



Ste. Genevieve Heritage Commission  
Casey Benner, Nicole Boyer, Mark Buchheit, Thomas Hooper

March 21, 2022

**Regular Meeting Minutes**

**Call to Order** at 6:00 pm

**Roll Call:** Commissioners Casey Benner, Nicole Boyer, and Mark Buchheit were present. Additionally, Community Development Administrator David Bova was present. Commissioner Thomas Hooper was absent. The remaining commissioner position is vacant.

**Approval of Agenda:** Commissioner Boyer made a Motion to approve the Agenda as presented. Commissioner Buchheit seconded the motion, which passed 3-0-2.

**Approval of Minutes:** Commissioner Buchheit made a motion to approve the minutes from the January 24, 2022 meeting as presented. Commissioner Boyer seconded the motion, which passed 3-0-2.

**Introduction of Evidence:** Mr. Bova asked that the Commission approve the entry into the record of the Ste. Genevieve Municipal Code, the Design Guidelines for the Sainte Genevieve National Register Historic District, and the relevant staff report and additional information for the project. Commissioner Boyer made a Motion to accept the evidence into the record. The motion was seconded by Commissioner Buchheit and passed 3-0-2.

**Old Business:**

- Mr. Bova gave a brief update on the two 2022 Historic Preservation Fund grant applications. There has been no communication from SHPO since the last meeting.

**New Business:**

- **SGHC012-22.** To receive a Certificate of Appropriateness to construct a wood and welded wire fence in the side and rear yards at **250 Academy**. Applicant, Ms. Cheryl Land, was present and answered some questions from the commission. Commissioner Buchheit made a Motion to Approve the application which was seconded by Commissioner Boyer and passed 3-0-2.

- **SGHC014-22.** To receive a Certificate of Appropriateness to construct a wooden fence in parts of the rear yard at **543 LaPorte**. The applicant, Mr. George Wehner, was unable to attend. Mr. Bova described the request and answered some questions from the commission. Commissioner Boyer made a Motion to Approve the application which was seconded by Commissioner Buchheit and passed 3-0-2.
- **SGHC015-22.** To receive a Certificate of Appropriateness to replace an asbestos cement shingle roof with architectural shingles at **363 St. Marys**. Applicant, Ms. Laura Marler, was present and answered some questions from the commission. Commissioner Boyer made a Motion to Approve the application which was seconded by Commissioner Buchheit and passed 3-0-2.
- **SGHC016-22.** To receive a Certificate of Appropriateness to construct a wood and welded wire fence in the side and rear yard at **284 Seraphin**. Applicant, Mr. Brian Gray, was present and answered some questions from the commission. Commissioner Buchheit made a Motion to Approve the application which was seconded by Commissioner Boyer and passed 3-0-2.
- Mr. Bova discussed an application for demolition of the structure at 250 S Gabouri that was received after the deadline but he would like to go ahead and approve due to safety concerns. The commissioners verbally agreed to Mr. Bova approving the request administratively at this time.

**Administrative Approvals:** Mr. Bova discussed the following:

- **SGHC010-22.** To receive a Certificate of Appropriateness to replace an architectural shingle roof with architectural shingles at **164 N 4<sup>th</sup>**.
- **SGHC011-22.** To receive a Certificate of Appropriateness to replace steel windows with vinyl windows on the rear block addition at **100 Market**.
- **SGHC013-22.** To receive a Certificate of Appropriateness to replace wood windows with vinyl windows at **663 Market**.
- **Attestation as to Material Replacement – 1 N 4th**

**Public Comments:** None

**Meeting Adjourned:** There being no further business, the meeting was adjourned at 6:19 pm.

Respectfully submitted,  
David Bova  
Community Development Administrator