

Ste. Genevieve County Commission Minutes

THURSDAY, MARCH 23, 2023

24TH Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON 3/20/2023 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES WITH A 'MINOR CORRECTION'. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

Commission Meeting began by noting that representative from Bade Roofing appeared 'On-Site' at the Ste. Genevieve Community Center yesterday. There are still areas of 'leaking'. Additional 'On-Site' inspection scheduled for tomorrow as heavy rains are predicted for this area. Inspection to be performed in effort to determine all problem areas @ the time of heavy rainfall.

Debra Dollar w/"Daughters of the American Revolution" contacted the Ste. Genevieve County Commission regarding their 'request' to install an identifying marker on 'County Property' in an effort to commemorate their 250-Year Anniversary. The Commission advised that they would need to present a 'Plan' that identifies the 'Marker' they would like to set in place prior to final permission to proceed with said project could continue. Ms. Dollar identified that they are extremely proud of their organization and noted that they are "The Newest Chapter in the Oldest Settlement West of the Mississippi". Said 'chapter' is promoting Ste. Genevieve in a historic way.

Update provided surrounding 'Gate' in 'area' of Emergency Generator outside 'Courthouse Structure'. Said 'Gate' damaged during period of heavy winds requiring 'replacement' for 3rd time in matter of several months. Consultation completed with 'Company Representative' as well as 'Supplier'. Replacement to be handled with determination of necessary installation improvements to prevent said occurrence from happening again.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

- *Truck #18 has been repaired & returned to the R&B Department.
- *'Pipes' placed in McDaniel Road as was previously noted.
- *R&B Department hoping to 'start project' next week on 'Smith & Westover' Road(s).
- *Mr. Schmieder noted that he was able to locate 'Auxiliary' Gas Tank for new pickup.

A 'Motion' was made by Commissioner Stuppy to 'Enter' into Closed Session 'Meeting' at 9:00 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation' as well as 610.021(3) – as it relates to 'Personnel'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye. Commissioner Marberry – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' Closed Session 'Meeting' at 9:30 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Possible Litigation' as well as RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka - Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

Senator Elaine Gannon, representing the 3rd Senatorial District, contacted the Commission regarding 'Letter' that Ste. Genevieve County had submitted in opposition to SB161. Senator Gannon advised that her response is 'No' to the same.

Local constituent that resides on Holmes Road contacted the 'County' regarding 'mailbox specifications' that were forwarded to them by the Postal Service. Said resident was wondering 'why' after the many years that residents have lived on this road, 'WHY' this is suddenly important. Explanation was provided to resident after contact was made with the U.S. Postal Service to explain that postal contract had previously been administrated through a 'Highway Contract Route'. It is now being handled through 'Postal Carriers' through Ste. Genevieve County. "Mailboxes" have to be a 'height' of 38" to 42" for safe delivery as said road is such that 'Postal Worker cannot exit their vehicle'. (Copy of Correspondence relating to this matter attached to Commission Record Supplement for this Date.)

Local resident that resides on Ditch Road contacted 'Commission' to question several items prior to 'tearing out of box culverts' takes place, which is scheduled for July '2023. Question was posed regarding 'tree limb removal' over power lines; the Commission suggested that resident contact Citizens Electric Corporation. Resident also questioned 'Box Culverts' that need to be replaced @ the location of his 'driveway'. Resident was referenced to contact Mr. Scott Schmieder, R&B Foreman for Ste. Genevieve County.

Mr. Brad Arnold, Executive Director for Ste. Genevieve County, appeared before the Commission regarding 'Placement of Signage' to correspond with Order Number 02162023 – *"Order of the Ste. Genevieve County Commission Prohibiting the Use of Marijuana, Controlled Substance; and Alcoholic Beverages Except Where 'Special Permit' Obtained on ALL County Owned Property"*. Signage locations (to include 'Stop Signs' as well) was determined. Schedule for 'Payables' also reviewed/discussed while Mr. Arnold present for Ste. Genevieve County Community Center.

County Collector, Kim Gielow, appeared before the 'Commission' and reviewed request for 'Waiver of Interest and Penalties' for local taxpayer as a result of 'error'. Upon close review of the detail provided; Commissioner Marberry made a 'Motion' to Approve 'Waiver of Interest

and Penalties' that apply to Tax Year(s) '2021 & '2022 in the "Total Amount" of \$79.42 as presented by Ste. Genevieve County Collector. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Request to Waive Interest and Penalties' attached to Commission Record Supplement for this Date.)

Sue Wolk, County Clerk, appeared before the Commission to explain current status of management of email services for 'Courthouse', which is administrated by her. In the event of an issue, Brooks Jeffery facilitates 'resolve' to said issue @ a rate of \$125/Hour. Management can be facilitated with a 'Managed Office 365' Package and allows for management of email accounts as well. Said service would cost \$190/Month.

Upon review of said 'Package' with County Clerk; Commissioner Marberry made a 'Motion' to 'Transfer Administration of Office 365 Package from Brooks Jeffery to Access One'; no contract required for completion of transaction. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

Eric Basler, Coroner, appeared before the Commission to review several 'Payables' that were different from 'ordinary expenses'. Commission reviewed the same and approved.

Commission reviewed 'Updates' to "Road Policies and Procedures" under "Old Business" of 'Agenda'. Commissioner Stuppy made a 'Motion' to 'Approve' Road & Bridge Policy as presented/updated. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

Accounts Payable for Date 03/23/2023 in the amount of \$133,532.63 were reviewed and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER