

Ste. Genevieve County Commission Minutes

**TUESDAY, JANUARY 31, 2023**

9<sup>TH</sup> Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, JANUARY 26, 2023 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

Commission met in an 'Emergency Meeting' on Friday, 1/27/2023, in an effort for preparation for Monday's Meeting. Said 'meeting' was not posted as it was decided upon in the early hours of morning of 1/27/2023.

The Commission's regularly scheduled Commission Meeting that was scheduled for Monday, 1/30/2023 was not held as the 'Courthouse' was closed to the public as well as any employees that felt unsafe to travel due to 'icy road conditions'. The Commission met Tuesday, 1/31/2023, with the same agenda that was supposed to be addressed on Monday, 1/30/2023. The Commission wanted to emphasize that employees that do not present to work are responsible to 'use' their own time.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

- \*Mr. Schmieder noted that R&B Department continues to address 'icy road' conditions throughout the 'County'.

- \*Truck #7 (Freightliner) not running. Appears to be electrical issue; Truck to be transported to TAG Truck Centers most likely.

- \*Issues with 'Spreader Bed' on Truck #4.

- \*Mr. Schmieder noted that there is a load of salt on 'pending' order.

- \*Mr. Schmieder presented 'Fuel Tickets' from delivery of 1/19/2023. (Copies of said fuel tickets attached to Commission Record Supplement for this Date.)

- \*Road Department – Continuing to spread material on 'icy roads'.

- \*R&B Department in need of a fuel supply. Bids sent; "Low Bid" awarded to MFA Oil with the following pricing: "On-Road" Fuel - \$3.915/gallon.....This was the only fuel needed. (Copy of said 'Bid Request' paperwork attached to Commission Record Supplement for this Date.)

Commission reviewed 'Drain Issues' on Ste. Genevieve Art Guild Building. Down spouts in need of being cleaned out.

Reviewed grant possibilities for 'sidewalk project' previously noted that is needed surrounding the perimeter of 'Courthouse Complex'. Margaret Yates w/SEMO RPC was contacted and noted that there may be a possibility to obtain TAP (Transportation Alternatives Program) Grant; however, 'Grant Cycle' runs every (2) years and not eligible again until '2024.

Commission spoke w/Missouri Association of Counties; Credit applied to 'invoice' for dues as was previously mentioned. Corrected Bill to be forwarded to Commission.

ARPA Funding Request submitted by Grayco Roofing Consultants as it applies to the Community Center Roof Project. Upon close review of the same, Commissioner Stuppy made a 'Motion' to approve ARPA Funding Request as presented in the amount of \$4,915.25 for "Quality Assurance Inspections" necessary to progress with said project. ARPA Funding previously 'allocated/approved' for said project. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of said "Pay Request" attached to Commission Record Supplement for this Date.)

A 'Motion' was made by Commissioner Marberry to 'Enter' into Closed Session 'Meeting' at 9:45 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Stuppy to 'Exit' Closed Session 'Meeting' at 10:45 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye. Commissioner Marberry – Aye.

Accounts Payable for Date 1/31/2023 in the amount of \$346,642.20 were reviewed and approved for payment by the Commission.

Sheriff Stolzer provided update as it pertains to Assistant Coroner Storage Building. Commission reviewed future possibilities with Sheriff Stolzer as it pertains to handling of supplies going forward. Sheriff Stolzer noted that 'monitoring' of 'supplies' important for each department of the 'County'.

Sheriff Stolzer presented Purchase Requisition No. 23-0003 Dated 1/24/2023 for 'Ballistic Panels' through vendor, Leon Uniform Company for a "Total Cost" of \$7,470.00 with Commissioner Ruzicka signing for the same. Inventory was budgeted through 'Sheriff – Jail' Budget. (Copy of said Purchase Requisition attached to Commission Record Supplement for this Date.)

County Clerk, Sue Wolk, presented information from firm Williams-Keepers, LLC, which is an accounting firm. Said firm reached out to the 'County' to advise of allowance to 'Counties' to bypass 'Financial Audit' if the reason a 'County' has exceeded their limit is due to funding

received through the 'Coronavirus State and Local Fiscal Recovery Program'. This is a program that will not benefit the 'County' of Ste. Genevieve as 'audits' are required on annual basis for our 'County'.

**ADJOURN**

A Motion was made by Commissioner Stuppy to adjourn @ 12:00 P.M. Commissioner Marberry seconded the Motion.

SUBMITTED BY:

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APPROVED BY:

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PRESIDING COMMISSIONER