



Ste. Genevieve Heritage Commission
Casey Benner, Mark Buchheit, Thomas Hooper, Whitney Tucker, Bill Hart

October 17, 2022

Regular Meeting Minutes

Call to Order at 6:00 pm

Roll Call: Commissioners Casey Benner, Mark Buchheit, Whitney Tucker, & Bill Hart were present. Additionally, Community Development Administrator David Bova was present. Commissioner Thomas Hooper was absent.

Approval of Agenda: Commissioner Buchheit made a motion to approve the agenda as presented. Commissioner Tucker seconded the motion, which passed 4-0-1.

Approval of Minutes: Commissioner Hart made a motion to approve the minutes from the September 19, 2022 meeting as presented. Commissioner Tucker seconded the motion, which passed 4-0-1.

Introduction of Evidence: Mr. Bova asked that the Commission approve the entry into the record of the Ste. Genevieve Municipal Code and the Design Guidelines for the Sainte Genevieve National Register Historic District along with the staff reports and related material presented to them. Commissioner Buchheit made a Motion to accept the evidence into the record. The motion was seconded by Commissioner Tucker and passed 4-0-1.

Old Business:

- Mr. Bova gave a brief update on the 2022 Historic Preservation Fund outreach grant. SHPO has stated that they anticipate receiving the Federal funds in the next 2 weeks. Mr. Bova has reviewed the grant timeline with SHPO and believes the outreach workshop will be planned for early summer or early fall 2023. The workshop will be a 2-day or 3-day Exterior Painting workshop.

New Business:

- **SGHC001-23.** To receive a Certificate of Appropriateness to construct a new single-family residence at **479 N Main** Mr. Bova shared with the commission that

in addition to the staff report they had received with photos of the building plans, the full size plans for the proposed new construction were available for them to view. Applicant, Mr. Carl Noll, was present and answered several questions for the commission regarding materials, orientation of the building, and a slight change from the presented plans to move the storage area from the rear to the front of the attached carport. Mr. Bova answered some additional questions regarding the surrounding existing buildings and building materials, and the buildings that were present on this block prior to the 1993 flood. Commissioner Tucker made a Motion to Approve the application as presented. Commissioner Buchheit seconded the motion which passed 4-0-1.

- **SGHC003-23.** To receive a Certificate of Appropriateness to replace a standing seam roof with architectural shingles on the residence at **668 Jefferson**. Mr. Tyler Bahr, contractor for the proposed project, was present and described the project to the commission. Mr. Bahr also answered multiple questions for the commission regarding their desire to retain the integrated metal guttering and cornice. Mr. Bahr presented the commission with bids for standing seam and bids for architectural shingles and discussed the difference in cost. Mr. Bahr stated that he did not believe the guttering and standing seam roof could be repaired due to the asphalt patch work completed but Commissioners Buchheit and Hart stated they do believe it could be repaired. The commission asked if there were significant leaks causing damage and Mr. Bahr stated that there were damages both to the interior of the building and to the exterior brick caused by the defective gutters. Commissioner Tucker noted that she did not see any evidence of the interior damages or any damages to the brick masonry on the photos presented. Commissioner Hart noted that replacement of the roof including removal of the integrated gutter system would decrease the eave depth significantly and would not maintain the character-defining features of the roof detailing, both of which do not align with the Design Guidelines. Based upon Design Guidelines A.7, H.16, & H.17, Commissioner Buchheit made a Motion to Deny the application as presented. Commissioner Tucker seconded the motion which passed 4-0-1.
- **SGHC005-23.** To receive a Certificate of Appropriateness to install guardrail on the front porch of the residence at **105 N 2nd**. Applicant, Ms. Bethany Noble, was present to discuss her application and answered some questions from the commission regarding her proposed project. The commission asked about the specific size and shape of the guardrail she was proposing and she provided them a photo of the railing. Commissioners Buchheit and Hart asked that the openings be slightly wider, up to 4". Ms. Noble agreed. Commissioner Tucker made a Motion to Approve the application with a stipulation of increasing the size of the openings in the guardrail. Commissioner Buchheit seconded the motion which passed 4-0-1.
- **SGHC006-23.** To receive a Certificate of Appropriateness to place a new commercial structure at **30 N Main**. Representative for the applicant, Kara Burt, was present and discussed her application with the commission; she also clarified the orientation of the building as it will sit on the site – in the southwest corner of the parking lot facing north. The commission asked some questions about the materials proposed for the new building and requested that the siding

be horizontally oriented. Ms. Burt felt she could make that request to the contractor. The commission asked for verification that a porch would be added and a faux rock foundation would be added after installation and Ms. Burt verified that it would. Commissioner Buchheit made a Motion to Approve the application with the stipulation that the siding be horizontally oriented. Commissioner Tucker seconded the motion which passed 4-0-1.

Administrative Approvals: Mr. Bova discussed the following:

- **SGHC002-23.** To receive a Certificate of Appropriateness to install an in-ground pool and aluminum fence at **300 Hillcrest.**
- **Attestation as to Material Replacement – 51 S 3rd**
- **Attestation as to Material Replacement – 185 S 3rd**
- **Attestation as to Material Replacement – 132 Merchant**

Public Comments: None

Meeting Adjourned: There being no further business, the meeting was adjourned at 7:18 pm.

Respectfully submitted,
David Bova
Community Development Administrator