

Ste. Genevieve County Commission Minutes

**MONDAY, MAY 15, 2023**

13<sup>TH</sup> Day of the April Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer. Commissioner Marberry had to leave meeting early for 'Training' in Jefferson City, MO.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 7:45 A.M. MEETING HAD TO BE SCHEDULED EARLIER DUE TO TIME CONSTRAINTS FOR THE COMMISSION.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, MAY 11<sup>TH</sup>, 2023 ARE SCHEDULED TO BE READ AT NEXT REGULARLY SCHEDULED MEETING TO BE HELD ON THURSDAY, MAY 18<sup>TH</sup>, 2023.

Meeting officially began @ 7:45 A.M. this morning with Commission meeting with the following representatives from the Community Center: Brad Arnold – Community Center Director, Dave Weber – Community Center Board President, and Robert 'Scud' Roth – Community Center Board Secretary. (Mr. Roth attended meeting via phone conference call.) The following items were noted:

\*Charges for 'Audit' reviewed. The 'County Commission' noted that charges for most recent audit that is being completed by Daniel Jones & Associates to be paid between the Community Center as well as the 'County'. Audit is mandatory for 'County' to meet its necessary criteria for 'Financial Ratings'. Thus, this was 'how' determination was made to split cost.

\*Mr. Brad Arnold confirmed that ALL EMPLOYEES are required to have 'Drug Screening' prior to employment; applicable forms are signed and kept in their 'Personnel Folders'.

\*It was noted that there are (2) Community Center Board Positions that are up for renewal on Community Center Board at the end of 'May'. The Commission noted that By-Laws are being redone to reduce the number of 'Board Members' from (9) to (7) at the end of May. The (2) Board Members that are due for renewal will not be reappointed.

After meeting with Community Center 'representatives'; the Ste. Genevieve County Commission reviewed **AMENDMENT 05152023**, which is amended to implement the number of Board Members from (9) to (7) as per noted above. Specific changes surround 'Article III; Section I'. Upon detailed review of changes as noted in **AMENDMENT 05152023**; Commissioner Marberry made a 'Motion' to approve **AMENDMENT 05152023** to coincide with "Reconstituted and Amended Constitution and By-Laws of the Ste. Genevieve County Community Center" as revised effective 05/15/2023 with the additional detail noting that with 'By-Laws Revision'; removal of 'Townships' completed @ the same time. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copies of *both* 'Amendment' as well as 'By-Laws' can be located in County Clerk's Office.)

A 'Motion' was made by Commissioner Ruzicka to 'Enter' into Closed Session 'Meeting' at 8:05 A.M. – pursuant to RSMo 610.021(3) as it relates to 'Personnel'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Stuppy to 'Exit' Closed Session portion of 'Meeting' at 8:30 A.M. – re: RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ruzicka seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye.

Mr. Paul Arnold along w/Mr. Aaron Derosse w/Special Road District appeared before the Commission. Inquiry had been made from party that has property on 'Road' within the Special Road District regarding potential of road being vacated which would then result in road becoming private; land would go back to landowner.

\*County/Special Road District cannot pursue this for party. Recommendation was made for property owner to seek legal counsel if they wished to pursue. This matter handled similar to another situation resembling this matter in 'western portion' of the 'County'.

Sheriff Stolzer Report – Report for today's meeting surrounded progress regarding status of 'recently awarded contract' for Sheriff's 'Jail Roof Project'. As previously noted, Brockmiller Construction is CMAR at Risk on said project; award was made to 'Meinershagen Roofing'.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's Commission Meeting. Following were the items reported:

\*Mr. Schmieder noted that 'window' will have to be replaced in the 'leased tractor'. Rock hit windshield resulting in replacement to be completed.

\*Truck No. 7 still at TAG – appears to be 'wiring' issues.

\*Mr. Schmieder noted that work progressing on 'Westover Road'.

\*Issues of concern have been noted by resident on 'Smith' Road; Commission has confirmed that they will address the same. Contact was made by phone to said resident; message was left.

\*Mr. Schmieder and Mr. Bova coordinating 'Clean Up' projects for the Ste. Genevieve County Fairgrounds.

\*Mr. Schmieder provided detail for culvert pipe placement for property location on Genevieve Church Road. Invoice created and sent per request of R&B Department. (Copy of invoice detail attached to Commission Record Supplement for this Date.)

With Mr. Schmieder present, final review completed of 'Bid Proposal' received from Gettinger Construction LLC for construction of R&B 'Building'. After careful consideration, Commissioner Stuppy made a 'Motion' to approve the 'Bid Proposal' for County Road Building for the amount of \$274,621.20 as proposed. Commissioner Ruzicka seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Ruzicka yea. All in favor. Motion passed. (Award letter forwarded to Gettinger Construction LLC.)

Monthly update forwarded to Commission from Ste. Genevieve County Health Department.  
(Copy of reporting detail attached to Commission Record Supplement for this Date.)

Sealed Bid Opening held @ 10:00 A.M. for 'Replacement of Community Center Roof Drain'  
Project; NO SEALED BIDS RECEIVED.

County utilized services of 'Trapper Joe's Nuisance Wildlife Control' out of Hillsboro, MO to  
address 'squirrel' issue @ Ste. Genevieve Art Guild Building. While present for inspection,  
additional inspection completed on 'Courthouse' as well as 'Chamber' Building. It was reported  
that there is evidence of 'issues'. Formal quote to be prepared and forwarded to the Ste.  
Genevieve County Commission for their review. Additional details to follow.

Updated 'Lease Agreement' presented to Commission for lease of Marzucio Electric Building  
located at 233 Merchant Street for term of (12) Months. The cost is \$50/month for a "Total" of  
\$600 annually. (Copy attached to Commission Record Supplement for this Date.)

A 'Motion' was made by Commissioner Ruzicka to 'Enter' into Closed Session 'Meeting' at 10:25  
A.M. – pursuant to RSMo 610.021(3) as it relates to 'Personnel'. Commissioner Stuppy  
seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka  
– Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Stuppy to 'Exit' Closed Session portion of 'Meeting' at  
10:34 A.M. – re: RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Ruzicka  
seconded the 'Motion'. All in favor. Motion passed. Roll was Taken. Commissioner Ruzicka –  
Aye. Commissioner Stuppy – Aye.

Accounts Payable for Date 5/15/2023 in the amount of \$117,734.57 were reviewed and  
approved for payment by the Commission.

The Commission convened meeting @ 11:00 A.M. to reconvene @ Smith Road along w/Scott  
Schmieder, R&B Foreman, at 11:30 A.M. for 'road inspection'.

### **ADJOURN**

A Motion was made by Commissioner Stuppy to adjourn @ 12:45 P.M. Commissioner Ruzicka  
seconded the Motion.

SUBMITTED BY:

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APPROVED BY:

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PRESIDING COMMISSIONER