



Ste. Genevieve Heritage Commission  
Frank Myers, Casey Benner, Nicole Boyer, Mark Buchheit, Thomas Hooper

January 24, 2022

**Regular Meeting Minutes**

**Call to Order** at 5:30 pm

**Roll Call:** Commissioners Casey Benner, Nicole Boyer, Mark Buchheit, and Thomas Hooper were present. Additionally, Community Development Administrator David Bova was present. Commissioner Frank Myers was absent.

**Approval of Agenda:** Commissioner Boyer made a Motion to approve the Agenda as presented. Commissioner Hooper seconded the motion, which passed 4-0-1.

**Approval of Minutes:** Commissioner Buchheit made a motion to approve the minutes from the December 20, 2021 meeting as presented. Commissioner Boyer seconded the motion, which passed 4-0-1.

**Introduction of Evidence:** Mr. Bova asked that the Commission approve the entry into the record of the Ste. Genevieve Municipal Code, the Design Guidelines for the Sainte Genevieve National Register Historic District, and the relevant staff report and additional information for the project. Commissioner Boyer made a Motion to accept the evidence into the record. The motion was seconded by Commissioner Hooper and passed 4-0-1.

**Old Business:**

- Mr. Bova gave a brief update on the two 2022 Historic Preservation Fund grant applications. There has been no communication from SHPO this past month.

**New Business:**

- **SGHC008-22.** To receive a Certificate of Appropriateness to renovate the structure, including the installation of 1) vinyl windows, 2) 3-tab asphalt shingles on main block & porch, 3) replacement of porch posts and railing with cedar posts & cedar/black aluminum balusters, and 4) eliminate screen door and storm windows, at **14 Seraphin**. Applicants, Mr. Nicholas Oberle and Mr. John Oberle discussed their

application and answered several questions from the Commission. The application was considered in four separate sections – windows, roofing, porch, and storm door and storm windows.

Commissioner Boyer made a Motion to Approve installation of 6-over-6 vinyl or wood windows (including aluminum-clad windows) throughout the structure. After significant discussion and no second, Commissioner Hooper made a Motion to Table this topic until later in the meeting after considering the other topics. Commissioner Buchheit seconded the motion which passed 4-0-1.

Commissioner Boyer made a Motion to Approve the installation of 3-tab shingles on the roof of the main block of the house and allow 3-tab shingles on the porch roof if the standing seam metal there is not serviceable. Commissioner Hooper seconded the motion which passed 4-0-1.

Commissioner Hooper made a Motion to Approve the replacement of any turned posts, railings, balusters, or eave brackets in-kind on the porch if the existing elements are not able to be repaired and allow new composite decking on the porch. Commissioner Buchheit seconded the motion which passed 4-0-1.

Commissioner Buchheit made a Motion to Approve the elimination of the storm windows and storm door on the front door. Commissioner Boyer seconded the motion which passed 4-0-1.

After further discussion on the windows, Commissioner Benner seconded the earlier Motion from Commissioner Boyer (to approve the installation of 6-over-6 vinyl or wood windows (including aluminum-clad windows) throughout the structure), which passed 3-1-1 with Commissioner Buchheit voting against.

**Administrative Approvals:** None

**Public Comments:** None

**Meeting Adjourned:** There being no further business, the meeting was adjourned at 6:23 pm.

Respectfully submitted,  
David Bova  
Community Development Administrator