



STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

Regular Open - Board Meeting Minutes

Place: Ste. Genevieve County Ambulance District House 1
3 Basler Drive, Ste. Genevieve, MO 63670

July 18, 2022

CALL TO ORDER:

Ernie Weiler called the regular meeting to order at 5:15 p.m.

ROLL CALL:

BOARD MEMBERS PRESENT:

Chairperson, Ernie Weiler, Sub-District 1
Vice Chairperson, Don Kuehn, Sub-District 6
Treasurer, Dennis Jokerst, Sub-District 2
Secretary, Nick Werner, Sub-District 3
Member, Michael "Buck" Jokerst, Sub-District 5
Member, Bill Everett, Sub-District 4

BOARD MEMBERS ABSENT:

EMPLOYEES PRESENT:

Kendall Shrum, EMT-P, Administrator
Mary Grieshaber, Office Manager
Chad Kiefer, EMT-P, Captain
Dale Whitener, EMT-B

RECOGNIZE VISITORS FOR PUBLIC COMMENT: None

EMPLOYEES TO ADDRESS THE BOARD: None

BOARD MEETING MINUTES:

A motion was made and the Regular Board Meeting minutes were approved:

APPROVAL OF BOARD MEETING MINUTES:

Made the motion:	Dennis Jokerst
Seconded the motion:	Buck Jokerst
In favor:	All
Opposed:	None

TREASURER'S REPORT:

The revenues are still down due to switching billing companies and getting all the changes made in the billing processes. There has been issues with Medicare and the VA. The Medicare issues are resolved but we are still working with the VA. The payments are held due to a problem with the address spelling with SAM.gov. We have made several calls and are still actively working to get it resolved.

Expenses are up due to an ambulance purchase that was not in the budget.

There were two checks cut last month to Digitech. One was for the May collection fees and the other was for June.

Write-offs do not show up in the budget as we operate on a cash basis.

A motion was made to approve the bills and checks for payment as presented:

APPROVAL OF BILL PAYMENTS AS PRESENTED:

Made the motion: Nick Werner
Seconded the motion: Don Kuehn
In favor: All
Opposed: None

A motion was made to approve the Treasurer's Report as presented:

APPROVAL OF TREASURER'S REPORT:

Made the motion: Don Kuehn
Seconded the motion: Nick Werner
In favor: All
Opposed: None

WRITE-OFFS

MVBA Collections Company returned accounts over 4 years old as beyond the statute of limitations as uncollectible.

APPROVAL TO WRITE-OFF \$186,153.12 OF UNCOLLECTIBLES:

Made the motion: Bill Everett
Seconded the motion: Buck Jokerst
In favor: All
Opposed: None

DIRECTOR 'S REPORT:

Total Calls	270
Emergency	207
House 1	105
House 2	61
House 3	41
Transfers	57
House 1	15
House 2	18
House 3	24
PR/Standbys	6
House 1	3
House 2	0
House 3	3
May 2021 Total Calls	219
Emergency	163
Transfers	52
PR/Standbys	4
May 2020 Total Calls	183
Emergency	154
Transfers	27

Equipment

We received the replacement Zoll monitor today. It was found to not be working during the training of the new monitors.

Ambulances

After 4 months, we did get our ambulance back from South Town Dodge in St. Louis. It had an engine oil leak. Most of the mechanical work was covered under warranty. However, we had to pay for the extra hoses and wiring that were replaced. The delay in the repair was due to a 4-week wait on parts and the mechanic becoming ill. This is a 4-WD truck that is usually rotated in-service in the winter. However, we will add it back in the rotation now to make sure it is working properly. We had to use South Town in St. Louis due to other dealerships, refusing to work on it due to lack of qualified staff.

Staff & Training

We have received another full-time employee resignation. He obtained a job closer to home saving him time and fuel costs. This makes us down two full-time employees.

Kendall is working on buying out an education contract of a PRN employee, Abby Leonard, who is employed by Abbott Ambulance in St. Louis. She has just finished her paramedic training. We have an existing full-time employee, Ken Nichols, who will be finishing up his paramedic training in December. This will add two new medics to our staff. Currently, we have 6 EMTs and 10 paramedics on staff. Another PRN employee is not working out as well as hoped for a full-time position. We may look at recruiting a couple of our PRN staff who recently obtained their RN licenses to work with us.

A PRN employee is not guaranteed any number of hours. They are an as needed employee. They submit available hours and we use them to fill open shifts.

There is a lack of EMT and paramedic students in the programs right now. St. Francois County Ambulance is going to start their own EMT program to be able to recruit more employees for themselves.

911

There is nothing new with 911. We are still waiting on the final report survey for the radio equipment.

Backstoppers Golf Tournament

The golf tournament will be September 16th. Don Kuehn, Nick Werner, John Meinhardt and Dale Whitener will represent the district in the tournament.

Zoll Monitors – SALE

Kendall has sold the four used “X” Series monitors to Accucare in St Louis instead of doing the trade-in offered by Zoll.

Lawn Mower Service

The lawn mowers have not been serviced this year due to John Deere not doing service at the local facility. They are back to doing service again.

Generators

The generators have been put back on a scheduled maintenance testing and have also been oiled.

A motion was made to approve the Director's Report

APPROVAL OF DIRECTOR'S REPORT:

Made the motion: Buck Jokerst
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

UNFINISHED BUSINESS:

House 3

We will continue to contact property owners in the area to purchase land to expand.

Election of Officers

A motion was made to keep the board officers the same.

MOTION TO KEEP BOARD OFFICERS AS IS:

Made the motion: Buck Jokerst
Seconded the motion: Don Kuehn
In favor: None
Opposed: None

GENERAL BUSINESS:

The tax hearing will be next month as well as the start of budget planning for 2022-23 fiscal year.

The regular meeting adjourned.

ADJOURNMENT:

Meeting ended: 6:05 p.m.
Made the motion: Don Kuehn
Seconded the motion: Buck Jokerst
In favor: All
Opposed: None

NEXT MEETING:

Regular Meeting

The next regular meeting & tax hearing is Thursday, August 18, 2022 at 5:15 p.m. at House 1.

Minutes submitted by Mary Grieshaber July 19, 2022