

**City of Ste. Genevieve
06/01/2022 Effective Date
Medical Benefit and Cost Analysis**

Benefits		Option #1	
		ANTHEM MEWA 6B16	
Deductibles		In Network	Out of Network
Individual		1,500	3,000
Family		3,000	9,000
Individual Out of Pocket Max		4,500	9,000
Family out of Pocket Max		9,000	27,000
Lifetime Maximum		Unlimited	
Coinsurance (After Deductible)		80%	50%
Physicians Services / Office Visits		\$15/\$45	50%
Hospital Services			
In Patient/Out-patient		80%	50%
X-Rays/Laboratory			
Emergency Room Copay		\$350; 80%	
Urgent Care Facility		\$100	50%
Prescription Drug		\$10/\$35/\$70/25% up to \$350 Max	Greater of \$60 or 50%
Mail Order		\$25/\$105/\$210/25% up to \$350 Max	Not Covered
Employee Monthly Rates			
		Prior to 3/1/2023	After 3/1/2023
Employee Only - \$662.93	Employee Pays: \$47.51	Employee Only - \$662.93	Employee Pays: \$50.22
Employee + Spouse - \$1,390.68	Employee Pays: \$187.30	Employee + Spouse - \$1,390.68	Employee Pays: \$257.19
Employee + Child(ren) - \$1,291.35	Employee Pays: \$168.24	Employee + Child(ren) - \$1,291.35	Employee Pays: \$228.60
Family - \$2,019.80	Employee Pays: \$308.02	Employee Pays: \$2,019.80	Employee Pays: \$438.28

Please Select Your type of coverage

Coverage	EMP	ESP	ECH	FAM	WAIVE
Selection					

City of Ste. Genevieve
06/01/2022 Effective Date
Medical Benefit and Cost Analysis

Benefits	Option #2	
	ANTHEM MIEWA 6B1F	
Deductibles	In Network	Out of Network
Individual	2,500	5,000
Family	5,000	15,000
Individual Out of Pocket Max	5,500	11,000
Family out of Pocket Max	11,000	33,000
Lifetime Maximum	Unlimited	
Coinsurance (After Deductible)	80%	50%
Physicians Services / Office Visits	\$15/\$45	50%
Hospital Services	80%	50%
In Patient/Out-patient X-Rays/Laboratory	80%	50%
Emergency Room Copay	\$350	
Urgent Care Facility	\$100	50%
Prescription Drug	\$10/\$35/\$70/25% up to \$350 Max	Greater of \$60 or 50%
Mail Order	\$25/\$105/\$210/25% up to \$350 Max	Not Covered
Employee Monthly Rates		
	Prior to 3/1/2023	After 3/1/2023
Employee Only - \$612.71	Employee Pays: \$0.00	Employee Only - \$612.71 Employee Pays: \$0.00
Employee + Spouse - \$1,286.69	Employee Pays: \$129.34	Employee + Spouse - \$1,286.69 Employee Pays: \$194.00
Employee + Child(ren) - \$1,194.78	Employee Pays: \$111.70	Employee + Child(ren) - \$1,194.78 Employee Pays: \$167.55
Family - \$1,868.77	Employee Pays: \$241.03	Employee Pays: \$1,868.77 Employee Pays: \$361.55

Please Select Your type of coverage

Coverage	EMP	ESP	ECH	FAM	WAIVE
Selection					

**City of Ste. Genevieve
06/01/2022 Effective Date
Medical Benefit and Cost Analysis**

Benefits	Option #3	
	In Network	Out of Network
Deductibles		
Individual	2,800	5,600
Family	5,600	16,800
Individual Out of Pocket Max	5,400	10,800
Family out of Pocket Max	10,800	32,400
Lifetime Maximum	Unlimited	
Coinsurance (After Deductible)	Deductible; 80%	50%
Physicians Services / Office Visits	Deductible; 80%	50%
Hospital Services		
In Patient/Out-patient	Deductible; 80%	50%
X-Rays/Laboratory		
Emergency Room Copay	Deductible; 80%	
Urgent Care Facility	Deductible; 80%	50%
Prescription Drug	\$10/\$35/\$70/ 25% up to \$350 Max	Greater of \$60 or 50%
Mail Order	\$25/\$105/\$210/25% up to \$350 Max	Not Covered
Employee Monthly Rates		
	Prior to 3/1/2023	After 3/1/2023
Employee Only - \$487.48	Employee Pays: \$0.00	Employee Only - \$487.48
Employee + Spouse - \$1,023.71	Employee Pays: \$0.00	Employee + Spouse - \$1,023.71
Employee + Child(ren) - \$950.59	Employee Pays: \$0.00	Employee + Child(ren) - \$950.59
Family - \$1,486.81	Employee Pays: \$71.62	Family - \$1,486.81

Coverage		
EMP	ESP	ECH
		FAM
Selection		
		WAIVE

Please Select Your type of coverage

RESOLUTION 2022 -49

A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN ESTABLISHING A BUDGET FOR AMERICAN RESCUE PLAN ACT FUNDS.

WHEREAS, the City of Ste. Genevieve (“City”) will receive total funding of \$899,672 in American Relief Plan Act (“ARPA”) State Local Fiscal Recovery Funds (“SLFRF”); and

WHEREAS, the SLFRF allows a one-time choice for revenue replacement up to \$10 million; and

WHEREAS, the City is electing to choose that option for the total funds distributed from the Dept. of the Treasury (“Treasury Dept.”); and

WHEREAS, the Board of Aldermen (“Board”) have reviewed the requested expenditures at work sessions on February 24, April 14, 2022, and prior sessions in 2021; and

WHEREAS, the public could submit feedback to the City or to Board members about the SLFRF allocations; and

WHEREAS, the Board of Aldermen believe it to be in the best interests of the City to establish a budget for ARPA SLFRF expenditures within the constraints allowed by federal legislation and the Treasury Dept.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen approve the ARPA SLFRF expenditures as established by “Attachment A” included herein.

SECTION 2. The Board approves these expenditures to make certain improvements that will benefit the community in the following areas:
Water distribution system, City IT system, stormwater planning, park improvements, street improvements, and others.

SECTION 3. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 28th DAY OF APRIL, 2021.

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

ARPA FUNDING		Revised 4/28/2022	Fiscal Year Breakdown			
Total Funding to Date: \$445,542		New Final Rules Start April 1, 2022 Justification-Section of Treasury Dept. Interim Final Rules that Applies/ Final Rule Applies	2021-22	2022-23	2023-24	2024-Dec. 31
Next Funding Amount: \$445,542			FY2022	FY2023	FY-2024	FY2025 (3 months)
ARPA Category		Total Cost Proposed				
Necessary Investment in Water-Sewer-Broadband Infrastructure						
Water Main Creek Crossings at Main and N. 4th St.	6.1 Under the DWSRF, categories of eligible projects include: treatment, transmission and distribution (including lead service line replacement), source rehabilitation and decontamination, storage, consolidation, and new systems development. ADDITIONAL \$115,794 NEEDED FOR CONSTRUCTION. New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement.	\$114,000	\$227,794			
Water Plant Electric Switch Gear Relocation	6.1 Under the DWSRF, categories of eligible projects include: treatment, transmission and distribution (including lead service line replacement), source rehabilitation and decontamination, storage, consolidation, and new systems development. New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement	\$150,000	\$150,000			
Stormwater Engineering/Various Areas of the City	6.14 "Stormwater projects must have a water quality benefit." New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement	\$50,000 - \$100,000	\$62,028			
Fine Screen at Sewer Plant/Trash Removal	6.1 Under the CWSRF, categories of eligible projects include: construction of publicly-owned treatment works, nonpoint source pollution management, ?					
Belt Press for Sewer Plant	6.1 Under the CWSRF, categories of eligible projects include: construction of publicly-owned treatment works, nonpoint source pollution management, ?					
HotSpot at Pere Marquette Park	6.6 Recipients may use funds to provide assistance to households facing negative economic impacts due to Covid-19, including digital literacy training and other programs that promote access to the Internet. (This will be an ongoing monthly expense) New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement	\$700	\$700			
Electric Charging Station for Vehicles	No justification New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement	\$15,000	\$15,000			
Impact on Certain Populations and Geographies						
Purchase of Land for Low Income Housing Development	6.5 Building stronger neighborhoods and communities, including: supportive housing and other services for individuals experiencing homelessness, development of affordable housing, and housing vouchers and assistance relocating to neighborhoods with higher levels of economic opportunity;	\$50,000				
Revenue Replacement						

Attachment A

Parkwood Dr. Replacement (Pointe Basse to Oakwood)	<p>4.2 The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or pay-go spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.</p>	\$140,150	\$140,150		
	<p>New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement</p>				
IT Equipment for city hall/police dept./other depts. (Equipment and Labor)	<p>6.6 Recipients may also use funds for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure, as part of provision of government services up to the amount of revenue lost due to the public health emergency.</p>	\$114,000	\$80,000	\$34,000	
	<p>New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement</p>				
Website (City Hall)	<p>6.6 Recipients may also use funds for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure, as part of provision of government services up to the amount of revenue lost due to the public health emergency.</p>	\$30,000		\$30,000	
	<p>New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement</p>				
Premium Pay					
Incentivize Recruiting New Firefighters	<p>5.1 Essential workers are those in critical infrastructure sectors who regularly perform in-person work, interact with others at work, or physically handle items handled by others.</p>				Ineligible
Parks					
Pump Track at Skate Park	<p>2.18 Third, many governments saw significantly increased use of parks during the pandemic that resulted in damage or increased maintenance needs. The Interim Final Rule recognizes that "decrease[s] to a state or local government's ability to effectively administer services" can constitute a negative economic impact of the pandemic.</p>				
	<p>New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement</p>				
Bathroom Improvement Pere Marquette Park	<p>2.18 Third, many governments saw significantly increased use of parks during the pandemic that resulted in damage or increased maintenance needs. The Interim Final Rule recognizes that "decrease[s] to a state or local government's ability to effectively administer services" can constitute a negative economic impact of the pandemic.</p>	\$160,000		\$160,000	
	<p>New Rule allows one time allowance of 10M (or maximum ARPA funds distributed) for Revenue Replacement</p>				

Total Cost \$773,850 \$659,972 \$79,700 \$160,000 **\$899,672**

Original ARPA Disbursement - \$891,094 New ARPA Total \$899,672



CITY OF STE. GENEVIEVE LIQUOR LICENSE APPLICATION

DATE OF APPLICATION: 4/20/2022

Type of License Requested: (please check appropriate box):

General License

- | | |
|--|-----------|
| <input checked="" type="checkbox"/> Intoxicating Liquor by the Drink (all kinds) | \$ 250.00 |
| <input type="checkbox"/> Malt Liquor/Light Wines by the Drink | \$ 75.00 |
| <input type="checkbox"/> Malt Liquor Original Package | \$ 75.00 |
| <input type="checkbox"/> Intoxicating Liquor (all kinds) Original Package | \$ 100.00 |
| <input type="checkbox"/> Consumption on Premises "Set-Up" places | \$ 90.00 |

Additional Fees

- | | |
|--|-----------|
| <input type="checkbox"/> Microbrewery | \$ 375.00 |
| <input type="checkbox"/> Manufacturing not in excess of 22% of alcohol by weight | \$ 300.00 |
| <input type="checkbox"/> Manufacturing, distilling, or blending of intoxicating liquors | \$ 675.00 |
| <input type="checkbox"/> Sale of malt liquor or intoxicating liquor by wholesaler to
duly licensed retailer | \$ 375.00 |

Sunday Sales

- | | |
|---|-----------|
| <input type="checkbox"/> Original Package | \$ 150.00 |
| <input checked="" type="checkbox"/> Restaurant/Bars | \$ 150.00 |
| <input type="checkbox"/> Amusement Places | \$ 150.00 |

Name and address of business: American Custard Company
1055 Progress Parkway Ste. Genevieve, MO 63670

Name of Managing Officer and home address Jessica Huck 14476 Hennick
Rd Ste. Genevieve, MO 63670 Ryan

Phone 573-535-0210 Date of Birth [REDACTED] Driver's License Number: [REDACTED]
573-225-8124

A. INDIVIDUAL

1. Name Ryan Huck
2. Phone Number 573-225-8124
3. Driver's License Number _____
4. Present home address 14476 Hennick Rd Ste. Genevieve, MO 63670
5. Number of years at above address 16 yrs
6. Date of birth [REDACTED]
7. Are you a citizen of the United States of America? YES NO
8. Have you ever been convicted of a felony? YES NO If yes, for each instance please explain fully (attach additional sheets if necessary)
9. Are you an assessed tax paying citizen of Ste. Genevieve, Missouri?
 YES NO
10. Have you been the holder of a license to manufacture or sell intoxicating liquor or beer which has been revoked or suspended? YES NO If yes, please attach additional sheet(s) and explain fully _____
11. Have you been convicted for a violation of the provisions of any law in any state applicable to the manufacture, distribution, sale, and/or possession of intoxicating or non-intoxicating liquor? YES NO If yes, please attach additional sheet(s) and explain fully _____
12. Have you been convicted for a violation of the provisions of any law in any state applicable to the distribution, sale, and/or possession of any controlled substance(s) or dangerous drug(s)? YES NO If yes please attach additional sheet(s) and explain fully _____

B. PARTNERSHIP/LLC/CORPORATION

1. Name of Company: _____
2. Date of formation: _____
3. State of formation: _____
4. Registered agent: _____
5. Registered address: _____
6. Names, addresses, and positions of all officers and directors (attach additional sheets if necessary):

Name	Address	Position

7. Please provide the names and addresses of all partners/shareholders/stockholders (attach additional sheets if necessary):

Name	Address	Position
Name	Address	Position
Name	Address	Position

8. Does any other person or company have any financial interest in this company?
 YES NO If yes, please state names, address, and nature of interest.
 (attach additional sheets if necessary) First State Community Bank
9. Does this company have any financial interest in any other company? YES NO
 If yes, please state name, address, and nature of interest (attach additional sheets if necessary): _____
10. Has the corporation been the holder of a license to manufacture or sell intoxicating liquor or beer which has been revoked? YES NO
 If yes, please explain (attach sheets as necessary): _____
11. For each individual identified in numbers 6, 7, and 8 above, please answer all of the questions in Subsection B on additional sheets and attach to this application.

The applicant has read this application and fully understands, that said license will be subject to all of the ordinances of the City of Ste. Genevieve pertaining to the operation of said business and agrees that he/she will abide by all lawful ordinances, regulations, and rules adopted by the City of Ste. Genevieve relating to the conduct of said business, that he/she is in all respect qualified in law to receive such license, and that the answers and statements set out in the above application are true. It is understood and agreed that the license when and if issued shall be subject to revocation for cause by the Board of Aldermen and when and if lawfully revoked the City shall in no event return any part of the license fee paid for such license and such license fee shall be forfeited to the City.

[Signature]
 Signature of Applicant

[Signature]
 Signature of Owner

Comes now Ryan Huck the applicant of lawful age, being first duly sworn under oath, and states that he/she has read the foregoing application and fully understands the same, and that the answers and statements given are true and correct. Applicant agrees to comply with the provisions of the Codified Ordinances of the City of Ste. Genevieve, Missouri relating to the sale and distribution of intoxicating liquor and non-intoxicating.

Subscribed and sworn to before me, this 22 day of April, 2022

[Signature]
 Notary Public
 LISA A. KEMPER
 NOTARY PUBLIC - NOTARY SEAL
 STATE OF MISSOURI
 COUNTY OF STE. GENEVIEVE
 COMMISSION #13458184
 My Commission Expires: October 22, 2025

10-22-25
 My Commission Expires



Street Closure Request

Date 4-8-22

Name Amanda Hutchings Organization Harold's Famous Bee Co.

Address 234 Market St. City St. Genevieve State MO Zip 63670

Phone Number and/or email information 573-880-8072 amanda@haroldsfamous.com

Reason for closure 2nd Annual Honey Festival + Market

Street(s) to be closed Market St. (from 3rd to S. Main)

Second St. (from Gabouri to Market) - no blockage to the
three residences on the street.

Date of event for closure Sat, June 25 2022

Time(s) for closure 7am - 2pm

Office Use Only

Council Approval Yes No Date _____

Police Dept. Approval Yes No Date _____

Street Dept. Approval Yes No Date _____

Special Conditions _____

CITY OF STE. GENEVIEVE
165 S. Fourth Street
Ste. Genevieve, MO 63670
573-883-5400
(fax) 573-883-8105



APPLICATION FOR FESTIVAL FRANCHISE LICENSE

Date(s) of Festival 6-25-22 Festival License Fee \$ 50.00
Name of Organizer: Amanda Hutchings / Harold's Famous Bee Co.
Title of Festival: 2nd Annual Honey Festival + Market
Address: 234 Market St. Ste. Genevieve, MO 63670 800-748-9810
Street City State Zip Phone Number
Email: Amanda@haroldsfamous.com
*** Email to be used for any communication by city staff. ***

Mailing Address (if different from above) _____
City State Zip Phone #

Description of Festival: Honey bee education, free concerts, farmers-market-style vendors, honey and mead tastings

Number of Vendors: 47 Food Truck/Vendors: 3 Total: 50 (approx)

Have you instructed your food truck/vendors to contact the Health Dept. for inspection requirement? yes no

Will there be alcohol for sale? yes no

Will vendors be set up on the street?: yes no

Is there a fee for vendors/food vendors? yes no

Have you notified the surrounding businesses/home owners? yes no

Have you provided a Certificate of Insurance with the City listed as additional insured? yes no (pending)

Have you notified the Post Office? yes no

Have you submitted a Street Closure Request to the Board of Aldermen? yes no

What forms of advertising will be used to promote the festival?

Social media, radio, print

What is the estimated budget? \$3500

Would you be interested in a review of your marketing plan? yes no

Please review these sections of the municipal code regarding noise:

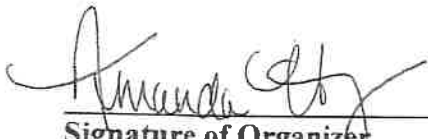
Section 210.700 & 215.190 The following acts are declared exempt from the noise ordinance:

A.3. The conduct of any parade, march, carnival, circus, show, fair, festival or bizarre having obtained the required licenses and permits and otherwise complying with the provisions of this Code.

Food trucks with large power needs should be located near 30 - 50 amp electric services for power hook up so generators do not have to be operational.

The permit may take 3 - 4 weeks to be processed and approved by the Board of Aldermen and staff.

THE INFORMATION GIVEN ABOVE IS TRUE, CORRECT AND COMPLETE AND TO THE BEST OF MY KNOWLEDGE AND BELIEF:


Signature of Organizer

Amanda Hutchings / ^{Co-}owner
Print or type name & title 4-8-22
Date

The City of Ste. Genevieve reserves the right to verify any information provided on this application.

FOR OFFICE USE ONLY:

BOARD OF ALDERMEN APPROVAL _____

COUNTY HEALTH INSPECTION ADVISED _____

CITY CLERK REVIEW _____

FILE _____

APPROVED yes no

DATE: _____

** FEE IS \$50.00 FOR THE EVENT**



Street Closure Request

Date April 27, 2020
Name Ellen Karl Organization Master Gardeners
Address 445 Rozier St. City St. Gen. State MO Zip 63670
Phone Number and/or email information 883-2050
Reason for closure Garden Walk

Street(s) to be closed Market Street - from Main east to W. Center parking lot

Date of event for closure May 14 & 15
Time(s) for closure 7:00 A.M. - 4:00 P.M.

Office Use Only		
Council Approval	Yes ___ No ___	Date _____
Police Dept. Approval	Yes ___ No ___	Date _____
Street Dept. Approval	Yes ___ No ___	Date _____
Special Conditions	_____	

BILL NO. 4486

ORDINANCE NO.

AN ORDINANCE VACATING ALL THAT PART OF THE TWELVE (12) FOOT ALLEY LOCATED WITHIN BLOCK NUMBER 2 OF ZIEGLER'S ADDITION TO THE CITY OF STE. GENEVIEVE, STE. GENEVIEVE COUNTY, MISSOURI, FROM THE NORTH RIGHT-OF-WAY LINE OF ZIEGLER STREET EXTENDING NORTHWEST TO THE SOUTH RIGHT-OF-WAY LINE OF LAHAYE STREET.

WHEREAS, a petition was brought forward to the City of Ste. Genevieve ("City") to vacate the platted alley from the north right of way line of Ziegler Street extending northwest to the south right of way line of LaHaye Street, Block Number 2 Ziegler's Addition; and

WHEREAS, the alley right of way has never been improved for vehicular traffic and is not proposed to be improved by the City; and

WHEREAS, the City will retain easement rights to the proposed vacated alley right of way; and

WHEREAS, per RSMo. Section 88.673 the alley right of way will revert to the adjoining property owners per State Statute; and

WHEREAS, the Board of Aldermen after careful and due deliberation find that vacating the alley right of way is deemed necessary and expedient for the City of Ste. Genevieve and its residents, and that the vacated property be dedicated to the adjoining property owners;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen of Ste. Genevieve, Missouri, hereby declares it necessary, reasonable and proper to discontinue as a right-of-way and forever vacate the following described right-of-way as a public alley and forever vacate the following described alley, subject to the following reservation of the existing easements.

All that part of the twelve (12) foot alley located within Block 2 of Ziegler’s Addition to the City of Ste. Genevieve, Ste. Genevieve County, Missouri, from the north right-of-way line of Ziegler Street extending northwest to the south right-of-way line of LaHaye Street right-of-way.

SECTION 2. All of that portion of the above vacated property is hereby retained as a perpetual utility easement for the construction, maintenance, repair, relocation and operation of all public utility facilities and surface water drainage. No permanent buildings or structures shall be located within or upon said easement.

SECTION 3. The statutory right of reversion in the owners of the abutting property is hereby confirmed, subject to the easement expressly reserved in Sections 2 of this ordinance, as is provided by the laws of the State of Missouri, the Mayor and the City Clerk are hereby authorized to execute all necessary instruments required to confirm the reversionary rights of the owners of property abutting on the area vacated, as described in this ordinance.

SECTION 4. *Effective Date.* The effective date of approval shall be coincidental with the Mayor’s signature and attestation by the City Clerk.

SECTION 5. *Severability.* If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DATE OF FIRST READING: April 14, 2022.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS _____ DAY OF _____, 20__ BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

**ALDERWOMAN SUSAN JOHNSON
ALDERWOMAN KRISTI CLEGHORN
ALDERMAN ROBERT DONOVAN
ALDERMAN MIKE JOKERST
ALDERMAN JEFF EYDMANN
ALDERMAN MICHAEL RANEY
ALDERWOMAN ASHLEY ARMBRUSTER
ALDERMAN JOSEPH PRINCE**

___ Yes ___ No ___ Absent

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

Exhibit I: GIS Location Map

From: Lisa Herbig <lisahrtrt@xxxxxxxxxx>
Sent: Monday, April 4, 2022 11:15 AM
To: David Bova <dbova@stegenevieve.org>
Subject: Herbig petition

Tom and Lisa Herbig
151 Ziegler St. Ste. Genevieve, MO

314-xxx-xxxx
LisaHRRT@xxxxxxxxxx

April 4, 2022

Board of Alderman
Ste Genevieve City Hall
165 So. 4th St.
Ste. Genevieve, MO 63670

Dear Board of Alderman:

We are writing to petition the City of Ste. Genevieve to abandon the alleyway between our property at 151 Ziegler and the Property on Main St. owned by Mr. Carl Noll.

We have invested substantial time and resources into the preservation and renovation of this historically significant property. The 12 foot alleyway is no longer serving as an alley and is very close to our building. We have maintained the grassed area since the purchase of our property in 2016.

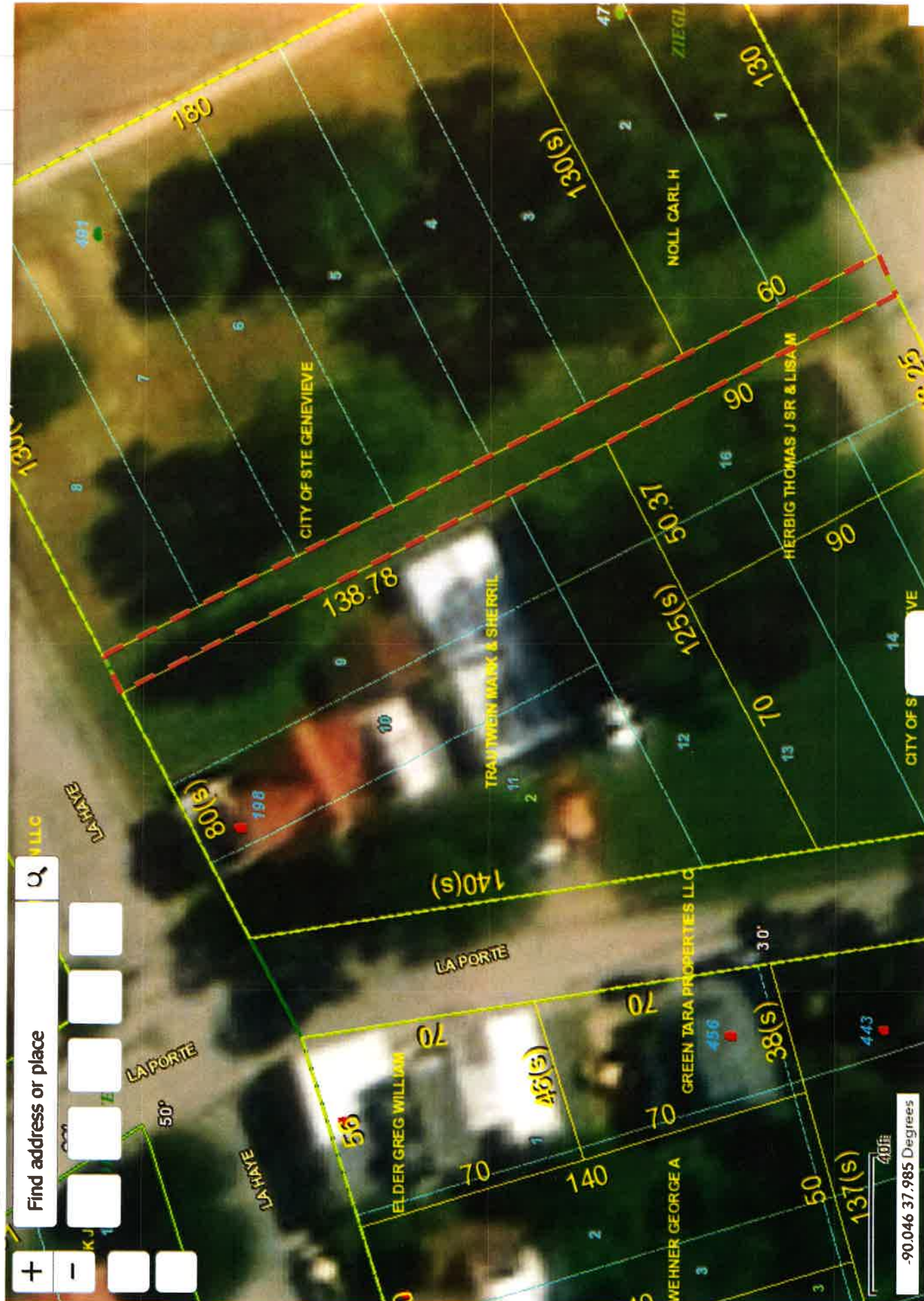
If this petition is granted, we understand that the president would be to divide the property between the owners on either side of the easement. We would appreciate that outcome. However, it would be our preference to purchase the entire alleyway from the city. Our lot (see attached deed) is quite small and the additional property would allow for a buffer between the neighboring property.

Please give this matter your consideration and inform us, at your earliest convenience as to whether you will grant the requested petition.

Sincerely, Tom and Lisa Herbig

Ste. Genevieve Total Composite Map

Base Data: 11/1/2021 SemoGIS City of Ste



Staff Report

April 28, 2022



To: Board of Aldermen
From: Happy Welch
Re: 6 Month Budget Amendment

Issue:

Rather than do budget amendments every time we approve an unexpected expense we are now holding them until the 6 month and end of year periods.

This amendment reflects retirement payouts to personnel in the street/parks department, ARPA funding budgeting as approved in the resolutions, the police department remodel, and the police vehicle lease revenue/expense.

We do this and a 6 month published budget update as required by state statute.

Recommendation:

Approve the amended budget for FY2022.

BILL NO. 4490

ORDINANCE NO.

AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2022 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES.

WHEREAS, Section 67.040 RSMo provides that after any political subdivision has approved the budget for any year and has approved or adopted the orders, motions, resolutions, or ordinances required to authorize the expenditures proposed in the budget, the political subdivision shall not increase the total amount authorized for expenditure from any fund, unless the governing body adopts a resolution setting forth the facts and reasons making the increase necessary and approves or adopts an order, motion, resolution or ordinance to authorize the revenues and expenditures; and

WHEREAS, due to unforeseen increases in anticipated revenues and expenditures in the Fiscal Year 2022 Budget which was adopted in October 2021, the City of Ste. Genevieve has a need to amend the Fiscal Year 2022 Budget to acknowledge those additional revenues and expenditures as included with the attached exhibit.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1: The Board of Aldermen hereby approves the Budget Amendments to the Fiscal Year 2022 City Budget pursuant to Exhibit "A" attached hereto and made part of this ordinance.

SECTION 2: This ordinance shall be in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: _____.

DATE OF SECOND READING: _____.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS ____ DAY OF _____, 2022 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

ALDERWOMAN KRISTI CLEGHORN	_____
ALDERWOMAN SUSAN JOHNSON	_____
ALDERMAN BOB DONOVAN	_____
ALDERMAN MIKE JOKERST	_____
ALDERMAN JEFF EYDMANN	_____
ALDERMAN MIKE RANEY	_____
ALDERMAN JOE PRINCE	_____
ALDERWOMAN ASHLEY ARMBRUSTER	_____

____ Yes ____ No ____ Absent

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

"Exhibit A"

Account Name	Account Number	Fund	FY 2022 Adopted Budget	FY 2022 Proposed Budget Amendment
Capital Lease Proceeds	10-04-4511	General	\$ -	\$ 91,120
ARPA - Water	10-13-8219	General	\$ -	\$ 377,774
ARPA - Street	10-13-8220	General	\$ -	\$ 140,150
Motor Vehicle Equipment	10-16-8045	General - Police Dept.	\$ 75,000	\$ 155,000
Salaries	20-20-5000	Park	\$ -	\$ 13,964
Social Security	20-20-5002	Park	\$ -	\$ 1,080
Lagers	20-20-5005	Park	\$ -	\$ 61
Uniforms	20-20-6602	Park	\$ -	\$ 328
Salaries	21-21-5000	Transportation	\$ -	\$ 12,802
Social Security	21-21-5002	Transportation	\$ -	\$ 997
Unemployment Insurance	21-21-5003	Transportation	\$ -	\$ 70
Hospitalization/Life Insurance	21-21-5004	Transportation	\$ -	\$ 1,496
Lagers	21-21-5005	Transportation	\$ -	\$ 159
Vehicle Repair & Mtce.	21-21-6220	Transportation	\$ 6,000	\$ 25,000
Uniforms	21-21-6602	Transportation	\$ -	\$ 1,036
Infrastructure	30-30-8000	Water	\$ 299,000	\$ 413,000
Capital Imp/Land Bldg	50-50-8010	Debt Service	\$ 100,000	\$ 267,000
Miscellaneous	60-04-4100	Rural Fire	\$ -	\$ 700
Education & Training	60-60-6021	Rural Fire	\$ 6,000	\$ 6,700
ARPA Funds	70-04-4432	Capital Improvement	\$ -	\$ 4,294
ARPA Cyber Security	70-70-8219	Capital Improvement	\$ -	\$ 80,000

BILL NO. 4491

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW.

WHEREAS, this ordinance is done pursuant to Chapter 120, Personnel, Section 120.010, Personnel Manual Adopted, to revise the Personnel Policy (Exhibits attached) for the City of Ste. Genevieve, Missouri (“City”), and;

WHEREAS, the Personnel Policy is the guide for all departments to follow for proper employment practices and is a guide for employment with the City, and;

WHEREAS, the Personnel Policy is a separate document detached from the codebook with a copy retained in the city clerk’s office, and;

WHEREAS, the amended changes proposed to the Personnel Policy have been reviewed by the Board of Aldermen who believe these changes are in the best interests of the City;

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. Section 401 “Timekeeping” is hereby deleted in its entirety and replaced with Exhibit “A” attached hereto and made part of this ordinance.

SECTION 2. Section 405 “Overtime Pay Policy” is hereby deleted in its entirety and replaced with “Exhibit “B” attached hereto and made part of this ordinance.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage.

SECTION 4. REPEALER. All ordinance and parts thereof in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. SEVERABILITY. The invalidity of any section, clause, sentence or provision of this ordinance shall be given effect without such invalid part or parts.

DATE OF FIRST READING: _____.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS ____ DAY OF _____, 2022 BY A ROLL CALL VOTE OF THE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

**ALDERWOMAN KRISTI CLEGHORN
ALDERWOMAN SUSAN JOHNSON
ALDERMAN BOB DONOVAN
ALDERMAN MIKE JOKERST
ALDERMAN JEFFREY EYDMANN
ALDERMAN MICHAEL RANEY
ALDERWOMAN ASHLEY ARMBRUSTER
ALDERMAN JOE PRINCE**

YES NO ABSENT

Approved as to Form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

401 Timekeeping.

The City's work week is Monday through Sunday.

Exempt Employees:

An exempt employee is an employee who is paid on a salary basis and meets the qualifications for exemption from the overtime requirements of the Fair Labor Standards Act ("FLSA"). For exempt employees, their salary is intended to cover all hours worked in a work week. Exempt employees are not eligible for overtime pay but may receive additional pay in qualifying situations in cases of a declared state of emergency when the pay would be reimbursable. Exempt employees are not eligible for compensatory time. Extended workdays may be required to accomplish the expected assignments of an exempt position, and exempt employees are expected to work the hours necessary to complete their work. However, because exempt employees are often required to work irregular and/or extended hours, they are provided certain latitude in occasionally being away from work during normal work hours. Due to exempt employees accruing paid time off for vacation leave, sick leave, bereavement leave, etc., time sheets shall be completed and reflect such paid time off when used.

Non-exempt Employees:

Accurately recording time worked is the responsibility of every nonexempt employee. Federal and state laws require all cities to keep an accurate record of time worked in order to calculate employee pay and benefits. Time worked is all the time actually spent on the job performing assigned duties. Nonexempt employees should accurately record the time they begin and end their work, as well as the beginning and ending time of each meal period. They should also record the beginning and ending time of any split shift or departure from work for personal reasons. Overtime work must always be approved before it is performed.

Altering, falsifying, tampering with time records, or recording time on another employee's time record may result in disciplinary action, up to and including termination of employment. Nonexempt employees should report to work no more than five (5) minutes prior to their scheduled starting time nor stay more than five (5) minutes after their scheduled stop time without expressed, prior authorization from their supervisor. It is the employees' responsibility to sign their time records to certify the accuracy of all time recorded. The supervisor will review and then sign the time record before submitting it for payroll processing to the City Clerk. In addition, if corrections or modifications are made to the time record, both the employee and the supervisor must verify the accuracy of the changes by initialing the time record.

405 Overtime Pay Policy.

When operating requirements or other needs cannot be met during regular working hours, employees may be scheduled to work overtime hours. When possible, advance notification of these mandatory assignments will be provided. All overtime work must receive the supervisor's prior authorization.

The City of Ste. Genevieve shall comply with the provisions of the Fair Labor Standards Act (FLSA) in the administration of overtime policy. The following exempt positions shall not qualify for overtime benefits:

City Administrator	City Clerk
Police Chief	Assistant Police Chief (Lieutenant)
Tourism Director	
Community Development Administrator	

Overtime compensation is paid to all nonexempt employees in accordance with federal and state wage and hour restrictions. Overtime pay is based on actual hours worked. Vacation time shall be counted toward overtime. Time off for sick leave, or any leave of absence will not be considered hours worked for purposes of performing overtime calculations. Overtime assignments will be distributed as equitably practical to all non-exempt employees qualified to perform the required work. Eligible non-exempt employees shall qualify for overtime benefits for each hour worked in excess of 40 hours in any given work week. Overtime pay shall be at a rate of one and one-half times the regular rate of pay.

The normal work schedule for Law Enforcement employees is twelve (12) hours a day in a 171 hour work period and a 28 day work cycle or eight (8) hours a day in an 86 hour work period and a 14 day work cycle. Law Enforcement employees do not qualify for overtime pay until after the employee has worked 171 hours within the 28 day cycle or 86 hours when assigned the 14 day cycle. An employee must be permitted to use compensatory time on the date requested unless doing so would "unduly disrupt" the operations of the City. All uses of compensatory time shall require the approval of the City Administrator.

Employees who work overtime without receiving prior authorization from the supervisor may be subject to disciplinary action, up to and including possible termination of employment. It is the intention of the City that the Department supervisors minimize all overtime hours within their departments.