



**Minutes**  
**PLANNING & ZONING COMMISSION**  
Ste. Genevieve, Missouri  
August 4, 2022 at 6:00 p.m.

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Gary Roth, Chairman  
Anthony Grass      Carl Kinsky  
Justin Donovan   Gina Bryant   Kathleen Waltz  
Amanda Hutchings   Alderman Joe Prince

**Call to Order** at 6:00 pm by Chairman Gary Roth

**Roll Call**: Commissioners Gary Roth, Carl Kinsky, Justin Donovan, Gina Bryant, and Amanda Hutchings (via Zoom) were present. Administrator David Bova was also present. Commissioners Tony Grass and Kathy Waltz, and Alderman Joe Prince were absent.

**Approval of the Agenda**: Commissioner Donovan made a Motion to Approve the agenda as presented; Commissioner Bryant seconded the motion, which passed 5-0-3.

**Approval of the Minutes**: Commissioner Bryant made a Motion to Approve the minutes of the July 7, 2022 meeting as presented; Commissioner Kinsky seconded the motion, which passed 5-0-3.

**Election of Chairperson**: Commissioner Kinsky made a Motion to Nominate Gary Roth as Chairperson. No second was needed. Commissioner Kinsky made a Motion that nominations cease and elect by acclamation Gary Roth as Chairperson. Commissioner Bryant seconded the motion, which passed 5-0-3.

**Election of Secretary**: Commissioner Donovan made a Motion to Nominate Amanda Hutchings as Secretary. No second was needed. Commissioner Kinsky made a Motion that nominations cease and elect by acclamation Amanda Hutchings as Secretary. Commissioner Bryant seconded the motion, which passed 5-0-3.

**Introduction of Evidence**: Mr. Bova presented the Ste. Genevieve Municipal Code, the Ste. Genevieve Comprehensive Plan, and the Staff Report and supporting documents for the requests. Commissioner Bryant made a Motion to Approve the acceptance of the evidence as presented; Commissioner Donovan seconded the motion, which passed 5-0-3.

**Old Business:**

**Comprehensive Plan**. Mr. Bova stated the comprehensive plan process is now at the first point of public input. Those meetings are scheduled for Monday, August 29<sup>th</sup> at 6pm and Tuesday, August 30<sup>th</sup> at 10am at City Hall. Commissioner Roth asked if the comp plan completion was still on track to complete on time. Mr. Bova stated that although the process is a few weeks behind the original schedule, the process is still on track to complete on time.

**New Business:**

**SUB002-22**. City of Ste. Genevieve is requesting approval of a subdivision for the parcel located on the north side of the 500 block of Progress Parkway. Mr. Bova explained the need for the subdivision in conjunction with the recent land swap between the City and the Archdiocese and answered some questions from the commission. City Administrator Happy Welch also answered

some questions from the commission. Commissioner Donovan made a Motion to Recommend Approval of the Subdivision to the Board of Aldermen. Commissioner Bryant seconded the motion, which passed 5-0-3.

**Adjournment:** There being no further business, Commissioner Donovan made a Motion to Adjourn. Commissioner Bryant seconded the motion which passed 5-0-3, and the meeting was adjourned at approximately 6:09 pm.

Respectfully Submitted,  
David Bova, Community Development Administrator