



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, OCTOBER 4, 2022**

Brent Buerck

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of September 20, 2022. (copy)
4. Approve bills for September 2022. (copy)
5. Approve Pay Application 2 to Zoellner Construction Company relative to Fire Station - \$424,252.23. (copy)
This invoice relates to work being done on the new fire station along Perryville Boulevard.
6. Approve Invoice 314 (Final) to Sonic Equipment, Co., Perry Park Center Projector and Screen Project - \$6,517.02. (copy)
We are happy to report the new projector has arrived and was installed this past week. In speaking with the company, our old projector has very little value and is most likely destined for a public auction site. The old screen is brittle and without value so it will probably be thrown away. Staff is very pleased with the quality of the new projector and are excited to be able to now offer listening devices for the hearing impaired and portable closed captioning equipment.
7. Approve Change Order 1 regarding the Perry Park Center Flooring Project - \$4,800.00 deduction. (copy)
Upon further review by our contractors, the stair treads in the back hallway are in very good condition and do not need to be replaced. These steps are located past

the theater and bathrooms and, for the most part, seem to be used by staff members

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and teenagers looking for a quiet place for their tomfoolery. Staff is certain these treads have more than enough life to get us to a future round of improvements.

8. Approve request to purchase flooring materials for FY23-24 Perry Park Center lower level project - \$10,000. (copy)
Our contractors have advised it would be wise to go ahead and purchase next year's flooring using this year's bid prices. This will ensure the flooring colors will match when the time comes for basement installation which is programmed for next fiscal year. Park Staff have identified a suitable place for storing the materials and recommend proceeding with this purchase.
9. Approve purchase of self-contained breathing apparatus from Sentinel Emergency Solutions for the Fire Department per recommendation of Asst. Fire Chief Jones - \$45,198.94. (copy)
This will provide an official record of last meeting's approval of the purchase of this SCBA equipment for the Fire Department (It was discussed and direction received but was it received too late to be placed on that agenda).
10. Approve payment to Joe Geile Excavating, LLC, relative to WWTP Bank Stabilization Project per recommendation of Public Works Director Layton - \$24,720.00. (copy)
This bill represents the contract rate for the work needed to locate the city-purchased material to stabilize the stream banks at the wastewater treatment plant.
11. Approve request from Chamber of Commerce regarding Moonlight Madness event on the Square – October 27, 2022. (copy)
This long-time downtown event is a great way to promote our downtown area and its businesses. They plan to use the Downtown Plaza and are asking for several streets around the Square (everything but Main) to be closed to ensure safe travel during the event.
12. Approve request from the Rotary Club to hold a change/coin collection on Monday, October 24th from 3:00 pm to 6:30 pm on the Square for "Pennies for Polio." (copy)
Monday, October 24th, is National Polio Day. The local Rotary Club would like to host a penny drive around the Downtown Square for their work to support international efforts to eradicate polio.
13. Approve bids received for the 2022 Street Improvement Project and award to Lappe Cement Finishing, Inc., per recommendation of City Engineer Baer - \$680,140.38. (copy)
This is for this year's street improvement project, North Moulton Street. At the last meeting, we delayed this item to allow the Board time to better process their sidewalk intentions. Staff has confirmed with Mr. Lappe that the Board has the latitude to adjust this contract by change order which will allow for any of the following options:
 1. Construct all sidewalk work as bid.
 2. Construct none of the sidewalk work and adjust the contract accordingly.
 3. Construct some of the sidewalk work as bid and adjust the contract accordingly.
14. Approve a lighting study relative to request for streetlights on Mid America Street. (copy)

The Starks have made a formal request for the City to evaluate the need for streetlights along Mid America Street. With Board approval, this project will be referred to the Police Department for their evaluation.

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15. Approve recommendation from City Treasurer to purchase website-based Digital Budget Book Software: one-time setup fee \$1,200 and \$4,950 reoccurring annual fee. (copy)
The last decade has included countless steps towards the modernization of our city government operations. Among those steps is the desire to make the annual budget book easier to read and understand for the general public. The chosen vendor, ClearGov, has been thoroughly researched and vetted and is recommended by Treasurer Terbrak. By entering into a contract now, we can ensure everything will be in place to publish next spring's budget. Although well-below staff purchasing limits, we thought it best to make the Board aware of this agreement since it will be ongoing.
16. Approve Mayor's removal of appointment:
Airport Advisory Board
Larry Riney – removal (no replacement)
With Mayor Riney's election, the current makeup of the Airport Advisory Board is overly weighted with city officials. The ordinance states, "One member of the airport board shall be a member of the board of aldermen, and no less than three members shall be individuals who have had experience or knowledge of aviation or economic development. The executive director of the Perry County Economic Development Authority and the city administrator, or his designee, shall serve as ex-officio, nonvoting members and assist the airport board members in all areas of responsibility. Business tenants of the airport shall be invited to attend the public portion of airport board meetings as ex-officio members." Mayor Riney, along with other aldermen, would be welcome to attend the meetings if needed but only the designated representative, in this case Aldermen Buerck, is a voting member.

END OF CONSENT AGENDA

17. Approve recommendation from EDA Director Jones to grant a 60-day extension to SMS Investment Group at 101 and 103 St. Joseph Street and a 60-day extension to Petunia & Lilly's Flower Shop at 119 North Jackson Street relative to the 2022 Downtown Façade Improvement Grant. (copy)
SMS Investment Group and Petunia & Lilly's Flower Shop have each requested a 60-day extension in order to finish their projects. This has been reviewed by the EDA Director and is recommended here for approval.
18. Decision regarding 2022 Street Improvement Project (North Moulton Street Sidewalks). (copy)
Previously, the Board voted to include sidewalks with the exception of 116 North Moulton, the only address that provided the requested written letter documenting their preference. At this time, it would be best for the Board to make a final determination as to how this project should proceed. As mentioned above, staff has confirmed with Mr. Lappe that the Board has the latitude to adjust this contract by change order which will allow for any of the following options:
- 1. Construct all sidewalk work as bid.**
 - 2. Construct none of the sidewalk work and adjust the contract accordingly.**
 - 3. Construct some of the sidewalk work as bid and adjust the contract accordingly.**

19. Bill No. 6338 for Ordinance No. 6554 – Amending Title 8, Chapter 8.20 of the Code of Ordinances relative to Nuisances - second reading and final passage. (copy)
This omission recently came to the attention of the City Attorney and will ensure the ordinances match previously expressed Board preferences, allowing city staff to work with tenants responsible to first address nuisance violations, such as tall grass, before ultimately working with the property’s owner. Although present in other areas, this language was found to be missing from the section providing for yard maintenance.
20. Bill No. 6339 for Ordinance No. 6555 – Amending Title 8, Chapter 8.20 of the Code of Ordinances relative to Noise Abatement - second reading and final passage. (copy)
A local resident recently commented on social media that the City’s contractors are not observing our ordinances relating to construction in that summer work is beginning before the 7am start defined in ordinance. This will codify a 6am start and allow for exceptions by the City Administrator (as was recommended by the Board of Aldermen).
21. Bill No. 6340 for Ordinance No. 6556 – Amending Title 15, Chapter 15.12 of the Code of Ordinances relative to Numbering of Buildings - second reading and final passage. (copy)
Major Jones advises that current best practices suggest a 4” house number is better for delivery services, law enforcement, and emergency responders. The City’s ordinances currently specify the previous standard of 2 inches. Staff would like to update the ordinances to reflect a 4-inch requirement but allow for the grandfathering of those who have already installed 2” numbers. We continually find unmarked houses which, upon approval, will be encouraged to comply with the requirement to properly mark their houses.
22. Bill No. 6341 for Ordinance No. 6557 – Entering into an agreement with Lappe Cement Finishing, Inc., relative to 2022 Street Improvements Project - first and second reading and final passage. (copy enclosed - may be read by title only)
See Item 13 above.
23. Bill No. 6342 for Ordinance No. 6558 – Entering into an agreement with Dille Pollard Architecture relative to Architectural/Engineering Design Services for the Perry Park Center Fitness Center - second reading and final passage. (copy)
At the last meeting, the Board of Aldermen approved the concept of adding a single toilet room adjacent to the weight room. Once installed, this will allow the City to provide 24-hour weight room access to patrons (this flexibility is known to be better for busy lives and rotating shifts common among our largest employers). Additionally, staff has added the design work associated with the budgeted half-wall (extending the weight room area to the grand staircase) and the minimal design work associated with replacing the also-budgeted stage lift (required by ADA).
24. Bill No. 6343 for Expedite Ordinance No. 6559 – Accepting the Final Plat of Heimos Subdivision - first and second reading and final passage. (copy enclosed - may be read by title only)
Approve request by Kate Bauer, Trustee of Jacqueline Heimos Trust, for the final plat of Heimos Subdivision.
25. Bill No. 6344 for Emergency Ordinance – Entering into a home energy supplier agreement with Missouri Department of Social Services relative to Low Income Home Energy

Assistance Program - first and second reading and final passage. (copy enclosed - may be read by title only)

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This is a renewal of our continuing agreement to work with the Missouri Department of Social Services regarding Low Income Energy Assistance. Our Utility Billing Department works with customers who qualify for energy assistance to assist with their natural gas bill during winter months.

26. Bill No. 6345 for Ordinance – Entering into an agreement with Missouri Highways and Transportation Commission relative to use and access of data from the Global Navigation Satellite Real Time Network - first reading. (copy enclosed - may be read by title only)
City staff operate handheld GPS devices to help us keep our utility maps current. That said, staff desires to utilize a RTK (Real Time Kinematic) method where a user receiver gets correction data from a single base station or from a local reference network. This arrangement will require a contract with the Missouri Highway and Transportation Commission which will allow us to utilize their Global Navigation Satellite Real Time Network. The projected accuracy of our unit without real time corrections is within 20 feet. By entering into this agreement, we can expect to be accurate within 4 inches. Please note, this agreement is similar to what is already in place between SEMOGIS and MHTC.
27. Bill No. 6346 for Ordinance – Entering into updated t-hangar agreements - first reading. (copy enclosed - may be read by title only)
New leases continue to trickle in for hangar rentals. Although not all changes have been well-received, staff expects the airport will remain at capacity. Staff has a meeting with the Airport Advisory Board on Monday afternoon to work through any remaining concerns. At this juncture, changes most likely include a return to month-to-month rental after the initial 12-month period.
28. Committee Reports: Public Works, Public Safety, Finance, Sidewalk, Liaison, and Economic Development.
29. Report by City Administrator.
 - Brewer Quarry Transfer to TG King, LLC (copy)
 - Chamber Fall Meeting (copy)
 - PC Health Department Flu Clinic @ PPC – Oct 7 and 31 from 9am to 6pm (copy)
 - Humanitarian of the Year Banquet – Oct 10 at 5:30pm
 - Chester Bridge Public Notice (copy)
 - Route Optimization Report (copy)
 - 2022 Fall Clean-Up Week Flyer (copy)
 - Commercial Property for Sale on Perryville Blvd (copy)
 - 573 Film Festival – Oct 14, 15 and 21 (copy)
 - City Surveys (copy)
 - Delta Regional Authority Press Release (copy)
30. Report by City Engineer.
31. Report by City Attorney.
32. Board concerns and comments and any other non-action items.
33. Closed Session to discuss contractual matters in accordance with Section 610.021(9) RSMo.

34. Adjourn.

Additional Attachments:

- Baer Engineering Invoice
- P&R Report
- Tourism Activity Report Sep 2022