

AGENDA

STE. GENEVIEVE PARKS & RECREATION BOARD

FEBRUARY 28, 2022

7:00 P.M. - CITY HALL

CALL TO ORDER

ROLL CALL OF MEMBERS

APPROVAL OF MINUTES

- January 24, 2022

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

Posted: Pam Meyer, City Clerk

February 22, 2022

REVENUE & EXPENSE REPORT
CALENDAR 2/2022, FISCAL 5/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	8,280.89	85,305.13	85,000.00	305.13-
20-04-4025	RR, UTIL. & FIN INST TAX	186.86	3,323.94	2,400.00	923.94-
	TAX RECEIPTS TOTAL	8,467.75	88,629.07	87,400.00	1,229.07-
20-04-4167	PARK PERMIT FEES	.00	.00	550.00	550.00
	CHARGES AND FEES TOTAL	.00	.00	550.00	550.00
20-04-4100	MISC RECEIPTS	12.80	1,426.90	1,000.00	426.90-
20-04-4110	RENT PROCEEDS	.00	3,876.00	11,400.00	7,524.00
20-04-4138	INTEREST	.00	16.69	75.00	58.31
	MISC. & DONATIONS TOTAL	12.80	5,319.59	12,475.00	7,155.41
20-04-4430	GRANTS	.00	.00	66,025.00	66,025.00
	GRANTS TOTAL	.00	.00	66,025.00	66,025.00
20-04-4900	TRANSFER IN	.00	.00	51,000.00	51,000.00
	TRANSFERS TOTAL	.00	.00	51,000.00	51,000.00
	REVENUES TOTAL	8,480.55	93,948.66	217,450.00	123,501.34
	TOTAL REVENUE	8,480.55	93,948.66	217,450.00	123,501.34

PARK EXPENSE DEPT

20-20-5000	SALARIES	.00	13,963.99	.00	13,963.99-
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	1,079.73	.00	1,079.73-
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	60.16	.00	60.16-
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5009	SAFETY MERIT	.00	.00	.00	.00
	PERSONNEL TOTAL	.00	15,103.88	.00	15,103.88-
20-20-6021	EDUCATION & TRAINING	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 2/2022, FISCAL 5/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-6022	PUBLISHING	.00	.00	.00	.00
20-20-6025	MEMBERSHIPS/DUES	.00	.00	.00	.00
20-20-6100	CHEMICALS	.00	152.92	.00	152.92-
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6220	VEHICLE REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	500.00	500.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	52.00	.00	52.00-
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	.00	.00
20-20-6601	SAFETY SUPPLIES	.00	.00	.00	.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	174.30	569.97	1,400.00	830.03
20-20-6710	ELECTRIC SERVICE	509.51	2,018.40	5,000.00	2,981.60
20-20-6805	EQUIP. REPAIR & MAINT.	.00	.00	6,000.00	6,000.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6814	MOVIE NIGHT IN THE PARK	.00	.00	.00	.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
	MATERIALS AND SUPPLIES TOTAL	683.81	2,793.29	20,900.00	18,106.71
20-20-7060	SPECIAL SERVICES	.00	153.06	.00	153.06-
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	369.67	400.00	30.33
20-20-7125	BUILDING INSURANCE	.00	.00	1,800.00	1,800.00
20-20-7126	ASSESSOR'S OPERATIONS	322.29	3,799.26	4,000.00	200.74
20-20-7130	VEHICLE INSURANCE	.00	.00	1,000.00	1,000.00
20-20-7135	LIABILITY INSURANCE	.00	.00	975.00	975.00
20-20-8750	ALLIANCE CONTRACT	7,542.00	45,252.00	90,504.00	45,252.00
	SERVICES AND REPAIRS TOTAL	7,864.29	49,573.99	100,679.00	51,105.01
20-20-8000	INFASTRUC. IMPROV.	.00	1,216.05	97,525.00	96,308.95
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	7,000.00	7,000.00
	CAPITAL OUTLAY TOTAL	.00	1,216.05	104,525.00	103,308.95
	PARK EXPENSE TOTAL	8,548.10	68,687.21	226,104.00	157,416.79
	TOTAL EXPENSES	8,548.10	68,687.21	226,104.00	157,416.79
	PARK TOTAL	67.55-	25,261.45	8,654.00-	33,915.45-

REVENUE & EXPENSE REPORT
CALENDAR 2/2022, FISCAL 5/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	Report Total	67.55-	25,261.45	8,654.00-	33,915.45-

**MINUTES OF THE STE. GENEVIEVE
PARK & RECREATION MEETING
January 24, 2022**

Call to Order – The meeting was called to order at 7:0 p.m. by Lauren Smothers at City Hall.

Roll Call of Members – Lauren Smothers, Barbara Basler-Peterson, Mark Buchheit, Samer Zoughaib, Geoffrey Duvall, John Karel, Travis Henderson. Also in attendance were Happy Welch, Ashley Armbruster, Samantha Kertz, Steve Wilson, Gary Roth, Susie Johnson.

Approval of Minutes – Lauren noticed Travis Henderson was missing from the November minutes. The November board meeting minutes were approved with the addition of Travis’s attendance; Samer Zoughaib motion, Barbara Basler-Peterson 2nd, all ayes, no nays, motion passes.

Public Works Report – Steve Wilson reported:

- Park House (upstairs and downstairs) cleaned
- Main Street Park – bathrooms painted, pressure washed
- Steve has received several phone calls regarding the need for restrooms in Dave Pinkley Park
 - Discussion was had about a permanent structure vs temporary solution. No decision was made.
- All mowers have received maintenance and are ready for the next mowing season
- “Pond” at Pere Marquette – Samer asked if the pump remains in the pond year-round. Gary said it is turned off in the winter/cold months. Geoff suggested carp to help with the algae.

Old Business

- Master Plan – Committee Reports
 - Fundraising Committee
 - No new updates
 - John Karel asked about the possibility of any state monies that could be applied for/used to jumpstart the fundraising efforts. Happy stated he is keeping an eye on things that are being rolled out.
 - Travis suggested a GoFundMe page. Ashley mentioned that we did have an account established through the Community Foundation and that we have held off on “pushing” requests until we had something more formal in place to present. Travis thought having a Facebook page that the public see funds raised for specific projects would motivate giving and aide in our efforts.
 - Ashley suggested, as a side note, establishing a process for the public to go through to plant/donate/adopt a tree/bush in the park.
 - Movie Nights – looking to reschedule the Frozen movie in late March or April. The tourism department messaged the Facebook page to see if the movie in the park nights would continue for summer 2022. The board agreed it is an event that should continue.
 - Trail Committee – we are reapplying for the RTP grant through the Missouri Department of Natural Resources, matching funds from the community foundation, money in our infrastructure fund. Donzes are reviewing the grant before submission; they agreed to

do free of charge if grant is not obtained; if grant is awarded, a fee would be charged. Ashley posted an updated survey monkey for public input. If there is enough feedback, the results will be included in the application.

- Playground Committee – nothing new
- Bathrooms Committee – nothing new

New Business

- STG Gravel Classic – The city is hosting a bike event on April 9 put on by Trailnet out of St. Louis. Anticipating 100-150 bikers and will take 6-7 hours. Looking to be a yearly event. Board expressed interest in hosting “something” at Main Street Park for visitors either the night before or the day of. Happy said he would pass along the word to the event organizer.
- Chamber of Commerce Leadership Program – program is currently on hold as COVID numbers are on the rise. The board of directors will be reassessing in April and Samantha Kertz will keep us posted.
- Ashley revisited the idea of using packed screening rather than mulch in the upper portion of Valle Springs Park trail. This is an ADA approved surface, as well as cuts down on maintenance regarding weeds and up-keep. She added that the improvement would also allow for other activities to occur; ie, story walk (partnering with the local library). The board agreed to have Ashley and Steve move forward with looking into this project.
- Samer mentioned that 2 young men through Eagle Scouts is looking for projects to complete and asked for suggestions for the park(s); ie, bridge in Valle Springs Park, addressing overgrowth, etc.

Other Business

Next monthly board meeting is Monday, February 28 at 7:00 p.m. and will be held at City Hall.

Adjournment – Samer Zoughaib motioned to adjourn the meeting, Geoffrey Duvall 2nd, all ayes, no nays, motion passes.