

Ste. Genevieve County Commission Minutes

**MONDAY, APRIL 25, 2022**

8<sup>TH</sup> Day of the April Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Garry Nelson, Associate Commissioners Karen Stuppy and Randy Ruzicka along with Deputy County Clerk, Michele Gatzemeyer.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER NELSON AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, APRIL 21, 2022 ARE SCHEDULED TO BE READ AT NEXT REGULARLY SCHEDULED MEETING OF THURSDAY, APRIL 28, 2022.

Mr. Scott Schmieder, R&B Foreman, was present for today's meeting. Following were the items reported:

- \*Bid Requests to be sent out for 'Fuel Supply' needed by R&B Department.
- \*Oil Sample sent on 'Backhoe' came back w/issue. This process followed to meet requirements of warranty protection. Oil changed; monitoring being completed.
- \*Corrected 'pipe' material on order for project at Colony Church Road.
- \*R&B Department recently patched potholes on Three Rivers Road, Hager Road, as well as Hart Pinkston.
- \*It was noted that inspection of several roads, including Bodine Road, still needs to be completed.
- \*Mr. Scott Schmieder presented Purchase Order #008 Dated 4/25/2022 for 'Colony Church Pipe' through vendor, Metal Culverts, for a "Total Cost" of \$11,781.00 with Commissioner Stuppy signing for the same. (Copy of said Purchase Order attached to Commission Record Supplement for this Date.)

Commissioner Nelson reported that there were no significant updates to report from Workforce Development Meeting that he attended on Friday, 4/22/2022.

As a result of the many projects being completed at the Sheriff's Department and due to the seemingly uncontrolled increase in 'materials'; Commissioner Ruzicka made a motion to 'raise' limit for the Sheriff's Department Only on 'Purchase Orders/Purchase Requisitions' to a 'limit' of \$6,000 allowing for the Sheriff's Department to make purchases for this amount or below without submission of Purchase Order or Purchase Requisition. Commissioner Stuppy seconded the motion. Commissioner Ruzicka yea. Commissioner Stuppy yea. All in favor. Motion passed.

Continued discussion ensued surrounding the repairs that are much needed at the Ste. Genevieve County Fairgrounds. Said location is property of the 'County'; thus making the 'County' responsible for maintenance. Following is a list of items reviewed/discussed:

- \*There are several 'electrical issues' to be addressed immediately.

\*It was noted once again that only (1) Contractor provided a 'Bid' for advertisement posted by the 'County' for Repairs needed at the Ste. Genevieve County Fairgrounds with said contractor being 'Brockmiller Construction'.

\*Mr. Colin Rogers w/Brockmiller Construction noted that he did not provide 'Bid' for HVAC; no contractor was available to provide 'Bid' surrounding the same.

\*Commission reviewed those projects that needed to be addressed immediately vs. those that could be placed 'On Hold'. The Commission is monitoring 'cost'.

Updated documents received from the Ste. Genevieve County Fair Board that apply to the newly, reorganized Fair Board. One such document was the 'Ste. Genevieve County Fairgrounds Use Agreement'. Said form will be utilized each/any time someone requests 'use' of the Fairgrounds. Authorized Agent(s) to 'schedule' use of Fairgrounds are Jodi Ralston or Estrella Carmona at the University of MO Extension Council.

Lease Agreement between Ste. Genevieve County and the Ste. Genevieve County Fair Board reviewed. Upon close review of the same; Commissioner Stuppy made a motion to 'Approve' a 2-Year Lease of said 'Agreement' with 'current agreement' starting as of 1/1/2022 and scheduled to 'End' on 12/31/2023. Commissioner Ruzicka seconded the motion. Commissioner Stuppy yea. Commissioner Ruzicka yea. All in favor. Motion passed.

Sheriff Stolzer presented Purchase Requisition No. 22-0009 Dated 4/25/2022 for (2) Food Pass Kits, (1) Window Kit, along w/(1) 26"x20" glass lite, which was needed for most recent improvements to the 'Kitchen' improvements at the Detention Center. Purchase made through vendor, U.S. Security Systems, Inc. at a "Total Cost" of \$5,100.00 with Commissioner Nelson signing for the same. (Copy of said Purchase Requisition attached to Commission Record Supplement for this Date.)

Due to the fact that Ste. Genevieve County was a recipient of ARPA Funds with (1) deposit having been received in July '2021 and the other portion scheduled to be received in '2022; it was required that Project and Expenditure Reporting be 'filed' with the U.S. Department of Treasury for the 'Total' Amount of ARPA Funds that Ste. Genevieve County will be in receipt of. Commissioner Stuppy made a motion to report that said reporting was completed as of 4/21/2022 by Authorized Agent for Ste. Genevieve County, Michele Gatzemeyer, as required. Commissioner Ruzicka seconded the motion. Commissioner Stuppy yea. Commissioner Ruzicka yea. All in favor. Motion passed.

Cooperative Agreement received with all applicable signatures between the 'City of Ste. Genevieve' and 'Ste. Genevieve County, MO' for the Collection of Taxes. Agreement will be revisited next year at which time Ste. Genevieve County will have a new 'Collector'. (Copy of the same on file in Ste. Genevieve County Clerk's Office.)

Accounts Payable for Date 4/25/2022 in the amount of \$47,464.29 were reviewed and approved for payment by the Commission.

Mr. Mike Stephenson, Mine Manager along with Mr. Bill Lashley, Plant Manager with Lhoist appeared before the Commission surrounding questions they had regarding 'Road Closure' for a section of what appears to be Sugar Bottom Road. Reference was made to RSMo 228.110 as it pertains to 'Vacating of Roads'. It was noted that the procedures mentioned in said Statute must be adhered to. The Commission wanted to point out that if 'Road' is vacated; no maintenance or upkeep would be provided for by the 'County'. In addition, as noted in the 'Statute'; ownership of said 'road' would go back to the 'original' property owners. It was noted that if this was a matter that was going to be 'pursued'; additional contact will be made to the 'County'.

The Commission 'convened' @ 11:00 A.M. to reconvene @ 12:00 P.M. as Commission needed to review/inspect Cave Road for project that has been approved for 'Replacement of low water crossings' with 'Box Culverts'. Per contact with Mr. Bobby Wooten @ McCann Concrete Products who noted that the 'Expected Completion Date' for Box Culverts on order should be first part of June.

**ADJOURN**

A Motion was made by Commissioner Stuppy to adjourn @ 1:10 P.M. Commissioner Ruzicka seconded the Motion.

Ordered that the Commission adjourn until 4/28/2022.

SUBMITTED BY:

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APPROVED BY:

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PRESIDING COMMISSIONER