

AGENDA
STE. GENEVIEVE PARKS & RECREATION BOARD
JUNE 27, 2022
CITY HALL
7:00 p.m.

CALL TO ORDER

ROLL CALL OF MEMBERS

APPROVAL OF MINUTES

- April 25, 2022
- May 23, 2022 (no quorum)

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

- Discussion of lower field at Valle Springs Park

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

Posted: Pam Meyer, City Clerk
June 21, 2022

**MINUTES OF THE STE. GENEVIEVE
PARK & RECREATION MEETING
April 25, 2022**

Call to Order – The meeting was called to order at 7:00 p.m. by Barbara Basler-Peterson at City Hall.

Roll Call of Members –

Board Member	Present/Absent	Board Member	Present/Absent
John Conard	A	John Karel	P
Lauren Smothers	A	Geoffrey Duvall	P
Barbara Basler-Peterson	P	Travis Henderson	A
Mark Buchheit	A	Shellie Schmelzle	P
Samer Zoughaib	P		

Also in attendance were Happy Welch, Ashley Armbruster, Samantha Kertz, and Steve Wilson.

Approval of Minutes –The March board meeting minutes were approved; Samer Zoughaib motion, Geoffrey Duvall 2nd, all ayes, no nays, motion passes.

Public Works Report – Steve Wilson reported:

- Spigot at soccer field has been replaced
- Fence taken down at Betty’s field
- Mowing/weed eating
- Lion’s Club Easter hunt April 16 went over well
- Vandalism in Valle Springs Park bathrooms – damage was cleaned up and then closed/locked until repairs were made; discussion was held regarding installing cameras
 - Samer Zoughaib motions to purchase 2 camera units (1 for Valle Springs Park and 1 for Main Street Park), Geoffrey Duvall 2nd, all ayes, no nays, motion passes.
 - John Karel makes a motion to request the Board of Aldermen to consider locking the bathrooms at both parks at dusk and reopening in the morning; Samer Zoughaib 2nd, all ayes, no nays, motion passes.
 - Samantha Kertz asks that if the bathrooms have to be opened all weekend or closed all weekend, that for families, they consider being left open.
- Dog Park has been cleaned and is open
- May 6 is Field Day for Valle Schools and they will be utilizing Pere Marquette Park

Old Business

- Master Plan – Committee Reports
 - Fundraising Committee – no new updates
 - Trail Committee – no new updates
 - Ashley reported on the trail at Valle Springs Park and the story walk. Goal is to finish by spring 2023 with an “opening” during the first week of March (Read Across America Week) with the Story Walk – signs will be made to let the public know that a new trail will be coming soon so maintenance will be limited

- Playground Committee – Lauren, Ashley and Samantha met with Kendra and brainstormed ideas for the playground by the big pavilion. Kendra will be sending us quotes and ideas by our May meeting.
- Bathrooms Committee – no new updates

New Business

- Main Street Park – Barbara asked about the sidewalk at Main Street Park going down Jefferson St. Steve said he would get bids for current costs and report back.
- Movies in the Park – Ashley will be making a Facebook post regarding sponsorship opportunities and food truck vendors. Movies will take place the first Saturday of each month June through October.
- Chamber of Commerce Leadership Program – Set for Wednesday, September 21. Decisions on work day items and master plan presentation will be discussed at a later date.
- Ashley presented the Master Plan to the local Rotary Club.

Other Business

Next monthly board meeting is Monday, May 23 at 7:00 p.m. and will be held at City Hall.

Adjournment – Samer Zoughaib motioned to adjourn the meeting, Geoffrey Duvall 2nd, all ayes, no nays, motion passes.

**MINUTES OF THE STE. GENEVIEVE
PARK & RECREATION MEETING
May 23, 2022**

Call to Order – N/A

Roll Call of Members – No quorum

Board Member	Present/Absent	Board Member	Present/Absent
John Conard	A	John Karel	A
Lauren Smothers	P	Geoffrey Duvall	P
Barbara Basler-Peterson	P	Shellie Schmelzle	A
Mark Buchheit	P		
Samer Zoughaib	A		

Also in attendance were Happy Welch, Ashley Armbruster, Samantha Kertz, and Steve Wilson.

Approval of Minutes – N/A

Public Works Report – Steve Wilson reported:

- No signs of vandalism
- Cameras should arrive this week
- Patch work done to bathroom walls in Pere Marquette Park
- Mowing/weedeating
- Some maintenance in Valle Springs Park – abandoning back trail and taking bridge out (too hazardous to walk)
- Positive public comments regarding facilities
- Tree trimming
- Cleaning up big pavilion

Old Business

- Master Plan – Committee Reports
 - Fundraising Committee – Shellie and Barbara met to just recap where things stand; no new update
 - Trail Committee – no new updates
 - Signs for Valle Springs trail are completed and waiting to be put out
 - Playground Committee – Kendra sent renderings and a quote of \$57,600 (mulch fall zone). If rubber tiles, or “pour in place”, is chosen, cost will increase.
 - Rendering can still be edited.
 - Discussion about going to a smaller size for ages 2-12 (rather than the current 5-12) and then include 2 sets of swings with a variety of swing options.
 - Committee will meet with Kendra again to continue discussions
 - Bathrooms Committee – Board of Aldermen approved to put aside \$167,000 ARPA funds for restrooms (budgeted for 2023-2024)
 - Wants – solid wall (brick, cinder), ADA accessible/compliant, increase stall numbers for each side

New Business

- Movies in the Park – Ashley made a Facebook post regarding sponsorship opportunities and food truck vendors. Movies will take place the first Saturday of each month June through October. July's date will be moved to Friday, July 1.
- Discussion was had regarding holding a special meeting to invite the public in to present the master plan, invite to join the board and/or committees
- Chamber of Commerce Leadership Program – Set for Wednesday, September 21. Decisions on work day items and master plan presentation will be discussed at a later date.
- Lower field of Valle Springs Park – continuously wet, rough area to mow (if possible), trail leading to it is being abandoned. Decision needs to be made regarding if it should be let go or try to continue to maintain.

Other Business

Next monthly board meeting is Monday, June 27 at 7:00 p.m. and will be held at City Hall.

Adjournment – N/A

REVENUE & EXPENSE REPORT
CALENDAR 6/2022, FISCAL 9/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	446.11	88,184.58	85,000.00	3,184.58-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	3,323.94	2,400.00	923.94-
	TAX RECEIPTS TOTAL	446.11	91,508.52	87,400.00	4,108.52-
20-04-4167	PARK PERMIT FEES	100.00	600.00	550.00	50.00-
	CHARGES AND FEES TOTAL	100.00	600.00	550.00	50.00-
20-04-4100	MISC RECEIPTS	30.00	1,567.90	1,000.00	567.90-
20-04-4110	RENT PROCEEDS	.00	7,771.38	11,400.00	3,628.62
20-04-4138	INTEREST	.00	63.14	75.00	11.86
	MISC. & DONATIONS TOTAL	30.00	9,402.42	12,475.00	3,072.58
20-04-4430	GRANTS	.00	.00	66,025.00	66,025.00
	GRANTS TOTAL	.00	.00	66,025.00	66,025.00
20-04-4900	TRANSFER IN	.00	.00	51,000.00	51,000.00
	TRANSFERS TOTAL	.00	.00	51,000.00	51,000.00
	REVENUES TOTAL	576.11	101,510.94	217,450.00	115,939.06
	TOTAL REVENUE	576.11	101,510.94	217,450.00	115,939.06
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	13,963.99	13,964.00	.01
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	1,079.73	1,080.00	.27
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	60.16	61.00	.84
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5009	SAFETY MERIT	.00	.00	.00	.00
20-20-5011	HSA EXPENSE	.00	.00	.00	.00
	PERSONNEL TOTAL	.00	15,103.88	15,105.00	1.12

REVENUE & EXPENSE REPORT
CALENDAR 6/2022, FISCAL 9/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-6021	EDUCATION & TRAINING	.00	.00	.00	.00
20-20-6022	PUBLISHING	.00	.00	.00	.00
20-20-6025	MEMBERSHIPS/DUES	.00	.00	.00	.00
20-20-6100	CHEMICALS	.00	152.92	.00	152.92-
20-20-6105	STONE, GRAVEL & SAND	.00	239.10	3,000.00	2,760.90
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	81.54	.00	81.54-
20-20-6220	VEHICLE REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	500.00	500.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	1,626.56	2,000.00	373.44
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	52.00	.00	52.00-
20-20-6560	OPERATING SUPPLIES & MAT.	188.15	391.45	.00	391.45-
20-20-6601	SAFETY SUPPLIES	.00	.00	.00	.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	327.85	328.00	.15
20-20-6705	GAS SERVICES/HEAT	55.13	884.65	1,400.00	515.35
20-20-6710	ELECTRIC SERVICE	308.47	3,767.95	5,000.00	1,232.05
20-20-6805	EQUIP. REPAIR & MAINT.	.00	.00	6,000.00	6,000.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	.00	.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
	MATERIALS AND SUPPLIES TOTAL	551.75	7,524.02	21,228.00	13,703.98
20-20-7060	SPECIAL SERVICES	.00	153.06	.00	153.06-
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	426.01	400.00	26.01-
20-20-7125	BUILDING INSURANCE	.00	.00	1,800.00	1,800.00
20-20-7126	ASSESSOR'S OPERATIONS	18.73	3,949.69	4,000.00	50.31
20-20-7130	VEHICLE INSURANCE	.00	.00	1,000.00	1,000.00
20-20-7135	LIABILITY INSURANCE	.00	.00	975.00	975.00
20-20-8750	ALLIANCE CONTRACT	.00	67,878.00	90,504.00	22,626.00
	SERVICES AND REPAIRS TOTAL	18.73	72,406.76	100,679.00	28,272.24
20-20-8000	INFRASTRUC. IMPROV.	.00	3,316.05	97,525.00	94,208.95
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	7,000.00	7,000.00
	CAPITAL OUTLAY TOTAL	.00	3,316.05	104,525.00	101,208.95
	PARK EXPENSE TOTAL	570.48	98,350.71	241,537.00	143,186.29
	TOTAL EXPENSES	570.48	98,350.71	241,537.00	143,186.29
	PARK TOTAL	5.63	3,160.23	24,087.00-	27,247.23-



City of Ste Genevieve's Fund for Parks and Recreation

Fund ID: STGPAR

Market Value ⓘ

as of 6/16/2022

\$4,567.47

Click on any of the totals (in blue) below and scroll down to see the detail. Numbers are reported based on CFO's fiscal year (July-June) and not on a calendar year.

Spendable Balance ⓘ

as of 6/16/2022

\$4,567.47

[View statement](#) [Email statement](#) [Print page](#)

[Fund details](#)

[Market value](#)

Date range

All

Fund details

N/A

Grants paid

\$4,650.75

Gifts

N/A

Non-gifts

-\$61.37

Administrative Fees

-\$13.97

Other Expenses

\$105.20

Interest/Dividends

\$58.17

Realized Gains (Losses)

N/A

Fund Expenses