

Ste. Genevieve County Commission Minutes

MONDAY, FEBRUARY 27, 2023

18TH Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, FEBRUARY 23RD, 2023 ARE SCHEDULED TO BE READ AT NEXT REGULARLY SCHEDULED MEETING TO BE HELD ON MONDAY, MARCH 6, 2023.

Conference Call was held with Spectrum for weekly updates. Mr. Nick Vitale, Construction Manager w/Spectrum provided power point as it relates to the future 'Ste. Genevieve County Build-Out' Forecast. It is projected that 'Build-Out' is scheduled through June '2024. Conference Call schedule changed from 'weekly' to one time per month. (Copy of relevant detail from Mr. Vitale attached to Commission Record Supplement for this Date.)

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

*Mr. Schmieder to obtain 'Date of Delivery' from Viking Cives Midwest for 'Spreader Bed'.

*While Mr. Schmieder was present, review completed of Permit as presented by Christopher Govero w/Lightwave Communications LLC for cable installation scheduled for area consisting of 7251 French Village Road to 'Aubuchon Estates'. It was noted that Lightwave Communications has noted they will be using 'flush mount boxes'. (Copy of 'Right of Way' Permit Application attached to Commission Record Supplement for this Date.)

*Mr. Schmieder noted once again that work to begin on Coffman, Frye, and Avon Road(s). It was reiterated that 'Long Delays' to be expected.

*Chestnut Ridge Subdivision – Commissioner Marberry inspected said 'location' in an effort to see what improvements had been completed to meet 'criteria' for said location to eventually meet the criteria of 'County Roads'.

Recorder of Deeds, Mary Jane White, appeared before the Commission to present 'Contract' for credit card company that is planned on being used in their office. It was noted that credit card company is the same that is used by Collector's Office. Mrs. White noted that she was able to negotiate 'lower' fee. Mrs. White advised that if all is approved; ethernet line would have to be run for processing to work.

Upon review of the detail provided; Commissioner Marberry made a 'Motion' to approve three-year contract with MSB as presented. Commissioner Stuppy seconded the 'Motion'.

Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of Contract to be kept in County Clerk's Office upon all finalized signatures handled.)

Lighting being converted to LED Lighting in 'Courthouse' in certain areas such as hallway/stairs/etc. Project falls under realm of 'small project'; lighting to be 'switched' to LED Lighting. Work to be completed by Premium Electric LLC. Update provided by Commissioner Stuppy.

Mr. Brad Arnold, Community Center Executive Director, appeared before the Commission and noted that updated 'agreement' being worked on with "Charter/Spectrum". Additional information to be provided as it becomes available.

Sealed Bid Opening for 'Lawn Care Services' at Ste. Genevieve County Community Center as was posted in news publication. Only one bid was presented; Mr. Brad Arnold – Executive Director for Community Center was present. The (1) Bid submitted was from Gegg Lawn Service LLC. Proposed estimate for 'lawn care service' that encompasses the Community Center 'Grounds' - \$550 per visit. Addendum was also provided as 'Additional Alternate Proposal' for 'River Rapids Waterpark Location'. Amount for 'Alternate' - \$200.00. Also attached to 'Proposal' were Certificates of Liability for General Liability as well as Workers Compensation Insurance. Said information to be forwarded to Community Center Board Members for review. Once 'Approval' provided; said detail will be noted. (Copy of Gegg Lawn Service LLC Quote attached to Commission Record Supplement for this Date.)

Rod Meyer along with a group of residents from 'Chestnut Acres Subdivision' appeared before the Commission. As has been noted in the past; group has been trying to determine what needs to be completed in effort to prepare roads for 'County' to take over the same. Mr. Scott Schmieder was in attendance as well. It was noted that there are (17) Homes located in said subdivision currently. The following items of importance noted:

- *Group made Commission aware of 'Tax Base' that are available from said (17) Homes.
- *Commission emphasized that their concern is 'water run-off' that may be created by roads as well.

- *Commissioner Ruzicka advised that 'County Specifications' must be met for 'County Roads'.

- *Mr. Schmieder noted the specific areas that he noticed as problems within the 'subdivision' that should specifically be addressed; i.e. cul-de-sacs (dirt piles), Mr. Schmieder reviewed with specific landowner surrounding 'terracing' dirt towards the woods. Mr. Schmieder also reviewed 'issues' at location of 'other' cul-de-sac as well.

- *Commissioner Ruzicka noted that the 'County' must advise of the following expectations that have to be considered. Commission along w/County Residents @ Chestnut Ridge Subdivision should all be on 'same page'. The Commission also noted that they understand that it is the request of parties present to have 'County' take over their roads; HOWEVER, there are MANY roads in the 'County' in which those taxpayers are waiting for their roads to be paved as well. Commissioner Stuppy emphasized that there is a waiting list and

those area residents that have been waiting for 'some 30-40 years' should be considered first. Regarding 'Paving'; Chestnut Ridge 'Subdivision' would be on the bottom of the list.

*Commissioner Marberry emphasized that 'Any Additional Roads excluding said subdivision WOULD HAVE TO BE PAVED' prior to 'County' taking over said road.

*Parties present noted that they have been in contact with Vern Bauman Contracting for improvements to bring their roads 'up to specifications' required. Commissioner Stuppy also emphasized previously reviewed measures that need to be addressed as was provided to said 'residents' in correspondence that had been sent previously.

*Stop Signs have been 'placed' as was previously requested. Task has been accomplished.

*Commissioner Stuppy also noted that when the 'County' takes over a road; the 'Road' becomes 'Public' and would no longer be 'Private'.

A 'Motion' was made by Commissioner Marberry to 'Enter' into Closed Session 'Meeting' at 11:10 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' Closed Session 'Meeting' at 11:35 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

Accounts Payable for Date 2/27/2023 in the amount of \$14,445.62 were reviewed and approved for payment by the Commission.

Linda Wagner, Assessor, appeared before the Commission to advise that their office had been contacted pertaining to inquiry surrounding potential interest in 'Ozora Motel'. Party inquiring from Sun Valley, Idaho. Mrs. Wagner identified said property as 'Building Permits' could be in order regarding the same.

Sue Wolk, County Clerk, appeared before the Commission to advise Commissioners that 'County' is requesting bids from (3) parties for their professional services as it relates to Financial Audit for years '2021 & '2022. Requested audit in the form of an RFP in effort to receive 'sealed' proposals from Certified Public Accountants to perform auditing services with 'Sealed Bid Opening' scheduled for 3/27/2023 @ 10:00 A.M. (Copy of 'RFP' attached to Commission Record Supplement for this Date.)

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:05 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 3/6/2023.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER