 5k; could consider more
- Progress Parkway property – pre-engineering complete; county assistance offered & in discussion
- FLAP Grant (N 4th Street) – remains on track for 2025
- 911 updates – county passed 3/8 cent sales tax – predicted to produce \$600k annually – county establishing 911 Board who will oversee 911 tax dollars

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts are <50% chance of flooding in Jun-Jul-Aug.

Property Maintenance

- Nuisance Property Issues 7
- Vegetation Nuisance Issues 14
- Code Violation Issues 2
- Sidewalk Issues 16 (5 are City owned)

Training 2023

- CLG Updates – Mo SHPO – completed 1/23
- Winter Walking Safety for Employees – Zywave – completed 2/6
- NPS Interpretation Workshop – attended 2/22
- NAPC – Preservation Planning – attended 3/23
- NAPC – Preservation Planning Pt. 2 – attended 4/13
- SEMA – Ransomware Table Top – attended 5/18
- Zywave – Anti-Bullying in Workplace – completed 6/2

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **May, 2023**

Calls for Assistance:

- SGFD responded to **14** emergency calls in **May**
- Total for this year is **95** calls, **up 6** calls from last year

Staffing:

- SGFD roster is down 4. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Mayday and RIT Operations**
- **Preplan Training was Stay 'N' Play.**
- We have 4 in Fire Fighter 1 & 2 certification classes in Cape. They report everything is going well. **Passed all practical testing, will be taking the written test for state certification June 6th.**

Meetings Attended

Bi County Chiefs Meeting – **Attended**
City Council Meeting – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- **Because we are a government fire operation, we are except from annual vehicle inspections. We had a Mo State Highway Patrol officer (who is on our dept.) do an inspection on our vehicles and found some safety issues that have been fixed.**

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion.
- Applying for a regional grant for radio replacement in the next AFG application period in progressing. **Forwarded the first round of requested information on budgets, call load and personnel.**

Grants

2022 DPS Grant application

I have applied for a \$43,000 no match grant for radio replacement

I received notification that the grant request for \$43,000 for radio equipment was fully funded. The State has given permission to order the radios. **Radios have been ordered.**

2023 DPS Grant

Received notification that the grant program will open soon. I intend to apply again to try to get some of our handheld radios upgraded. This will be a no matching funds grant, the same as the last 2 DPS grants. **Was able to complete the grant with about 3 minutes to spare. Grant has been submitted for approximately \$72,000**

ARP Grant

There is a maximum of \$20,000 and our match will be 50% of the amount requested. I am asking permission to proceed with the grant request with the amount not to exceed \$20,000 with a required match not to exceed \$10,000. The required match funding will be available from our rural fire fund. **Have the permission from grant administrator to proceed with bids and approval. Working on bids now. Will bring to board for approval soon.**

County Firefighters Assn.:

- Still working on getting a Propane Emergencies Class scheduled. Scheduled for September 9th

Local & State Mutual Aid:

- Nothing to report

Misc.

- **Participated in the annual "Mock Accident" at SG High School**
- **Did our annual "Hose down the kids" at the end of school SG Elementary.**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Installed

(Run May 24th, 2023 – 1 week only)

NOTICE OF PUBLIC HEARING
REZONING

The Mayor and Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing on Thursday, June 8th, 2023 at 6:00 p.m. at City Hall, 165 South Fourth Street. The purpose of the hearing will be to consider the Rezoning of the following property from an “R-1” Single-Family District to an “R-2” General Residential District:

All that part of United States Survey Number 224 in Township 38 North, Range 9 East which is described as follows, to-wit: Beginning at a point in the East line of United States Survey 3253, same being the Southwest corner of that certain lot as was conveyed to Cyrus Wilson as is recorded in Book 51 at Page 238, Ste. Genevieve County land records; running thence South 37 degrees 30 minutes East with East line of Survey 3253 a distance of 53 feet to a corner in the East right-of-way line of State Highway Number 25 (now 61); thence with said Right-of-way line South 68 degrees 30 minutes East 85.50 feet to a corner; thence North 71 degrees East 172 feet to a corner in the West line of St. Marys Road; thence with the West line of said road, North 31 degrees West 122 feet to the Southeast corner of above mentioned Cyrus Wilson lot; thence with the South line of said lot, South 67 degrees 30 minutes West 226 feet to the place of beginning.

All interested parties are invited to attend.

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – May 25, 2023**

CALL TO ORDER. Mayor Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Joe Steiger	Alderman Jeff Eydmann
Alderman Joe Prince	

Absent:	Alderwoman Kristi Cleghorn	Alderman Gary Smith
	Alderman Mike Raney	

APPROVAL OF AGENDA. A motion by Alderman Eydmann, second by Alderman Prince to approve the agenda as presented. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Ryan Pollock – Assistant Police Chief (See Attached Report)

Steve Wilson – Alliance Water Resources - Steve reported that he has been checking with dealerships to get a new dump truck ordered and they are telling him that they are at least two years out. With being down to one dump truck because of issues with them he is requesting permission to try and find a used dump truck. A motion by Alderman Steiger, second by Alderman Prince to proceed with the process of locating a used dump truck. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent. Alderman Mike Raney. (Monthly Report Attached)

COMMITTEE REPORTS. None.

PUBLIC HEARING

Mayor Keim opened the public hearing at 6:07 p.m. to consider a request from Jayne and Dustin Martin for a special use permit to allow guest lodging at 495 Jefferson Street in an R-1 Single Family Residential District. David Bova, Community Development Administrator briefed the Mayor and the Board of Aldermen on the special use permit request. With no further questions or comments, Mayor Keim closed the public hearing at 6:08 p.m.

Mayor Keim opened a public hearing at 6:09 p.m. to consider a request from the Knights of Columbus, Council 1037 for a special use permit to erect a 4' x 10' monument-type, internally illuminated, changeable sign at 600 Market Street in an R-2 General Residential District.. David Bova, Community Development Administrator briefed the Mayor and the Board of Aldermen regarding the special use permit request. With no further questions or comments, Mayor Keim closed the public hearing at 6:09 p.m.

PUBLIC COMMENTS. No Comments

CONSENT AGENDA.

- Minutes – Board of Aldermen - Regular Meeting – May 11, 2023
- Minutes – Board of Aldermen – Work Session – May 11, 2023
- Minutes – Board of Aldermen – Work Session – Closed – May 11, 2023
- Treasurer’s Report – April 2023
- Street Closure Request – Foundation for Restoration of Ste. Genevieve is requesting a street closure for Saturday, May 27, 2023 for Merchant Street from the West side of 4th Street to Memorial Cemetery, 5th Street from Market to North side of Memorial Cemetery Gate from 9:15 a.m. to 3:00 p.m.
- **RESOLUTION 2023 – 29. A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A COST PROPOSAL FOR 2023 ASPHALT OVERLAY TESTING SERVICES WITH COCHRAN ENGINEERING.**
- **RESOLUTION 2023-39. A RESOLUTION APPOINTING ASHLEY HUCK TO THE STE. GENEVIEVE HOUSING AUTHORITY BOARD.**
- **RESOLUTION 2023 – 40. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH KARI DAVIDSON TO MAINTAIN FLOOD BUYOUT PROPERTY.**
- **RESOLUTION 2023-41. A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR A HISTORIC PRESERVATION WORKSHOP WITH PRESERVATION RESOURCES, INC.**

A motion by Alderman Bennett, second by Alderman Prince to approve the Consent Agenda as presented. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

OLD BUSINESS.

BILL NO. 4559. AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN REAL ESTATE OWNED BY STE. GENEVIEVE R-II SCHOOL DISTRICT INTO THE CITY OF STE. GENEVIEVE EXISTING CORPORATE LIMITS. 2nd READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4559 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince and Alderman Bennett. Nays: None. Motion carried 5-0-3 with Alderwoman Kristi Cleghorn, Alderman Gary Smith and Alderman Mike Raney absent. Thereupon Bill No. 4559 was declared Ordinance No. 4481 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

APPROVAL OF THE LOW BID OF BALES CONCRETE, LLC., IN THE AMOUNT OF \$62.83/LINEAR FOOT FOR THE INDIVIDUAL PROPERTY OWNER CONCRETE SIDEWALK REPLACEMENT PROJECT. A motion by Alderman Prince, second by Alderman Bennett to approve the low bid of Bales Concrete, LLC for the individual property owner concrete sidewalk replacement project. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

APPROVAL OF THE LOW BID OF DONZE CONSTRUCTION IN THE TOTAL AMOUNT OF \$349,541.00 FOR THE CITY HALL/BOARDROOM REMODEL PROJECT. A motion by Alderman Prince, second by alderman Eydmann to approve the low bid of Donze Construction for the City Hall/Boardroom remodel project. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

APPROVAL OF THE LOW BID OF JOKERST, INC. FOR THE WATER MAIN IMPROVEMENTS PROJECT NO. 23-9450. A motion by Steiger, second by Alderman Bennett to approve the low bid of Jokerst Inc, with Option #2 for the Water Main Improvements Project No. 23-9450. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

BILL NO. 4560. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JAYNE & DUSTIN MARTIN THAT WILL ALLOW GUEST LODGING AT 495 JEFFERSON STREET. 1st READING. A motion by Alderman Donovan, second by Alderman Steiger, Bill No. 4560 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

BILL NO. 4561. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR THE KNIGHTS OF COLUMBUS COUNCIL 1037 THAT WILL ALLOW A 4' X 10' MONUMENT TYPE, INTERNALLY ILLUMINATED CHANGEABLE SIGN AT 600 MARKET STREET IN A R- 2 GENERAL RESIDENTIAL DISTRICT. 1ST READING. A motion by Alderman Donovan,

second by Alderman Prince, Bill No. 4561 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

BILL NO. 4562. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2023 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 1ST READING. A motion by Alderman Bennett, second by Alderman Prince, Bill No. 4562 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

BILL NO. 4563. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE APPROVING A 12 MONTH LEASE AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND H & M GOLDENBERG, II, L.L.L.P. TO LEASE 44 PLAZA DRIVE AS TEMPORARY OFFICES FOR CITY HALL. 1ST & 2ND READING. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4563 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent. A motion by Alderman Prince, second by Alderman Bennett to proceed with the second and final reading of Bill No. 4563. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent. A motion by Alderman Prince, second by Alderman Eydmann, Bill No. 4563 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince and Alderman Bennett. Nays: None. Motion carried 5-0-3 with Alderwoman Kristi Cleghorn, Alderman Gary Smith and Alderman Mike Raney absent. Thereupon Bill No. 4563 was declared Ordinance No. 4482 signed by the Mayor and attested by the City Clerk.

BILL NO. 4564. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERN BAUMAN CONTRACTING COMPANY OF STE. GENEVIEVE, MISSOURI FOR THE “BLAIN STREET WATER TANK REMOVAL PROJECT” IN AN AMOUNT NOT TO EXCEED \$35,240.00. 1ST READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4564 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

BILL NO. 4565. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BALES CONCRETE OF STE. GENEVIEVE, MISSOURI FOR THE INDIVIDUAL PROPERTY OWNER CONCRETE SIDEWALK REPLACEMENT AGREEMENT IN AN AMOUNT OF \$62.83 PER LINEAR FOOT. 1ST READING. A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4565 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

BILL NO. 4566. AN ORDINANCE AMENDING THE PURCHASE OF NEW STATE APPROVED MOBILE RADIOS FOR THE FIRE DEPARTMENT FROM MOTOROLA SOLUTIONS/WIRELESS USA. 1ST & 2ND READING. A motion by Alderman Bennett, second by Alderman Donovan, Bill No. 4566 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent. A motion by Alderman Bennett, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4566. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent. A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4566 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince and Alderman Bennett. Nays: None. Motion carried 5-0-3 with Alderwoman Kristi Cleghorn, Alderman Gary Smith and Alderman Mike Raney absent. Thereupon Bill No. 4566 was declared Ordinance No. 4483 signed by the Mayor and attested by the City Clerk.

BILL NO. 4567. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AND EXECUTE A SERVICE AGREEMENT WITH CLOUDPERMIT FOR THE BUILDING DEPARTMENT. 1ST & 2ND READING. A motion by Alderman Steiger, second by Alderman Donovan, Bill No. 4567 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent. A motion by Alderman Prince, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4567. Motion carried 5-0-3 with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4567 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince and Alderman Bennett. Nays: None. Motion carried 5-0-3 with Alderwoman Kristi Cleghorn, Alderman Gary Smith and Alderman Mike Raney absent. Thereupon Bill No. 4567 was declared Ordinance No. 4484 signed by the Mayor and attested by the City Clerk.

BILL NO. 4568. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES SECTION 715.050 B. BILLING AND DELINQUENCY AS SET FORTH BELOW. 1ST READING. A motion by Alderman Steiger, second by Alderman Eydmann, Bill No. 4568 was placed on its first reading, read by title only, considered and passed by an 5-0-3 vote of the Board of Aldermen with Alderman Smith, Alderwoman Cleghorn and Alderman Raney absent.

OTHER BUSINESS. Alderman Bennett asked if it would be possible to adopt some type of policy regarding the awarding of bids to local contractors if the bids were close enough to the low bidder. City Attorney Mark Bishop suggested that it be done on a case by case basis, rather than adopting a policy and went in detail on the justification of doing it this way.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting at 6:45 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
WORK SESSION
THURSDAY – MAY 25, 2023**

The work session of the Ste. Genevieve Board of Aldermen was called to order by Mayor Brian Keim at 6:49 p.m. with the following members present:

Mayor Brian Keim	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Joe Steiger	Alderman Jeff Eydmann
Alderman Joe Prince	

Absent:	Alderwoman Kristi Cleghorn	Alderman Gary Smith
	Alderman Mike Raney	

A motion was made by Alderman Donovan, second by Alderman Steiger to approve the work session agenda. Motion carried 5-0-3 with Alderwoman Cleghorn, Alderman Smith and Alderman Raney absent.

BUSINESS ITEMS:

PROGRESS PARKWAY PROPERTY – GILMORE & BELL. On behalf of the Industrial Development Corporation, Mr. Mark Spykerman with Gilmore & Bell was present to discuss with the Mayor and Board of Aldermen the previous Plaza TIF and some other items that relate to the proposed Progress Parkway housing development and answer any questions any members had regarding this issue. It was decided to go into closed session but to go proceed with the other two items on the agenda first.

JEFFERSON STREET NO PARKING - Alderman Bennett received a request for the Board to consider no parking on Jefferson Street from the Valle High School Parking lot to Third Street due to previous accidents, parking congestion and low visibility. After discussion the Board agreed that two parking spots west of the entrance and two parking spots east of the entrance should help with the visibility and hopefully accidents.

WRONG WAY DRIVING ON MARKET STREET - Nichole French, co-owner of Sweet Things Sweet Shop was present to discuss how many wrong way drivers there are on Market Street and her concern that a pedestrian could get hit. Discussion occurred about possible solutions, and also about concerns with speeding on Main Street and bad visibility at Merchant and Second Street.

After some discussion Happy will have some signs installed on Market Street to hopefully prevent the drivers from pulling out of the County lot and going the wrong way.

A motion was made by Alderman Steiger, second by Alderman Bennett to go into closed session pursuant to Section 610.021 (1) Legal actions, causes of actions, privileged communications, (2) Leasing, purchasing, or sale of real estate. Motion carried 5-0-3 with the following roll call vote: Ayes: Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Steiger and Alderman Joe Prince. Nays: None Absent: Alderwoman Kristi Cleghorn, Alderman Gary Smith, and Alderman Mike Raney 8:20

ANY OTHER BUSINESS. None

ADJOURNMENT. With no further business Mayor Keim adjourned the work session at 9:15 p.m.

Respectfully submitted by,

**Pam Meyer
City Clerk**

Staff Report

June 8, 2023

To: Board of Aldermen
From: Happy Welch
Re: Boardroom Table/Chairs



Issue:

Part of the city hall/boardroom remodel requires the city to purchase materials and labor for certain areas such as the kitchen cabinets and the board room. The board table is a specialty item that the architect felt would be hard for contractors to price and would be better if the city contracted separately.

After determining our options and in discussion with the City Hall Committee, it was approved to work with Missouri Vocational Enterprises to work on the board room table and purchase the replacement chairs. They do a lot of work for county courts and schools creating the dark raised paneling that we think will look best.

We will coordinate with the contractor when the install will be needed.

MVE is part of the state cooperative purchasing program which excludes a bid requirement.

Recommendation:

Approve the purchase of the boardroom table and Presider chairs for a total of \$13,925 as part of the city hall/boardroom improvement project.

RESOLUTION 2023 - 42

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR THE BOARDROOM FROM MISSOURI VOCATIONAL ENTERPRISES IN AN AMOUNT NOT TO EXCEED \$13,925.00.

WHEREAS, the remodel plans for the City Hall Boardroom requires the City of Ste. Genevieve (“City”) to contract out separately for the board dais table and chairs; and

WHEREAS, Missouri Vocational Enterprises (“MVE”) is part of the state cooperative purchasing program and has submitted a cost for the specialty table and chairs; and

WHEREAS, multiple courts, schools, cities, and the state have utilized their workmanship and have been pleased with the final product; and

WHEREAS, this is a part of the overall City Hall Remodeling project line item 10-13-8000; and

WHEREAS, the Board of Aldermen believe it to be in the best interests of the City to approve the purchase and manufacture of the board room dais table and chairs with MVE.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Ste. Genevieve Board of Aldermen have reviewed the quote and agree with the recommendation of the City Hall Committee to work with Missouri Vocational Enterprise, Jefferson City, Missouri, in the amount of thirteen thousand nine hundred twenty-five dollars (\$13,925.00) as reflected in Exhibit “A” as part of the state cooperative purchasing program.

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 8th DAY OF JUNE, 2023.

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator



Missouri Vocational Enterprises
 1717 Industrial Drive, Jefferson City, Missouri 65102
 P: 800.392.8486 | M-F 8am - 5pm
<https://docservices.mo.gov/mve/>

ORDER	
DATE 05/24/2023	FY 24
MVE JOB NUMBER	
CUSTOMER P.O. NUMBER	

AGENCY ORDER FORM

BILL TO		SHIP TO	
AGENCY NAME City of Ste. Genevieve	CUSTOMER NUMBER	AGENCY NAME same	CUSTOMER NUMBER
ADDRESS 165 S. 4th St.	COUNTY Ste. Genevieve	ADDRESS	COUNTY
CITY, STATE, ZIP Ste. Genevieve, MO, 63670		CITY, STATE, ZIP	
CONTACT NAME Happy Welch	TELEPHONE NUMBER 573-883-5400	EMAIL ADDRESS hwelch@stegenevieve.org	
MVE SALES REPRESENTATIVE Kevin Carrier			

ITEM #	DESCRIPTION COLOR OPTIONS	QTY	UNIT PRICE	TOTAL
Spec	JC-S-20231076 Boardroom Table, D. Oak	1	\$ 6,138.00	\$ 6,138.00
	Estimated delivery date Feb 2024			\$ 0.00
J-666	Presider Chair	13	\$ 599.00	\$ 7,787.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00
				\$ 0.00

Please visit our website to view our freight policy. This quote is good for <u>60</u> days.		TOTAL
CUSTOMER PRINTED NAME Happy Welch		CUSTOMER SIGNATURE
		\$ 13,925.00

COMMENTS	FILE NUMBER
	DISTRIBUTION

RESOLUTION 2023-43

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO A FARM LEASE AGREEMENT WITH MICHAEL NAEGER FOR AN AGRICULTURAL OPERATION ON CITY OWNED PROPERTY LOCATED ON PROGRESS PARKWAY.

WHEREAS, the City of Ste. Genevieve (“City”) has certain real property located on Progress Parkway as part of the City of Ste. Genevieve Business Park; and

WHEREAS, the City has sold off portions of the property for development thus creating the need for a new agreement for the reduced crop-able land; and

WHEREAS, the City wishes to continue to lease the 14.29 acres to Michael Naeger for the purpose of an agricultural operation as indicated in the “Farm Lease” attached as “Exhibit A”.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen of the City of Ste. Genevieve, Missouri hereby authorizes the Mayor to enter into a “Farm Lease” agreement with Michael Naeger of Ste. Genevieve County, the lease which is attached to and made a part of this Resolution as Exhibit “A”.

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its date of passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 8th DAY OF JUNE, 2023.

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

FARM LEASE

THIS LEASE is entered into on this ____ day of _____, 20 __, by the City of Ste. Genevieve, Missouri, (hereinafter "City"); and Michael Naeger (hereinafter "Lessee").

RECITALS:

The City is the owner of certain undeveloped real property located on Progress Parkway as part of the City of Ste. Genevieve Business Park as shown on Exhibit "A".

The City wishes to lease 14.29 acres that are usable for crops as shown on the sketch map attached hereto and included in the real property as shown on Exhibit "A".

Lessee is a competent and experienced farmer and agriculturist and desires to lease the real property described in Exhibit "A" for the purpose of an agricultural operation.

The City is willing to lease the real property to Lessee for an agricultural operation, and the parties desire to execute a written lease containing the terms and conditions of their Lease.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties hereto, it is agreed as follows:

1. Leasehold Property Description

The City hereby leases to the Lessee the property shown in Exhibit "A" attached hereto and incorporated herein by this reference (hereinafter "Leasehold Property") of approximately 14 acres located on Progress Parkway west of American Custard on the southwest corner of the City and east of Highway 32 in Section 32, Township 38 North, Range 9 East of the Fifth Meridian, of the USGLO, in the city limits of Ste. Genevieve in the County of Ste. Genevieve and State of Missouri.

2. Leasehold Term, Rent and Possession

The term of this Lease shall be for one (1) year, (the "Lease Term") commencing on the commencement date of February 10, 2023 and shall automatically renew annually for additional one year terms on February 1st each subsequent year following the initial Lease Term. This agreement can be terminated by either party for any reason upon written notice to the other party with sixty (60) days' advance notice of said termination.

Lessee shall pay rent at the end of each year of the lease term in the amount of ninety-five Dollars (\$95.00) per acre per year. The annual rental amount per acre can be increased by the City upon written notice to tenant sixty (60) days prior to the renewal term(s).

3. Permitted Use

Lessee shall have use of the Leasehold Property granted in this Lease for any and all lawful agricultural operation purpose, provided that these activities are consistent with existing covenants for the Leasehold Property, except that the raising or keeping of any livestock on the Leasehold Property

shall not be permitted.

4. Stipulations

During the lease period, no buildings and associated structures shall be placed or built on the property by Lessee. Any proposed drainage improvements or re-contouring shall be approved in writing by the City, prior to construction or implementation of improvements. As necessary, the City has the right to carry out minor improvements to Progress Parkway and the storm drainage system.

The City makes no representations as to the availability or quality of rainfall or precipitation amounts on the Leasehold Property, nor as to the suitability of the property for agricultural operations contemplated by the Lessee.

Lessee acknowledges that it has fully inspected the demised premises and Lessee hereby accepts the demised premises, improvements and each appurtenance thereto as is, in their present state and condition, as suitable for the purpose for which the same are leased and agrees to allow for changes in such condition, occurring by reasonable deterioration between the date this Lease is executed and the date such changes shall occur.

Lessee shall pay all costs associated with the agricultural operations and pay all other charges made against the Leasehold Property, including any utility furnished to the premises during the continuance of this lease, as the same shall become due. Lessee shall pay when due all valid taxes, special assessments, excises, license fees and permit fees of whatever nature applicable to its operation or levied or assessed against Leasehold Property and to take out and keep current all necessary licenses.

5. Lessee's Practices

Lessee shall maintain the Leasehold Property and any improvements, fixtures or equipment on the Leasehold Property in a worker-like manner pursuant to the terms of this Lease. Reasonable maintenance and repairs to the Leasehold Property will be performed by Lessee as necessary.

Lessee shall carry out the agricultural operations on the Leasehold Property in and forthwith manner and attempt to optimize yields, with timely planting and harvesting of the crop. Lessee will conduct all activities on the real property including tilling, cultivation, planting and harvesting of crops in a good and farmer-like manner in accordance with the usages and practices of good farmers in Ste. Genevieve County. Lessee shall not conduct activities or practices which will cause unnecessary erosion; waste of crop yields; noxious weeds or plant diseases to develop; nor cause damage to adjoining properties from run-off water.

Lessee acknowledges that Lessee is familiar with the quality of soil and soil conditions on the Leasehold Property and accepts the land as is without warranty or guarantee on the part of the City as to soil or soil conditions.

6. **Ownership of Improvements**

During the Term or Extended Term of this Lease, title to all improvements constructed upon the Leasehold Property shall be vested in the City. At the termination of this Lease, Lessee shall provide written notice to City of the completion of the harvest and Lessee shall promptly pay the rent to the City at that time with details of crop yields and revenue, etc. Lessee shall promptly remove all equipment and other personal property from the Leasehold Property at the completion of the Lease term.

7. **Assignment and Sublease**

Lessee shall not assign or sublease the Leasehold Property or the agricultural improvements on said Leasehold Property without the prior written consent of the City. The City shall not unreasonably withhold consent but may add certain conditions to a request for assignment of the Lease. No assignment, however, shall be valid until a written instrument containing the name and address of the assignee and an assumption by the assignee of this Lease has been provided to and approved by the City.

8. **Default Cancellation and Relinquishment**

The violation by Lessee of any of the terms, conditions or covenants of this Lease shall be considered a default and may cause this Lease to be canceled and terminated at the sole discretion of the City, following at least thirty (30) days advance written notice of such default from City to the Lessee. However, the Lease shall not be canceled if within the thirty (30) day notice period, Lessee cures or remedies said default or otherwise comply with any demand contained within such written notice which cures or remedies the default.

At any time, upon thirty (30) days prior written notice to the City, provided that Lessee is not in default under this Lease, Lessee may cancel the Lease and relinquish this Lease to the City whereupon Lessee shall be relieved of any further liabilities and obligations under this Lease.

9. **Compliance with Laws**

Lessee shall at his own expense fully comply with all applicable local, state and federal regulations, rules, ordinances, and requirements which have been or may be enacted in all matters and things affecting the property granted by this Lease and agricultural operations thereon.

10. **Indemnification**

To the extent allowed by law, Lessee shall save and hold harmless, Indemnify and defend the City, its elected officials, employees and agents, in their official and individual capacities, of and from any and all liabilities, claims, losses, or damages arising out of or alleged to arise out of or indirectly connected with negligent operations of Lessee under this Lease, or arising out of the presence on the Leasehold Property of any agent contractor or subcontractor of Lessee.

11. **Scope of Agreement**

This Lease incorporates all the agreements and understandings between City and Lessee concerning the Leasehold Property granted by this Lease and the use permitted by this Lease, such agreements and understandings have been merged into this written Lease. No prior agreement or

understanding, verbal or otherwise, between the City and Lessee or their agents shall be valid or enforceable unless embodied in this Lease.

12. **Amendment**

This Lease shall not be altered, changed or amended except by an instrument in writing executed by the City and Lessee.

13. **Waiver**

No waiver by the City of any breach or default by Lessee of any of the terms of this Lease shall be held to be a waiver of any subsequent breach. No waiver shall be valid or binding unless the same is in writing and signed by City.

14. **Attorney's Fees and Costs**

The parties hereto agree that if either is found by a court to have breached this Lease Agreement, reasonable attorney's fees and cost of irrigation may be recovered. If any dispute arises from this Agreement, the parties will make every possible effort to settle the dispute by the least costly methods.

15. **Applicable Law**

This Lease shall be governed by the laws of the State of Missouri.

16. **Notice**

Whenever any notice is required or permitted hereunder, such notice shall be in writing. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered when deposited in the United States mail, postage prepaid, return receipt requested, addressed parties at their respective addresses set forth below. Notice shall be deemed to be received fifth day following posting.

Mayor Paul Hassler
City of Ste. Genevieve
165 S. Fourth Street
Ste. Genevieve, MO 63670

Michael Naeger
13386 Watts Rd.
Ste. Genevieve, MO 63670

17. **Access Easement**

An access easement to allow Lessee to access the Leasehold Property to begin and carry out the agricultural operations is hereby granted by the City on the date of execution of the Ordinance approving this Agreement by the Board of Aldermen.

18. **Access by Lessee**

The City and or its agents retain the right of access and right to enter and inspect the premises, and to enter at such times on City Industrial Park business and related matters.

19. **Binding Agreement**

This Lease shall bind the heirs, personal and legal representatives, successors and assigns of the parties hereto.

20. **Covenants of the City**

The City covenants that Lessee, upon payment of rent reserved herein and the performance of each of the covenants, agreements, and conditions on the part of Lessee to be observed and performed, shall and may, peaceably and quietly have, hold and enjoy the Leasehold Property for the term thereof, free from molestation, eviction or disturbance by the City or any person claiming by, through, or under it subject to the terms and conditions of this Lease.

IN WITNESS WHEREOF, the City and Lessee have executed this Lease with option to purchase as of the date first written above.

CITY OF STE. GENEVIEVE:

LESEE:

Brian Keim, Mayor

Michael Naeger
Michael Naeger

Pam Meyer, City Clerk

(SEAL)

APPROVED AS TO FORM:

Mark Bishop, City Attorney

Staff Report

June 8, 2023



To: Board of Aldermen
From: Happy Welch
Re: Website Maintenance Contract

Issue:

Tanalyn Dollar has been researching companies to improve and maintain the website as the tourism department's main connection to visitors and attracting them to town.

She presented her proposal findings to the Tourism Tax Commission, did the reference checks, and the TTC approved allocating funding for J Rudny, LLC. with money already budgeted for use in FY2023. TTC budgeted \$40,000 for the fiscal year and have spent 9,852.35 to date.

Recommendation:

Approve the contract with J Rudny, LLC for website maintenance and improvement.

RESOLUTION 2023-44

A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A SERVICE AGREEMENT WITH J. RUDNY, LLC TO PROVIDE A MAINTENACE AND SUPPORT PACKAGE TO THE VISITSTEGEN.COM WEBSITE

WHEREAS, the City has identified the need to improve and maintain the website as the tourism department's main connection to visitors and attracting them to town; and

WHEREAS, the tourism director searched for well referenced providers and interviewed references supplied by J Rudny; and

WHEREAS, the Tourism Tax Commission approved the expenditure as part of their funding approved for FY2023 at their May 16th meeting.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE. That the Board of Aldermen of the City of Ste. Genevieve hereby approves the attached service agreement with J. Rudny, LLC (Exhibit "A) of Newman, Georgia, and authorizes the City Administrator to sign the agreement.

SECTION TWO. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE STE. GENEVIEVE BOARD OF ALDERMEN THIS 8th DAY OF JUNE, 2023.

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

SERVICE AGREEMENT

J RUDNY, LLC SERVICE AGREEMENT: maintenance and support package (solution) terms and conditions between J Rudny, LLC (firm) and ~~Visit Ste. Genevieve~~ (client).

City of Ste. Genevieve

Assumptions

- The firm will be providing website maintenance and support based on the items reported and/or discussed with the client on an ongoing basis.
- The client will provide all necessary assets, such as, but not limited to text, photography, data, in a digital document format, if available, as needed.

Conditions

The client will need to meet the following requirements for this solution to be successful.

1. **Requests** – The client is responsible for submitting / requesting ALL maintenance and support requests to the firm with the exception of specific automated tasks such as site / server uptime monitoring, and Google Search Console index monitoring.
2. **Approvals** – The client must approve any work as part of the solution prior to activation. Approval requests from the firm will arrive via email and/or during scheduled meetings. All approvals must be completed by the client prior to moving forward with the various maintenance and support tasks. Delay with any approvals by the client will increase / delay any discussed timeline.
3. **Proofing** – The client will provide all site content and is responsible for content accuracy and proofreading. In addition, the client is responsible for submitting any needed revisions and changes as indicated in the "Requests" above.
4. **Testing** – The client is responsible for testing all pages, sections, changes, tasks, features, and similar carried out as part of the solution. In addition, the client is responsible for submitting any needed revisions and changes as indicated in the "Requests" above.
5. **Revisions** – The client must submit revisions prior to activation of pages, sections, changes, tasks, features, and similar carried out as part of the solution. Revisions will be noted, discussed, and completed if they fall within the reasonable / possible scope of the solution. Revisions that are not covered by the reasonable / possible scope of the solution will be marked as outside of scope and will be discussed with the client as needed.
6. **Activation** – The client must approve any work as part of the solution prior to activation. The firm will activate any work once approval is received. However, please note, depending upon DNS propagation within your area and throughout the Internet, the solution may not be available to all users for up to 72 hours.
7. **Ownership** – The client will be the owner of all content (text, media, and data) that establishes the website. All maintenance and support items developed under this solution are restricted to the use of this website by the client only. The reuse, reproduction and/or resale of items established within this solution are prohibited. The methodology, architecture, and processes used to develop this solution are the intellectual property of the firm © Copyright 2000-2023 J Rudny, LLC. All rights reserved.
8. **Payments** - This solution is being requested by the client. If accepted, this solution will be a contract between the firm and the client. The client assumes all responsibility for making payments on the solution in advance to activate the solution. If any of the requirements listed above are not met and/or are not possible, the client agrees to pay the number of hours completed on the solution. The remainder of the solution will become null and void at that time. See additional "Payment Terms" below.
9. **Work Environment** – The creation and development of the solution is to be handled by the firm within their remote offices. Firm staff is not required to work onsite at client location(s). Such requests are outside of the firm business process and scope of solution.

10. **Travel Expenses** – If the firm is contracted, the client agrees to reimburse the firm for all travel expenses related to the project. For approval, the firm will inform the client of such expenses prior to initiating any cost.

11. **Third-Party Services, Software and Related** –

The solution may include the use of third-party-services, systems, applications, software and related (third-party-services). If requested, the firm is recommending optional third-party-services that will support the features, functions and requests made by the client for the solution. If the client does not agree with the optional third-party-services provider(s), the client will be responsible for finding and selecting an alternative. The client is responsible for ALL costs, agreements, and/or contracts associated with ALL third-party-services as a direct relationship between the client and the third-party-services provider(s). The client will enter into a direct contract with any third-party services provider(s). Third-party service provider(s) reserve the right to change fees / pricing at any time. The firm is not responsible for the failure, cancellation, corruption, hacking, going out of business, protection, or any other related negative actions of utilized third-party services. If needed, the client may need to work directly with third-party service provider(s) in order to remedy any issues / problems.

12. **Timeline** – Any timelines provided during this solution is tentative. Any delay (e.g., receiving approvals, receiving feedback, extra rounds of revisions, receiving content, receiving client deliverables, scope change, scheduling meetings, holidays, leave of absence, or similar) will result in an extension of any timeline.

Payment Terms

- Upon initiation of the solutions proposal, J Rudny will send the initial Maintenance and Support Package invoice in the amount of 20% of the total Maintenance and Support Package.
- Monthly invoices will be generated based on the number of Maintenance and Support Package hours utilized in the previous month.
- All payments are due net 30. Late payments risk a 1.5% late fee.
- Remit all payments to J Rudny, LLC.

Please sign and return this service agreement to J Rudny, LLC (PO Box 72681, Newnan, GA 30271 OR jrudny@jrudny.com). Should you have any questions, please feel free to contact us 630.605.2990.

CLIENT

Signed: _____

Name: _____

Company/Title: _____

Date: _____

FIRM

Signed: _____

Name: _____

Company/Title: J Rudny, LLC / Founder

Date: _____

J Rudny, LLC

Initial Site Evaluation for visitstegen.com

Updated **5/1/2023**

Overall, if a site redesign is not currently in the budget, our recommendation would be to utilize one of our maintenance and support packages to continue to maintain and improve the site. Packages come in blocks of 30 hours and are valid for one year from the date of received payment. Maintenance hours rate at \$100 / hour -vs- our on-demand rate of \$250 / hour. See maintenance proposal for pricing. Contact Jim at 630-605-2990 with any questions or to discuss.

Initial Site Evaluation Items

WordPress	Hours
1. WP Version - WordPress version is currently updated using version 6.2.	0 hour
2. PHP Version - 7.4 is in place. Latest version available is 8.1. This is probably fine for now especially IF plug-ins and theme are not compatible with 8.1	1-2 hours
3. Plug-ins - There are currently 50 plugin-ins installed. Of these, only 32 are being used. 3 are requiring updates. Recommend updating the 3 and then turning off and removing those plug-ins no longer used. Note: This appears to be a managed WordPress product through GoDaddy. This might limit certain plug-in installations.	2-4 hours
4. Theme - Beaver Builder theme is installed from https://www.wpbeaverbuilder.com/beaver-themer Appears to be updated.	0 hour
5. Security - consider adding WordFence and Hide URL to cut down on standard hack attempts and provide proper blocking.	2 hours
Functionality	
6. Site Search - Client reported that site search isn't working and may need to be replaced.	5-6 hours
7. Events - Client expressed interest in reworking the calendar of events and possibly assistance in maintaining events. User experience is not the greatest.	5-10 hours

Performance	
8. Load Time - load time speed check failed at 48 / 100. Consider Cloudflare for optimization on items to decrease load time. Seeing a lot of duplicate jsript elements, css elements and large image optimization issues. All very standard for WordPress.	2-4 hours plus cost of CloudFlare at \$25 / month
9. Monthly Monitoring - monitoring the server for outages and attacks.	1 hour / month
10. Quarterly System Updates - quarterly updates to WordPress, PHP, and plug-ins.	1-5 hours
Accessibility	
11. Overall - passed at 74 / 100, but can be improved. Seeing missing alt text items, aria text items, and form labels.	2-4 hours
12. Userway Widget - consider accessibility screen assistance widget and statement.	1 hour
Best Practices	
13. Overall - passed with a 92 / 100. The only improvements would be related to jsript duplicates and inactive plug-ins bloating code all described above.	0 hour
SEO	
14. Overall - site passed with a 75 / 100, but improvements can certainly be made with missing meta elements, alt text, and aria text along with a consistent schedule for content publishing in order to grow content, keywords and frequency. Site Checker showed similar suggestions.	0 hour
15. Content - recommend content exploration through Google Search Console in order to grow site content, keywords and frequency. Seasonal editorial calendar for ongoing publishing is recommended.	4-6 hours
Options	
16. Theme Replacement - replace existing theme layout / design with new theme layout / design.	40-120 hours
17. Navigation Replacement / Improvement - replace menu / navigation widgets with better plug-in.	10 hours

18. Visit Widget Integration - working with Visit Widget to connect to database content to populate Visit Widget.	5-10 hours plus the cost of Visit Widget
19. Home Page Improvement - install additional features and content areas on home page to display highlight content and call to actions to deeper inside pages.	8 hours
Total Hours Range:	89 - 193 hours
Cost with Maintenance @ \$100/hour:	\$8,900 - \$19,300
Cost without Maintenance @ \$225/hour:	\$22,250 - \$48,250

RESOLUTION 2023 - 45

A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH MARK E. TRAUTWEIN TO MAINTAIN FLOOD BUYOUT PROPERTY

WHEREAS, the City of Ste. Genevieve, Missouri wishes to enter into a Property Maintenance Agreement with Mark E. Trautwein, 198 Lahaye Street, for Flood Buyout Property identified as identified as LTS 3-4-5-6-7-8 BLK 2 Ziegler Addition (Litterest/Holst/Marler) for the purpose of maintenance and upkeep.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE: The Mayor of the City of Ste. Genevieve, Missouri is hereby authorized and directed by the Board of Aldermen to execute and enter into the property maintenance agreement with Kari Davidson in substantially the form attached as “Exhibit A” and incorporated herein by reference.

SECTION TWO: This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 8th DAY OF JUNE, 2023.

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

Property Maintenance Agreement

This Agreement is entered into by and between the City of Ste. Genevieve, a municipal corporation (the "City"), and Mark E. Trautwein a resident of the City of Ste. Genevieve ("Caretaker"), for the maintenance and upkeep of municipal properties owned by the City, identified as LTS 3-4-5-6-7-8 BLK 2 Ziegler Addition (Litterest/Holst/Marler) City of Ste. Genevieve Buyout, Ste. Genevieve, Missouri ("Property"). (Attachment "A")

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the City and Caretaker hereby agree as follows:

1. **Maintenance:** This Agreement shall permit the Caretaker to maintain the Property consistent with the regulations associated with floodplain management law and the 404 Hazard Mitigation Grant Program ("HMGP") pursuant to regulations issued by the Federal Emergency Management Agency ("FEMA"). The Caretaker shall only be entitled to maintain and utilize the Property for purposes permitted by FEMA, under the terms of the HMGP and consistent with all applicable laws, regulations and ordinances. The City shall retain title and ownership to the Property at all times.
2. **Liability & Indemnification:** Caretaker shall be solely responsible for all liability related to the Property. To the fullest extent permitted by law, Caretaker shall indemnify, hold harmless and defend City, and its employees and agents, from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, resulting from any negligent act, misconduct or omission in the part of Caretaker, its employees, agents, assigns or contractors, with regard to the maintenance of the Property.
3. **Term of Agreement:** This Agreement shall be effective for a period of one (1) year from the effective date of this Agreement and may be extended for additional one (1) year terms if both City and Caretaker agree to that extension in writing. The City reserves the right to terminate this Agreement for any reason upon thirty (30) days' written notice being provided to Caretaker.
4. **Compliance with Federal, State and Local Laws:** The Caretaker shall comply with all federal, state and municipal law. If it is determined by the City that Caretaker is not in compliance with federal, state or municipal law, then the City shall notify Caretaker that Caretaker must come into compliance with federal, state and municipal law within seven (7) days. If the violation is not timely corrected, this Agreement shall be terminated automatically and with no further action by either party.
5. **Maintenance and Uses Allowed:** Caretaker shall be entitled to maintain and utilize the Property for all purposes permitted by FEMA, under the terms of the HMGP and consistent with federal, state and municipal law. Prior to any structures being placed on the Property, Caretaker must seek approval of the City. That approval shall only be granted if the structure would be in compliance with federal, state and municipal law. Gardens may be planted and maintained at the Property. Other customary residential yard landscaping shall be permitted. The placement of structures, gardens and other landscaping shall be installed and maintained on

the Property at Caretaker's sole risk and in no event shall the City be liable for any damage, destruction or loss that may be caused to any structures, gardens or landscaping on the Property for any reason whatsoever. Caretaker has submitted a written plan for his/her use of the Property, which is attached, incorporated herein by reference and marked as Exhibit 1. Caretaker shall limit his/her use of the Property to this written plan. The use of the Property by Caretaker can be modified, altered or changed only by agreement in writing between City and Caretaker.

6. **Notices:** In the event any notices are to be given to City, they should be mailed by United States mail, postage prepaid, and shall be addressed to: City Clerk, City of Ste. Genevieve, 165 South 4th Street, Ste. Genevieve, Missouri 63670. In the event any notices are to be given to Caretaker, they should be mailed by United States mail, postage prepaid, and shall be addressed to: **198 LaHaye Street, Ste. Genevieve, Missouri 63670**. For the purposes hereof, the date of mailing shall be deemed to the date notice is given.

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

CITY OF STE. GENEVIEVE

By: _____
Brian Keim, Mayor

Date: _____

ATTEST:

By: _____
Pam Meyer, City Clerk

By: 
Caretaker

Date: JUNE 2ND 2023

RESOLUTION 2023 - 46

**A RESOLUTION APPOINTING TAYLOR MARBERRY TO THE CITY OF STE.
GENEVIEVE TOURISM TAX COMMISSION**

WHEREAS, Taylor Marberry of Ste. Genevieve County has agreed to serve the remaining term of Mike Fallert on the Ste. Genevieve Tourism Tax Commission as the Active in Tourism Industry Representative and her 1st term will expire February, 2025.

WHEREAS, the Mayor advises the Board of Aldermen of his recommendation to appoint Ms. Marberry.

**NOW THEREFORE, THE BOARD OF ALDERMEN OF THE CITY OF STE.
GENEVIEVE DOES HEREBY CONSENT AND RESOLVE AS FOLLOWS:**

Taylor Marberry, is hereby appointed to the Ste. Genevieve Tourism Tax Commission this 8th day of May, 2023, as the Active in Tourism Industry Representative.

The Mayor shall make this appropriate appointment to the Ste. Genevieve Tourism Tax Commission and the City Staff and officials are directed to take such actions as necessary to implement this Resolution.

Done and approved this 8th day of May, 2023.

Approved by:

Brian Keim, Mayor

Mark Bishop, City Attorney

Attest:

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

BILL NO. 4560

ORDINANCE NO.

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JAYNE & DUSTIN MARTIN THAT WILL ALLOW GUEST LODGING AT 495 JEFFERSON STREET.

WHEREAS, Jayne & Dustin Martin are requesting a Special Use Permit that will allow Guest Lodging at 495 Jefferson Street, which is currently located in an R-1 Single Family Residential District; and

WHEREAS, the Planning & Zoning Commission recommended approval (5-Yes 0-No 3-Absent) at the May 4, 2023 meeting with the terms and conditions stated in Exhibit “A”, attached to and made part of this ordinance.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE. The Board of Aldermen hereby approves the Special Use Permit request by Jayne & Dustin Martin that will allow guest lodging at 495 Jefferson Street with the terms and conditions stated in “Exhibit A”.

SECTION TWO. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION THREE. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION FOUR. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be give effect with such invalid part or parts.

DATE OF FIRST READING: May 25, 2023.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023 BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERMAN GARY SMITH**
- ALDERWOMAN KRISTI CLEGHORN**
- ALDERMAN ROBERT DONOVAN**
- ALDERMAN ERIC BENNETT**
- ALDERMAN JEFF EYDMANN**
- ALDERMAN MIKE RANEY**
- ALDERMAN JOE STEIGER**
- ALDERMAN JOE PRINCE**

_____ **Yes** _____ **No** _____ **Absent**

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

City of Ste. Genevieve
REVIEW AND RECOMMENDATION
From the
PLANNING & ZONING COMMISSION

APPLICANTS NAME: Jayne & Dustin Martin

ADDRESS: 495 Jefferson, Ste. Genevieve, MO 63670

BRIEF DESCRIPTION OF SPECIAL USE REQUEST: To operate a guest lodging establishment

DATE OF REQUEST: April 20, 2023

RECOMMENDATION

THE STE GENEVIEVE PLANNING & ZONING COMMISSION RECOMMENDS THAT THIS APPLICATION BE:

APPROVED () DENIED () TABLED

PLEASE INDICATE ANY TERMS OR CONDITIONS AFFECTING THE APPROVAL OF THIS APPLICATION

Terms & Conditions

1. Prior to Occupancy, the dwelling may not be occupied until any applicable building permits and occupancy permit are issued. The Occupancy Permit shall be renewed annually and shall include a property inspection under the City-adopted International Property Maintenance Code. Occupancy inspections prior to each guest arrival are not required.
2. Owners shall maintain a business license with the City of Ste. Genevieve under Municipal Code Chapter 605 Business Licensing. Owners shall be current on all City lodging tax payments.
3. Owners shall provide in a conspicuous location within the lodging unit at all times an operable ABC 5 lb. fire extinguisher.
4. Owners shall insure prior to each guest arrival, that exterior lighting at the front & rear entry door is operable.
5. No amplified music shall be played outside after 10 pm.
6. Owners shall post in a conspicuous location within the dwelling rules and conditions posted herein for guests to observe. It shall contain emergency telephone numbers of the Owners, the Police Department and Fire Department. It shall include a copy of the current Occupancy Permit. Owners shall provide phone number and address of the City of Ste. Genevieve's

Building Department for any complaints about the condition of the property or services provided incident to the guests' stay.

7. Owner shall provide empty and clean trash receptacles at the property on the first day of each booked guest period for guest use. Owner shall legally dispose of guest trash and recyclables within 24 hours of any guest departure. Legal disposal includes storage of accumulated trash in approved receptacles or containers in such manner as not to create a nuisance. Trash receptacles shall not be placed at the street curb except on designated days by the Solid Waste hauler.

8. The applicant is to provide not less than two (2) off-street parking spaces for use by guests.

9. The exterior yard shall be maintained at all times.

IF PERMIT IS TO BE DENIED, WHAT ARE THE REASONS FOR DENIAL:

VOTE OF THE COMMISSION MEMBERS RECORDED AS FOLLOWS:

COMMISSIONERS	YES	NO	ABSENT	ABSTAIN
Gary Roth, Chairman	<u>X</u>	---	---	---
Carl Kinsky	<u>X</u>	---	---	---
Gary Smith, Alderman	<u>X</u>	---	---	---
Anthony Grass	---	---	<u>X</u>	---
June Ewing	<u>X</u>	---	---	---
Justin Donovan	---	---	<u>X</u>	---
Kathleen Waltz	<u>X</u>	---	---	---
Open Position	---	---	<u>X</u>	---



Gary Roth, Chairman

5-4-2023

Date

BILL NO. 4561

ORDINANCE NO.

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR THE KNIGHTS OF COLUMBUS COUNCIL 1037 THAT WILL ALLOW A 4' X 10' MONUMENT TYPE, INTERNALLY ILLUMINATED CHANGEABLE SIGN AT 600 MARKET STREET IN A R- 2 GENERAL RESIDENTIAL DISTRICT.

WHEREAS, Ste. Genevieve Knights of Columbus, Council 1035 is requesting a Special Use Permit that will allow a 4' x 10' monument type internally illuminated changeable sign at 600 Market Street which is in a R-2 General Residential District; and

WHEREAS, the Planning & Zoning Commission recommended approval (5-Yes 0-No 3-Absent) at the May 4, 2023 meeting with the terms and conditions stated in Exhibit "A", attached to and made part of this ordinance.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE. The Board of Aldermen hereby approves the Special Use Permit request by the Ste. Genevieve Knights of Columbus Council 1035 that will allow the placement of a 4' x 10' monument type internally illuminated changeable sign at 600 Market Street which is in a R-2 General Residential District with the terms and conditions stated in "Exhibit A".

SECTION TWO. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION THREE. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION FOUR. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be give effect with such invalid part or parts.

DATE OF FIRST READING: May 25, 2023.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS _____ DAY OF _____, 20__ BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERMAN GARY SMITH
- ALDERWOMAN KRISTI CLEGHORN
- ALDERMAN ROBERT DONOVAN
- ALDERMAN ERIC BENNETT
- ALDERMAN JEFF EYDMANN
- ALDERMAN MIKE RANEY
- ALDERMAN JOE STEIGER
- ALDERMAN JOSEPH PRINCE

_____ Yes _____ No _____ Absent

Approved as to form:

Brian Keim , Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

City of Ste. Genevieve
REVIEW AND RECOMMENDATION
 From the
PLANNING & ZONING COMMISSION

APPLICANTS NAME: Knights of Columbus, Council 1037 Building Association

ADDRESS: 600 Market, Ste. Genevieve, MO 63670

BRIEF DESCRIPTION OF SPECIAL USE REQUEST: To install a 4'x10' internally lit, freestanding monument-type, changeable sign.

DATE OF REQUEST: April 20, 2023

RECOMMENDATION

THE STE GENEVIEVE PLANNING & ZONING COMMISSION RECOMMENDS THAT THIS APPLICATION BE:

APPROVED () DENIED () TABLED

PLEASE INDICATE ANY TERMS OR CONDITIONS AFFECTING THE APPROVAL OF THIS APPLICATION

Terms & Conditions

1. Prior to construction, applicant must submit sign permit application and construction documents in accordance with Municipal Code and be issued a Sign Permit.
2. Abide by all regulations in Municipal Code regarding signs including:
 - a. Every sign permitted shall be kept in good condition and repair.
 - b. Any sign structure that has no message or no sign face for a continuous period of six (6) months or more or for which has advertisement that no longer applies shall be considered an abandoned sign and removed within thirty (30) days after written notification.

IF PERMIT IS TO BE DENIED, WHAT ARE THE REASONS FOR DENIAL:

VOTE OF THE COMMISSION MEMBERS RECORDED AS FOLLOWS:

COMMISSIONERS	YES	NO	ABSENT	ABSTAIN
Gary Roth, Chairman	<u>X</u>	—	—	—
Carl Kinsky	<u>X</u>	—	—	—
Gary Smith, Alderman	<u>X</u>	—	—	—

Anthony Grass
June Ewing
Justin Donovan
Kathleen Waltz
Open Position

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X
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X
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Gary Roth, Chairman

5-4-2023

Date

BILL NO. 4562

ORDINANCE NO.

AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2023 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES.

WHEREAS, Section 67.040 RSMo provides that after any political subdivision has approved the budget for any year and has approved or adopted the orders, motions, resolutions, or ordinances required to authorize the expenditures proposed in the budget, the political subdivision shall not increase the total amount authorized for expenditure from any fund, unless the governing body adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the revenues and expenditures; and

WHEREAS, due to unforeseen increases in anticipated revenues and expenditures in the Fiscal Year 2023 Budget which was adopted in October 2022, the City of Ste. Genevieve has a need to amend the Fiscal Year 2023 Budget to acknowledge those additional revenues and expenditures as included with the attached exhibit.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1: The Board of Aldermen hereby approves the Budget Amendments to the Fiscal Year 2023 City Budget pursuant to Exhibit "A" attached hereto and made part of this ordinance.

SECTION 2: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: May 25, 2023

DATE OF SECOND READING: _____

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS _____ DAY OF _____, 2023 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

ALDERWOMAN KRISTI CLEGHORN	_____
ALDERMAN GARY SMITH	_____
ALDERMAN BOB DONOVAN	_____
ALDERMAN ERIC BENNETT	_____
ALDERMAN JEFF EYDMANN	_____
ALDERMAN JOE STEIGER	_____
ALDERMAN JOE PRINCE	_____
ALDERMAN MIKE RANEY	_____

____ Yes ____ No ____ Absent

Approved as to form:

Brian Keim, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

"Exhibit A"

Account Name	Account Number	Fund	FY 2023 Adopted Budget	FY 2023 Proposed Budget Amendment
Capital Lease Proceeds	10 04 4511	General	-0-	\$108,120
Motor Vehicle Equipment	10 16 8045	General – Police	\$85,000	\$193,120
Grants – Police	10 16 8216	General – Police	-0-	\$4,075
Salaries	10 18 5000	General - Welcome Center	\$89,548	\$87,548
Tour Expense	10 18 7106	General - Welcome Center	-0-	\$2,000
Infrastructure	30-30-8000	Water	\$0	\$60,000
Well Improvements	30-30-8100	Water	\$0	\$25,000
County Property Taxes	41-04-4006	Downtown TIF	\$15,000	\$21,000
City Property Taxes	41-04-4007	Downtown TIF	\$2,000	\$3,500
City Sales Tax	41-04-4033	Downtown TIF	\$5,000	\$8,200
County Sales Tax	41-04-4034	Downtown TIF	\$5,000	\$8,200
Infrastructure	41-41-8000	Downtown TIF	\$23,500	\$40,000
Grants	60-04-4430	Rural Fire	\$0	\$1,950
Grants	60-60-8216	Rural Fire	\$0	\$10,200
Professional Services/Engineering	70-70-7040	Capital Improvments	\$35,000	\$105,000

AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VERN BAUMAN CONTRACTING COMPANY OF STE. GENEVIEVE, MISSOURI FOR THE “BLAIN STREET WATER TANK REMOVAL PROJECT” IN AN AMOUNT NOT TO EXCEED \$35,240.00.

WHEREAS, the City of Ste. Genevieve (“City”) has a need to contract with a qualified contractor for the removal of the Blain Street Water Tank located at 1380 Market Street; and

WHEREAS, the City published an Invitation to Bid in the March 15, 2023 edition of the *Herald* newspaper; and

WHEREAS, the City received a total of one (1) qualified bid proposal from Vern Bauman Contracting Company; and

WHEREAS, the Board of Aldermen approved the bid from Vern Bauman Contracting Company at the April 13, 2023 Board of Aldermen Meeting; and

WHEREAS, the Board of Aldermen of the City of Ste. Genevieve wishes to accept the bid proposal of \$35,240.00 from Vern Bauman Contracting Company and to enter into the “Owner-Contractor Agreement”, (Exhibit “A”) incorporated by reference in this Ordinance to complete the demolition of the Blain Street Water Tank.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen of the City of Ste. Genevieve, Missouri hereby authorizes and direct the Mayor to sign and execute an Owner-Contractor Agreement with Vern Bauman Contracting Company of Ste. Genevieve, Missouri for the “**BLAIN STREET WATER TANK REMOVAL PROJECT**” in substantially the form of Exhibit “A” attached hereto.

Section 2. The Mayor is authorized and directed to execute and deliver the contract agreement on behalf of the City.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage.

SECTION 4. REPEALER. All ordinance and parts thereof in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

DATE OF FIRST READING: May 25, 2023

DATE OF SECOND READING: _____