

Ste. Genevieve County Commission Minutes

MONDAY, OCTOBER 17, 2022

5TH Day of the October Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Garry Nelson, Associate Commissioners Karen Stuppy and Randy Ruzicka along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER NELSON AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, OCTOBER 6, 2022 WERE READ. A MOTION WAS MADE BY COMMISSIONER RUZICKA TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. ALL IN FAVOR. MOTION PASSED.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON FRIDAY, OCTOBER 7, 2022 WERE READ. A MOTION WAS MADE BY COMMISSIONER RUZICKA TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. ALL IN FAVOR. MOTION PASSED.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON MONDAY, OCTOBER 10, 2022 WERE READ. A MOTION WAS MADE BY COMMISSIONER RUZICKA TO APPROVE SAID MINUTES WITH SLIGHT CORRECTION. COMMISSIONER STUPPY SECONDED THE MOTION. ALL IN FAVOR. MOTION PASSED.

Conference Call conducted with Spectrum as it pertains to on-going issues as a result of 'Cable Installation'. Following were the issues reviewed/discussed:

*Property Owner that contacted Commissioner Stuppy regarding damages to his property is going to be met with Ky Nichols. Meeting to be held @ said location.

*River Aux Vases Church Road – There are numerous projects that need to be addressed on said road. Mr. Schmieder is continuously inspecting 'said road' to insure that necessary repairs are made including 'Ditch' that needs to be restored on said road.

*Valley View Road – Mr. Schmieder still needs to perform inspection of said road.

*Ditch Road – Commissioner Nelson noted that if 'cable' that was installed at location of 'Bridges' scheduled to be removed are not 're-routed'; cable will be removed. Representative with Spectrum advised that they are currently working on 'Locates'.

*Jones Road – Restoration needs to be done.

*Watts Road – Mr. Schmieder contacted Aaron Derosse with Special Road District. Mr. Derosse to inspect the same as one location was completed with additional location on Watts Road still in need of repairs.

Upon recommendation of 'Emergency Management Department', Commissioner Ruzicka made a 'Motion' to exercise 'Controlled Burn' Ban pursuant to RSMo 49.266 for the protection of 'Health', 'Safety', and 'Protection' of County Residents of Ste. Genevieve. Commissioner Stuppy

seconded the 'Motion'. Commissioner Ruzicka yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of 'Controlled Burn' Ban attached to Commission Record Supplement for this Date.

Sheriff Stolzer presented Purchase Requisition No. 22-0018 Dated 10/11/2022 for (5) new 'Radar' Units to equip cars with purchase to be made through vendor, Stalker Radar – Applied Concepts, Commissioner Stuppy signed for the same. (Copy of said Purchase Requisition attached to Commission Record Supplement for this Date.)

Sheriff Stolzer presented 'Application and Certificate for Payment' for 'Jail Expansion Project' from Brockmiller Construction. Charges were reviewed. Upon detail being reviewed by Commission, Commissioner Ruzicka made a 'Motion' to approve payment of \$73,693.80 for most recent 'Pay Request' from Brockmiller Construction (Brockmiller Construction is the Construction Manager @ Risk on this project.). Commissioner Stuppy seconded the Motion. Commissioner Ruzicka yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of said 'Pay Request' attached to Commission Record Supplement for this Date.)

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide a R&B Report with the following items reported:

- *Mr. Schmieder purchased 'seat' for Dodge Pickup Mr. Schmieder purchased item 'out of pocket' to be reimbursed by 'County'.

- *Mr. Schmieder noted that 'leased tractor' to be returned shortly. Mr. Schmieder noted that R&B Department scrutinizing condition for 'return'.

- *Mr. Schmieder noted that R&B Department provided installation of 'Gates' @ Fairgrounds.

- *Mr. Schmieder noted that it is the goal of the R&B Department to hopefully 'finish' Patching Genevieve Church Road & Kocher Road possibly by end of this week.

- *Sweeping of Roads being completed per Mr. Schmieder.

- *Mr. Schmieder noted that R&B Department to address 'spots' of Coffman Road that need to be 'Dug Out'. The goal was to 'overlay' said road this year; time and budget did not allow for the same.

- *Saline Creek Road – Project to be completed on this road to be scheduled this winter. Cooperation of property owner for project to be done has already been provided.

- *Bodine Road discussed. Mr. Schmieder to investigate additional equipment needed in effort for completion of said project.

- *Mr. Schmieder noted that R&B Department in need of Augers for 'Spreader Gates'. Mr. Schmieder to contact local fabricator in effort to see if he can work with the R&B Department regarding the same.

- *Mr. Schmieder to meet w/Jake Butler @ MoDOT regarding 'Right of Way' as it pertains to 'railroad crossing' at the intersection of Highway 32 and Weingarten Road.

Member of Ozora TIF/CID Board contacted the Commission to inquire about any updates surrounding the same and expressed the extreme frustration of Board Members as well as local

residents in the same area regarding the condition of the Ozora Travel Plaza along with surrounding area.

Shawn Long, Director of Ste. Genevieve Library, appeared before the Commission to review possible 'future' ideas for the 'Bloomsdale Branch' of the Ste. Genevieve Library. Following were issues addressed:

*Mr. Long provided detail verifying the number of 'Visits' where persons are physically visiting the Bloomsdale Branch of the Library vs. the 'Courier Count' @ the same location.

*Mr. Long identified that the Ste. Genevieve Library Board does their due diligence in an effort to make sure that as a 'Taxing Entity'; tax dollars to be spent in the most responsible manner.

*Based on the above information provided, Mr. Long has researched potential for purchase of a 'Library Locker'. This system would have a cost to purchase initially; however, cost thereafter would decrease. (Cape Girardeau is one of the locations that Mr. Long has conferred with that utilizes this system. Mr. Long has been reviewing with other libraries that do the same.)

*Mr. Long advised the Commission that he will present to the Community Center Board and will provide follow up report regarding the same. (Copy of presentation as provided by Mr. Shawn Long attached to Commission Record Supplement for this Date.)

Claudia Stuppy, Collector, appeared before the Commission and wanted it noted for the Minutes a list of records that have been purged by secure paper shredding. Ms. Stuppy noted that Ste. Genevieve County has been audited for compliance by the Missouri State Auditor through '2016. Ms. Stuppy advised that records that were shred were validated through Records Retention Schedule. (List of records that Ms. Claudia Stuppy purged attached to Commission Record Supplement for this Date.)

Ms. Claudia Stuppy also provided copy of public records request received from Quadient as it relates to the County's postage equipment lease. County is currently in a 5-year lease with current postage company (Pitney Bowes). Said 'lease agreement' is not close to it's expiration. (Copy of requested email attached to Commission Record Supplement for this Date.)

Contract that was drawn between Ste. Genevieve County and Cut N' Edge Landscaping and Lawncare reviewed. Mr. Ryan Huck, owner, to review contract and will reconvene with the Ste. Genevieve County Commission on Thursday (10/20/2022 after he has had opportunity to read the same. Mr. Huck noted that should he have any questions surrounding the same they will be addressed at that time. The following points of interest were noted as they correspond to landscaping/lawncare contract in question:

*Mr. Huck noted that the 'average' number of 'cuts' per year are 30 – 32 with lawncare season normally beginning in 'April' and (1) final 'cutting' in November.

Report provided from Community Services Forum Meeting attended by Commissioners Stuppy and Ruzicka. Following were the items reported:

*The 'Main Agenda' was detail provided by Mr. Steve Bleckler w/St. Vincent de Paul Society. Booklet of the many services they offer was provided to attendees.

*Drug 'Take Back' to be offered on October 29th @ the Ste. Genevieve County Firehouse between the hours of 8:00 A.M. and Noon.

*Red Ribbon Week to be celebrated in the surrounding area schools throughout the week beginning on October 24th.

*Drive-thru for 'Thanksgiving Meals' to be offered on Thanksgiving again this year at First Baptist Church on Basler Drive.

Chris Demien w/Grayco Roofing has provided updated detail regarding the 'Change Orders' that are necessary as a result of the unforeseen items that were discovered once work started on the 'Community Center' Project. The 'emergent' changes that need to be addressed are as follows:

*The brick wall at the juncture of the Library and the Gymnasium (low roof). This will require exposure of 'area' to reinstall the wall flashing so that masonry work can be completed.

*Wood Nailer Work on 'lower roofs'.

The additional cost for necessary corrections is amount of \$39,521.00. (There is potential for 'additional' increase of \$4,350.00 'over and above' 'Base Bid' that was figured.

Upon review of information provided by Mr. Chris Demien w/Grayco Roofing (CMAR on Community Center Roof Project); Commissioner Ruzicka made a 'Motion' to approve Bade Roofing to proceed with the emergency repairs to Community Center Roof as noted above with the understanding that additional expense to be obtained from 'ARPA' Funding. (Bade Roofing to utilize subcontractor, Staat Tuckpointing & Waterproofing.) Commissioner Stuppy seconded the 'Motion'. Commissioner Ruzicka yea. Commissioner Stuppy yea. All in favor. Motion passed.

Commissioner Stuppy provided Fairgrounds Update. Following were the items reported:

*Board Members did maintenance work on the 'Bleachers' as well as to include 'Power Washing'.

*R&B Department has installed 'Gates' as requested.

*Brockmiller Construction currently working on 'Youth Building'.

Application and Certificate for Payment submitted to Ste. Genevieve County Commission for work being completed by Brockmiller Construction Company on 'Youth Building' at the Ste. Genevieve County Fairgrounds. Said payment to be deducted from ARPA Funding that has already been approved for said project. Upon review of 'Billing' presented; Commissioner Ruzicka made a 'Motion' to approve Application and Certificate for Payment from Brockmiller Construction for 'County Fairgrounds Youth Building' for amount of \$46,124.40. Commissioner Stuppy seconded the 'Motion'. Commissioner Ruzicka yea. Commissioner Stuppy yea. All in favor. Motion passed. (Copy of said 'Certificate for Payment' attached to Commission Record Supplement for this Date.)

Hutson Glass did 'final walkthrough' to determine the number of windows needed as per has been reported. It is anticipated that approximate cost of windows (to be ordered) is approximately \$61,450.00.

Report provided from Environmental Control Meeting with the following items noted:

- *Crystal Jones provided report.
- *Review of 'Pesticide Collection Program' provided.
- *Ozone Report Given – Ste. Genevieve County currently meeting the acceptable standards that apply to 'Ozone Level Requirements'.
- *Solid Waste portion of meeting – Reporting provided on 'Holcim Recycling Event' held @ Ste. Genevieve Recycling Center.

Linda Wagner, Ste. Genevieve County Assessor, presented request to Ste. Genevieve County Road & Bridge Department as it pertains to 'legal fees' as a result of tax appeals, especially regarding 'Holcim Appeals'. Based on '2022 certified tax rate, portion due by R&B is due for amount of \$6,950. The 'reason' for amount due resulted from legal & consulting fees that have accumulated for the defense of the classification of the assets under appeal. After reviewing request as presented; Commissioner Stuppy made a 'Motion' to approve 'R&B "share" as requested'. Commissioner Ruzicka seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Ruzicka yea. All in favor. Motion passed. (Copy of 'Request Letter' from Mrs. Wagner attached to Commission Record Supplement for this Date.)

Linda Wagner, Ste. Genevieve County Assessor, presented request to Ste. Genevieve County Commission for 'General Revenue Fund' as it pertains to 'legal fees' as a result of tax appeals, especially regarding 'Holcim Appeals'. Based on '2022 certified tax rate portion due by 'General Revenue' is due for amount of \$7,125.00. The 'reason' for amount due resulted from legal & consulting fees that have accumulated for the defense of the classification of the assets under appeal. After reviewing request as presented; Commissioner Stuppy made a 'Motion' to approve 'R&B "share" as requested'. Commissioner Ruzicka seconded the 'Motion'. Commissioner Stuppy yea. Commissioner Ruzicka yea. All in favor. Motion passed. (Copy of 'Request Letter' from Mrs. Wagner attached to Commission Record Supplement for this Date.)

Accounts Payable for Date 10/17/2022 in the amount of \$199,862.16 were reviewed and approved for payment by the Commission.

ADJOURN

A Motion was made by Commissioner Stuppy to adjourn @ 12:15 P.M. Commissioner Ruzicka seconded the Motion.

Ordered that the Commission adjourn until 10/20/2022.

SUBMITTED BY:

APPROVED BY:

PRESIDING COMMISSIONER