



**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, APRIL 5, 2022**

Brent Buerch

Police Station Training Room • 120 North Jackson Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen’s participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening’s meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.
3. Introduction of Police Officer Jeremiah Owens.

CONSENT AGENDA ITEMS

4. Approve minutes from meeting of March 15, 2022. (copy)
5. Approve bills for March 2022. (copy)
6. Approve Pay Application 1 to Zoellner Construction regarding Impound Building Project - \$53,181.41. (copy)
This is the first payment to Zoellner Construction for the Impound Building. The bulk of this payment is for bonding and concrete.
7. Approve amended Change Order 4 from Robinson Industrial and Heavy Contracting and HDR relative to Wastewater Treatment Facility Improvements – 76 day time extension. (copy)
This change order is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR requesting a 76-day extension for the Wastewater Treatment Plant project. This request is the result of delays in shipping of the ductile iron piping necessary for the project under-slab piping in the oxidation ditch.

8. Approve Pay Estimate 6 (Final) from Lappe Cement Finishing, Inc., relative to 2021 Street Improvements Project - \$44,965.06. (copy)
This is the final invoice for the North Parkview street reconstruction and water line project.
9. Approve Quote received from Franklin Miller, Inc., relative to purchase of a Bulk Water Fill Station - \$44,600.00. (copy)
At the Board's direction, staff has researched the options and collected quotes for a bulk water filler to be located in the Industrial Park. Staff would like to get this ordered now so it can be installed towards the beginning of summer as opposed to the end of summer.
10. Approve service agreement with Charter Communications Operating, LLC relative to Spectrum Enterprise service to the Wastewater Treatment Plant at 1131 Hidden Valley Lane. (copy)
The fiber internet access to the new Wastewater Treatment Plant was negotiated with Charter Communications. Per our updated Purchasing Policy, purchases such as internet may be approved by motion of the Board.
11. Approve declaration of 2021 Residential Surplus Funds in the amount of \$86,553.26 relative to I55/Hwy 51 TIF and acknowledge that said funds were never collected by the TIF but were disbursed to the taxing entities by the County of Perry. (copy)
In accordance with our Tax Increment Financing (TIF) plans and agreements, all residential property taxes are declared as surplus and distributed to the taxing entities (instead of being collected by the TIF District). It is necessary for auditing purposes to have record of its being declared surplus by the Board of Aldermen, so it is presented here for Board approval.
12. Approve declaration of 2021 Residential Surplus Funds in the amount of \$874.00 relative to Downtown Perryville TIF and acknowledge that said funds were never collected by the TIF but were disbursed to the taxing entities by the County of Perry. (copy)
See Item 11 above.
13. Approve renewal of engagement with Beussink, Hey, Roe & Stroder, LLC for the 2021-22 auditing services. (copy)
This will extend the agreement with our auditors for another year at the same price as last year (\$25,000).
14. Approve nomination and reappointment of Jacob Crawford, Jennifer Crawford, and John Crawford as Directors for the Perry Plaza Community Improvement District to each serve a term of four years, expiring April 5, 2026.
The initial term of the above officers for the Perry Plaza CID has expired. They have been nominated to serve additional four year terms. By-laws for the Perry Plaza CID require the official appointments be made by the Mayor with consent of the Board of Aldermen.
15. Acknowledge selection of contractor for the **foundation** portion of the Technical Education Facility Project from Robinson Industrial and Heavy Contracting (Construction Manager At-Risk) - \$530,891 plus mobilization costs. (copy)
The rest of the packages are out for bids and will soon be presented to the Board as part of our process to establish the project's Greatest Maximum Price (GMP). In the meantime, we would like to get started on the foundation work so we can keep the

project moving along. Although the choice of contractor belongs to RiHC, we wanted to make the Board aware of the pricing and the decision to proceed. Lappe Cement Finishing, Inc., was both the lowest bidder and recommended contractor.

16. Acknowledge selection of contractor for the **plumbing** portion of the Technical Education Facility Project from Robinson Industrial and Heavy Contracting (Construction Manager At-Risk) - \$381,615 plus mobilization costs. (copy)
See Item 15 above. Winkler Plumbing & Heating, Inc. was both the lowest bidder and recommended contractor
17. Approve recommendation from Public Works Director Layton of items to be placed on the Purple Wave Auction site. (copy)
Staff has provided a memo listing surplus items that are ready for public auction.
18. Approve recommendation from Assistant Chief Jones to dispose of surplus property removed from the Impound Building per the City's Purchasing Policy. (copy)
The Fire Department and Police Department have been moving items out of the current Impound Building. During this process, they have discovered items that were no longer useful and have asked that these items be disposed of per our Purchasing Policy. The majority of these items will be disposed of or sold by the City for scrap value as they are antiquated and have no other value (e.g. police cages made for earlier makes and models no longer in service).
19. Approve request from River Hills Antique Tractor Club regarding Old Timers Days held on Saturday and Sunday, May 28-29, 2022. (copy)
This is an annual event occurring over Memorial Day weekend that we have traditionally supported with trash service and police traffic control during the parade.
20. Approve request to reschedule Immanuel Lutheran Church and School 5K Walk/Run fundraiser to May 21, 2022. (copy)
This request was originally approved at the January 4th meeting. They are requesting the date be changed to May 21st because there is another 5K Run scheduled on the TG Trail on their original date.
21. Approve request from Hiway Rodders Car Club to close streets for the Mayfest Car Show on May 7, 2021. (copy)
This is an annual event associated with the Chamber's Mayfest and supported by the Knights of Columbus. South Church Street and South Shelby Street would be closed on May 7th from 7am to 4pm. They are also requesting that St. Joseph Street be closed from Shelby to West Street. (Note that the Board has already approved the Chamber's request to close St. Joseph at West Street through the Square.)
22. Approve request from Rotary Club regarding the fireworks display at City Park to be held on Sunday, July 3, 2021. (copy)
This is a very popular, free experience for the entire community and is one of the Rotary's signature events. This year the city and county have agreed to support the event by matching the funds raised by the Rotary Club. Included in their letter is the request for fire department support and the use of Tray's Kettle Corn at the event.

23. Approve request from Heroes for Kids to waive Perry Park Center fees for their July 16th Comic Con Charitable Event. (copy)
This annual event is growing in stature every year. They would again like to see the park center donated so they can host their event here in Perryville with all proceeds going to charity.
24. Approve request from the American Tractor Museum to designate a portion of North Main Street as "Tractor Alley" and authorize city employees to hang banners provided by the Museum. (copy)
The American Tractor Museum has requested to designate a portion of Main Street, from the Square to the Catalyst Center, as "Tractor Alley" by hanging banners featuring some of their tractors along that stretch of the street. Staff supports this request as it will bring additional attention to the American Tractor Museum and support the efforts of the Heritage Tourism as well as bring additional attention to the community.
25. Reapprove 2022-23 Pay Plan with revisions. (copy)
The accepted pay plan converted the pay grades from alphabetical to numerical order. Originally thought to be a good idea as it would indicate the Board had adopted a "new" structure, the changes conflicted with other City ordinances that reference the original letter designations. As opposed to changing these existing ordinances, staff has elected to ask the Board to readopt the same pay plan approved by the Board (at our last meeting) but now with letters instead of numbers to designate grades. Additionally, the position title of "utility info technician" was omitted from the previously approved pay plan as CBIZ simply combined that position under the "utility locator" title. Although determined to fall on the same grade, staff believes these positions have distinct duties and, as such, should continue to have separate titles. This, too, has been corrected on this final version.

END OF CONSENT AGENDA

26. Decision regarding special use permit request from Laurie LaGrone to sell flowers from her greenhouse at 1805 Old St. Mary's Road. (copy)
Laurie LaGrone, has asked to sell flowers from the greenhouse located at the side of her house located at 1805 Old St. Mary's Rd. She said neighbors asked if she would sell her flowers last year and she did not want to violate any rules. This item was previously presented to P&Z and recommended for denial. (staff has confirmed a quorum was present for this P&Z meeting and decision). Upon further research, the City Attorney has determined the following based on existing city ordinances (as detailed in the attached legal opinion):
- a) Ms. LaGrone may sell flowers at a stand at her house but only if she grows them on her property.**
 - b) The Board must deny her special use permit based on the findings of the P&Z Board.**
 - c) Because she has a business license for all of the items that she wants to sell, she cannot sell anything covered by that license at a yard sale. It is the license that is preventing this.**

27. Bill No. 6281 for Ordinance No. 6498 - Entering into Supplement No. 1 to the Aviation Project Consultant Agreement with Crawford, Murphy & Tilly, Inc., relative to Project 20-063A-2 regarding Reconstruction of the Perryville Regional Airport Southeast Taxiway and East Apron Taxilane at the Perryville Regional Airport – second reading and final passage. (copy)
Plans are now ready for this taxiway/apron rehabilitation project at the Perryville Regional Airport. This project is necessary to repair aged and damaged concrete around the airport and is 100% funded by MoDOT. Staff believes it could lead the way for a future project to reconstruct the entire runway (some of which dates back to World War II).
28. Bill No. 6282 for Ordinance No. 6499 – Entering into an agreement with KimHEC relative to pretreatment program and NPDES permit assistance - second reading and final passage. (copy)
KimHEC is a long-standing and trusted partner assisting the City with our industrial pretreatment program. This will renew her contract with the City of Perryville for another year.
29. Bill No. 6283 for Ordinance No. 6500 – Entering into an agreement with Aramark Uniform Services relative to uniforms and janitorial supplies for the City of Perryville - second reading and final passage. (copy)
It is time to renew the uniform contract for public works. This is being done through a quote process. The Aramark bid was received after the requested deadline, but upon further contact, it was found in the salesman junk filter. The other vendor quotes were never shared with Aramark and, as such, staff recommends accepting the bid and extending our contract with Aramark.
30. Bill No. 6284 for Ordinance No. 6501 – Entering into an agreement with Riverside Regional Library relative to renewal of lease for designated library space at the Perry Park Center - second reading and final passage. (copy)
As previously discussed with the Board, the library's current lease recently expired. It is presented here for renewal and includes an inflationary adjustment of approximately 15.5%.
31. Bill No. 6285 for Ordinance No. 6502 – Accepting easement deed from Rozier Mercantile Company - second reading and final passage. (copy)
This easement provides for the utility extensions needed for the new fire house along Perryville Boulevard.
32. Bill No. 6286 for Ordinance No. 6503 – Accepting annexation from Randy E. and Brenda K. Lorenz - second reading and final passage. (copy)
The Lorenz's live along North Kingshighway. They are one of the remaining county properties interspersed among City properties and would like to annex into the City for sewer services. Staff is highly supportive of this and, similar to other nearby properties, sewer connection fees will again be waived. Staff will continue to work through other details such as water and natural gas service as the process unfolds.
33. Bill No. 6287 for Ordinance No. 6504 – Entering into an agreement with Ranken Technical College relative to the Perryville Technical Education Campus - second reading and final passage. (copy)
This contract details the City's relationship with Ranken relative to the P-TECh campus.

34. Bill No. 6288 for Expedite Ordinance No. 6505 – Accepting the Plat of T. Davis Minor Subdivision - first and second reading and final passage. (copy enclosed - may be read by title only)
Timothy Davis and Thomas Davis would like approval of a Final Plat of T. David Minor Subdivision to sell the residence located at 113 Miles Road by separating it from the rest of the parcel.
35. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
36. Report by City Administrator:
 - 2024 Perry County Eclipse Task Force (copy)
 - Col. John Clark - POW Commemoration (copy)
 - Justice Center Update (copy)
 - Chamber Spring Banquet (copy)
37. Report by City Engineer.
38. Report by City Attorney.
39. Board concerns and comments and any other non-action items.
40. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; personnel matters in accordance with Section 610.021(3) RSMo; and contractual matter in accordance with Section 610.021(9) RSMo.
41. Adjourn.

Additional Attachments

- Baer Engineering Invoice
- Parks & Rec Report
- Storm Water Drainage Policy
- Cape Girardeau I&I Improvements
- Rural Hospital Comparison