

AGENDA

STE. GENEVIEVE PARKS & RECREATION BOARD

JANUARY 24, 2022

7:00 P.M. - CITY HALL

CALL TO ORDER

ROLL CALL OF MEMBERS

APPROVAL OF MINUTES

- November 22, 2021

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Join us for the monthly Park Board meeting with Zoom:

<https://us02web.zoom.us/j/86721107103?pwd=b01oM0JrMG5KdnpBeGh5eFNucUF1QT09>

Or with the Zoom app at: Meeting ID: 867 2110 7103 Passcode: 466069

Or by phone: 312-626-6799: Meeting ID: 867 2110 7103 Passcode: 466069

*Posted: Pam Meyer, City Clerk
January 18, 2022*

**MINUTES OF THE STE. GENEVIEVE
PARK & RECREATION MEETING
November 22, 2021**

Call to Order – The meeting was called to order at 7:01 p.m. by John Conard at City Hall.

Roll Call of Members – Lauren Smothers, Barbara Basler-Peterson, Mark Buchheit, Samer Zoughaib, Geoffrey Duvall, John Karel, John Conard. Also in attendance were Happy Welch, Ashley Armbruster, Samantha Kertz, and Steve Wilson.

Approval of Minutes – The October board meeting minutes were approved; Mark Buchheit motion, Samer Zoughaib 2nd, all ayes, no nays, motion passes.

Approval of Closed Session Minutes – The October closed session minutes were approved; Mark Buchheit motion, Samer Zoughaib 2nd, all ayes, no nays, motion passes.

Public Works Report – Steve Wilson reported:

- Cleanup, detail work
- Equipment maintenance
- Facilities cleaned out; assessment of tools
- Geoffrey Duvall assisted in tagging trees that needed removed or trimmed; quotes will be obtained
- Wrapped up mowing
- Repairing park benches, painting, etc
 - 2 park benches to be added in Main Street Park around flag pole
 - Request was made to complete the sidewalk at Main Street Park
- All bathrooms are closed for winter except for Main Street Park
- Request was made to find out what back shed in Valle Springs holds
- Steve requested to remove the portion of the tennis court that is not fenced in; the board gave approval
- Steve requested to pour concrete under the bleachers at Betty's Field; the board gave approval

Old Business

- Master Plan – Committee Reports
 - Fundraising Committee
 - Movie in the Park
 - Hocus Pocus brought 75-80 viewers; was largest turnout to date
 - Have funds for license to Frozen with plans to show this winter at the Orris. Sam will look at dates with Lauren.
 - Professional Fundraising/Capital Campaign
 - The board was given a copy of The Rome Group's proposal for fundraising.
 - The first month's fee would be required as a retainer before work will begin.
 - Samer Zoughaib motions to table this proposal until a later time; Mark Buchheit 2nd; all ayes, no nays, motion passes.

- Trail Committee – we did not receive the trail grant. We will have to reapply in December. It is believed we were lower on the list as we are replacing an existing trail rather than putting something new in.
- Playground Committee – nothing new
- Bathrooms Committee – nothing new

New Business

- Discussion was had regarding the need for another board member and new faces to join.
- Board agreed to meet in December for an informal holiday dinner/social on Tuesday, December 14 at 6 p.m.; place TBD. There will be NO meeting for the month of December.
- Chamber of Commerce Leadership Program – Sam discussed participating in the Chamber's Leadership Program where the participants would assist in a park clean-up day and then a member of the board would show/discuss the Master Plan.
- Ashley presented the idea of using packed screening rather than mulch in the upper portion of Valle Springs Park trail. This is an ADA approved surface, as well as cuts down on maintenance in regard to weeds and up-keep.

Other Business

Next monthly board meeting is Monday, January 24 at 7:00 p.m. and will be held at City Hall.

Adjournment – Samer Zoughaib motioned to adjourn the meeting, Geoffrey Duvall 2nd, all ayes, no nays, motion passes.

REVENUE & EXPENSE REPORT
CALENDAR 1/2022, FISCAL 4/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	65,388.05	77,024.24	85,000.00	7,975.76
20-04-4025	RR, UTIL. & FIN INST TAX	3,137.08	3,137.08	2,400.00	737.08-
	TAX RECEIPTS TOTAL	68,525.13	80,161.32	87,400.00	7,238.68
20-04-4167	PARK PERMIT FEES	.00	.00	550.00	550.00
	CHARGES AND FEES TOTAL	.00	.00	550.00	550.00
20-04-4100	MISC RECEIPTS	271.45	1,414.10	1,000.00	414.10-
20-04-4110	RENT PROCEEDS	.00	2,907.00	11,400.00	8,493.00
20-04-4138	INTEREST	.00	.00	75.00	75.00
	MISC. & DONATIONS TOTAL	271.45	4,321.10	12,475.00	8,153.90
20-04-4430	GRANTS	.00	.00	66,025.00	66,025.00
	GRANTS TOTAL	.00	.00	66,025.00	66,025.00
20-04-4900	TRANSFER IN	.00	.00	51,000.00	51,000.00
	TRANSFERS TOTAL	.00	.00	51,000.00	51,000.00
	REVENUES TOTAL	68,796.58	84,482.42	217,450.00	132,967.58
	TOTAL REVENUE	68,796.58	84,482.42	217,450.00	132,967.58
PARK EXPENSE DEPT					
20-20-5000	SALARIES	.00	13,963.99	.00	13,963.99-
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	.00	1,079.73	.00	1,079.73-
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	.00	.00	.00	.00
20-20-5005	LAGERS RETIREMENT	.00	60.16	.00	60.16-
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5009	SAFETY MERIT	.00	.00	.00	.00
	PERSONNEL TOTAL	.00	15,103.88	.00	15,103.88-
20-20-6021	EDUCATION & TRAINING	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 1/2022, FISCAL 4/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-6022	PUBLISHING	.00	.00	.00	.00
20-20-6025	MEMBERSHIPS/DUES	.00	.00	.00	.00
20-20-6100	CHEMICALS	.00	152.92	.00	152.92-
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6220	VEHICLE REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	500.00	500.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	.00	52.00	.00	52.00-
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	.00	.00
20-20-6601	SAFETY SUPPLIES	.00	.00	.00	.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	.00	218.11	1,400.00	1,181.89
20-20-6710	ELECTRIC SERVICE	383.35	1,508.89	5,000.00	3,491.11
20-20-6805	EQUIP. REPAIR & MAINT.	.00	.00	6,000.00	6,000.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
	MATERIALS AND SUPPLIES TOTAL	383.35	1,931.92	20,900.00	18,968.08
20-20-7060	SPECIAL SERVICES	.00	153.06	.00	153.06-
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	369.67	369.67	400.00	30.33
20-20-7125	BUILDING INSURANCE	.00	.00	1,800.00	1,800.00
20-20-7126	ASSESSOR'S OPERATIONS	2,988.25	3,476.97	4,000.00	523.03
20-20-7130	VEHICLE INSURANCE	.00	.00	1,000.00	1,000.00
20-20-7135	LIABILITY INSURANCE	.00	.00	975.00	975.00
20-20-8750	ALLIANCE CONTRACT	7,542.00	37,710.00	90,504.00	52,794.00
	SERVICES AND REPAIRS TOTAL	10,899.92	41,709.70	100,679.00	58,969.30
20-20-8000	INFRASTRUC. IMPROV.	.00	1,216.05	97,525.00	96,308.95
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	7,000.00	7,000.00
	CAPITAL OUTLAY TOTAL	.00	1,216.05	104,525.00	103,308.95
	PARK EXPENSE TOTAL	11,283.27	59,961.55	226,104.00	166,142.45
	TOTAL EXPENSES	11,283.27	59,961.55	226,104.00	166,142.45
	PARK TOTAL	57,513.31	24,520.87	8,654.00-	33,174.87-



COMMUNITY
FOUNDATION
of the OZARKS

P.O. Box 8960 • Springfield, MO
65801-8960

City of Ste Genevieve's Fund for Parks and Recreation

	Quarter <small>October 1, 2021 to December 31, 2021</small>	Year-to-Date <small>July 1, 2021 to December 31, 2021</small>
Beginning Fund Balance	\$ 4,712.92	\$ 4,219.42
Contributions	99.25	649.25
Investment Activity		
Interest/Dividends	71.10	80.60
Realized Gains (Losses)	0.05	0.10
Unrealized Gains (Losses)	144.60	91.97
Total Investment Activity	<u>215.75</u>	<u>172.67</u>
Disbursements		
Grants and Distributions	0.00	0.00
Administrative Fees	13.96	27.38
Other Expenses	0.00	0.00
Total Disbursements	<u>13.96</u>	<u>27.38</u>
Ending Fund Balance	<u>\$ 5,013.96</u>	<u>\$ 5,013.96</u>
Total Contributions to Date		4,645.75

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www.cfozarks.org