

Ste. Genevieve County Commission Minutes

THURSDAY, MARCH 16, 2023

22ND Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON 3/13/2023 WERE READ. COMMISSIONER STUPPY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER MARBERRY SECONDED THE MOTION. COMMISSIONER STUPPY YEA. COMMISSIONER MARBERRY YEA. ALL IN FAVOR. MOTION PASSED.

Commissioner Ruzicka advised that he received proposal from 'Helitech' as it applies to basement waterproofing that is necessary @ the Courthouse. Their 'lowest' proposal was amount of \$12,525.00; thus, the 'lowest' bid for services is 'Woods Basement Systems'. (Treatment of issue is relatively similar for both Woods Basement Systems as well as 'Helitech'.)

Upon review of 'Proposal(s)' submitted to the Commission surrounding said matter; Commissioner Marberry made a 'Motion' to 'Accept' the 'Proposal' as forwarded by Woods Basement Systems. It was noted that this issue is 'Emergency in Nature' as the 'County' must prevent any additional damage to the Courthouse Basement to protect the integrity of documents, etc. that are stored in that area as well as the fact that the 'County' just recently had to pay for 'Mold Remediation'. County Taxpayers cannot be expected to pay for this again without the 'County' performing its 'Due Diligence' in attempting to prevent from this happening again. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

Commissioner Ruzicka noted that he was asked to serve on Mississippi Lime Company Advisory Panel and attended his first meeting surrounding the same yesterday, 3/15/2023. Commissioner Ruzicka reported that meeting was extremely informational.

Report provided from Community Center Board Meeting that was attended yesterday by Commissioners Marberry & Stuppy. Following were the items of importance noted:

*New 'Freezer' necessary for 'Concession Stand' @ Water Park. Community Center is looking into a 'commercial grade' freezer.

*'Winter Sports' season is being wrapped up; Community Center preparing for Spring/Summer '2023 sporting events/schedules. (On-line registration has been very successful!)

*Community Center Executive Director, Brad Arnold, noted 'issues' that they have been experiencing surrounding 'Internet' through 'Charter'. Matter of 'Back Up System' discussed.

*Upcoming proposed changes surrounding advertising discussed.

*Employee Policy Manual 'Changes' reviewed/discussed as were requested by the Commission.

*Mr. Arnold noted that the Community Center is being faced with the possibility that they may need to upgrade/replace their existing phone system.

Commissioner Ruzicka advised that he had been contacted by 'Special Road District' as it pertains to Leroy Drive, which Special Road District maintains. Road is maintained by them; however, MoDOT had installed 'Guard Rail' @ the end of said road. Special Road District is preparing to complete work on the same and questioned whether or not 'Guard Rail' could be removed. Commissioner Ruzicka contacted Area Engineer w/MoDOT who advised against this; Special Road District Board President, Paul Arnold, notified of the same.

Commission reviewed Community Center Roof with the following items of importance noted:

*Commissioner Ruzicka contacted Chris Demien w/Grayco Roof Consulting and noted that the 'County' is still waiting on 'Punchlist', 'Inspection of Firestone', etc.

*Mr. Demien noted that he finally received the 'Proposal' from C&R Mechanical as it pertains to 'Drains, etc.', which was amount of \$123,204.00.

*Commission advised Mr. Demien that there are still 'leaking issues' @ Community Center with some leaks in places where they had not occurred before.

*The Commission to meet with 'Contractors' for Emergency 'On-Site' Visit at Community Center to review 'Roof Project Status' with meeting scheduled for 8:00 A.M. @ 3/17/2023. (Emergency Meeting 'Agenda' posted surrounding the same.)

As previously approved, Sheriff's Department had submitted Purchase Requisition No. 23-0001 for a '2023 Chevrolet Traverse to be purchased through Jim Butler Chevrolet with 'handling' completed by Barley Automotive. Vehicle delivered today by Jim Butler at 'Purchase Price' of \$37,630.00 as was already agreed upon. (Copy of Retail Buyers Order attached to Commission Record Supplement for this Date.)

Stacey Koeller, Director – Friends Foundation for Ste. Genevieve County Memorial Hospital, appeared before the Commission to personally invite the Commission to 'Taste of Ste. Genevieve' Event that is scheduled to be held at the Ste. Genevieve County Community Center on Saturday, April 15th, 2023.

Mr. Shawn Long, Ste. Genevieve County Library Director, appeared before the Commission to provide 'Annual Report' for FY '2022. Mr. Long identified that a few services to name a few that are offered to their patrons are as follows: Printing, 3D Printing, Large Format Printing, Lamination, Notary, Scanning, Faxing, and Genealogy Services. (Copy of '2022 Annual Report along with 'Missouri Library Standards' attached to Commission Record Supplement for this Date.)

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported for the same:

*Truck No. 18 – (Freightliner) – Truck in need of ‘ECU – Electronic Control Unit/Module’. Truck currently @ TAG Truck Centers. Approximate Cost that Mr. Schmieder was advised that this would cost is approximately \$2,300. As additional information becomes available; said detail to be provided.

*Mr. Schmieder advised that ‘Pipes’ placed on Coffman & Avon Roads. R&B Department to proceed to McDaniel Road next week, weather permitting.

*Sealed Bid Opening to be held on Monday, 3/20/2023, @ 10:00 A.M. re: Franklin Bridge.

*Mr. Schmieder advised that ‘Possible Dig Outs’ to be completed next week.

*R&B Department to assist w/‘Prep Work’ in Courthouse Basement in an effort to prepare for ‘Woods Basement Systems’ waterproofing project.

*As previously approved, R&B Department in receipt of ‘2023 Chevrolet Silverado K-2500 Pickup with separate detail relating to ‘Snowplow’. Total Cost for the ‘Truck’ is \$43,468.18 with separate cost for ‘Snowblade’ of \$10,451.00. “Complete Cost” (to include Administrative Fee) = \$54,266.18. (Copy of invoice detail attached to Commission Record Supplement for this Date.)

Commissioner Marberry made a ‘Motion’ to ‘Approve’ the initiation process of ‘Changes’ to ‘Road Policy’ with ‘Approval of Updated Policy’ scheduled for the 23rd of March, 2023 understanding that ‘Work Session’ to be completed @ Commission Meeting that is scheduled for Monday, 3/20/2023. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

Area resident that resides in ‘Heritage Hills Subdivision – Heritage Drive’ in ‘western’ portion of ‘County’ questioned why his roads were not maintained by the ‘County’ as he is area taxpayer. The Commission explained that said ‘Road’ is private and is not maintained by the ‘County R&B Department’. Statutes maintain that taxpayer dollars can only be utilized for ‘County’ Roads; they are not utilized on private roads. At this point, the Commission referenced individual to reference RSMo 228.020 as well as RSMo 228.030; which provides reference on “How a ‘Private’ Road would have to be addressed in an effort to eventually become a ‘County’ Road. Road Specifications must always be met for a Road to become eligible for a ‘County’ Road.

Accounts Payable for Date 3/16/2023 in the amount of \$160,325.26 were reviewed and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER