

Ste. Genevieve County Commission Minutes

**THURSDAY, DECEMBER 30, 2021**

24<sup>th</sup> Day of the October Term. The Commission Met Pursuant to Adjournment. Present were Presiding Commissioner Garry Nelson, Associate Commissioner Karen Stuppy along with Deputy County Clerk, Michele Gatzemeyer. Commissioner Ruzicka was absent from today's meeting.

THE MEETING WAS CALLED TO ORDER BY PRESIDING COMMISSIONER NELSON AT 8:00 A.M.

THE MINUTES OF PREVIOUS MEETING THAT WAS HELD ON THURSDAY, DECEMBER 23, 2021 WERE READ. A MOTION WAS MADE BY COMMISSIONER NELSON TO APPROVE SAID MINUTES AS PRESENTED. COMMISSIONER STUPPY SECONDED THE MOTION. ALL IN FAVOR. MOTION PASSED. THE MINUTES STAND APPROVED AS RECEIVED.

It was noted as it pertains to the 'Fair Board' that those 'Board Members' appointed based on 'Statute' were appointed by Presiding Commissioner Nelson.

Mr. Scott Schmieder, R&B Foreman, appeared before the Commission to provide report for today's meeting. Following were the items reported:

\*The Commission will review 'warranty', which is due to expire on 'Skid Steer' sometime within the next year. The Commission will be reviewing this closely due to the number of times that Fabick has looked @ said equipment; 'Issue' thus far has been as a result of 'Factory Default'. It should be noted that the 'Invoice Detail' amounts to approximately \$3,000 - \$3,500.

\*The 'Road Department' is currently cutting 'trees & limbs'.

\*The Commission wanted it noted that the 'R&B' Department is assisting at the Courthouse with various special projects as well as will offer assistance as it pertains to 'Clean Up' Project of Fairgrounds. (There had been discussion surrounding utilization of 'Dumpster'; however, this could not be justified.)

\*Roth Cemetery Road – Mr. Schmieder has indicated that he has discussed with local property owner regarding 'roadwork' that needs to be completed on said road next year.

\*R&B Department is preparing for possible 'ice' over the weekend.

As it pertains to the Fairgrounds, it was noted that 're-routing' of water needs to be completed under the 'Bleacher Area' in the vicinity of Demo Derby 'location'. Old tires to be cleaned up. Area that housed race track needs to have necessary improvements. Road work to be completed on 'Fairground' property. Overall general maintenance and clean-up to be completed.

Reorganizational Meeting to be determined/set for Fair Board. It should be noted that 'oath' needs to be taken by newly appointed 'Board Members' as said group will be utilizing tax payer dollars.

The 'Final Appointment' for a 1-year term to the Ste. Genevieve County Fair Board was made. Said 'appointment' was for Mr. Felix Meyer who wishes to continue community service. Presiding Commissioner Garry Nelson made a motion to 'Appoint'. Commissioner Stuppy seconded the motion. Commissioner Nelson yea. Commissioner Stuppy yea. All in favor. Motion passed.

Review of 'Water Tank Payment Schedule' completed with representative from MRV Banks.

Company contacted the Ste. Genevieve County Commission regarding 'electric shuttle'. He referenced this as equitable mobility and noted that they also offer 'smart lighting'. He noted that he is working with 'City of St. Louis' and wanted to know if the 'County' might be interested in this 'infrastructure' project. The 'County' noted that this is not an avenue that they will pursue at this time.

Sue Wolk, County Clerk, met with the Commission for 'Amended Budget Hearing'. Following were the detailed results from the same:

\*The first 'Budget' that had to be amended was 'Road & Bridge' Expense Item for 'New Road Paving'. Upon review of information provided; Commissioner Stuppy made a motion to increase the 'New Road Paving' from \$200,000 to \$287,000. Commissioner Nelson seconded the motion. Commissioner Stuppy yea. Commissioner Nelson yea. All in favor. Motion passed.

\*2<sup>nd</sup> Budget to be reviewed - Senior Citizens Services Fund – Upon details provided by County Clerk, Sue Wolk, Commissioner Stuppy made a motion to 'increase' line item for Senior Citizens Services Expense Line Item from \$174,075 to \$178,069.40 as well as 'Bank Charges' Expense Item from \$10.00 to \$17.00. Commissioner Nelson seconded the motion. Commissioner Stuppy yea. Commissioner Nelson yea. All in favor. Motion passed.

\*3<sup>rd</sup> Budget to be reviewed – '911' Emergency Fund – It was noted that the '911' Emergency Fund is utilized to pay St. Francois County for '911' Services received/provided to Ste. Genevieve County. Payments distributed are for amount of \$500,000. However, charges went over by an amount of .04 cents. Surrounding the same 'Budget'; Emergency Phone Services Tax Line Item was increased by amount of \$12,163.00.

Upon close review of said 'Budget'; Commissioner Stuppy made a motion to proceed with the following 'Amendments' to the '911' Emergency Services Fund; Total Expenses increased from \$500,000 to \$500,000.04 with 'Revenue' Line Item for Emergency Phone Services Tax 'Line Item' increased from \$100,000 to \$112,163. Commissioner Nelson seconded the motion. Commissioner Stuppy yea. Commissioner Nelson yea. All in favor. Motion passed.

\*4<sup>th</sup> Budget to be reviewed is 'Capital Improvement' Budget. After explanation from County Clerk; Commissioner Stuppy made a motion to 'Approve' transfer from 'County Revenue' to 'Capital Improvement'; thus amending 'Revenues'. In addition, Expense Line Item had to be amended (To pay construction costs) from amount of \$1.2 Million to \$1.7 Million. (Amendment amount was \$500,000.) Commissioner Nelson seconded the Motion. Commissioner Stuppy yea. Commissioner Nelson yea. All in favor. Motion passed.

\*5<sup>th</sup> Budget to be reviewed – Sheriff Revolving Fund – Said ‘Budget’ had to be amended due to increased expense for weapons. Upon review of details provided; Commissioner Stuppy made a motion to ‘Amend’ Revenue Line Item for ‘Conceal to Carry Funds’ from \$10,000 to \$19,194.50 with ‘Expense’ Line Item being amended from \$1,000 to \$4,722.60. Commissioner Nelson seconded the motion. Commissioner Stuppy yea. Commissioner Nelson yea. All in favor. Motion passed.

\*6<sup>th</sup> Budget to be reviewed – COVID-19 Fund – Fund went over on ‘Revenues’ due to the fact that the ‘County’ did not anticipate receiving ARPA Funding. The amount of ‘Revenues’ budgeted were “0”. Upon review of details, Commissioner Stuppy made a motion to ‘approve’ increasing revenue ‘Line Item’ for COVID-19 Fund from \$0 to \$1,737,850 as a result of unforeseen revenues received. Commissioner Nelson seconded the motion. Commissioner Stuppy yea. Commissioner Nelson yea. All in favor. Motion passed.

\*The ‘Final’ Budget to be reviewed was ‘County Revenue’ Fund. Revenue amount of \$200,000 had to be ‘Added’ as well as ‘Expense’ of \$200,000. Upon detailed review of said ‘Budget’; Commissioner Stuppy made a motion to ‘Amend’ the ‘County Revenue’ Budget with ‘Transfer’ from ‘County Revenue’ by amount of \$200,000 to ‘Capital Improvement’ Budget by amount of \$200,000. Commissioner Nelson seconded the motion. Commissioner Stuppy yea. Commissioner Nelson yea. All in favor. Motion passed.

The Commission reviewed past year’s ‘accomplishments’ and noted the following:

- \*Revision of Employee Manual for compliance purposes.
- \*Revision/Creation of Internal Control Policy Manual for ‘Audit’ Purposes/Compliance Standards.
- \*Paving of Lawrenceton Cut-Off Road to include ‘Expansion’ of entrance from Highway “Y” to Lawrenceton Cut-Off Road.
- \*Due to initiative by ‘Commissioner Nelson’ several years ago, with assistance from MO Dept. of Conservation; Expansion and Paving finalized at Pickle Springs Conservation Area.
- \*Installation of ‘Box Culvert’ on Kocher Road. (This will serve as a huge benefit to residents on said road during periods of heavy rains/high water.)
- \*Community Center ‘Employee’ Parking Lot Paved.
- \*Finalization of ‘TAP Grant’/Pedestrian Crossing Project @ Ste. Genevieve Community Center.
- \*Paving Projects on Bloom Road, Cave Road, and Gillespie.
- \*Major improvements/Paving to Saline Creek ‘Hill’.
- \*Improvements/Repairs to Ste. Genevieve Recycling Center.
- \*Salary Study for Employees; it was noted that findings indicated that ‘County’ in-line with the ‘Market’.
- \*Hazard Mitigation Grant applied for; should reach fruition in ‘2022.
- \*DERA Grant which allowed for R&B Department to receive new ‘Truck’ with said assistance.
- \*Solid Waste Recycling Center Grant Applied for re: Baler Repairs.
- \*Project Initiation for Community Center Roof.

Local resident that resides on Kocher Road contacted the Commission requesting to speak with Commissioner Stuppy. He personally thanked the Commission for 'Box Culvert' and reviewed 'mail delivery' as per project that Commissioner Stuppy had been working on. Commissioner Stuppy noted that she would be in contact with the Postmaster.

Local resident that resides on Becker Road reached out to Commissioner Nelson as a result of tree limbs, etc. recently cut by R&B Department with 'Boom Mower'. Commissioner Nelson to inspect the same. As additional information becomes available; said detail to be provided.

Commissioner spoke with Mr. Eric Basler, County Coroner, surrounding 'Budget Items'. It was noted that contract to be drawn for compliance with 'Audit Requirements'. As additional information becomes available; said detail will be provided.

Ste. Genevieve County Health Department provided report for today's Commission Meeting. Following were details provided:

- \*"0" New 'Suspect' Cases with a 'Current Total' of (21) 'Total' Suspect Cases.
  - \*"1" New Probable COVID-19 Case for Ste. Genevieve County as of this Date.
  - \*"15" New Confirmed COVID-19 Cases for Ste. Genevieve County as of this Date.
  - \*"2,697" 'Total' Confirmed COVID-19 Cases for Ste. Genevieve County currently.
  - \*"370" Total Probable COVID-19 Cases for Ste. Genevieve County (To Date).
  - \*"32" Total Confirmed COVID-19 Deaths (To Date) – Ste. Genevieve County.
  - \*"3" Probable COVID-19 Deaths (To Date) – Ste. Genevieve County.
  - \*"Initiated" Vaccination Rate for Ste. Genevieve County – 51.3% (5 yrs. "+" Population).
  - \*"Completed" Vaccination Rate for Ste. Genevieve County – 47.7% ("5" + Population).
- \*The 'Health Department' provided a 'Comparison/Breakdown' of COVID-19 Cases by month/year as well between '2020 and '2021. In '2021, the month of December produced the highest number of cases throughout the year of '2021. (Copies of all submitted detail attached to Commission Record Supplement for this Date.)

Accounts Payable for Date 12/30/2021 for a 'Total' of \$254,633.67 were reviewed and approved for payment by the Commission.

**ADJOURN**

A Motion was made by Commissioner Stuppy to adjourn @ 12:40 P.M. Commissioner Nelson seconded the Motion.

Ordered that the Commission adjourn until 1/4/2022.

SUBMITTED BY:

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APPROVED BY:

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PRESIDING COMMISSIONER