



# STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

## Regular Open - Board Meeting Minutes

Place: Ste. Genevieve County Ambulance District House 1  
3 Basler Drive, Ste. Genevieve, MO 63670

April 24, 2023

### **CALL TO ORDER:**

Ernie Weiler called the regular meeting to order at 5:15 p.m.

### **ROLL CALL:**

#### **BOARD MEMBERS PRESENT:**

Chairperson, Ernie Weiler, Sub-District 1  
Vice Chairperson, Don Kuehn, Sub-District 6  
Treasurer, Dennis Jokerst, Sub-District 2  
Secretary, Nick Werner, Sub-District 3  
Member, Bill Everett, Sub-District 4  
Member, Carl "CJ" Okenfuss, Sub-District 5

**BOARD MEMBERS ABSENT:** None

#### **EMPLOYEES PRESENT:**

Kendall Shrum, EMT-P, Administrator  
Mary Grieshaber, Office Manager

**RECOGNIZE VISITORS FOR PUBLIC COMMENT:** Buck Jokerst – Buck was recognized for his years of service serving on our Board from 2005-2023. CJ Okenfuss has been sworn in to serve as board member for Sub-District 5.

**EMPLOYEES TO ADDRESS THE BOARD:** None

#### **BOARD MEETING MINUTES:**

A motion was made and the March Regular Board Meeting minutes were approved:

#### **APPROVAL OF BOARD MEETING MINUTES:**

Made the motion: Dennis Jokerst  
Seconded the motion: CJ Okenfuss  
In favor: All  
Opposed: None

#### **TREASURER'S REPORT:**

A motion was made to approve the bills and checks for payment as presented:

#### **APPROVAL OF BILL PAYMENTS AS PRESENTED:**

Made the motion: Dennis Jokerst  
Seconded the motion: Don Kuehn  
In favor: All  
Opposed: None

A motion was made to approve the Treasurer's Report as presented:

**APPROVAL OF TREASURER’S REPORT:**

Made the motion: Nick Werner  
Seconded the motion: Don Kuehn  
In favor: All  
Opposed: None

A motion was made to write off uncollectible as \$8,261.87 as presented:

**APPROVAL OF \$8,261.87 in WRITE-OFFS:**

Made the motion: Bill Everett  
Seconded the motion: CJ Okenfuss  
In favor: All  
Opposed: None

**DIRECTOR ‘S REPORT:**

Total Calls 227  
Emergency 171  
House 1 86  
House 2 51  
House 3 34  
Transfers 50  
House 1 13  
House 2 16  
House 3 21  
PR/Standbys 3  
House 1 0  
House 2 2  
House 3 1  
March 2022 Total Calls 224  
Emergency 169  
Transfers 51  
PR/Standbys 4  
March 2021 Total Calls 253  
Emergency 161  
Transfers 86  
PR/Standbys 6

**Response Times - March 2023**

Crew	Avg Enroute	Avg Time	Avg Time
House	to Scene	On Scene	Transport
A			
Crew	9:31	19:55	23:38
1	7:31	20:54	18:07
2	9:23	16:45	24:00
3	17:38	24:08	26:00
B	9:44	18:33	21:17

Crew			
1	4:52	22:17	14:41
2	9:09	31:40	24:00
3	12:00	11:26	20:26
C Crew	10:34	17:44	27:09
1	6:02	15:24	20:03
2	10:27	15:40	17:40
3	17:38	24:08	26:43

We will work on training the crew to properly record times to get more accurate data from the reporting software. We have about a year's worth of data in the system so we should start being able to pull more reports.

### **Equipment**

The other transit truck had the transmission reprogrammed and a fuel and oil filter change. Shavings were found in this truck as well. Parts were ordered and due in next week for the warranty repair.

### **Staff**

One employee just came back after surgery. Another has gone out on maternity leave. The other out on maternity leave is due back mid-May. We do have five interviews scheduled in a couple of weeks. Kendall will check into a meeting for the four-month-old arrest from a few weeks ago. We want to be sure we have appropriate counseling for those involved with the call.

### **House Updates**

Kendall has slowed down on mowing to keep the lawncare costs lower. He has sprayed the ditch at House 2. It was suggested to mow at a 3.5" cut for healthier grass.

### **Training**

SSM has been providing ongoing training.

### **911**

The 911 tax on the ballot did pass. This will help fund the needed 911 upgrades. The marijuana tax also passed in the April election. There is not a dispensary in the County as of yet.

### **Patient Care**

There is an issue with a patient the hospital has been trying to transfer to Carbondale. The transfer has been scheduled and cancelled a couple of times.

### **GEMT**

We did just receive GEMT money. It will be reported in next month's financials.

A motion was made to approve the Director's Report

### **APPROVAL OF DIRECTOR'S REPORT:**

Made the motion: Nick Werner  
 Seconded the motion: CJ Okenfuss  
 In favor: All

Opposed: None

**UNFINISHED BUSINESS:**

**House 3 Driveway**

Nick Werner met with Sanford Roth of S & R Excavating to discuss the driveway for the new construction of House 3. The driveway will be 40 ft wide and taper in to 25 ft. 25-30 loads of rock will need to be hauled in. Logs and wood are still there but is unable to be gotten out until the driveway and clearing has happened. Sanford has an opening in his schedule as other excavators contacted would be unable to get to us for months. Sanford is willing to dig out the several stumps and do the needed clearing of the lot while he is there installing the driveway.

A motion was made to allow S & R Excavating to bill time and materials for the driveway and lot preparation for the new build construction of House 3.

**APPROVAL OF S&R Excavating Work:**

Made the motion: Nick Werner

Seconded the motion: CJ Okenfuss

In favor: All

Opposed: None

**Visit to other Districts – Floor plans**

Kendall will contact JPAD, St Francois and Madison Counties to set-up a board visit to their houses for ideas on floor plans and layouts. Once the board decides on a layout, we will have the employees tweak the ideas. The projected date will be Friday, May 12<sup>th</sup>. An email will be sent out with more details.

**NEW BUSINESS:** None

**GENERAL BUSINESS:**

**Go Kart Races**

A concern was brought up about ambulance standby at the go-kart races at the Jaycees. This would be a billable event at \$120 per hour. Kendall encouraged they call the district if they wish to request. We are within a 5-minute response time in the event of an injury. We would have to pay an extra crew to come in and sit at the races or have the crew sit and leave to respond to emergency calls.

The regular meeting adjourned.

**ADJOURNMENT:**

Meeting ended: 6:20 p.m.

Made the motion: Don Kuehn

Seconded the motion: Dennis Jokerst

In favor: All

Opposed: None

**NEXT MEETING:**

***Regular Meeting***

The next regular meeting is Monday, May 22, 2023 at 5:15 p.m. at House 1.

*Minutes submitted by Mary Grieshaber April 25, 2023*