

Chester Parks and Recreation Committee Meeting Agenda
1330 Swanwick Street, Chester, Illinois 62233

Tuesday, November 15, 2022 5:30 p.m. City Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Reading and approval of minutes of previous meeting.
5. Nomination and Election of Secretary
6. Non agenda public comment: This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board. (Comments relating to items on today's Agenda are to be taken at the time the item is heard.) Comments will be limited to (3) three minutes and is not debatable.
7. Alderman Report-JD Maes
8. Recreation Report-Patti Carter
9. Park Superintendent Report-Billy Belton
10. Park Superintendent Report-Jay Allison
11. Project Reports
 - A. Home "Tweet" Home –The Birdhouse Project –John Reith
 - B. Wildlife Vegetation and Flowering Areas –Jay Allison
 - C. Strategic Plan Report- Patti Carter
 - D. Grant Reports-Sam Higgerson
12. Event Reports
 - A. Eclipse 2024 -Patti Carter
 - B. Christmas on the River-Patti Carter
 1. Tree Lighting-Nov. 30, 7 pm, Chester Square Gazebo Park
 - a. Gazebo Decorations-Patti
 - b. Memorial Park Decorations-Patti
 - c. Pastor for Blessing-Patti
 - d. CHS Band-Patti
 - e. Mayor Kick-Off Speech-Patti
 - f. Carolers-Sara D.
 - g. Refreshments-_____
 - h. Sound System-Patti
 2. Craft & Vendor Sale
 - a. Courthouse-Donna Ritter
 - b. VFW and Legion-Patti
 - i) Registrations-Patti
 - ii) Assignment of Spaces-Patti
 - iii) VFW Overseer- Patti
 - iv) Legion Overseer-_____
 3. Parade
 - a. Chairman-Dean
 - i) Color Guard
 - b. Council Resolution-Patti
 - c. IDOT Resolution-Patti
 - d. Advertising/Letters-Patti
 - e. Road Signs/Barricades-Patti

- 4. Parade After Party-Patti
 - a. Inflatables-
 - b. Refreshments-
 - c. Claus' Visits-
 - d. Character Visits-
 - e. Activities
- 5. Frosty's Follies
 - a. Chairman-
 - i) Clues Writer
 - ii) Clues/Tasks Distributor
- 6. Reindeer Games
 - a. Chairman
 - i) Clues Writer
 - ii) Clues/Tasks Distributor

13. Old Business

14. New Business

A. Discuss And/Or Act On Adding More Members To The Board (12 Members + Staff)

15. Unfinished Business

16. Any other business

17. Adjournment

MEMBERS:

WENDY	ATCHISON
PATTI	CARTER-CHAIRMAN
SARA	DILLMAN
SAM	HIGGERSON
TERRI	HIRTE
DEAN	MEREDITH
COLLETTE	POWLEY
WENDELL	QUINTANA
JOHN	REITH-VICE CHAIRMAN