

**AGENDA**  
**STE. GENEVIEVE BOARD OF ALDERMEN**  
**REGULAR MEETING**  
**THURSDAY – SEPTEMBER 8, 2022**  
**6:00 p.m.**

**CALL TO ORDER.**

**PLEDGE OF ALLEGIANCE.**

**ROLL CALL.**

**APPROVAL OF AGENDA.**

**PRESENTATION/AWARDS.**

**PERSONAL APPEARANCE.**

County Commissioner Randy Ruzicka would like to address the Mayor & Board of Aldermen with an update on the Fourth Street Bridge “FLAP” Grant.

**CITY ADMINISTRATORS REPORT.**

**STAFF REPORTS.**

- Kenny Steiger, Fire Chief
- Dave Bova, Community Development Administrator
- Happy Welch, Tourism

**COMMITTEE REPORTS.**

**PUBLIC COMMENTS.**

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Session – August 25, 2022
- Minutes – Board of Aldermen – Work Session – August 25, 2022
- Minutes – Board of Aldermen – Work Session/Closed Session – August 25, 2022
- Approval of a Street Closure Request from the Downtown Ste. Genevieve for their Spooktacular Event to be held October 22, 2022 from 2 p.m. to 7 p.m. which will allow the closer of Third Street between Market Street & Merchant Street (allowing for access to the County Lot) and will also include the Island of Flags.

- Approval of a Street Closure Request from Linda Carter to close Memorial Drive between Roberts & Lahaye Street for an Annual Neighborhood Block Party on Saturday, September 24, 2022 from Noon to 11 p.m.
- **RESOLUTION 2022 – 64.** A RESOLUTION APPOINTING BILL HART TO THE STE. GENEVIEVE HERITAGE COMMISSION.

**OLD BUSINESS.**

**BILL NO. 4508.** AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. **2<sup>nd</sup> READING.**

**EXECUTIVE/CLOSED SESSION.** The Ste. Genevieve Board of Aldermen may enter into an Executive Closed Session before, during or after this meeting, if such action is approved by the majority of the Board members present, with a quorum, to discuss Personnel matters as authorized by Section 610.021(3).

**NEW BUSINESS.**

**BILL NO. 4509.** AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2022 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. **1<sup>st</sup> READING.**

**BILL NO. 4510.** AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2023 AND APPROVING AN EFFECTIVE DATE. **1<sup>st</sup> READING**

**OTHER BUSINESS.**

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.**

**ADJOURNMENT.**

*Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.*

**Join us on the Zoom app at:**

**Meeting ID: 811 1389 4294, Passcode: 984664 or**

**by phone at 312-626-6799 Meeting ID: 811 1389 4294, Passcode: 984664**

**Find the Zoom Link at [www.facebook.com/stegenevievecityhall/](https://www.facebook.com/stegenevievecityhall/)**

**And you can watch live on SGTV Spectrum Channel 991.**

**Posted By: Pam Meyer, City Clerk**  
**9/6/22**

## **CITY ADMINISTRATOR REPORT**

September 9, 2022

1. Our auditing firm Sikich has declined to continue auditing services for the price they listed in the agreement in 2020 and they have the right to do so. Sikich says inflation has increased the cost about \$4,000 over what our agreement called for. We will have to go out for RFP to engage with an auditing firm and it may reflect the inflation increase across the board.
2. PurpleWave bids were not as high as last time, but we had older vehicles to work with. The Chevy sold for \$1,850 and the Ford sold for \$3,100.
3. City Hall/Boardroom plans are being sent to the engineer. We made a few corrections as far as data outlet locations and some walls but it looks like the architectural part is ready and now need plumbing/electrical/HVAC to work on their part.
4. Household Hazardous Waste Collection put on by Holcim is Saturday, September 24, at the Recycling Center on Highway 61 from 8a-12n. For a list of acceptable items check out our Facebook page.
5. Oktoberfest is Saturday and Sunday September 17 & 18 on Main St. German music, food, games, and much more on both days.

# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **August, 2022**

### Calls for Assistance:

- SGFD responded to **17** emergency calls in **August**
- Total so far this year are **160** calls, **up 25** calls from last year

### Staffing:

- SGFD roster is down **1**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested
- **We are signing up 1 more new guy Wednesday night**

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was City Water Supply and Relay pumping**

### Meetings Attended

Ozark Firefighters meetings – **In Irondale Attended**  
Bi County Chiefs Meeting – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

### Facility:

#### Roof Repairs

- Meinershagen has completed the repairs.
- **Found a couple of wet spots. Meinershagen was contacted and they returned the next day to reseal the areas of concern**

### Apparatus & Equipment Maintenance:

- The new brush truck switch over has begun
- **Annual testing and certification done on the ladder truck and all ground ladders. All passed with no problems.**
- **Annual pump testing and certification done on our big trucks. Had 1 slight problem with 1 truck. Was able to repair the problem and retest. All trucks passed inspection. Finding this problem is one of the reasons we have them tested by an outside party once a year to find any problems we might have missed.**

## Fire Radio

- Radio grant funding has been approved working on the purchase now. Radios have been ordered. Hardware and radios are in and radios are being programmed. Got the official notice of additional funding on this grant and will be buying 1 more radio. **Checked with radio installers, will be about 30 days more before they will be installed waiting for additional parts.**
- St Francis County 911 radio survey  
**Nothing to report**

## Grants

We received the Missouri Dept of Conservation Grant. This grant is a 50% match. Our Match for the grant is \$3,746.87. This amount is available in the Rural Fire Account. We have received some of the equipment and the rest is on order with no arrival ETA. **Last of the equipment should be here before the end of September**

### Community Foundation Grant

Holcim (CFG) Grant for the tech rescue team – rescue airbags on order no eta

Holcim (CFG) Grant for the Fire Department - waiting on a radio no eta

### DPS Grant applications

I have applied for a \$43,000 no match grant for radio replacement

I have applied for a \$27,000 no match grant for equipment

**Grant applications are out for review.**

## County Firefighters Assn.:

Nothing to report

## Local & State Mutual Aid:

- Nothing to report

## Misc.

- **Did a PR appearance and presentation to the Community Center Summer Camp**
- **Hosted with County Emergency Director – POD (Point of Distribution) training/meeting for SEMA, FEMA and local EMA.**

## KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

American Custard



## Community Development September 2022 Staff Report

08/06/22 – 09/06/22

### *Historic Preservation – Heritage Commission*

- Meeting – 8/15 – 7 Administrative approvals
- Next meeting – 9/19
- Historic Preservation Grants – Commission has decided to withdraw from survey grant due to SHPO requested change of scope. The Planning & Outreach grant is proceeding but still awaiting federal funding.
- New member, Bill Hart, on agenda for appointment this evening

### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 19
- Building Permits Issued 4
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 1
- Special Use Permits 1 (pending BOA approval)
- Continuing process to include Tiny Homes in zoning code
- Building safety inspections of city buildings now scheduled – 5 completed

### *Comprehensive Plan Update*

- Steering Committee established
  - Board reps are Alderman Raney & Alderwoman Johnson
  - Funnel public input through me, committee, or RPC
- Current stage of process is Public Outreach #1
  - Public outreach meetings were held 8/29 & 8/30
  - Results of those meetings help to develop a survey to get more feedback
  - Next stage is Vision Development (Oct – Jan)
- Timetable may be extended some slightly - TBD

### *Planning & Zoning*

- Meeting – Sept. 1 – approved SUP for self-storage facility
- Next meeting – 10/6

### *City / County Cooperation*

- Basler Drive extension / New Subdivision development – continues to move forward
- FLAP Grant (S 4<sup>th</sup> Street) – has been awarded! But in 2025
- EV Charging Stations – still in discussion
- Assistance with tourism marketing funding – complete

### ***Board of Adjustment***

- 2 variance applications received – meeting 9/7

### ***Floodplain Management***

- Nothing new to report

### ***Property Maintenance***

- 2018 Focus Properties Remaining 3
- Nuisance Property Issues 5
- Vegetation Nuisance Issues 4
- Building Code Violation Issues 2
- Communicating nuisance code changes to public

### ***Training 2022***

- Short Term Rentals and Government webinar – Granicus – completed 12/7
- Re-Districting Webinar – MML – completed 12/7
- Floodplain Development Permits Update – SEMA – completed 1/20
- Post-Disaster Responsibilities – SEMA – completed 2/10
- SEMA / FEMA Substantial Damage – completed 2/17
- Floodplain Forms – SEMA – completed 4/26
- Missouri ARPA State Funds – MO DED – completed 5/6
- Zywave – Workplace Code of Conduct – completed 7/14
- HPF Grants – SHPO – completed 7/20
- Community Forum Conference – Mo Extension – attended 8/3

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – AUGUST 25, 2022**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Joe Prince	Alderwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Mike Raney	Alderwoman Kristi Cleghorn
Alderwoman Ashley Armbruster	Alderman Jeff Eydmann

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Prince to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Steve Wilson – Alliance Water Resources (Absent) (See Attached Report)

Eric Bennett – Police Chief (See Attached Report)

**COMMITTEE REPORTS.** Alderwoman Armbruster reported that the next “Movie in the Park” will be September 3<sup>rd</sup>.

**PUBLIC COMMENTS.**

Kara Bert updated the Board on the upcoming Oktoberfest.

**PUBLIC HEARING.**

Mayor Hassler opened the public hearing at 6:06 p.m. to allow citizens to comment on the property tax rates proposed to be set by the City of Ste. Genevieve a political subdivision. The tax rates shall be set to produce revenues which the budget for the fiscal year 2023 shows to be required from the property tax. With no public comments Mayor Hassler closed the public hearing at 6:07 p.m.



**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Session – August 11, 2022
- Minutes – Board of Aldermen – Work Session – August 11, 2022
- Minutes - Board of Aldermen – Special Meeting – August 18, 2022
- Minutes – Board of Aldermen – Budget Work Session – August 18, 2022
- Treasurer’s Report – JULY 2022
- Approval of a Street Closure Request from the Felix Valle House State Historic Site for October 22, 2022 from 9:30 a.m. to 6:00 p.m. to close Second Street, between Market Street & Merchant Street for the Rural Heritage Festival to allow vendors and food trucks to use this area.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the consent agenda as presented. Motion carried 8-0.

**OLD BUSINESS.**

**BILL NO. 4500. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 2<sup>ND</sup> READING.** A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4500 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4500 was declared Ordinance No. 4425 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4501. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTERS 405 ZONING REGULATIONS; 205 ANIMALS; AND 520 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4501 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None Motion carried 8-0. Thereupon Bill No. 4501 was declared Ordinance No. 4426 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4502. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 500 BUILDINGS AND BUILDING REGULATIONS AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderman Prince, second by Alderwoman Johnson, Bill No. 4502 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None Motion carried 8-0. Thereupon Bill No. 4502 was declared Ordinance No. 4427 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4505. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 215 NUISANCES AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderwoman Cleghorn, Bill No. 4505 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None Motion carried 8-0. Thereupon Bill No. 4505 was declared Ordinance No. 4428 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4507. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE LEVYING A TAX ON THE RESIDENTS OF THE CITY FOR THE YEAR 2022. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4507 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderwoman Johnson, second by Alderman Jokerst to proceed with the second and final reading of Bill No. 4507. Motion carried 8-0. A motion by Alderman Donovan, second by Alderwoman Cleghorn, Bill No. 4507 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4507 was declared Ordinance No. 4429 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4508. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4507 was placed on its first reading, read by title only, considered and passed as amended by a 8-0 vote of the Board of Aldermen.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 6:15 p.m.

Respectfully submitted by,

Pam Meyer  
City Clerk

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
WORK SESSION  
August 25, 2022**

The work session of the Ste. Genevieve Board of Aldermen was called to order by Mayor Paul Hassler at 6:16 p.m. with the following members present:

Mayor Paul Hassler

Alderwoman Susan Johnson

Alderwoman Kristi Cleghorn

Alderwoman Ashley Armbruster

Alderman Mike Jokerst

Alderman Bob Donovan

Alderman Mike Raney

Alderman Joe Prince

Alderman Jeff Eydmann

A motion by Alderwoman Johnson, second by Alderman Donovan to amend the work session agenda to have the Hire Tourism Director first for discussion on the agenda and then proceed with the closed session. Motion carried 8-0 as amended.

**BUSINESS ITEMS.**

**HIRE TOURISM DIRECTOR OR OTHER OPTIONS.** At this time City Administrator Welch reported that the City has gone through two tourism directors in the last two years and he is concerned that if the City hires another one it will continue that trend with no consistency in the City's advertising regimen. One thing that Happy would like to do is tamp down expectations due to what he perceives and an overstimulation of inputs from all sectors of the downtown community as well as those tourism generating businesses in the county. The question for the Board is should the City just hire a agency to market tourism in the community or go with hiring another tourism director. The board members discussed the issue, heard comments from Kara Bert, Jean Rissover, Geoff Giglierano, Mike Weiler, Bob Roth, Kandy Mahurin and Stephen Zielinski regarding the hiring of a tourism director. The Board was in consensus to allow the Tourism Advisory Commission and the Tourism Tax Council to discuss the situation and bring some recommendations back to them.

**INUSTRIAL DEVELOPMENT COMMISSION – PROGRESS PARKWAY PROPERTY.**

A motion by Alderwoman Johnson, second by Alderman Donovan to go into closed session to discuss real estate matters pursuant to RSMO Section 610.021(2). Motion carried 8-0-with the following roll call vote: Alderwoman Susan Johnson, Alderman Bob Donovan, Alderwoman

Kristi Cleghorn, Alderman Mike Raney, Alderwoman Ashley Armbruster, Alderman Joe Prince, Alderman Mike Jokerst, and Alderman Jeff Eydmann. 7:23 p.m.

**ANY OTHER BUSINESS.** None.

With no further business the work session was adjourned at 8:36 p.m.

Respectfully submitted by,

Pam Meyer  
City Clerk



## Street Closure Request

Date August 23, 2022

Name Robert Pratte Organization DTSS (Downtown Ste. Genevieve)

Address \_\_\_\_\_ City Ste. Genevieve State MO Zip 631070

Phone Number and/or email information 815-660-0764 promotions@downtownstegen.org

Reason for closure Spooktacular (Annual event)

Street(s) to be closed 3rd St. - Market to Merchant - including Island of Flags  
- Leave access open for cars to park in County lot

Date of event for closure Oct. 22nd

Time(s) for closure 2pm - 7pm (need extra time for cars to leave + prep for event)

### Office Use Only

Council Approval Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Police Dept. Approval Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Street Dept. Approval Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_

Special Conditions \_\_\_\_\_



## Street Closure Request

Date 08/30/2022  
Name Linda Carter Organization N/A  
Address 698 N. 3<sup>RD</sup> St City Ste. Gen. State MO Zip 63670  
Phone Number and/or email information 314-863-3497 Alicant@aol.com  
Reason for closure Yearly Neighborhood Blok Party

Street(s) to be closed Memorial Dr. between ROBERTS  
& Lattage St.

Date of event for closure 9/24/22

Time(s) for closure Noon to 11 p.m.

### Office Use Only

Council Approval	Yes ___	No ___	Date _____
Police Dept. Approval	Yes ___	No ___	Date _____
Street Dept. Approval	Yes ___	No ___	Date _____

Special Conditions \_\_\_\_\_  
\_\_\_\_\_

**RESOLUTION 2022 - 64**

**A RESOLUTION APPOINTING BILL HART TO THE STE. GENEVIEVE HERITAGE COMMISSION.**

**WHEREAS**, Mr. Bill Hart, 672 N. Fourth Street, has agreed to be appointed and serve the remainder of the existing three-year term of Nicole Boyer on the Ste. Genevieve Heritage Commission that will expire in February, 2023.

**WHEREAS**, the Mayor advises the Board of Aldermen of his recommendation to appoint Mr. Hart.

**NOW THEREFORE, THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE DOES HEREBY CONSENT AND RESOLVE AS FOLLOWS:**

Mr. Bill Hart is hereby appointed to the Ste. Genevieve Heritage Commission this 8<sup>th</sup> day of September 2022.

The Mayor shall make this appropriate appointment to the Ste. Genevieve Heritage Commission and that the City staff and officials are directed to take such actions as necessary to implement this Resolution.

**Done and approved this 8<sup>th</sup> day of September 2022.**

Approved by:

\_\_\_\_\_  
Paul Hassler, Mayor

\_\_\_\_\_  
Mark Bishop, City Attorney

Attest:

Reviewed by:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator

**Staff Report**

August 25, 2022

To: Board of Aldermen  
From: Happy Welch  
Re: Seat Belts



**Issue:**

Missouri Employers Mutual, our new Worker's Compensation provider, has requested an addition to our personnel manual regarding seat belt use. There is no mention of seat belt use in the manual so we are adding it to Section 506 Use of Equipment and Vehicles. It is the full second paragraph.

**Recommendation:**

Approve as included in the ordinance.



**BILL NO. 4508**

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW.**

**WHEREAS**, this ordinance is done pursuant to Chapter 120, Personnel, Section 120.010, Personnel Manual Adopted, to revise the Personnel Policy for the City of Ste. Genevieve, Missouri (“City”); and

**WHEREAS**, the Personnel Policy is the guide for all departments to follow for proper employment practices and is a guide for employment with the City; and

**WHEREAS**, the Personnel Policy is a separate document detached from the codebook with a copy retained in the city clerk’s office; and

**WHEREAS**, the amended changes proposed to the Personnel Policy have been reviewed by the Board of Aldermen who believe these changes are in the best interests of the City.

**BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

**SECTION 1. Section 506 “Use of Equipment and Vehicles”** is hereby deleted in its entirety and replaced with Exhibit “A” attached hereto and made part of this ordinance.

**SECTION 2. EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after its date of passage.

**SECTION 3. REPEALER.** All ordinance and parts thereof in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 4. SEVERABILITY.** The invalidity of any section, clause, sentence or provision of this ordinance shall be given effect without such invalid part or parts.

**DATE OF FIRST READING:** August 25, 2022.

**DATE OF SECOND READING:** \_\_\_\_\_.

**PASSED AND APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022 BY A ROLL CALL VOTE OF THE BOARD OF ALDERMEN AS FOLLOWS:**

**VOTE**

**ALDERWOMAN KRISTI CLEGHORN  
ALDERWOMAN SUSAN JOHNSON  
ALDERMAN BOB DONOVAN  
ALDERMAN MIKE JOKERST  
ALDERMAN JEFFREY EYDMANN  
ALDERMAN MICHAEL RANEY  
ALDERWOMAN ASHLEY ARMBRUSTER  
ALDERMAN JOE PRINCE**

**YES     NO     ABSENT**

Approved as to Form:

\_\_\_\_\_  
Paul Hassler, Mayor

\_\_\_\_\_  
Mark Bishop, City Attorney

SEAL

Reviewed by:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator

**506 Use of Equipment and Vehicles.**

Effective Date: 08/25/2022

Equipment and vehicles essential in accomplishing job duties are expensive and may be difficult to replace. When using property, employees are expected to exercise care, perform required maintenance, and follow all operating instructions, safety standards, and guidelines. Please notify the supervisor if any equipment, machines, tools, or vehicles appear to be damaged, defective, or in need of repair. Prompt reporting of damages, defects, and the need for repairs could prevent deterioration of equipment and possible injury to employees or others. The supervisor can answer any questions about an employee's responsibility for maintenance and care of equipment or vehicles used on the job. The improper, careless negligent, destructive, or unsafe use or operation of equipment or vehicles, as well as excessive or avoidable traffic and parking violations, can result in disciplinary action, up to an including termination of employment. Under no circumstances may city owned equipment and vehicles be used for personal purposes. Except for police vehicles city vehicles are to remain at the office after hours unless there is a call out.

When operating a motor vehicle all employees must wear seat belts when operating a company-owned vehicle, or any vehicle on company premises or on company business; and all occupants are to wear seat belts or, where appropriate, child restraints when riding in a company-owned vehicle, or in a personal vehicle being used for company business.

**BILL NO. 4509**

**ORDINANCE NO.**

**AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2022 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES.**

**WHEREAS**, Section 67.040 RSMo provides that after any political subdivision has approved the budget for any year and has approved or adopted the orders, motions, resolutions, or ordinances required to authorize the expenditures proposed in the budget, the political subdivision shall not increase the total amount authorized for expenditure from any fund, unless the governing body adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the revenues and expenditures; and

**WHEREAS**, due to unforeseen increases in anticipated revenues and expenditures in the Fiscal Year 2022 Budget which was adopted in October 2021, the City of Ste. Genevieve has a need to amend the Fiscal Year 2022 Budget to acknowledge those additional revenues and expenditures as included with the attached exhibit.

**NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

**SECTION 1:** The Board of Aldermen hereby approves the Budget Amendments to the Fiscal Year 2022 City Budget pursuant to Exhibit "A" attached hereto and made part of this ordinance.

**SECTION 2:** This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

**DATE OF FIRST READING:** \_\_\_\_\_.

**DATE OF SECOND READING:** \_\_\_\_\_.

**PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022 BY A ROLL CALL VOTE AS FOLLOWS:**

**VOTE**

<b>ALDERWOMAN KRISTI CLEGHORN</b>	_____
<b>ALDERWOMAN SUSAN JOHNSON</b>	_____
<b>ALDERMAN BOB DONOVAN</b>	_____
<b>ALDERMAN MIKE JOKERST</b>	_____
<b>ALDERMAN JEFF EYDMANN</b>	_____
<b>ALDERMAN MIKE RANEY</b>	_____
<b>ALDERMAN JOE PRINCE</b>	_____
<b>ALDERWOMAN ASHLEY ARMBRUSTER</b>	_____

\_\_\_\_ **Yes** \_\_\_\_ **No** \_\_\_\_ **Absent**

Approved as to form:

\_\_\_\_\_  
Paul Hassler, Mayor

\_\_\_\_\_  
Mark Bishop, City Attorney

SEAL

Reviewed by:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator

"Exhibit A"

FY 2022  
Proposed  
Budget  
Amendment

<u>Account Name</u>	<u>Account Number</u>	<u>Fund</u>	<u>FY 2022 Adopted Budget</u>	<u>FY 2022 Proposed Budget Amendment</u>
Transfer In	10/4/4900	General	-	\$ 429,772
Website Grant	23-23-7169	Tourism	\$ -	\$ 5,000
Special Services	25-25-7060	Band	\$ 49,250	\$ 51,750
Sales Tax	50-04-4038	Debt Service	\$ 330,000	\$ -
Interest	50-04-4138	Debt Service	\$ 1,500	\$ -
Transfer In	50-04-4900	Debt Service	\$ -	\$ 202,113
Capital Imp/Land Bldg	50-50-8010	Debt Service	\$ 267,000	\$ -
Sales Tax	51-04-4029	Capital Sales Tax	\$ -	\$ 326,556
Interest	51-04-4138	Capital Sales Tax	\$ -	\$ 750
Transfer In	51-04-4900	Capital Sales Tax	\$ -	\$ 141,620
Capital Imp/Land Bldg	51-51-8010	Capital Sales Tax	\$ -	\$ 202,113
Transfer Out	51-91-9000	Capital Sales Tax	\$ -	\$ 267,000
Grants	60-04-4430	Rural Fire	\$ -	\$ 41,200
Grant Expense	60-60-8216	Rural Fire	\$ -	\$ 44,140
Transfer Out	70-91-9000	Capital Projects	\$ -	\$ 571,398

**BILL NO. 4510**

**ORDINANCE NO.**

**AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2023 AND APPROVING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Ste. Genevieve Board of Aldermen have reviewed and discussed various budget issues involving the City's revenues and expenditures necessary to carry out City services, work programs and proposed projects; and

**WHEREAS**, the Board of Aldermen have determined that adequate resources are contained in the proposed budget to properly fund the City operations for the fiscal year 2023; and

**WHEREAS**, The Board of Aldermen after careful consideration have determined that the proposed budget is in the best interests of the City and should be approved.

**NOW BE IT THEREFORE ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:**

**SECTION ONE.** The Board of Aldermen of the City of Ste. Genevieve, Missouri, hereby approves the City Budget for Fiscal Year 2023 pursuant to the attached Budget Document. (Exhibit "A")

**SECTION TWO. EFFECTIVE DATE.** This ordinance shall be in full force and effect from October 1, 2022 to September 30, 2023, with any subsequent amendments also to be approved by ordinance.

**SECTION THREE. REPEALER.** All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION FOUR. SEVERABILITY.** The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any part of this ordinance which can be given effect without such invalid part or parts.

**DATE OF FIRST READING:** \_\_\_\_\_

**DATE OF SECOND READING:** \_\_\_\_\_

**PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022 BY A ROLL CALL VOTE AS FOLLOWS:**

**VOTE**

<b>ALDERWOMAN SUSAN JOHNSON</b>	_____
<b>ALDERWOMAN KRISTI CLEGHORN</b>	_____
<b>ALDERMAN BOB DONOVAN</b>	_____
<b>ALDERMAN MIKE JOKERST</b>	_____
<b>ALDERMAN JEFF EYDMANN</b>	_____
<b>ALDERMAN MIKE RANEY</b>	_____
<b>ALDERWOMAN ASHLEY ARMBRUSTER</b>	_____
<b>ALDERMAN JOE PRINCE</b>	_____

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** \_\_\_\_\_ **Absent**

APPROVED AS TO FORM:

\_\_\_\_\_  
Paul Hassler, Mayor

\_\_\_\_\_  
Mark Bishop, City Attorney

ATTEST:

REVIEWED BY:

\_\_\_\_\_  
Pam Meyer, City Clerk

\_\_\_\_\_  
Happy Welch, City Administrator



**ANNUAL REPORT  
TO THE  
CITY OF STE. GENEVIEVE**

**FROM THE  
STE. GENEVIEVE COMMUNITY ACCESS CABLE BOARD**

**DELIVERED ON  
SEPTEMBER 1, 2022**

**1. GOALS AND OBJECTIVES:**

The main goal and objective of the Ste. Genevieve Community Access Cable Board is to provide public, educational and government television programming that serves the community, or the citizens of Ste. Genevieve with access to cable television. To this end, the Ste. Genevieve Community Access Cable Board shall:

- A. shall provide information of interest to the citizens of Ste. Genevieve on a 24-hour per day, 7-day per week basis, except in unforeseen circumstances involving technical difficulties, power outages, equipment failure, or other uncontrollable events.
- B. shall provide information on any emergency or natural disaster in an immediate and timely manner to the citizens of Ste. Genevieve at the request of the Ste. Genevieve City Government or other relevant governmental entities or officials.
- C. cablecast the City of Ste. Genevieve meetings for the coverage of regularly scheduled and special public meetings of the City, Mayor, and Board of Aldermen. Also, Ste. Genevieve Community Access Cable Board may cablecast the following meetings:
  - (1) Regular & Special Meetings of the Heritage Commission,
  - (2) Regular & Special Meetings of the City Planning & Zoning Commission,
  - (3) Other City events reasonably requested by the City, including Municipal Band Concerts.

**2. ACCOMPLISHMENTS**

For the time-frame October 1, 2021 to September 30, 2022, the Ste. Genevieve Community Access Cable Board has accomplished the following:

- Worked on Clean-Up of the Downstairs Studio.
- Kept the Community Access Channel on the air during the Pandemic Shut-Down.
- Updated the Hard Drive System (Program Storage System) at a cost of \$4,520.00.
- Updated the Tricaster and Green Screen Technology at a cost of \$15,882.49.
- Updated the Playout Server at a cost of \$16,790.00.
- Kept the Community Access Channel on the air during the equipment failure of the Playout Server. The equipment failed in February and we have been in the process of replacing the equipment and bring it online. It should be working by the end of August 2022.

**3. UP-COMING GOALS**

For the up-coming time-frame of October 1, 2022 to September 30, 2023, the Ste. Genevieve Community Access Cable Board hopes to accomplish the following:

- Move the Modulators, currently located in the Furnace Room behind the City Council Chambers down to the Control Room. (This was planned to be completed with the assistance of the Cable Company but was put on hold with the pandemic shut-down of 2020.)
- Develop a second Control Room using the older Tricaster and Cameras in the Tricaster Room.
- Develop a Plan to involve students in the production of school safety programs with the DARE program.
- Keep the Community Access Channel on the air and provide the community with educational and governmental programming.
- Update the Community Access Channel's web-page.
- Work on Cleaning-Up of the Downstairs Studio.
- Develop a replacement schedule for the equipment of the Community Access Channel.
- Continue to acknowledge donations to the Community Access Channel.

#### 4. **MINUTES OF BOARD MEETINGS.**

Many of the scheduled monthly meetings (i.e. November, December, January, and February) were not held due to the pandemic threat. Issues that came up regarding the operation of the Access Channel were handled by e-mail to the board.

<b>APPENDIX</b>	<b>MINUTES OF THE BOARD MEETING</b>	<b>PAGE</b>
<b>A</b>	<b>September 28, 2021</b>	<b>4</b>
<b>B</b>	<b>October 26, 2021</b>	<b>9</b>
<b>C</b>	<b>April 26, 2022</b>	<b>12</b>
<b>D</b>	<b>May 31, 2022</b>	<b>16</b>
<b>E</b>	<b>June 28, 2022</b>	<b>19</b>
<b>F</b>	<b>July 26, 2022</b>	<b>22</b>
<b>G</b>	<b>August 30, 2022</b>	<b>25</b>