



*Brent Buerck*

**AGENDA NOTES  
REGULAR MEETING  
6:30 P.M., TUESDAY, June 20, 2023**

**City Hall Council Chambers • 215 North West Street • Perryville, MO 63775**

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

**CONSENT AGENDA ITEMS**

3. Approve minutes from meeting of June 6, 2023. (copy)
4. Approve financial reports for May 2023. (copy)
5. Approve revised bills for May 2023 re ‘Checks Between Meetings.’ (copy)  
**Inadvertently, staff missed a series of payroll checks last meeting and have added them here for Board approval.**
6. Approve Missouri Public Entity Risk Management Fund (MOPERM) Agency of Record Change Request and authorize Mayor and President of the Board to sign. (copy)  
**This provides official notice to MOPERM that our insurance agent of record has changed to Ollis/Akers/Arney.**
7. Approve principal and interest payment to UMB Bank re 2021A CWSS Revenue Bonds relative to WWTP Improvement Project - \$152,818.17. (copy)  
**This relates to the repayment of the WWTP bonds.**
8. Approve principal and interest payment to UMB Bank re 2021C Capital Improvement Sales Tax Revenue Bonds relative to WWTP Improvement Project - \$124,161.20. (copy)  
**This relates to the repayment of the WWTP bonds.**

9. Approve Pay Application 33 from Robinson Industrial and Heavy Contracting and HDR for the WWTP Facility Improvement Project - \$401,712.24. (copy)  
**This invoice relates to the construction work being done at the new Wastewater Treatment Plant.**
10. Approve Pay Application 3 to Kiefner Bros. Inc. relative to Perry Park Center Interior Improvements - \$24,519.50. (copy)  
**These updates will allow for afterhours access to the park center's weight room and is expected to be done by the first of June.**
11. Approve Pay Estimate 2 (Final) to Earth First Contractors, LLC relative to Airport Wastewater Treatment Plant UV System Project - \$3,660.00. (copy)  
**This is a budgeted project that will add a UV System to the package plant at the Perryville Regional Airport, similar to what has been in place at the WWTP for several years, helping to ensure consistent treatment and allowing the City to meet permit violations.**
12. Approve recommendation from EDA Director Jones, on behalf of the Perryville Downtown Advancement Design Committee, for the 2023-24 Downtown Façade Application. (copy)  
**We received two applications for the same property, one for structural and one for façade improvements. After review, Downtown Advancement recommends proceeding with the façade application and staff concurs.**
13. Approve specifications for Perry Park Center Interior Painting – Phase 2 Project. (copy)  
**The final piece of the Perry Park Center's remodel is to paint the lower level walls. Staff would like to bid the project now with the requirement that work not begin until September after the kids are back in school from summer break.**
14. Approve request from St. Vincent DePaul Parish for use of trash trucks for the Seminary Picnic – August 4-6, 2023. (copy)  
**This is an annual request for picnic support. Similar to other events, the picnic committee would like to utilize a trash truck during their event.**

#### **END OF CONSENT AGENDA**

15. Discussion regarding E-Bikes on city trails. (copy)  
**This issue was raised recently by Roger Prost and was discussed at the last Park Advisory Board meeting. Those comments are presented here for the Board's consideration and direction.**
16. Discussion regarding city bid process. (copy)  
**Decades ago, City Attorney David Beeson inserted language into our bids that allowed an owner to withdraw bids within 24 hours for some irregularities. This language appears intermittently in draft documents when Baer Engineering develops the spec books. After visiting with City Attorney Pistorio, staff recommends removing this clause completely from all bids going forward to best protect and preserve the sanctity of the bid process.**
17. Bill No. 6428 for Ordinance No. 6645 – Entering into an agreement with Kenneth Kilian relative to rental of hangar space - second reading and final passage. (copy)  
**Previously, Mr. Kilian and Mr. Shadduck were subleasing space in these hangars through Mr. Greg Gremminger. Our recently updated leases prohibit this activity,**

**and we are making an effort to have each owner under a separate hangar agreement so that we can keep better track of the renters and better enforce the rules and insurance requirements for all tenants.**

18. Bill No. 6429 for Ordinance No. 6646 – Entering into an agreement with John Shadduck relative to rental of hangar space - second reading and final passage. (copy)  
**See Item 17.**
19. Bill No. 6430 for Ordinance No. 6647 – Amending Title 5, Chapter 5.04, Section 5.04.020, adding Chapter 5.41, and updating Title 17, Chapter 17.04, Section 17.04.020 and Chapter 17.16, Section 17.16.020 of the Code of Ordinances relative to homeless shelters - second reading and final passage. (copy)  
**Staff has worked for several months to develop this ordinance in an effort to have rules in place prior to the city being approached by someone hoping to open such an establishment. There are no pending projects falling under this category, but this ordinance will provide direction if/when it should occur in the future.**
20. Bill No. 6431 for Ordinance No. 6648 – Amending Title 16, Chapter 16.20, Section 16.20.030 of the Code of Ordinances relative to curbs and guttering - second reading and final passage. (copy)  
**First suggested as a point of concern by the Board of Aldermen, staff has worked to determine the appropriate City standard for a concrete apron on an aggregate (i.e. gravel) driveway is five feet beyond the City’s Right of Way. This will codify that change in city ordinances and will cover new driveways going forward. It is staff’s intention and belief that existing driveways will be grandfathered (although they can still be held responsible for aggregate that washes into the street from their driveway).**
21. Bill No. 6432 for Ordinance No. 6649 – Amending Title 10, Chapter 10.20, Section 10.20.070 of the Code of Ordinances relative to trucks, large vehicle, and trailer parking - second reading and final passage. (copy)  
**Mr. Gabriel Shrouf (mentioned above) questioned some existing ordinance language that stated “No person shall park a trailer or other vehicle exceeding sixteen (16) feet in length or eight feet in width on any street in any residential area of the city...” It was never the City’s intention to prohibit on-street parking of all vehicles so this will clean up that language.**  
  
**Note: The established standard of 16’ (stern to bow) for trailers remains unchanged. It was much debated by the Board when it was first established and provides clear direction to the general public and city staff. Additionally, this standard can be quickly measured by police officers at the street and considers someone modifying a trailer with a longer tongue (something that is often done on canoe trailers, for example).**
22. Bill No. 6433 for Ordinance No. 6650 – Entering into an agreement with Jokerst Paving & Contracting, Inc., for the Soccer Complex Parking Lot project - second reading and final passage. (copy)  
**This was a budgeted project designed to preserve and protect the asphalt parking lots at the Bank of Missouri Soccer Complex. In addition to seal coating the pavement, all the shrinkage cracks will be filled as the area is properly prepped.**

23. Bill No. 6434 for Ordinance No. 6651 – Entering into a Police Officer Training Employment Agreement with Devin G. Smith - second reading and final passage. (copy)  
**Mr. Smith, who was introduced to the Board earlier this evening, was hired to be the City's Code Enforcement Officer. He will begin training now under Lieutenant Lanier before starting the academy in August. Upon graduation from the academy, he will resume his code enforcement duties on a full-time basis.**
24. Bill No. 6435 for Ordinance – Entering into an agreement with the County of Perry, Missouri, relative to transfer of ownership of Moore Drive - first reading. (copy enclosed - may be read by title only)  
**This will officially transfer ownership of Moore Drive back to the Perry County Commission, as previously discussed and approved by the Board.**
25. Bill No. 6436 for Ordinance – Entering into an agreement with H & G Marine Service, Inc., relative to extension of gas main - first reading. (copy enclosed - may be read by title only)  
**This contract provides for the extension of natural gas to this property just outside the city limits with the promise of annexation at the point it becomes contiguous. H & G Marine has agreed to pay for all expenses related to the extension.**
26. Bill No. 6437 for Ordinance – Approving warranty deed to The Donald and Jennifer Fulford Qualified Spousal Trust - first reading. (copy enclosed - may be read by title only)  
**The deed has been corrected to dedicate permanent easements to the City to maintain the storm water course running through the property and also allow for light operating equipment (i.e. mowers) to cross the city's hike/bike trail.**
27. Bill No. 6438 for Ordinance – Entering into a development agreement with Alec Ernst and Matthew VanGennip, d/b/a E Venture Investments, LLC, relative to façade improvement grant at 15 North West Street - first reading. (copy enclosed - may be read by title only)  
**See Item 12.**
28. Bill No. 6439 for Ordinance – Amending Title 5, Chapter 5.04, Section 5.04.020, and adding Chapter 5.42, of the Code of Ordinances relative to recovery homes - first reading. (copy enclosed - may be read by title only)  
**This ordinance has been in development for several months and provides clear direction for residential substance abuse treatment facilities, should they desire to open in Perryville. In preparation, staff has considered similar ordinances from other communities, along with state and federal laws and regulations. It is known some of our friends and neighbors struggle with substance abuse issues and it is hoped eventually this ordinance helps clear the way so that options could be provided for help and healing right here in Perryville.**
29. Bill No. 6440 for Ordinance – Entering into an encroachment agreement with Wabash Valley Power Association, Inc., relative to construction of Vincentian Way (f/k/a Progress Drive) - first reading. (copy enclosed - may be read by title only)  
**This agreement is presented as an early draft while we finalize language and estimates for the next meeting. In short, it provides for the city's ability to construct a street in the electrical line easements and provides for the movement of electrical infrastructure as necessary.**
30. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.

31. Report by City Administrator:
  - After Hours PPC Access
  - TG Electronics Recycling Fair (flyer)
  - PPC Stair Lift
  - MML Policy Committee (copy)
  - 911 Dispatch Board
32. Report by City Engineer.
33. Report by City Attorney.
34. Report by Chief of Police.
35. Board concerns and comments and any other non-action items.
36. Closed Session to discuss personnel matters in accordance with Section 610.021(3) RSMo; contractual matters in accordance with Section 610.021(9) RSMo; and security matters in accordance with Section 610.021(19) RSMo.
37. Adjourn to Wednesday, July 5, 2023.

Additional Attachments:

- 2023-24 Liquor License Renewal List (copy)
- Parks & Rec Report (copy)
- Ward 1 Trash Pickup July 4<sup>th</sup> Flyer (copy)