

AGENDA
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – FEBRUARY 9, 2023
6:00 P.M.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

- Mr. Jeffrey C. Stroder, CPA with Beussink, Hey, Roe & Stroder, will present the Annual Audit Report.

CITY ADMINISTRATORS REPORT.

STAFF REPORTS.

- DAVID BOVA – COMMUNITY DEVELOPMENT ADMINISTRATOR
- TANALYN DOLLAR – TOURISM DIRECTOR
- KENNY STEIGER – FIRE CHIEF

COMMITTEE REPORTS.

PUBLIC COMMENTS.

PUBLIC HEARING.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Session – January 26, 2023
- Minutes – Board of Aldermen – Work Session – January 26, 2023

- Minutes – Board of Aldermen – CLOSED Work Session – January 12, 2023
- Minutes – Board of Aldermen – CLOSED Work Session – January 26, 2023.
- Street Closure Request – City of Ste. Genevieve is requesting a street closure request for the 2023 StG Gravel Classic Bicycle Race on Sunday, April 16, 2023.
- Street Closure Request – Ste. Genevieve County Community Center is requesting a street closure for their Annual Polar Bear 5K Race on Progress Parkway on Saturday, February 18, 2023.
- **RESOLUTION 2023-15. A RESOLUTION BY THE BOARD OF ALDERMEN DECLARING 4 STEEL POLES & 4 LIGHTS SURPLUS PROPERTY**

OLD BUSINESS.

BILL NO. 4534. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY FOR THE COUNTY TO PROVIDE 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2023. **2ND READING.**

BILL NO. 4535 . AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 210 OFFENSES. **2ND READING.**

BILL NO. 4538. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A REVISED CONTRACT WITH WEGMANN LAW FIRM AUTHORIZING A RATE INCREASE FOR LEGAL SERVICES. **2ND READING.**

NEW BUSINESS.

Approval of the bid from Sentinel Emergency Solutions for the purchase of four sets of turnout gear in an amount not to exceed \$11,379.38.

BILL NO. 4539. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES WITH COCHRAN ENGINEERING FOR THE NINTH STREET IMPROVEMENT PROJECT. **1ST & 2ND READING.**

BILL NO. 4540. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK FOR THE PURCHASE OF TWO POLICE VEHICLES. **1ST & 2ND READING.**

BILL NO. 4541. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. **1ST READING.**

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

Join us on the Zoom app at:

Meeting ID: 848 1121 1564 Passcode: 808225

Mobile: (312) 626-6799 US (Chicago)

Meeting ID: 848 1121 1564 Passcode: 808225

Find the Zoom Link at www.facebook.com/stegenevievecityhall/

And you can watch live on SGTV Spectrum Channel 991.

*Posted By: Pam Meyer, City Clerk
February 6, 2023*

CITY ADMINISTRATOR REPORT

February 9, 2023

1. Bids are due Thursday for the concrete and asphalt street projects. We will have bid approvals at the February 23 meeting.
2. Dave Van Leer from Cochran Engineering will be at the February 23 meeting work session to go over the stormwater study.
3. We have set up some temporary additional lighting at the Welcome Center until Marzucco can schedule to get in and install the new lights. The center was nice and dry after the last snow and ice we received.
4. Progress Parkway Property Sale Packets have been sent out, an advertisement was placed in the Daily Journal and the Herald, and I have advised those looking for “just a couple acres” that we are selling it as a whole with the majority of it intended for single family residences. Bids are due April 5, 2023 at 10a.
5. Sidewalk repair notices have been sent to property owners requiring sidewalk repairs in front of their homes/businesses or the city will do it and place a lien against their property. Community Development is in charge of the notices.
6. I will be out of the office this Friday and city offices will be closed Monday, February 20 for the President’s Day Holiday.



Community Development February 2023 Staff Report 1/10/23 – 2/6/23

Historic Preservation – Heritage Commission

- Meeting – 1/23 – 2 COAs approved, 1 denied & 2 administrative approvals
- Next meeting – 2/27
- Historic Preservation Grants – Planning & Outreach grant agreement is now signed; drafting RFP for Feb release.
- SHPO CLG Coordinator John Peterson performed CLG evaluation on 1/23. Our Heritage Commission is meeting all standards and Mr. Peterson stated the commission is “doing a great job”.
- Mo SHPO CLG Coordinator John Peterson & SHPO Grants Mgr Andrew Dial attended meeting and gave a short presentation to the commission regarding CLGs and grants.

Building Department / Code Enforcement

- Occupancy Permits / Inspections 28
- Building Permits Issued 4
- Demolition Permits 0
- Sign Permits 1
- Chicken Permits 4 (renewals)
- Special Use Permits 0
- Preparing Bid Specs for possible new permitting software
- Sidewalk repair letters mailed out last week

Comprehensive Plan Update

- Steering Committee established
 - Board reps are Alderman Raney & Alderwoman Johnson
 - Funnel public input through me, committee, or RPC
- Current stage of process is Vision Development
 - Public survey was available 12/27 – 1/30
 - 453 responses to survey
 - Will meet with Steering Comm & staff again soon to discuss results
 - Vision Development stage Feb – Apr, then 2nd round Public Input

Planning & Zoning

- Meeting – 2/2 – discussed Tiny Homes, Rec. MJ, & Home Occupations ordinances
- Three recommendations for BOA – will be on 2/23 agenda
- Next meeting – 3/2
- Annual BAS Survey submitted
- Guest lodging within residential zones still requires Special Use Permit

City / County Cooperation

- Assistance with Tourism funding 2023 – budget of 5k; could consider more
- Basler Drive extension / New Subdivision possibility– pre-engineering in progress
- FLAP Grant (N 4th Street) – has been awarded! But in 2025
- 911 updates – county has placed 3/8 cent sales tax on April ballot – city to consider

Board of Adjustment

- Nothing new to report

Floodplain Management

- Nothing new to report

Property Maintenance

- Nuisance Property Issues 6
- Vegetation Nuisance Issues 0
- Code Violation Issues 2

Training 2023

- CLG Updates – Mo SHPO – completed 1/23
- Winter Walking Safety for Employees – Zywave – completed 2/6

Tourism Report 2/9/2023

Upcoming events: The Chamber of Commerce Winter Music Series kicks off Friday at the Orris Theatre and the Milice have a Spring Muster on March 25.

The Ste. Genevieve Gravel Classic is scheduled for Sunday, April 16, with signup the night before at the SGCMH Taste of Ste. Genevieve event and that morning.

Our advertising continues radio and billboards. Tanalyn is meeting with various members of the community and getting a feel for what's important, what needs to be marketed, and collecting information. She is working on collecting all the data available and creating spreadsheets to eventually use that information for marketing the city through the website, social media, emails, etc.

Google advertising over the last 30 days is up a little with 11,000 impressions and 159 clicks with a click through ratio just under 2% (we reached 10% around Thanksgiving).

With Facebook we had 10,899 impressions and our reach was 9512 for our come to Ste. Genevieve for an overnight stay campaign.

We're still at 4700 likes, with our reach down since we're not boosting any ads. Instagram numbers are up with our total now at 923.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **January, 2023**

Calls for Assistance:

- SGFD responded to **26** emergency calls in **January**
- Total for this year is **26** calls, **up 4** calls from last year

Staffing:

- SGFD roster is down **2**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested
- **We lost 1 – gained 1 and have an application out for someone moving into town**

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Alternative Vehicle emergencies (taught by University of Missouri Fire Rescue Training)**
- **Preplan Training was Angstrom Industries**
- **I attended the first 20 Hours of Fire Service Leadership Enhancement Series through the University of Missouri**
- **We have 4 that started Fire Fighter 1 & 2 certification classes in Cape in January. Classes will conclude in May, and they will sit for certification testing in June.**

Meetings Attended

Ozark Firefighters meetings – **Potosi Attended**
Bi County Chiefs Meeting – **Attended**
SG County Fire Chiefs Meeting - **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Apparatus & Equipment Maintenance:

- The new brush truck switch over continues.
- **I am requesting permission to purchase 4 sets of firefighting turnout gear. This is part of our annual replacement program and is a budgeted item. The quote through Sourcewell comes in \$620.62 less than the budgeted amount.**

Fire Radio

- St Francis County 911 radio survey
Nothing to Report

Grants

I was approved to apply for the annual Missouri Dept of Conservation Grant. This is a 50% match. Our match would be \$3,200.00. This amount is available in the Rural Fire Account. Grant request submitted **Not Funded**

Community Foundation Grant

Holcim (CFG) Grant for the tech rescue team – rescue airbags **Delivered, In Service and Grant closed out**

Holcim (CFG) Grant for the Fire Department - waiting on a radio no eta

2022 DPS Grant application

I have applied for a \$43,000 no match grant for radio replacement

I received notification that the grant request for \$43,000 for radio equipment was fully funded. **Waiting on permission to order the radios.**

2021 DPS Grant

The grant was for Radios for \$32,964.83. Radios have been installed in all of our big trucks and the new brush truck. Still working on closing out the grant now. Have experienced some technical discrepancies on the invoices that we are working out.

ARP Grant

Happy's suggestion, and I agree is to try to get additional turnout gear. There is a maximum of \$20,000 and our match will be 50% of the amount requested. Which would be available from our rural fund. I have begun working on the grant request that opened on Friday November 4th and will close on Sunday December 4th. Due to only having 1 board meeting in November. I am asking permission to proceed with the grant request with the amount not to exceed \$20,000 with a required match not to exceed \$10,000. The required match funding would be available from our rural fire fund.

Grant Request Submitted **Nothing to Report**

County Firefighters Assn.:

Nothing to report

Local & State Mutual Aid:

- Nothing to report

Misc.

- **We did safety presentation to young mothers' group.**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Ste Genevieve Catholic Parish – 3 boxes

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – JANUARY 26, 2023**

CALL TO ORDER. Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Bob Donovan	Aldерwoman Susan Johnson
Alderman Joe Prince	Alderman Mike Jokerst
Alderman Mike Raney	Alderman Jeff Eydmann
Aldерwoman Ashley Armbruster	

Absent: Aldерwoman Kristi Cleghorn

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Aldерwoman Johnson to approve the Amended Agenda as presented. Motion carried 7-0-1 with Aldерwoman Cleghorn absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE.

At this time, Gina Bryant, Executive Director of the Ste. Genevieve Housing Authority presented the annual Housing Authority Report for 2022 and answered any questions that the Mayor or members of the Board had for her.

CITY ADMINISTRATORS REPORT. (see attached report)

STAFF REPORTS.

- **JASEN CRUMP – POLICE CHIEF (see attached report)**
- **STEVE WILSON – ALLIANCE WATER RESOURCES (see attached report)**

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

PUBLIC HEARING.

Mayor Hassler opened the Public Hearing at 6:21 p.m. at which time citizens may be heard on the proposed water/sewer rates to be set by the Board of Aldermen. With no questions Mayor Hassler closed the public hearing at 6:21 p.m.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Session – January 12, 2023
- Minutes – Board of Aldermen – Work Session – January 12, 2023
- Minutes – Board of Aldermen – CLOSED Work Session – January 12, 2023
- Treasurer’s Report – December – 2022
- **Resolution 2023-14. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE CITY OF STE. GENEVIEVE TO APPLY FOR A PAUL BRUHN HISTORIC REVITALIZATION GRANT.**

A motion by Alderwoman Johnson, second by Alderman Jokerst to approve the consent agenda with the exception of the Closed Work Session Minutes of January 12, 2023. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

OLD BUSINESS.

BILL NO. 4525. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR THE ST. MARYS ROAD SIDEWALK/TRAIL IMPROVEMENT. 2ND READING. A motion by Alderwoman Johnson, second by Alderman Prince, Bill No. 4525 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman Prince, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4525 was declared Ordinance No. 4453 signed by the Mayor and attested by the City Clerk.

BILL NO. 4529. AN ORDINANCE REPEALING SECTION 135.175. 2ND READING. A motion by Alderman Donovan, second by Alderman Jokerst, Bill No. 4529 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman Prince, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4529 was declared Ordinance No. 4454 signed by the Mayor and attested by the City Clerk.

BILL NO. 4530. AN ORDINANCE ADOPTING SECTION 700.010 DISCLOSURE OF UTILITY BILLING RECORDS. 2ND READING. A motion by Alderman Jokerst, second by Alderman Eydmann, Bill No. 4530 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman

Prince, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4529 was declared Ordinance No. 4455 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

Approval of a purchase order for two 2023 Dodge Durango's for the Police Department in an amount not to exceed \$81,836.00. A motion by Alderman Prince, second by Alderman Eydmann to approve the purchase order for two 2023 Dodge Durango's in an amount not to exceed \$81,836.00. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

Approval of the low bid of \$8,000 from R & W Dirtwork for replacement of the retaining walls (East & West Sides) at Blain & Market Street. A motion by Alderman Jokerst, second by Alderwoman Johnson to approve the low bid of \$8,000 from R & W Dirtwork for the replacement of the retaining walls at Blain & Market Streets. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

BILL NO. 4534. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY FOR THE COUNTY TO PROVIDE 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2023. 1ST READING. A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4534 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent.

BILL NO. 4535 . AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 210 OFFENSES. 1ST READING. A motion by Alderman Donovan, second by Alderman Jokerst, Bill No. 4535 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent.

BILL NO. 4536. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.040 USER CHARGE RATES SUBSECTIONS A. & B. BY REVISING THE WATER USE CHARGES. 1ST & 2ND READING. A motion by Alderman Jokerst, second by Alderwoman Johnson, Bill No. 4536 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderwoman Johnson, second by Alderman Jokerst, to proceed with the second and final reading of Bill No. 4536. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderman Eydmann, second by Alderwoman Johnson, Bill No. 4536 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderman Prince, Alderwoman Armbruster, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1.

Thereupon Bill No. 4536 was declared Ordinance No. 4456 signed by the Mayor and attested by the City Clerk.

BILL NO. 4537. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY, SECTION 715.140 SEWER CHARGES AND BILLING, SUBSECTION "D" BY REVISING THE SEWER USE CHARGES. 1ST & 2ND READING. A motion by Alderman Donovan, second by Alderwoman Johnson, Bill No. 4537 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderman Jokerst, second by Alderman Donovan, to proceed with the second and final reading of Bill No. 4537. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderwoman Johnson, second by Alderman Jokerst, Bill No. 4537 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderman Prince, Alderwoman Armbruster, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. Thereupon Bill No. 4537 was declared Ordinance No. 4457 signed by the Mayor and attested by the City Clerk.

BILL NO. 4538. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A REVISED CONTRACT WITH WEGMANN LAW FIRM AUTHORIZING A RATE INCREASE FOR LEGAL SERVICES. 1ST READING. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4538 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:28 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
WORK SESSION
January 26, 2023**

The work session of the Ste. Genevieve Board of Aldermen was called to order by Mayor Paul Hassler at 6:30 p.m. with the following members present:

Mayor Paul Hassler	
Alderman Susan Johnson	Alderman Bob Donovan
Alderman Mike Raney	Alderman Mike Jokerst
Alderman Ashley Armbruster	Alderman Jeff Eydmann
Alderman Joe Prince	

Absent: Alderwoman Kristi Cleghorn (zoom)

A motion by Alderwoman Johnson, second by Alderman Eydmann to approve the work session agenda. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

BUSINESS ITEMS.

TINY HOMES. Dave Bova, Community Development Administrator presented an initial draft on Tiny Homes and where it fits into the City of Ste. Genevieve's current City code. Mr. Bova presented three different options and answered questions that the Board members had regarding Tiny Homes. He will present the recommendations to the Planning and Zoning Commission at their meeting scheduled for February 2, 2023 and bring back before the Board in late February or early March.

EMPLOYEE BENEFITS/PERKS. The Board was presented with a potential list of employee benefits that would be a very low cost to the City and some that actually would no direct money cost to the City. A recommendation was made to take the Good Friday Holiday away as it could be interpreted to cater to one particular religion and replace it with a floating holiday to be used at the employee discretion. A recommendation to increase vacation time to the current schedule was also suggested. Both recommendations will be brought back in Ordinance form for approval.

PROGRESS PARKWAY PROPERTY. A motion by Aldermen Donovan, second by Alderwoman Johnson to go into closed session to discuss Real Estate issues pursuant to Section 610.021 RsMO and Personnel pursuant to Section 610.021 RSMO (3) Hiring, Firing, promotion

& (13) Performance Review. Motion carried 7-0-1 with the following roll call vote: Ayes: Alderman Raney, Alderman Prince, Alderwoman Armbruster, Alderwoman Johnson, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn. Motion carried 7-0-1. 7:12 p.m.

ANY OTHER BUSINESS. None.

With no further business the work session was adjourned at 7:48 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk



Street Closure Request

Date 2/2/2023

Name Happy Welch Organization City of Ste. Genevieve

Address 165 S. 4th St. City Ste. Genevieve State MO Zip 63670

Phone Number and/or email information 573-883-5400

Reason for closure 2023 StG Gravel Classic Bicycle Race

Street(s) to be closed Main St. from Merchant to Jefferson

Date of event for closure 4/16/2023

Time(s) for closure 5:00a to 4:00p

Office Use Only

Council Approval Yes No Date _____

Police Dept. Approval Yes No Date _____

Street Dept. Approval Yes No Date _____

Special Conditions _____



Street Closure Request

Date 02/28/22

Name Holley Heck Organization Ste. Genevieve County Community Center

Address 21390 Hwy 32 City Ste. Genevieve State MO Zip 65670

Phone Number and/or email information hheck@sgccc.com

Reason for closure Polar Bear 5K race

Street(s) to be closed Progress Parkway

Date of event for closure Feb. 18, 2023

Time(s) for closure 8:45 am - 11:00 am CST

Office Use Only

Council Approval Yes No Date _____

Police Dept. Approval Yes No Date _____

Public Works Approval Yes No Date _____

Special Conditions _____

BILL NO. 4534

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND STE. GENEVIEVE COUNTY FOR THE COUNTY TO PROVIDE 911 DISPATCHING SERVICES FOR THE CALENDAR YEAR 2023.

WHEREAS, section 70.220 of the Revised Statutes of Missouri, as amended, provides that any municipality or political subdivision of the State of Missouri may contract and cooperate with any other municipality or any other political subdivision of the State of Missouri for the planning, development, construction acquisition or operation of any public facility or for a common service; and

WHEREAS, Ste. Genevieve County has operated the joint dispatch center for many years providing the City, County and Ambulance District with 911 Dispatch services for the efficient operation of the public safety services of City of Ste. Genevieve; and

WHEREAS, the City budget for the police department for FY 2023 contains appropriate resources to carry out the goals of the proposed agreement and the funds will be taken out of line item 10-16-7050; and

WHEREAS, the Board of Aldermen of the City of Ste. Genevieve after careful review and discussion accept and enter into an Agreement with the County, a copy of which is attached hereto as "Exhibit A" and incorporated by reference.

NOWT THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Mayor is hereby authorized and directed by the Board of Aldermen of the City of Ste. Genevieve, Missouri to execute and deliver this agreement on behalf of the City for 911 dispatching services and the contract is hereby accepted and approved in substantially the form of "Exhibit A" attached hereto.

SECTION 2. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION 3. REPEALER. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. SEVERABILITY. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any part of this ordinance which can be given effect without such invalid part or parts.

DATE OF 1ST READING: January 26, 2023.

DATE OF 2ND READING: _____.

PASSED AND APPROVED THIS _____ DAY OF _____, 2023 BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERWOMAN KRISTI CLEGHORN**
- ALDERMAN SUSAN JOHNSON**
- ALDERMAN BOB DONOVAN**
- ALDERMAN MIKE JOKERST**
- ALDERMAN JEFF EYDMANN**
- ALDERMAN MIKE RANEY**
- ALDERWOMAN ASHLEY ARMBRUSTER**
- ALDERMAN JOE PRINCE**

 Yes **No** **Absent**

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

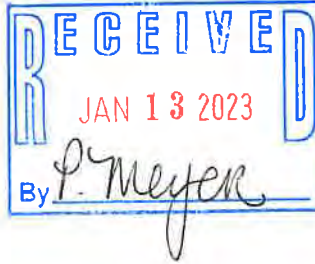
SUE WOLK, COUNTY CLERK
 COUNTY OF STE GENEVIEVE
 STATE OF MISSOURI

55 South Third Street, Room 2
 Ste. Genevieve, MO 63670
 Phone: 573-883-5589 ext. 2
 Fax: 573-883-7202

Nancy Bahr
 Deputy County Clerk

Michele A. Gatzemeyer
 Deputy County Clerk

Kim MacMillan
 Deputy County Clerk



January 5, 2023

St Francois County 911 Charges for 2023	\$550,000
Minus Land Line Fees	<u>\$105,566</u>
Total	\$444,434

Percentage

County	57%
Ambulance	16%
City of Ste. Genevieve	27%

	STE GEN. CITY (27%)	AMBULANCE DIST. (16%)	STE GEN. COUNTY (57%)
	\$119,997.18	\$71,109.44	\$253,327.38
DUE 04/10/2023	\$29,999.30	\$17,777.36	\$63,331.85
DUE 07/10/2023	\$29,999.30	\$17,777.36	\$63,331.85
DUE 10/10/2023	\$29,999.30	\$17,777.36	\$63,331.85
DUE 12/10/2023	\$29,999.28	\$17,777.36	\$63,331.83
TOTAL	\$119,997.18	\$71,109.44	\$253,327.38

Sue Wolk
 County Clerk

AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 210 OFFENSES

WHEREAS, due to the recent passing of Amendment 3 legalizing recreational marijuana the City has a need to remove Section 210.520 Possession of Marijuana from the Ste. Genevieve Code of Ordinances and to reserve this section for future use.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. Chapter 210, OFFENSES; Article X – Offenses Concerning Alcohol and Drugs; Section 210.520. Possession of Marijuana is here by deleted in its entirety.

Except as authorized by Sections 195.005 to 194.425 RSMo; it is unlawful for any person to possess or have under his/her control marijuana as defined in Section 195.010, RSMo.

SECTION 2. EFFECTIVE DATE: This ordinance shall be in full force and effect from and after its date of passage.

SECTION 3. REPEALER: All ordinance and parts thereof in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. SEVERABILITY: The invalidity of any section, clause, sentence or provision of this ordinance shall be given effect without such invalid part or parts.

DATE OF FIRST READING: January 26, 2023.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS ___ DAY OF _____, 2023 BY A ROLL CALL VOTE OF THE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERWOMAN KRISTI CLEGHORN
- ALDERWOMAN SUSAN JOHNSON
- ALDERMAN BOB DONOVAN
- ALDERMAN MIKE JOKERST
- ALDERMAN JEFFREY EYDMANN
- ALDERMAN MICHAEL RANEY
- ALDERWOMAN ASHLEY ARMBRUSTER
- ALDERMAN JOE PRINCE

___ YES ___ NO ___ ABSENT

APPROVED AS TO FORM:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

BILL NO. 4538

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A REVISED CONTRACT WITH WEGMANN LAW FIRM AUTHORIZING A RATE INCREASE FOR LEGAL SERVICES.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1: The firm of the Wegmann Law Firm, or any of its representatives or associates, shall continue to be employed as attorneys for the City of Ste. Genevieve; and in that capacity, said firm is employed to provide legal services to the City during the continuation of the contract.

SECTION 2: The contract (Exhibit "A") for legal services with the Wegmann Law Firm shall be amended such that the compensation for legal services shall be paid at the rate of One Hundred Seventy-Five Dollars (\$175.00) per hour, effective March 1, 2023, for lawyer time for work performed during the continuation of this contract. In addition, said firm shall be entitled to reimbursement for any out-of-pocket expenses. This hourly rate of compensation shall increase in the amount of Five Dollars (\$5.00) per hour every calendar year, beginning January 1st of each year that this agreement is in effect.

SECTION 3: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: January 26, 2023

DATE OF SECOND READING: _____

PASSED AND APPROVED BY THE BOARD OF ALDERMEN THIS ____ DAY OF _____, 2023 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

**ALDERWOMAN KRISTI CLEGHORN
ALDERWOMAN SUSAN JOHNSON
ALDERMAN BOB DONOVAN**

**ALDERMAN MIKE JOKERST
ALDERMAN JEFF EYDMANN
ALDERMAN MIKE RANEY
ALDERWOMAN ASHLEY ARMBRUSTER
ALDERMAN JOE PRINCE**

___ **Yes** ___ **No** ___ **Absent**

Approved as to form:

Paul Hassler , Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

CONTRACT

THE UNDERSIGNED City of Ste. Genevieve, hereinafter referred to as "Client", and Wegmann Law Firm, P.O. Box 740, Hillsboro, Missouri, 63050, hereinafter referred to as "Lawyers", contract as follows:

1. Client hereby engages and retains Lawyers to continue to perform and provide regular legal services to and for the Client; and in consideration of said performance and provision, Client does agree to pay as fee on an hourly basis One Hundred Seventy-Five Dollars (\$175.00) per hour, effective March 1, 2023, respecting services of Lawyers of said firm furnished in connection with representing Client.

2. Additionally, Client agrees to reimburse Lawyers for all reasonable expenses incurred in connection with the performance of and provision for such legal services.

3. Client agrees to accept and pay billings as specified with respect to regular legal services and as presented by said Lawyers monthly.

4. This contract will continue in full force and effect from and after date until the same is terminated. Termination of this contract may be affected by notice of same by either Client or Lawyers on thirty (30) days written notice.

5. The hourly rate set forth in Paragraph 1 above shall be increased in the amount of Five Dollars (\$5.00) per hour for services provided by Lawyers on January 1st of each year that this agreement is in effect, starting January 1, 2024.

6. Nothing contained in this contract shall prevent Client and Lawyers from agreeing upon and entering into separate and distinct legal service contracts as respects one particular lawsuit, project or matter.

Dated this _____ day of _____, 2023.

CITY OF STE. GENEVIEVE

WEGMANN LAW FIRM

BY: _____
Paul Hassler, Mayor

BY: _____
Mark T. Bishop

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Memorandum

To: Happy Welch, City Administrator
From: Ken Steiger, Fire Chief
Cc: File
Date: February 3, 2023

Subject: Request for Approval to Purchase (4) sets of Lion Turnout Gear from the national Sourcewell contract.

Happy,

This memo is to request BOA approval to purchase (4) sets of Lion Turnout Gear from the national Sourcewell contract bid for a price of \$11,379.38.

This purchase is listed as a capital improvement and will be funded from our current budget. No additional funding is being requested.

Due to anticipated price increase, I respectfully request a second reading so the purchase order can be processed.

Regards

Ken Steiger

Ken Steiger, Fire Chief



SENTINEL EMERGENCY SOLUTIONS
2900 TELEGRAPH RD.
ST. LOUIS MO 63125

sales@sentineles.com
 800.851.1928
 314.939.1999

PROPOSAL

Date	Quote #
2/2/2023	8207

Bill To:
STE. GENEVIEVE FIRE DEPARTMENT 550 PINE DR. STE. GENEVIEVE MO 63670

Ship To
STE. GENEVIEVE FIRE DEPARTMENT 165 SOUTH FOURTH ST STE. GENEVIEVE MO 63670

Terms	Rep	Proposal Good Throu...	Freight	Submitted by
Net 20	DH	1-31-23	Included	CH

Qty	Item	Vendor	Description	Cost	Total Sale Price
4	LION TURNOUT ...	Lion	Sourcewell ID Number for the City of St. Genevieve ID# 163318 This purchase of turnout gear will be using the Lion and Sourcewell Cooperative purchase agreement sales contract Lion (Janesville) Firefighters Protective Clothing, per Sentinel Spec TO match St Gen spec Lion V Force QUOTE: PSGQ26230-D Outershell: Armor AP Color: Gold Liner: K Liner- Glide with ISODRI Moisture Barrier: Gore RT7100 Trim: 3" Lime Yellow Triple trim NFPA Pant model: Low waist pants Harness: NO	2,844.845	11,379.38

THANK YOU for the opportunity to quote this.
We appreciate your business.

Total	\$11,379.38
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BILL NO. 4539

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES WITH COCHRAN ENGINEERING FOR THE NINTH STREET IMPROVEMENT PROJECT.

WHEREAS, Cochran Engineering (“Cochran”) has submitted the attached proposal (Exhibit A) to provide professional engineering services to for the Ninth Street Improvement Project.; and

WHEREAS, Cochran will provide the following professional engineering services for the Ninth Street Improvement Project: Topographic Survey Phase, Preliminary Design Phase, Final Design Phase and Bidding Phase; and

WHEREAS, the Board of Aldermen believe it to be in the best interests of the City of Ste. Genevieve to accept the proposal (Exhibit A) attached hereto and made part of this ordinance.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby authorize and direct the Mayor to execute and deliver the attached proposal for the Ninth Street Improvement project on behalf of the City with Cochran Engineering of Union, Missouri; the proposal hereby accepted and approved in substantially the form of Exhibit “A” attached hereto.

SECTION 2. The portions of this ordinance shall be severable. In the event that any portion of this Ordinance is found by a court of competent jurisdiction to be invalid, the remaining portions of this Ordinance are valid, unless the court finds the valid portions of this Ordinance are so essential and inseparably connected with and dependent upon the void portion that it cannot be presumed that the Board of Aldermen would have enacted the valid portions within the invalid ones, or unless the court finds that the valid portions standing alone are incomplete and are incapable of being executed in accordance with the legislative intent.

SECTION 3. This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: _____

DATE OF SECOND READING: _____

PASSED AND APPROVED THIS ___ DAY OF _____, 2023 BY A
ROLL CALL VOTE OF THE BOARD OF ALDERMEN AS FOLLOWS:

	VOTE
Alderman Kristi Cleghorn	_____
Alderman Susan Johnson	_____
Alderman Bob Donovan	_____
Alderman Mike Jokerst	_____
Alderman Jeff Eydmann	_____
Alderman Mike Raney	_____
Alderman Ashley Armbruster	_____
Alderman Joe Prince	_____

___ Ayes ___ Nays ___ Absent

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

ATTEST:

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator



February 2, 2023

Mr. Happy Welch
 City Administrator
 City of Ste. Genevieve
 165 S. 4th Street
 Ste. Genevieve, MO 63670

**RE: Professional Engineering Services
 9th Street Improvement Project**

Dear Mr. Welch:

Thank you for giving Cochran the opportunity to submit this proposal to provide professional engineering services for the above-referenced project. In accordance with our previous discussions, and scope of work shown on the attached estimate, we offer the following professional services.

SCOPE OF WORK:

A. Topographic Survey Phase:

1. Topographic survey covering sufficient area to develop roadway plans for the project.
2. A survey baseline shall be established.
3. Roadway cross-sections shall be obtained at 50-foot intervals, a sufficient distance beyond the anticipated construction limits, to determine earthwork quantities and drainage patterns. All swales, ditches or other drainage courses shall be included with flow line elevations. Additional cross-sections as required for clarity shall be taken as needed.
4. Existing utilities shall be located and plotted.

B. Preliminary Design Phase:

1. Preliminary plans to include: field survey data, topographic information of the existing intersection and roadways, existing utilities, proposed improvements in accordance with the City of Desloge's street improvement specifications, preliminary roadway profile changes, and roadway cross-sections.
2. Submit preliminary roadway drawings to the City for review and comment.
3. Provide the City with preliminary estimate of construction cost.

C. Final Design Phase:

1. Right-of-Way Document Preparation - after notification of approval of the preliminary plans from the City, Cochran shall prepare easement and/or right-of-way documents as needed.

8 East Main Street
 Wentzville, MO 63385
 Phone: 636-332-4574
 Fax: 636-327-0760

737 Rudder Road
 Fenton, MO 63026
 Phone: 314-842-4033
 Fax: 314-842-5957

530A East Independence Drive
 Union, MO 63084
 Phone: 636-584-0540
 Fax: 636-584-0512

1163 Maple Street
Farmington, MO 63640
Phone: 573-315-4810
Fax: 573-315-4811

767 North 20th Street
 Ozark, MO 65721
 Phone: 417-595-4108
 Fax: 417-595-4109

905 Executive Drive
 Osage Beach, MO 65065
 Phone: 573-525-0299
 Fax: 573-525-0298