



Ste. Genevieve Heritage Commission  
Casey Benner, Mark Buchheit, Thomas Hooper, Whitney Tucker, Bill Hart

April 17, 2023

### **Regular Meeting Minutes**

**Call to Order** at 6:00 pm

**Roll Call:** Commissioners Casey Benner, Mark Buchheit, Bill Hart & Whitney Tucker were present at roll call. Additionally, Community Development Administrator David Bova was present. Commissioner Tom Hooper was absent.

**Approval of Agenda:** Commissioner Hart made a Motion to approve the Agenda as presented. Commissioner Buchheit seconded the motion, which passed 4-0-1.

**Approval of Minutes:** Commissioner Tucker made a motion to approve the minutes from the March 20, 2023 meeting as presented. Commissioner Hart seconded the motion, which passed 4-0-1.

**Introduction of Evidence:** Mr. Bova asked that the Commission approve the entry into the record of the Ste. Genevieve Municipal Code and the Design Guidelines for the Sainte Genevieve National Register Historic District along with the staff report and related material presented to them. Commissioner Buchheit made a Motion to accept the evidence into the record. The motion was seconded by Commissioner Tucker and passed 4-0-1.

#### **Old Business:**

- Mr. Bova gave a brief update on the 2022 Historic Preservation Fund outreach grant and the application for the Paul Bruhn Grant.

#### **New Business:**

- **SGHC011-23.** To receive a Certificate of Appropriateness to construct a chicken coop in the rear/side yard at **466 Washington**. Applicant and owner, Ali Cavanaugh, was present and discussed her application. She also answered some questions from the commission. Commissioner Tucker made a Motion to

Approve the application as presented, which was seconded by Commissioner Buchheit and passed 4-0-1.

- **SGHC012-23.** To receive a Certificate of Appropriateness to replace four (4) wooden windows, two (2) vinyl windows, one (1) steel frame window, and four (4) glass block windows with fixed aluminum framed windows and replace existing metal double entry doors with metal and glass double entry doors at **165 S 4<sup>th</sup>**. City Administrator, Mr. Happy Welch, was present and discussed the application. He also answered some questions from the commission. Commissioner Buchheit made a Motion to Approve the application as presented, which was seconded by Commissioner Tucker and passed 4-0-1.

**Administrative Approvals:** None

**Public Comments:** None

**Meeting Adjourned:** There being no further business, the meeting was adjourned at 6:08 pm.

Respectfully submitted,  
David Bova  
Assistant City Administrator