

AGENDA

STE. GENEVIEVE PARKS & RECREATION BOARD

APRIL 25, 2022

CITY HALL

7:00 p.m.

CALL TO ORDER

ROLL CALL OF MEMBERS

APPROVAL OF MINUTES

- March 28, 2022

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

*Posted: Pam Meyer, City Clerk
April 14, 2022*

**MINUTES OF THE STE. GENEVIEVE
PARK & RECREATION MEETING
March 28, 2022**

Call to Order – The meeting was called to order at 7:04 p.m. by Lauren Smothers at City Hall.

Roll Call of Members –

Board Member	Present/Absent	Board Member	Present/Absent
John Conard	A	John Karel	P
Lauren Smothers	P	Geoffrey Duvall	P
Barbara Basler-Peterson	P	Travis Henderson	A
Mark Buchheit	P	Shellie Schmelzle	P
Samer Zoughaib	A		

Also in attendance were Happy Welch, Ashley Armbruster, Samantha Kertz, Gary Roth, and Shawn Long.

Approval of Minutes –The February board meeting minutes were approved; Barbara Basler-Peterson motion, Geoffrey Duvall 2nd, all ayes, no nays, motion passes.

Public Works Report – Gary Roth reported:

- Flower beds are being cleaned up; mulching to begin throughout parks
- Trees need to be cut throughout parks. The trees are being thinned in Valle Springs (and not replaced), while ones in Pere Marquette are being cut and new ones planted. Geoff applied to Forest Relief Grant and was approved for free trees (he will work with John Karel to see which ones will thrive in our area).
- Main Street Park – mulched; bathrooms cleaned
- Remaining restrooms will be opened in the coming weeks
- Ashley made mention that the water spicket at the soccer field has been leaking; Gary said they will check it into it
- Mowing will likely start next week

Old Business

- Master Plan – Committee Reports
 - Fundraising Committee – no new updates
 - Trail Committee – no new updates
 - Playground Committee – no new updates
 - Bathrooms Committee – no new updates

New Business

- Story Walk – Samantha and Shawn presented the plans and estimate for installing a story walk in Valle Springs Park (it will follow the upper trail that is going to be redone). The board agreed to move forward with plans and next steps will occur once trail is established. The goal is to kick off the first story during Read Across America week (first week of March); 2022 funds will be used for the trail, and 2023 funds will be used for story walk

- **Movies in the Park** – Samantha and Shawn recapped progress so far on movies in the park for the summer. Movies will be shown the first Saturday of each month June through October. The library is running a “March Madness” bracket to narrow down the top 5 movies; results will be shared the first week of April. It will cost \$2,000 to show the 5 movies. John Karel motions that sponsors be sought out first and then the park board will cover the remaining funds needed; Mark Buchheit 2nd, all ayes, no nays, motion passes.
- **Master Plan Rephasing** – Ashley presented the possibility of rephasing the master plan in order to show “quick action” within the park.
 - **New Phase 1** – proposed to start focus on the entire area around the big pavilion. Work to include new section of trail, painting/fixing up big pavilion, replacing wood on picnic tables (staining and sealing), resurfacing basketball court, installing new bathrooms (Gary will get estimates and time frame expected for work), small playground (Samantha will contact Kendra with Little Tykes regarding sale items)
 - **Board agrees with proposal**
- **Betty Field** – first baseline fencing rotting; dugout post needs work. Board agreed to have fence removed with the understanding that something will replace it in time.
- **Chamber of Commerce Leadership Program** – Samantha shared the schedule for the Leadership Program set for Wednesday, September 21. Decisions on work day items and master plan presentation will be discussed at a later date.
- **Dog Park** – a community member approached Barbara to inform her of issues of dog waste not being picked up within the dog park. Community member mentioned that a couple dogs have since gotten very ill and is worried of it spreading. Lauren is going to look into recommendations to take care of situation; Happy recommends checking with a vet and Kammerman’s about treatment options.

Other Business

Next monthly board meeting is Monday, April 25 at 7:00 p.m. and will be held at City Hall.

Adjournment – Mark Buchheit motioned to adjourn the meeting, John Karel 2nd, all ayes, no nays, motion passes.

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 7/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	1,048.89	87,365.63	85,000.00	2,365.63-
20-04-4025	RR, UTIL. & FIN INST TAX	.00	3,323.94	2,400.00	923.94-
	TAX RECEIPTS TOTAL	1,048.89	90,689.57	87,400.00	3,289.57-
20-04-4167	PARK PERMIT FEES	175.00	275.00	550.00	275.00
	CHARGES AND FEES TOTAL	175.00	275.00	550.00	275.00
20-04-4100	MISC RECEIPTS	.00	1,537.90	1,000.00	537.90-
20-04-4110	RENT PROCEEDS	.00	5,814.00	11,400.00	5,586.00
20-04-4138	INTEREST	.00	46.55	75.00	28.45
	MISC. & DONATIONS TOTAL	.00	7,398.45	12,475.00	5,076.55
20-04-4430	GRANTS	.00	.00	66,025.00	66,025.00
	GRANTS TOTAL	.00	.00	66,025.00	66,025.00
20-04-4900	TRANSFER IN	.00	.00	51,000.00	51,000.00
	TRANSFERS TOTAL	.00	.00	51,000.00	51,000.00
	REVENUES TOTAL	1,223.89	98,363.02	217,450.00	119,086.98
	TOTAL REVENUE	1,223.89	98,363.02	217,450.00	119,086.98
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	13,963.99	.00	13,963.99-
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	1,079.73	.00	1,079.73-
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	60.16	.00	60.16-
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5009	SAFETY MERIT	.00	.00	.00	.00
	PERSONNEL TOTAL	.00	15,103.88	.00	15,103.88-
20-20-6021	EDUCATION & TRAINING	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 4/2022, FISCAL 7/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-6022	PUBLISHING	.00	.00	.00	.00
20-20-6025	MEMBERSHIPS/DUES	.00	.00	.00	.00
20-20-6100	CHEMICALS	.00	152.92	.00	152.92-
20-20-6105	STONE, GRAVEL & SAND	.00	239.10	3,000.00	2,760.90
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6220	VEHICLE REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	500.00	500.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	52.00	.00	52.00-
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	.00	.00
20-20-6601	SAFETY SUPPLIES	.00	.00	.00	.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	327.85	.00	327.85-
20-20-6705	GAS SERVICES/HEAT	77.49	771.71	1,400.00	628.29
20-20-6710	ELECTRIC SERVICE	454.88	3,141.60	5,000.00	1,858.40
20-20-6805	EQUIP. REPAIR & MAINT.	.00	.00	6,000.00	6,000.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	.00	.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
	MATERIALS AND SUPPLIES TOTAL	532.37	4,685.18	20,900.00	16,214.82
20-20-7060	SPECIAL SERVICES	.00	153.06	.00	153.06-
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	47.43	426.01	400.00	26.01-
20-20-7125	BUILDING INSURANCE	.00	.00	1,800.00	1,800.00
20-20-7126	ASSESSOR'S OPERATIONS	44.07	3,915.30	4,000.00	84.70
20-20-7130	VEHICLE INSURANCE	.00	.00	1,000.00	1,000.00
20-20-7135	LIABILITY INSURANCE	.00	.00	975.00	975.00
20-20-8750	ALLIANCE CONTRACT	7,542.00	60,336.00	90,504.00	30,168.00
	SERVICES AND REPAIRS TOTAL	7,633.50	64,830.37	100,679.00	35,848.63
20-20-8000	INFRASTRUC. IMPROV.	.00	1,216.05	97,525.00	96,308.95
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	7,000.00	7,000.00
	CAPITAL OUTLAY TOTAL	.00	1,216.05	104,525.00	103,308.95
	PARK EXPENSE TOTAL	8,165.87	85,835.48	226,104.00	140,268.52
	TOTAL EXPENSES	8,165.87	85,835.48	226,104.00	140,268.52
	PARK TOTAL	6,941.98-	12,527.54	8,654.00-	21,181.54-



City of Ste Genevieve's Fund for Parks and Recreation

Fund ID: STGPAR

Market Value ⓘ

as of 4/14/2022

\$4,809.32

Click on any of the totals (in blue) below and scroll down to see the detail. Numbers are reported based on CFO's fiscal year (July-June) and not on a calendar year.

Spendable Balance ⓘ

as of 4/14/2022

\$4,809.32

[View statement](#) [Email statement](#) [Print page](#)

[Fund details](#)

[Market value](#)

Date range

All

Fund details

N/A

Grants paid

\$4,650.75

Gifts

N/A

Non-gifts

-\$51.74

Administrative Fees

-\$13.82

Other Expenses

\$101.01

Interest/Dividends

\$58.14

Realized Gains (Losses)

N/A

Fund Expenses