

Ste. Genevieve County Commission Minutes

THURSDAY, FEBRUARY 16, 2023

16TH Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON MONDAY, FEBRUARY 13, 2023 WERE READ. COMMISSIONER STUPPY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER MARBERRY SECONDED THE MOTION. COMMISSIONER STUPPY YEA. COMMISSIONER MARBERRY YEA. ALL IN FAVOR. MOTION PASSED.

Dan Rebhan w/Bade Roofing has contacted the Commission to advise that C&R Mechanical has rescheduled their 'appointment' time due to a conflict for Friday, 2/17/2023. Scheduling time changed to 10:30 A.M. Commissioners Ruzicka and Marberry to meet at the Community Center.

Mr. Scott Schmieder, R&B Foreman, was absent from today's meeting. Commissioner Ruzicka presented R&B Department for today's meeting with the following items noted:

*Inspection of St. Mary Cemetery Road completed; optional 'repair' solution discussed. Additional detail to be given to the same.

*Commissioner Stuppy contacted by local constituent with concern surrounding work being done by 'Timberline', subcontractor for AT&T at 'site location' of Hwy. 61 near Molasses Hollow Road. Commissioner Stuppy inspected and noted that there were no safety measures taken/flagmen/etc. Commissioner Stuppy immediately contacted MoDOT. Upon reinspection, Commissioner Stuppy noted that necessary 'safety measures' were taken and said 'area' being worked on was improved.

*Report provided by Commissioners Marberry and Stuppy pertaining to inspection at Chestnut Ridge 'Subdivision' as requested by resident that resides in said 'area'. It was noted that the improvements that have been made do not comply with the 'County' standards. The Commission reiterated that 'road' will not be taken over by the 'County' at this point. (Commissioner Stuppy to advise said resident regarding the same.)

*Area resident that resides on Hennick Road reported 'clogged culvert'.

*Commissioner Marberry also noted to Interim Road & Bridge Foreman, Ronnie Karl, that Roth Cemetery Road in need of 'blading'. Mr. Karl noted that R&B Department would take a look at said road and address 'issue'.

Commissioner Ruzicka noted that he visited the Community Center this morning and noted that it appeared that 'leaking issues' were improved after storms last night. Commissioner Ruzicka also noted that he was advised that necessary repairs to Compressor were made by 'Maintenance Staff'. It was noted that 'bearings' needed to be replaced.

Review completed for 'Pay Application #5' as submitted by Bade Roofing for 'Project 12485' a.k.a. referenced as 'Community Center Roof Project'. Detail reflects that charges include 'Roofing Materials and Roofing Labor to include 'Wood Nailer on Low Roofs/Gas Pipes/HDPE Pipes/Material Pricing Adjustment'. Upon close review of all submitted detail, Commissioner Stuppy made a 'Motion' to approve 'Application for Payment #5' as submitted for an amount of \$96,032.27, which has already been approved to be allocated from ARPA Funding approval for 'Community Center Roof Project'. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of referenced Pay Application Request #5 attached to Commission Record Supplement for this Date.)

Mr. Brad Arnold, Ste. Genevieve Community Center Director, provided 'State Contract Number for Americom' which relates to copier contract. The 'Contract Number' is #030321-XOX...Maturity Date: 4/19/2025'. (Copy of information attached to Commission Record Supplement for this Date.)

Report provided from the Community Center Board Meeting attended by Commissioners Marberry and Stuppy on Wednesday, 2/15/2023. Following were the details provided:

- *Recent Garage Sale – Sold Out.
- *Report on 'sporting events' being held at C.C.
- *Polar Bear Run – Event scheduled for this upcoming weekend.
- *Co-Ed Volleyball scheduled to begin.
- *Juvenile Diabetes Fund Raiser scheduled.
- *St. Charles Community College – Scheduled to utilize Challenger Baseball Field.
- *Free Tax Service – Being organized through the 'Library'.
- *Animal 'Stuff' Program – Great Turn Out! Community Center to consider offering this again in the future.
- *'Sign-Ups' for 'Baseball/Softball/T-Ball.
- *'Pickleball' Fundraiser for 'St. Jude' scheduled @ C.C.
- *Lawn Care 'Bid Opening' scheduled for February 27th. Sealed Bids will be opened in Commission Meeting @ 10:00 A.M.
- *Applications for 'Water Park' now being accepted.
- *Staffing issues still being acknowledged for 'Morning Pool Time'.

Local resident appeared before the Commission to inquire about any assistance that they might be able to offer. She is having issue with property deed. Unfortunately, the Commission was unable to assist; however, she was directed to Recorder of Deeds Office where they researched matter in an effort to help constituent if possible. Commissioners strongly encourage 'open-door' policy for constituents.

Chris Govero w/Lightwave Communications, appeared before the Commission as his company is placing fiber optic cable and wanted to obtain necessary requirements from the 'County' to proceed as their company wishes to perform work on French Village Road to extend to

Aubuchon Estates. Their 'plan' is to bury cable; utilize underground vaults that are flush w/the ground.

*Mr. Govero was advised that his company would need to obtain 'Right of Way' Permitting before work could proceed as well. The Commission noted that project would have to be coordinated with Mr. Scott Schmieder, R&B Foreman.

*The Commission emphasized that 'Safety Precautions' would be required to include posting of signage/flagmen/etc.

The Commission reviewed 'Order of the Ste. Genevieve County Commission Prohibiting the Use of Marijuana, Controlled Substance, AND Alcoholic Beverages EXCEPT where 'Special Permit' Obtained. Order would apply to ALL County Owned Property. Upon review of the ORDER mentioned; Commissioner Stuppy made a 'Motion' to approve **ORDER NUMBER 02162023** as presented noting that 'Signage' to be placed on County Owner Property/Premises Locations. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of said 'Order' attached to Commission Record Supplement for this Date.)

Report provided from IDC Meeting. Following were the items reported:

- *Billy Cobb w/Smith & Company Engineers present via 'Zoom' for meeting.
- *Primary Focus of Meeting – Potential Subdivision.
- *'City of Ste. Genevieve' in process of requesting RFP for Proposed Subdivision.
- *Dena Kreitler w/Chamber of Commerce provided 'Annual Report'. She reported that 'staffing' is steady @ License Office; They have received 'Star' Rating.

Carolyn Bach and Juanita Wyman appeared before the Commission on behalf of the Ste. Genevieve Art Guild. They wanted to present the possibility of the 'County' entertaining possibility of installation an outdoor sculpture on the Courthouse Square. Following items of interest were presented:

*Guild Members would base 'sculpture' off of conceptual idea. Final determinations would be presented before the Commission prior to the Art Guild proceeding.

*Guild recognized that they would utilize assistance of professional artists within the Community that they could reach out to.

*It was noted that 'minimal budget' to be utilized; Art Guild has abundance of local talent that is always utilized. Comment was that our 'County' is very fortunate to have such an abundance of resources.

*Ms. Bach and Ms. Wyman noted that 'formal proposal' to be completed; much ground work remains to be done.

*The Commission noted that they would have to see a final proposal; however, they are in full support of the Ste. Genevieve Art Guild moving forward with outdoor sculpture. (Copy of 'proposal' attached to Commission Record Supplement for this Date.)

The Commission was contacted by constituent in the 'County' as it pertains to employees at the Ste. Genevieve Recycling Center being mandated to wear 'PPE'. Commissioner Ruzicka made

contact to SGI and spoke with Director. Commission was advised that 'mandate' has been lifted and no longer required.

Public Water Supply District #1 held 'Bid Opening' for 'Water Main Improvements' with portion of 'overall' project having been approved through ARPA Funding as previously approved through the Ste. Genevieve County Commission. The following paperwork was presented to the Ste. Genevieve County Commission in an effort to make sure that it meets with the 'County's Approval'. The following items were presented/reviewed:

- *'Notice of Award' for PWSD#1 – Water Main Improvement(s)'.

- *'Acceptance of Award' from 'Awarded' Contractor.

- *Certificate of Liability Insurance (to include Workers Compensation Coverage' from 'Awarded Contractor'.

- *Instructions for 'Execution' of Contract included.

- *Performance Bond Documentation forwarded.

(Copies of paperwork mentioned to be located in PWSD#1 ARPA Folder that can be located in County Clerk's Office.)

Mary Jane White, Recorder of Deeds, appeared before the Commission to advise them of scheduled meeting that her office has in conjunction with the Collector's Office in an effort to work with the same 'Credit Card Company'. MSB is name of company – Rates are low. She noted that she was advised that 'equipment is free'. Mrs. White advised that she will provide additional information to the 'Commission' as it becomes available.

Claudia Stuppy along with Kim Gielow from the Collector's Office appeared before the Commission to present 'Request for Waiver of Interest and Penalties' as a result of 'Actions/Inactions of the County or its Employees'. Upon close review of the information presented; Commissioner Stuppy made a 'Motion' to approve 'Waiving Interest and Penalties for local taxpayer for above reason for the amount of \$29.09. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of 'Requested Waiver' attached to Commission Record Supplement for this Date.)

A 'Motion' was made by Commissioner Marberry to 'Enter' into Closed Session 'Meeting' at 11:05 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Possible Litigation' as well as 'Contracts'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Marberry to 'Exit' Closed Session 'Meeting' at 11:50 A.M. – pursuant to RSMo 610.021(1) – as it relates to 'Litigation'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

Accounts Payable for Date 2/16/2023 in the amount of \$29,113.26 were reviewed and approved for payment by the Commission.

Sheriff Stolzer presented Purchase Requisition No. 23-0005 Dated 2/15/2023 for (4) Police 'Package' Dodge Durango(s) @ a 'Cost' of \$41,586.00 per unit @ a "Complete Total Cost" of \$166,344.00. Upon close review of said Purchase Requisition; Commissioner Stuppy made a 'Motion' to 'Approve' the Purchase Requisition No. 23-0005 as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of referenced Purchase Requisition attached to Commission Record Supplement for this Date.)

Commission reviewed need for 'Blinds' for Courthouse windows upstairs as a result of window replacements as per previous reporting in the 'Minutes'.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:10 P.M. Commissioner Marberry seconded the Motion.

Ordered that the Commission adjourn until 2/23/2023.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER