

**Chester Parks and Recreation Committee Meeting Agenda**  
**1330 Swanwick Street, Chester, Illinois 62233**

Wednesday, September 14, 2022      6 p.m. City Hall

1. Call to order
2. Roll Call
3. Pledge of Allegiance
4. Reading and approval of minutes of previous meeting.
5. Nomination and Election of Secretary
6. Non agenda public comment: This portion of the agenda provides an opportunity for members of the public to address the Board on items of interest within the jurisdiction of the Board. (Comments relating to items on today's Agenda are to be taken at the time the item is heard.) Comments will be limited to (3) three minutes and is not debatable.
7. Alderman Report-JD Maes
8. Recreation Report-Patti Carter
9. Park Superintendent Report-Billy Belton
10. Park Superintendent Report-Jay Allison
11. Project Reports
  - A. Bicycle Path-Jay Allison
  - B. Pedal Town-Patti Carter
  - C. Home "Tweet" Home –The Birdhouse Project –John Reith
  - D. Wildlife Vegetation and Flowering Areas –Jay Allison
  - E. Strategic Plan Report Patti Carter
  - F. Grant Reports-Sam Higgerson
12. Committee Report
13. Event Reports
  - A. Farmers Market 2022- Patti Carter
  - B. Eclipse 2024 -Patti Carter
  - C. Fall Festival 2022 -Patti Carter
    - i. Fireworks: Bethany Berner
    - ii. Parade: Wendy Atchison
      - a. Color Guard: Teri Crum
      - b. Fire Departments: Patti Carter
      - c. Grand Marshal: Terry Hirte will transport
      - d. Parade Performers: Patti
      - e. Parade Helpers
      - f. Traffic Control
    - iii. 50/50 Drawing: Patti Carter, Bethany Berner, Terri Hirte and all members of park board
    - iv. King & Queen: Teri, Wendy and Dean
    - v. Dunk a Dignitary: Patti and Dean
    - vi. Kid Zone: Sara Dillman
      - a) Workers:
    - vii. Contests: Sam and John
      - a) Chalk the Walk
      - b) Pumpkin Carve Contest
      - c) Pumpkin Street Drag Races
      - d) Disc Golf Tournament-John
    - viii. Musical Entertainment: Patti
    - ix. Performers: Patti
    - x. Logistics: Patti

- xi. Carnival: Patti
- xii. Statue Unveiling: Mike McClure
- xiii. General Vendors: Patti
- xiv. Food Vendors: Patti
- xv. Meet & Greet: John
- xvi. Central Stand Shifts
- xvii. Advertising & Publicity: Patti
  - a. Poster, flyer and print distribution: John, Sam, Terri, Sara, Wendy

D. Christmas on the River 2022 Chairperson Patti Carter

- i. Parade: Chairperson Wendy Atchison
  - a. Color Guard: Terri Hirte
  - b. Fire Departments: Patti Carter
  - c. Parade Performers: Patti
  - d. Parade Helpers
  - e. Traffic Control
  - f. After Parade Celebration: Dean, Wendell, Sara, John, Terri, Wendy, Sam, Collette
- ii. Vendors: Chairperson Patti
  - a. VFW/Legion-Sarah Dillman
- iii. Tree Lighting
  - a. Band: Patti
  - b. Carolers: Sara
  - c. Blessing of the Season: Patti
  - d. Community Kick Off Speech: Patti
  - e. The Claus' Arrival: Patti, Terri
- iv. Reindeer Games
  - a. Clues: Patti, Wendy
  - b. Set Up/Clean Up: Sam, Wendell
  - c. Execution of Event: John, Dean
- v. Frosty's Follies
  - a. Clues: Patti, Terri
  - b. Set Up/Clean Up: Wendell, Sam
  - c. Execution of Event: Dean, John
- vi. Advertising & Publicity -: Patti
  - a. Poster, flyer and print distribution: John, Sam, Terri, Sara, Wendy

14. Old Business

15. New Business

- A. Rip Rap Extension at Riverfront-Jay
  - vii. Discuss and or act on Bike Path Presentation
  - viii. Appoint a Committee: Sam Higgerson and Collette Powley
- B. Swimming Pool Project at Cole Memorial Park-Patti
  - ix. Discuss and or act on Swimming Pool Project Presentation
  - x. Appoint a Committee: Chairman Dean Meredith, Wendy Atchison, Sam Higgerson, John Reith, Jay Allison, Collette Powley

16. Unfinished Business

- C. Disc Golf Expansion Project-Patti (Mark Hostert, Tony Lochhead, Jay Allison)
  - xi. Discuss and or act on Expansion of Disc Golf Course Project

17. Any other business

18. Adjournment