

Ste. Genevieve County Commission Minutes

MONDAY, JANUARY 23, 2023

7TH Day of the January Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Randy Ruzicka, Associate Commissioners Karen Stuppy and Mark Marberry along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER RUZICKA AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON TUESDAY, JANUARY 17, 2023 WERE READ. COMMISSIONER MARBERRY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. COMMISSIONER MARBERRY YEA. COMMISSIONER STUPPY YEA. ALL IN FAVOR. MOTION PASSED.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, JANUARY 19, 2023 WERE READ. COMMISSIONER STUPPY MADE A MOTION TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER MARBERRY SECONDED THE MOTION. COMMISSIONER STUPPY YEA. COMMISSIONER MARBERRY YEA. ALL IN FAVOR. MOTION PASSED.

Conference call conducted with Spectrum. Weekly update reported as follows:

*All present in agreement that River Aux Vases Church Road repairs are complete with restoration acceptable.

*Area resident that resides on Jackson School Road reached out to Commissioner Stuppy as he did not recognize 'cable installation' where they are located. Address was provided and Spectrum Representative noted that installation was not being completed in this area as it was not included in their CBG (Census Block Group) area; it was also not included in their 'Rural Development Grant Program'.

Mr. Scott Schmieder, R&B Supervisor, appeared before the Commission to provide R&B Report for today's meeting. Following were the items noted:

*Equipment – Presently all equipment in good working condition.

*Mr. Schmieder did, however, note that there is an 'electrical issue' with 'joystick' on mower; issue is being monitored closely.

*R&B Department cutting trees; preparing for inclement weather.

*Area resident in St. Mary, MO contacted R&B Department/Commission regarding 'trees' that they felt were an interference. Inspection was completed. Trees lie on private property; the R&B Department does NOT have the jurisdiction to remove the same.

*Hawn Park Road – Road has been rocked and graded.

*Mr. Schmieder provided update on 'progress' at 'Youth Building'. Lights installed for the 'lights' that the R&B Department had access to. Stump removal completed @ Fairgrounds by R&B Department.

*Mr. Schmieder to clean out lawn & garden/mowing equipment @ Fairgrounds Shed as County has approved 'mowing contractor' to handle this @ Fairgrounds....as well as other Courthouse 'properties'.

*While on the subject of 'Fairgrounds'; Commissioner Stuppy advised that area under bleachers needs to be repaired. Commission contacted Colin Rogers w/Brockmiller Construction as this was one of the projects to be completed last year.

*The Commission contacted Mr. Chris Trautman reviewing 'several' projects that need to be completed @ Fairgrounds. He will coordinate with Commissioner Stuppy.

Kevin Slinkard, Senior Staking Technician with Citizens Electric Corporation, requested 'Lighting Agreement' be signed for implementation at the Ste. Genevieve County Road & Bridge Shed. Agreement presented; Presiding Commissioner Ruzicka signed for the same and forwarded to CEC as requested. (Copy of the same attached to Commission Record Supplement for this Date.)

The '2023 Budget Hearing was held at 9:00 A.M. presented by Sue Wolk, County Clerk Budget Officer. (Copy presented can be located in Commission Record Supplement for this Date.)

*GENERAL REVENUE FUND – 12/31/2022 Fund Balance was \$2,292,550.08. Estimated Expenditures for '2023 - \$15,069,029.88. Estimated ending cash balance for 12/31/2023 - \$337,310.15. Upon close review of the same, Commissioner Marberry made a 'Motion' to approve the General Revenue Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*STE. GENEVIVE COUNTY R&B FUND – 12/31/2022 Fund Balance was \$1,416,217.36. Estimated Expenditures for '2023 - \$4,689,501.87. Estimated cash balance for 12/31/2023 - \$774,435.49. Upon close review of the same, Commissioner Stuppy made a 'Motion' to approve the County Road & Bridge Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*T.I.F. FUND – Review completed of said fund as presented. Commissioner Marberry made a 'Motion' to approve the T.I.F. Fund as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*ASSESSMENT OPERATING FUND – Review of said 'Budget' completed. Commissioner Stuppy made a 'Motion' to approve the Assessment Operating Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*COMMUNITY CENTER SALES TAX FUND – Upon resolve of question asked verifying 'which sales tax revenue' is entered into this account; Commissioner Marberry made a 'Motion' to approve the Community Center Sales Tax Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*LAW ENFORCEMENT TRAINING FUND – Review of this Budget had already occurred. Commissioner Marberry made a 'Motion' to approve L.E.T.F. Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*PROSECUTING ATTORNEY TRAINING FUND – After review completion; Commissioner Marberry made a ‘Motion’ to approve the Prosecuting Attorney Training Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*LIBRARY FUND – Budget had previously been presented/reviewed. Commissioner Stuppy made a ‘Motion’ to approve said budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*SENIOR CITIZENS SERVICES FUND – Budget presented with no questions asked. Commissioner Marberry made a ‘Motion’ to approve the Senior Citizens Services Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*LAW ENFORCEMENT SALES TAX FUND – Budget reviewed. Commissioner Marberry made a ‘Motion’ to approve said budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*MENTAL HEALTH FUND – Budget already presented. Commissioner Stuppy made a ‘Motion’ to approve said budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*COMMUNITY CENTER OPERATING FUND – After review of the same; Commissioner Marberry made a ‘Motion’ to approve the Community Center Operating Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*SPECIAL ELECTIONS FUND – Commission reviewed said ‘Budget’ with County Clerk, Sue Wolk. Upon review completion; Commissioner Marberry made a ‘Motion’ to approve the Special Elections Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*911 EMERGENCY FUND – Budget reviewed. Commissioner Marberry made a ‘Motion’ to approve the 911 Emergency Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*SHERIFF FEES FUND – Said budget had been presented/explained by Sheriff Stolzer. Upon final review of the same, Commissioner Stuppy made a ‘Motion’ to approve said budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*INMATE SECURITY FUND – Budget previously reviewed with Sheriff Stolzer. Commissioner Stuppy made a ‘Motion’ to approve Inmate Security Fund Budget as presented. Commissioner Marberry seconded the ‘Motion’. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*VICTIMS OF DOMESTIC VIOLENCE FUND – Close review provided to budget. Commissioner Marberry made a ‘Motion’ to approve Victims of Domestic Violence Fund Budget as presented. Commissioner Stuppy seconded the ‘Motion’. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*K-9 FUND – Sheriff Stolzer had previously presented said ‘Budget’. Commissioner Stuppy made a ‘Motion’ to approve K-9 Fund Budget as presented. Commissioner Marberry

seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*REPAIRS & UPKEEP – CO. PROPERTY FUND – County Clerk, Sue Wolk, explained said budget with updated explanations surrounding the same. Commissioner Marberry made a 'Motion' to approve said budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*RECORDER'S FUND – Budget previously reviewed. Commissioner Stuppy made a 'Motion' to approve said budget. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*PROSECUTING ATTORNEY DELINQUENT TAX COLLECTIONS FUND – Commissioner Stuppy made a 'Motion' to approve said budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*CAPITAL IMPROVEMENT FUND – Sheriff Stolzer reviewed said budget with the Commission. Commissioner Stuppy made a 'Motion' to approve said budget as presented/reviewed. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*SHERIFF REVOLVING FUND - Sheriff Stolzer reviewed Sheriff Revolving Fund Budget. Commissioner Stuppy made a 'Motion' to approve Sheriff Revolving Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*ADMINISTRATIVE HANDLING COST FUND – This was another budget that Sheriff Stolzer had previously reviewed with the Commission. Commissioner Stuppy made a 'Motion' to approve said budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*LAW ENFORCEMENT RESTITUTION FUND – LERF Budget Meeting Minutes presented by the Prosecuting Attorney's Office verifying that budget was approved by the LERF Board. Commissioner Marberry made a 'Motion' to approve Law Enforcement Restitution Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of LERF Budget Meeting Minutes attached to Commission Record Supplement for this Date.)

*ELECTION SERVICES FUND – County Clerk, Sue Wolk, presented Election Services Fund Budget. Commissioner Stuppy made a 'Motion' to approve Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*OZORA AREA T.I.F. FUND – Commissioner Stuppy made a 'Motion' to approve said budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*FEDERAL FORFEITURE FUND – Sheriff Stolzer presented budget to Commission with review completed for the same. Commissioner Marberry made a 'Motion' to approve Federal Forfeiture Fund Budget as presented. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*COMMUNITY CENTER WATER PARK FUND – Commissioner Stuppy made a 'Motion' to approve Community Center Water Park Fund Budget as presented. Commissioner Marberry

seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*ARPA FUND – Commissioner Stuppy made a 'Motion' to approve ARPA Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*INFRASTRUCTURE FUND – Commissioner Stuppy made a 'Motion' to approve Infrastructure Fund as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*OPIOID SETTLEMENT FUND - Commissioner Stuppy made a 'Motion' to approve the Opioid Settlement Fund Budget as presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed.

*LATCF FUND – Commissioner Marberry made a 'Motion' to approve recently established budget for LATCF Fund. Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*INFIRMARY FUND – Said budget reviewed by Sheriff Stolzer. Commissioner Marberry made a 'Motion' to approve budget as presented. Commissioner Stuppy seconded the Motion. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*SENATE BILL 40 BUDGET – Said 'Budget' reviewed. Several questions were reviewed with Jason Schott, President of Senate Bill 40 Board pertaining to approximately (4) items that are noted on attachment. Commissioner Stuppy made a 'Motion' to approve Senate Bill 40 Budget as was presented. Commissioner Marberry seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Marberry yea. All in favor. Motion passed. (Copy of said 'Budget' with highlighted questions attached to Commission Record Supplement for this Date.)

Sheriff Stolzer presented Purchase Requisition No. 23-0002 Dated 1/20/2023 for 'Replacement Stock as needed for plumbing Valves' through vendor, Mark's Plumbing Parts, for a 'Total Cost' of \$13,919.38 with Commissioner Ruzicka signing for the same. Sheriff Stolzer reiterated that said items were factored into Capital Improvement Budget. (Copy of said Purchase Requisition attached to Commission Record Supplement for this Date.)

Sheriff Stolzer presented 'Application and Certificate for Payment' in the sum of \$50,220.65 which is due to Brockmiller Construction for 'Jail Renovation Project'. Project previously approved. Due to the fact that it is at the completion of project; "Complete Lien Waiver" forwarded to the 'County' by Brockmiller Construction. Project to be paid from 'Capital Improvement Fund'. (Copies of 'Application and Certificate for Payment' Request along with 'Complete Lien Waiver' attached to Commission Record Supplement for this Date.)

Representatives from Public Water Supply District #1 to include Ben Weiler as well as Board Members Wayne Hoog and Kenneth Wolk were present to provide update for ARPA Grant Project. Said project is for 8" Water Main Improvements to extend to Hwy. 61, Route A, & Highway 32 (subject to financial availability). The following significant details were noted:

*Engineering is 90%.

*Water Tank installation completed @ 'Breeze Hill' destination.

*Competitive Bids obtained for that portion of project that 'grant funding' should see to fruition; (3) Alternates obtained in the event of becoming possible.

*Review of qualifications completed in an effort to insure that 'ARPA' requirements are met.

*Copies of 'Plan Drawings', 'Project Manual', along with 'Detailed Update on ARPA Project' can be located in applicable folder in Ste. Genevieve County Clerk's Office for reference.

*(Copy of most recent 'Payable' previously approved for 'Engineering Services' as it pertains to said project attached to Commission Record Supplement for this Date.)

Ballot Issue reviewed as it pertains to '911'. Upon review with Alan Wells, 911 Director, as well as legal counsel for Ste. Genevieve County, Mr. Ivan Schraeder, Commissioner Marberry made a 'Motion' to place "Proposition 911" on the April 4th, 2023 Ballot in the General Municipal Election to be held on that Date with certified copy presented to County Clerk, Sue Wolk. Resolution No. 01232023(B) approved in said 'Motion' as well (with final preparation and signatures to be handled on 1/24/2023) addressed by the following 'Roll Call Vote Taken': Presiding Commissioner Ruzicka - Aye; Commissioner Marberry – Aye; Commissioner Stuppy – Aye. 'Motion' was seconded by Commissioner Stuppy. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*Ballot Language for Proposition '911' to read as follows: *"Shall the County of Ste. Genevieve, Missouri impose the county sales tax of three-eighths (3/8) of one percent (1%) for the purpose of funding the operation and maintenance, central call-taking, providing of dispatching of fire protection, emergency services, law enforcement, emergency telephone services, and other emergency services in lieu and to replace the current telephone tariff tax, pursuant to RSMo 190.335?"*

YES _____

NO _____

(Copies of proposed Ballot Language as well as RESOLUTION No. 01232023(B) attached to Commission Record Supplement for this Date.)

Ballot issue reviewed as it pertains to imposing a county sales tax on all tangible personal property retail sales of adult use marijuana sold in such political subdivision with 'language' provided by Missouri Association of Counties and reviewed by legal counsel for Ste. Genevieve County, Mr. Ivan Schraeder. Upon much review and discussion with other 'Counties'; Commissioner Marberry made a 'Motion' to place "Proposition B" on the April 4th, 2023 Ballot in the General Municipal Election to be held on that date with certified copy presented to Sue Wolk, County Clerk. In accordance with the same, "Order of the County Commission of Ste. Genevieve County, Missouri – Order #01232023" was officially adopted by the following 'Roll Call Vote': Presiding Commissioner Ruzicka – Aye; Commissioner Marberry – Aye; Commissioner Stuppy – Aye. (Final preparation of said Ordinance along with signatures obtained on 1/24/2023.) Commissioner Stuppy seconded the 'Motion'. Commissioner Marberry yea. Commissioner Stuppy yea. All in favor. Motion passed.

*Ballot Language for Proposition 'B' to read as follows: *"Shall the County of Ste. Genevieve, Missouri impose a countywide sales tax of three percent (3%) on all tangible*

personal property retail sales of adult use marijuana sold in Ste. Genevieve County, Missouri for all purposes legally authorized?"

YES _____

NO _____

(Copy of proposed Ballot Language along with *ORDER #01232023* attached to Commission Record Supplement for this Date.)

Chris Demien, Director of Operations w/Grayco Consulting, contacted in regards to the Community Center Roof Project. The following updates provided:

*On Friday 1/20/2023, contractors on-site in an effort to trace 'leaks'.

*Many 'drips' traced to condensation; it is believed that insulating 'bowls and pipes' will address many of said 'drips'.

*Leaks were water tested; additional leak testing to be completed after additional issues are addressed.

*Leaks @ front entrance – It was discovered that (2) corner patches were 'missing' below the edge metal; this to be taken care of. (Copy of most recent report from Grayco Consulting attached to Commission Record Supplement for this Date.)

*Final work to be completed to be addressed hopefully within the next 1 – 2 weeks.

The Commission will continue to monitor as well as address with all contractors involved with the understanding that Grayco Consulting is the Construction Manager @ Risk and responsible for complete oversight of said project.

A 'Motion' was made by Commissioner Marberry to 'Enter' into Closed Session 'Meeting' at 12:00 P.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Stuppy seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Marberry – Aye. Commissioner Stuppy – Aye.

A 'Motion' was made by Commissioner Stuppy to 'Exit' Closed Session 'Meeting' at 12:15 P.M. – pursuant to RSMo 610.021(3) – as it relates to 'Personnel'. Commissioner Marberry seconded the 'Motion'. All in favor. Motion passed. Roll Call was Taken. Commissioner Ruzicka – Aye. Commissioner Stuppy – Aye. Commissioner Marberry – Aye.

Accounts Payable for Date 1/23/2023 (Upon Final FY '2023 Budget Hearing held earlier @ 9:00 A.M.) in the amount of \$616,783.91 were reviewed and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:30 P.M. Commissioner Marberry seconded the Motion.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER