



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, MAY 2, 2023**

Brent Buerck

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of April 18, 2023. (copy)
4. Approve bills for April 2023. (copy)
5. Approve Invoice 549012 to Robinson Industrial, Heavy & Commercial Contracting, Inc., relative to Technical Education Facility - \$454,271.38. (copy)
This invoice relates to work being done on the new Perryville Technical Education Campus, which is nearly wrapped up. This, and any future invoices, will be paid by the City but reimbursed in full by Ranken.
6. Approve Pay Estimate 3 (Final) to Lappe Cement Finishing, Inc., relative to 2022 Street Improvements (Moulton) - \$77,042.60. (copy)
This is the final payment to Lappe Cement for the Moulton Street Project. Staff inspected the project yesterday and approved its completion. We have been receiving favorable comments from the public about the project.
7. Accept bids received for the Sunset Drive Improvement Project and award to Putz Construction, LLC per the recommendation of City Engineer Baer - \$90,378.70. (copy)
This is a budgeted project to replace the asphalt at this intersection that has fallen into poor repair in recent years.

8. Approve request from Heroes for Kids to place a banner over St. Joseph Street to advertise their July 15th Comic Con Charitable Event. (copy)
Similar to what is done for Mayfest or the Cruise-Ins, Heroes for Kids would like to fly a banner downtown advertising their Not-for-Profit event. Staff is supportive of their request but would suggest events with previous standing take precedent and this banner be coordinated to fit within those established events.

9. Set public hearing date for request from SMS Investment Group to rezone property located at I-55 and West St. Joseph Street from R-5 (General Residential District) to C-2 (General Commercial District) – May 16, 2023, at 6:30 p.m.
SMS Investment Group is requesting to rezone their property located between I-55 and W. St. Joseph Street from an R-5 to C-2 to build apartments and other developments.

Please note: During the P&Z hearing, that Board largely approved the request but voted to stipulate a buffer be provided by designating a line from the southernmost point of 2305 W St Joseph Street to the westernmost point of 108 Seminary Road to be left as R-5.

10. Accept recommendation from City staff to enter into an agreement with Ollis and Company d/b/a Ollis/Ackers/Arney Insurance and Business Advisors relative to property and casualty insurance and workers compensation insurance. (copy)
After much research and several interviews, staff recommends entering into a contract with Ollis/Ackers/Arney Insurance and Business Advisors as our insurance broker.

11. Accept counter-offer regarding sale of property at North Perryville Blvd and Grand. (copy)
City staff has worked with the Mayor to negotiate terms we believe are acceptable for the sale of this property. Periodic updates on the negotiation have been emailed to the Board and it is recommended that the Board officially accept this offer and we work to schedule an acceptable closing date.

12. Acknowledge receipt of MoDot's 5010 airport inspection report and City's response. (copy)
MoDOT's recent inspection identified several deficiencies at the Airport, most of which will be remedied through scheduled construction projects. New this year is a recommendation for fencing to help limit vehicular traffic on the ramps. It is our intention to incorporate this recommendation into future Capital Improving Plans.

13. Accept Mayor's recommendation for City of Perryville representation on the 911 Dispatch Board for the Joint Justice Center: Mayor Larry Riney, Assistant Chief of Police William Jones, Fire Chief Jeremy Triller, and Mike Schaumburg (City/County at-large). (copy)
The makeup of this Board is somewhat detailed in our contract with Perry County. This Board will assume the leadership of and responsibility for developing the new joint 911 Dispatch office. Expected tasks include the hiring of a director, development of the policy manual, and proposing a budget for the Commission and Aldermen to consider.

END OF CONSENT AGENDA

14. Discussion regarding concrete driveways relative to debris and curb and gutters. (copy)
Over the past couple meetings, Alderman Rice has questioned staff regarding current requirements for concrete aprons on gravel driveways. Staff has researched this matter and City Engineer Baer will be prepared to discuss options with the Board going forward.
15. Bill No. 6411 for Ordinance No. 6628 – Amending Section 8.16.100 of the Code of Ordinances relative to garbage and solid waste collection fees - second reading and final passage. (copy)
This will simply change the City ordinances so any adjustments to the refuse rates will mirror the process used for water and sewer rates (i.e. resolution). The ordinances were previously established at different times and used different processes to set rates. This will just make everything uniform going forward.
16. Bill No. 6412 for Ordinance No. 6629 – Amending Section 13.08.060 of the Code of Ordinances relative to meter and security deposits - second reading and final passage. (copy)
The deposits were last adjusted in 2004 and, as one would expect, are no longer sufficient to cover many of the final bills we are seeing when an account is closed. As such, staff recommends adjusting the rates upwards by \$15.
17. Bill No. 6413 for Ordinance No. 6630 – Amending Section 2.88.700 of the Code of Ordinances relative to Personnel Regulations regarding Holidays - second reading and final passage. (copy)
There was some confusion among staff as to how to interpret the current rules for irregular shifts (such as 10 or 12-hour). The Board's original intention, as staff understood it, was to allow for one-half day of holiday pay on Good Friday (when all shifts were 8 hours long) so that portion of the ordinance has been rewritten to make this intention clear (4 hours of holiday pay).
18. Bill No. 6414 for Ordinance No. 6631 – Entering into an amended agreement with Baer Engineering, LLC., relative to engineering services - second reading and final passage. (copy)
This will renew the annual contract with Baer Engineering, LLC as our City Engineer. Going forward, City Engineer Baer has proposed future rate adjustments occur at the same COLA rate the Board of Aldermen approves for its own staff. Staff agrees with this change as it will greatly simplify our process annually.
19. Bill No. 6415 for Ordinance No. 6632 – Entering into an agreement with Interstate Municipal Gas Agency relative to amendment to natural gas all requirements sales agreement - second reading and final passage. (copy)
This is the first increase to the IMGA management fee since the agency was first formed in 1990. The City of Perryville sits on the Board of Directors for IMGA and Administrator Buerck had a part in the approval of this change. In their review, the Board of Directors found it to be reasonable and necessary at this time.
20. Bill No. 6416 for Ordinance No. 6633 – Entering into an agreement with Gunner Energy Corp, d/b/a General Acrylics relative to Pickleball/Sport Courts Project - second reading and final passage. (copy)
This is somewhat unusual as we are working to also promote a project that will paint a pickleball court for our neighbors in the City of Frohna. Our thought is the combined project may draw more interest and better bids for both cities' projects (after the bid opening, Frohna estimated saving nearly \$5,000 over previous project

bids). In summary, this will place three outside courts in the City Park, one in Feltz Street Park, and one in the city limits of Frohna (they will be responsible for their own contracting and all associated costs).

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21. Bill No. 6417 for Ordinance No. 6634 – Entering into an agreement with Ames Construction, Inc., relative to leasing property at Perryville Regional Airport - second reading and final passage. (copy)
This item was previously discussed with the Board and will allow the design/build team for the Chester Bridge to rent space at the airport for their offices for the duration of this project. (expected to be upwards of four years). They have been given permission to get on site early and have begun staging their offices as we worked to officially adopt the contract.
22. Bill No. 6418 for Expedite Ordinance 6635 – Accepting a rezoning request from Dave Richardet to rezone property located between Alma Avenue and Edgemont Boulevard from R-2 (Single Family Residential) to R-5 (General Residential District) - first and second reading and final passage. (copy enclosed - may be read by title only)
Dave Richardet is requesting approval to rezone a small parcel on his property located between Alma Avenue and Edgemont Blvd from R-2 to R-5. This area was previously part of a larger request which was denied but, at the time, it was suggested he come back for this particular parcel.
23. Bill No. 6419 for Ordinance – Entering into an agreement with Putz Construction, LLC, relative to Sunset Drive Improvement Project - first reading. (copy enclosed - may be read by title only)
See Item 7 above.
24. Bill No. 6420 for Ordinance – Accepting an easement deed from Judith A. King - first reading. (copy enclosed - may be read by title only)
This easement will allow the City/County to properly size and reconstruct the detention basin made necessary by the new Joint Justice Center. Storm water will be piped under the street to the existing, city-owned sinkhole for storage and controlled entry to the underground system.
25. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
26. Report by City Administrator:
 - **WWTP Funding**
As was previously discussed and approved by the Board, City Staff has applied our ARPA funding (roughly \$1.7 million) to a recent construction payment on the WWTP. This is an allowable expense according to federal regulations and is necessary because the City was only able to secure \$26 million in SRF funding for a project estimated to cost more than \$30 million. The City of Perryville is responsible for making up the difference.
 - **Airport Ramp Repairs at Airport**
Staging for this project began the week of April 24th with full construction expected to begin the week of May 1. Project details have been shared with West Star Aviation and staff will work with the contractor to minimize disruptions during the construction.
 - **Fire Station 2 Ribbon Cutting Ceremony – May 17 at 12:15pm**

Staff has worked with Fire Department administration, our architects and the Perryville Area Chamber of Commerce to coordinate our ribbon cutting. It will occur during the lunch hour and include a light luncheon (sponsored by Dille-Pollard). The Board of Aldermen is encouraged to

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join us at this joyous event-- the grand unveiling of the first new fire station for the City of Perryville in upwards of 50 years (setting aside the combined impound building that was just completed).

- National Day of Prayer – May 4 at 7am-11am (copy)
This invitation was dropped off at City Hall for the Mayor and the Board. Unfortunately, Brent will be out of town that day but the invitation is here for anyone who may be interested and available.
- Invasion of the Fatbergs (link)
This video was shared at a recent conference and demonstrates the dangers of “flushable” wipes, especially when they join with grease, oils and other things that make their way into a public sewer system. Brent is excited as park staff has worked to incorporate the short video into our movie previews.

27. Report by City Engineer.
28. Report by City Attorney.
 - Update re City of Perryville vs. Berger (dangerous dog lawsuit) (copy)
29. Report by Chief of Police.
30. Board concerns and comments and any other non-action items.
31. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo.
32. Adjourn.

Additional Attachments:

- Municipal Court Ticket Report (copy)
- Parks & Rec Report (copy)
- Baer Engineering Invoice (copy)