

AGENDA

STE. GENEVIEVE BOARD OF ALDERMEN

REGULAR MEETING

THURSDAY – DECEMBER 9, 2021

6:00 p.m.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

CITY ADMINISTRATORS REPORT.

STAFF REPORTS.

- Dave Bova – Community Development Administrator
- Steve Wilson – Alliance Water Resources
- Kenny Steiger – Fire Chief
- Eric Bennett – Police Chief
- Jeffery Wix – Tourism Director

COVID DISCUSSION.

COMMITTEE REPORTS.

PUBLIC COMMENTS.

CONSENT AGENDA.

- Approval of the Minutes of the November 18, 2021 Board of Aldermen Regular Meeting

- Approval of the Minutes of the November 18, 2021 Board of Aldermen Work Session.
- **RESOLUTION 2022 – 18.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH DORAL & LYNETTE PARMER TO MAINTAIN FLOOD BUYOUT PROPERTY.
- **RESOLUTION 2022 - 19.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING THE RECOMMENDED LOW BID OF KRANZ BODY, LLC FOR THE PURCHASE OF A REPLACEMENT TRUCK BED IN THE AMOUNT OF \$20,749.00.

PUBLIC HEARING.

The Mayor & Board of Aldermen will conduct a public hearing at which time citizens may be heard on the proposed water/sewer rates to be set by the Board of Aldermen as shown below:

WATER RATES: Proposed FY 2022	\$7.09 minimum plus \$.06026/cubic feet
SEWER RATES: Proposed: FY 2022	\$8.49 minimum plus \$5.12/1000 gallons or (\$.0381/cubic feet)
INDUSTRIAL WATER RATES: Proposed: FY 2021	\$6.23 minimum plus (\$.04655/cubic feet)

OLD BUSINESS.

BILL NO. 4462. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. **2nd READING.**

NEW BUSINESS.

BILL NO. 4464. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY SECTION 715.040 USER CHARGE RATES SUBSECTIONS A. & B. BY REVISING THE WATER USE CHARGES. **1st & 2nd READING.**

BILL NO. 4465. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY SECTION 715.140 SEWER CHARGES AND BILLING, SUBSECTION “D” BY REVISING THE SEWER USE CHARGES. **1ST & 2ND READING.**

BILL NO. 4466. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING PAYMENT #3 TO DONZE CONSTRUCTION, INC, FOR THE REMODEL OF THE CITY POLICE DEPARTMENT & BASEMENT IN AN AMOUNT OF \$68,132.84. **1ST & 2ND READING.**

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

For those wishing to social distance, join us on the Zoom app at:

Meeting ID: 811 1389 4294, Passcode: 984664 or

by phone at 312-626-6799 Meeting ID: 811 1389 4294, Passcode: 984664

Find the Zoom Link at www.facebook.com/stegenevievecityhall/

And you can watch live on SGTV Spectrum Channel 991.

***Posted By: Pam Meyer, City Clerk
December 6, 2021***

CITY ADMINISTRATOR REPORT

December 9, 2021

1. The County requested and we have supplied a summary and a printout of revenues and expenditures in the street department. The commissioners asked for an accounting breakdown for our share of the County Road Tax which amounted to \$324,000 of our \$813,000 budget.
2. The board will not meet again until January 14, 2022. City offices will be closed December 23 & 24 for the Christmas Holiday and December 31 for the New Year's Holiday. I will be out of the office the afternoon of December 10, 2021.
3. There will be funds and grants coming over the next 5 years with the recently approve Infrastructure and Jobs Act (IIJA) bill. There will be money set aside for communities less than 50,000 for local roads, EV charging station funds, TAP grant increases for local governments to improve sidewalks/bike trails, competitive bridge investment, water and sewer infrastructure, and stormwater just to highlight the categories. Some of this will be distributed through the states where other funds some through Community Development Block Grants.
4. Product delays have set us back a couple of more weeks on the police department remodel. We hope to have fiber installed the week of December 13 followed by the IT equipment, server and computers from Forward Slash.
5. We will need to begin the process of redistricting the wards in the near future and I have discussed the possibility with the Regional Planning Commission doing the work. Staff has downloaded maps and data from the Census Bureau but the final count is not matching our total, so we will recheck our blocks and census tracts before having RPC do the work. They will be the ones who ultimately add it to our GIS information.



Community Development December 2021 Staff Report Activities for 11/13/21 – 12/06/21

Historic Preservation – Heritage Commission

- Meeting – Nov. 15th – Approved 1 COA
- 1 COA approved administratively
- Next meeting Dec. 20th
- January & February meetings will be on 4th Monday instead of 3rd Monday
- Applied for 2 Historic Preservation Fund grants - 1 Outreach & 1 Survey

Building Department / Code Enforcement

- Occupancy Permits / Inspections 22
- Building Permits Issued 12
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 2
- Old plans organized – first cabinet completed; plans being organized
- Continuing process to transition to 2018 ICC codes

Rental Housing Advisory Commission

- Rental registration updated for 2022

Planning & Zoning

- No meeting in December
- Next meeting – Jan. 6th

Board of Adjustment

- Nothing new to report

Floodplain Management

- Nothing new to report

Property Maintenance

- 2018 Focus Properties Remaining 4
- Nuisance Property Issues 6
- Vegetation Nuisance Issues 0
- Building Code Violation Issues 2

Training

- Planning & Zoning UMSL Chancellor's Certificate – completed

- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21
- Preservation Advocacy & 117th Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed
- ICC Deck Safety Codes & ICC Off-Site Construction – Gene completed
- SHPO HPF Grant Application Workshop – completed
- ICC Introduction to Off-Site Construction – Gene completed
- Social Media & The First Amendment Webinar – completed
- Lead The Way: PHA Governance refresher training – completed
- 2018 Residential Building Inspection Institute – Gene completed
- State of Missouri Update – Floodplain Dev. Permits Webinar – completed



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

**Alliance Water
Resources, Inc.**

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

November 2021

Water Treatment Plant

- Contacted Central Power concerning the status and repair quote for the Generator.
- Staff completed a full test of the emergency lighting in the facilities.
- Cryogas completed the needed repairs to the Carbon Dioxide refrigeration unit located at the plant.
- Yard maintenance and clean up prior to the winter season.
- All locations were inspected and cleaned.

Wastewater Treatment

- The Dissolved Oxygen meter used for the inhouse labs is not meeting the needed requirement of the permit. We are purchasing a new unit.
- The flowmeter is still not functioning. We had a rep come and diagnose the unit. He has ordered the needed sensors to complete the repairs and return it to service.
- The North Rotor motor is showing insulation failure during routine testing.
- We have completed a thorough cleaning and inventory of the shop area.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.4	3.0	7.8	n/a
Peak Day	4.2	4.3	8.1	n/a
Percent Removal	97.4%	98.3%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .679mgd October 25th, 2021
 Daily Maximum loading 633lbs., October 22nd, 2021



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 3400ft of lines this month.
- The area surrounding the old builtbest buildings were inspected with the cameras.
- Pulled pumps at the Lift Station in Robinwood, problem wipes stuck in the pump, again.
- Riverview Nursing Facility has completed. An inspection of the process will be completed.
- Pump #2 at the Robinwood Lift Station has been installed, and a new contactor as well.
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Water main break in the 600 block of Market St.
- Meter pits are being relocated to the yards in anticipation of the next waterline project.
- Water main break in 100 block of St. Jude. This was a 4" Cast iron line.
- Fire hydrant located at the M Road tower has been rebuilt.
- 2" meter was replaced at the Eric Scott bldg.
- All remote buildings were cleaned, inspected.
- Spire damaged a service line on Ziegler St.

Customer Service

- Staff performed 33 line locates.
- Staff performed 47 work orders.
- Disconnects for non-payment 24
- There were 4 loads of lime purchased.

Public Works

Streets

- Met with Bauman's concerning the overlay on North Main St.
- A tree was removed in the downtown area. The tree was not replaced and the sidewalk has been repaired.
- Safety Kleen came and completed an inventory of all unknown containers and is providing us with a quote for removal.
- Staff has completed street repairs in the alley between ridgeway and Maple.
- 2 of the 3 city owned dump trucks have been taken to shops. One truck had to be towed.
- 2 City owned mowers were delivered to Flieds Equipment for starting issues.
- Trimmed trees for xmas lighting. Xmas lights and inflatables.
- Clean up in the break area has been completed



OPERATIONS REPORT – Ste. Genevieve

Park

- Staff has completed the edging if the walking trail.
- The insulation has been replaced and/or reattached to the ceiling.
- Main Street bathroom were cleaned and disinfected.
- Jeff completed drywall repairs at the Welcome Center.
- Inventory of mower parts. Parts will be ordered to ensure operation wit minimal downtime.
- Due to the dropping overnight temps, we are closing the bathrooms for the winter season. They will reopen as the weather allows.
- All mowing equipment will have damages repaired and will return in the spring, in normal working conditions.
- Trees in the parks needed attention have been tagged

Project Updates

- Cochran is preparing a proposal for the electrical project at the water plant.
- All manholes have been fitted for the risers that will be required for the street overlays.
- Street overlay project completed late October.

Safety

- Staff reviewed Hazard Communication and Global Harmonization
- Covid Update for staff.
- SDS sheets have been updated and are available for all staff.

Regulatory

- All testing and reports were submitted on time.

Training

- All new waterline data has been collected and the GIS system is being updated.
- All members of Public Works have completed the Traffic Flagger Certification Course.

Concerns for the Month

- Approaching colder temps.

Positive for the Month

- We have received a Thank you card from Valle for the work completed to the soccer fields this year.
- We have also received numerous other thank you cards for work completed.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **November, 2021**

Calls for Assistance:

- SGFD responded to **17** emergency calls in **November**
- Total so far this year **187** calls, **down 16** calls from last year

Staffing:

- SGFD roster is down 6. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed, contact any SGFD firefighter if interested.
- **Have 1 passed back round checks and second in back round checks.**

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training November was simulated responses. We had them pull into the firehouse and then assigned them a job we had trained on and they had to formulate a plan and follow through**

Meetings Attended

- Ozark Firefighters meetings – **Cancelled**
- Bi County Chiefs Meeting – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Nothing to report**

Facility: LED Lighting

- Project completed.

Apparatus & Equipment Maintenance:

- Bids have been reviewed requesting to purchase from the MODOT State Contract for 1 ton pickup. Don Brown contacted GM has accepted the order and we are on the build list but still unsure of delivery date. **GM Says we should have by Christmas**

Fire Radio

Sat in on a St. Francis/Ste Genevieve County dispatch radio meeting. They currently have a third party doing a radio coverage survey and then they will make recommendations on how to improve the radio system.

Grants

- Have heard that a Homeland security grant may be coming available this week. This is a no matching money grant. I will attempt to write this grant and replace our aging radios that are in the 10 year plan for replacement. Grant submitted for all new mobile radios. Grant request amount was \$58,000.00. Have been informed that we will be receiving about \$25,000 of the request. Have to jump thru some federal government hoops to receive the funds. Will be working with IT company to complete a NATIONAL CYBER SECURITY REVIEW FORM to reach the next step. **Review form has been forwarded to FORWARD SLASH – WAITING ON THEM TO COMPLETE**
- I am requesting permission to apply for the annual Missouri Dept of Conservation Grant. This grant is a 50% match. I would like to apply for some hose, nozzles, adapters and pagers. Our match, should we get the grant, would be \$3,746.87. This amount would be available in the Rural Fire Account. Grant request submitted

County Firefighters Assn.:

Nothing to report

Local & State Mutual Aid:

- Nothing new to report

Misc.

- **We participated in the Pecanapaloosa**
- **We participated in a funeral for a county fire fighter**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

- Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)
- Angstrom MFG. for old Grandpas Building
- Mid State Wood Products for Trautman Building
- L & H Rental Properties for Old Biltbest Offices

Approved & Waiting on Install

- **Basler Business Enterprises**
- **Save A Lot**

We now have **41** installed boxes in the city and **4** waiting to be installed.



Ste. Genevieve Police Department



Monthly Operations Report

Date: December, 2021

Calls for Service:

*SGPD responded to 321 calls for service in November, 2021.

UCR	Incident Type	Count
1055	INTOXICATED PERSON	3
1059	ESCORT	5
1073	ALARM BURGLARY	15
8121	TRAFFIC STOP	63
A911	ABANDON OR OPEN 911 CALL	9
ANIM	ANIMAL CALL	7
ASSIP	ASSIST FOR POLICE	3
ASSLT	ASSAULT CALL	1
ASSLTNP	ASSAULT CALL NOT IN PROGRESS	1
BURG	BURGLARY	1
CHEST	CHEST PAIN	1
CI	C AND I DRIVER	5
CUSTO	CHILD CUSTODY	2
CWB	CHECK WELL BEING	5
DIST	DISTURBANCE	10
DOMES	DOMESTIC DISTURBANCE	2
EXTRA	EXTRA PATROL	7
FALLS	FALLS	3
FRAUD	FRAUD	1
FUGI	FUGITIVE ARREST	3
HARA	HARASSMENT	3
HEART	HEART PROBLEMS	1
INFO	INFORMATION ONLY	1
INVESF	INVESTIGATION FOR FIRE	1
INVESE	INVESTIGATION POLICE	20
MISC	MISCELLANEOUS	71
MOTO	MOTORIST ASSIST	3
MVAI	MVA INJURY	1
MVAN	MVA NON INJURY	10
ORDIN	ORDINANCE VIOLATION	8
PAPER	PAPERS SERVED	1
PEACE	PEACE DISTURBANCE	2
POWER	POWER LINES	3
PRISO	PRISONER TRANSPORT	1
PROP	PROPERTY DAMAGE	4
PURSU	PURSUIT	1
RDHAZ	ROAD HAZARD	2
RESID	RESIDENTIAL FIRE	1
SEIZ	CONVULSIONS/SEIZURES	1
SICK	SICK PERSON	2
STROK	STROKE(CVA)	1
SUSPPE	SUSPICIOUS PERSON VEHICLE	16
THEFT	THEFT	9
TRESP	TRESPASSING	5
TTC	TRY TO CONTACT	2
UNCON	UNCONSCIOUS	1
UNKNO	UNKNOWN PROBLEM	1
VAND	VANDALISM	1
WARRANT	WARRANT CONFIRMATION	1
Total:		321

Staffing:

*We are fully staffed, and Officer Unverferth has been released for full-duty, and reported on December 7 for training. Officer Osborn is working light duty, due to a non-work related injury, which occurred while at work.

Training:

*We have officers scheduled this week to complete their required continuing education hours for 2021.

Meetings attended:

- *I attended 1 BOA meeting in November.
- *I attended a Citizen's Advisory meeting at Holcim.

Facility:

- *The Police Department remodel is nearly complete (as of the time of this report.)
- *We are researching options for acquiring or purchasing office furniture commensurate of the new aesthetic of the police department. As previously mentioned, there is a moisture issue in the maintenance building which has affected all of our furniture being stored therein.

Equipment/Maintenance:

*The 2 vehicles are scheduled for delivery next week. All equipment is on order for those vehicle, and we will schedule downfitting of the old vehicles once we have an upfitting date scheduled for the new vehicles.

Police Radio:

*St. Francois County is in the process of launching a radio study to locate and correct radio problems we've been experiencing the last several months. I attended the initial meeting detailing the study.

As previously reported, this may entail a new radio system, to which we will likely be expected to contribute.

Grants:

*Nothing to report

Miscellaneous:

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**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – NOVEMBER 18, 2021**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	Alderman Gary Smith
Alderman Jeff Eydmann	Alderwoman Ashley Armbruster
Alderman Bob Donovan	Alderman Mike Raney

Absent: Alderwoman Susan Johnson
Alderman Joe Prince
Alderman Mike Jokerst

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Eydmann to approve the amended agenda as presented. Motion carried 6-0-3 with Alderman Jokerst, Alderman Prince and Alderwoman Johnson absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. See Attached Report.

STAFF REPORTS.

- Jeffery Wix – Tourism Director (See Attached Report)
- Eric Bennett – Police Chief (See Attached Report)
- Steve Wilson – Alliance Water Resources (See Attached Report)
- Kenny Steiger – Fire Chief (See Attached Report)
- Dave Bova – Community Development Administrator (See Attached Report)

COVID DISCUSSION. None.

COMMITTEE REPORTS. Alderwoman Armbruster reported that there will be a Park Board meeting on Monday, November 22nd at 7:00 p.m. at City Hall.

PUBLIC COMMENTS.

Ron Klein, 3 Boyer Place, addressed the Mayor and Board of Aldermen regarding the letter that he had recently submitted to the City and asked if they had any questions.

Rick Figge, 873 S. Gabouri addressed the Mayor and Board of Aldermen to see if there was a storm water report done on of the South Gabouri Creek over in the area of his house.

David Schwartz, owner of several properties in the City addressed the Mayor and Board of Aldermen concerning the drainage ditch by his property at 705 Ste. Genevieve Drive. There are two storm water outlets on the east side of the ditch that dump stormwater from Portis Street and the apartments: One is across from the south end of the building where there is erosion and the other on the north end. Mr. Schwartz stated he believes that these outlets are causing the erosion issues and believes that the City should be responsible based on the Maintenance Agreement that was signed in March, 2013. Mr. Schwartz will attend a work session at the next meeting to discuss the issue.

CONSENT AGENDA.

- Approval of the Minutes of the October 28, 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the October 28, 2021 Board of Aldermen Work Session.
- Treasurer's Report – September 2021
- Treasurer's Report – October 2021
- **RESOLUTION 2022-14.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN APPROVING THE PURCHASE OF BULK SALT AT \$92.00 PER TON FOR WINTER STREET DEICING FROM DBK SALT LLC OF PEVELY, MISSOURI.
- **RESOLUTION 2022-15.** A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI TO EXTEND A PROFESSIONAL CONSULTING SERVICES AGREEMENT WITH DONZE PARK PLANNING, LLC.
- **RESOLUTION 2022-16.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING THE RECOMMENDED LOW BID OF JOKERST, INC. OF STE. GENEVIEVE, MISSOURI TO SEAL THE ASPHALT TRAIL ALONG PROGRESS PARKWAY FROM HWY M TO RIVERVIEW AT THE PARK IN AN AMOUNT OF \$9,220.00.
- **RESOLUTION 2022-17.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A COOPERATIVE BID PROPOSAL FROM PUBLIC SAFETY UPFITTERS, LLC FOR THE PURCHASE OF EQUIPMENT AND INSTALLATION FOR TWO NEW POLICE VEHICLES IN AN AMOUNT NOT TO EXCEED NINETEEN THOUSAND THREE HUNDRED SIXTY ONE DOLLARS (\$19,361.00).

A motion by Alderman Eydmann, second by Alderman Raney to approve the consent agenda as presented. Motion carried 6-0-3 with Alderman Jokerst, Alderman Prince and Alderwoman Johnson absent.

PUBLIC HEARING.

The Mayor & Board of Aldermen will conduct a public hearing to consider a request from Jamison and Lindsey Walker for a Special Use Permit to allow guest lodging at 170 Seraphin Street in an R-2 General Residential District. Mayor Hassler opened the public hearing at 6:30. Dave Bova, Community Development Director briefed the Mayor and Board of Aldermen concerning the Special Use Permit application. With no further questions the hearing was closed by Mayor Hassler at 6:32 p.m.

The Mayor & Board of Aldermen will conduct a public hearing to consider a request from Marshall & Jinette Brautigam for a special use permit to allow guest lodging at 409 LeCompte Street in an R-1 Single Family Residential District. Mayor Hassler opened the public hearing at 6:32 p.m. Dave Bova, Community Development Director briefed the Mayor and Board of Aldermen concerning the Special Use Permit application. . With no further questions the hearing was closed by Mayor Hassler 6:34 p.m.

OLD BUSINESS.

BILL NO. 4456. AN ORDINANCE APPROVING A ZONING CHANGE FROM AN "R-1" SINGLE FAMILY RESIDENTIAL TO AN "I-2" GENERAL COMMERCIAL DISTRICT FOR A PORTION OF 175 COYNE STREET. 2ND READING. A motion by Alderman Donovan, second by Alderwoman Armbruster, Bill No. 4456 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Smith, Alderman Eydmann, Alderman Donovan, Alderman Raney, and Alderwoman Armbruster. Nays: None Absent: Alderman Jokerst, Alderman Prince and Alderwoman Johnson. Motion carried 5-0-3. Thereupon Bill No. 4456 was declared Ordinance No. 4377 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4458 . AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 5, 2022 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. 1ST & 2ND READING. A motion by Alderman Smith, second by Alderman Eydmann, Bill No. 4458 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Aldermen with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4458. Motion carried 5-0-3 with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4458 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Smith, Alderman Eydmann, Alderman Donovan, Alderman Raney, and Alderwoman Armbruster. Nays: None Absent: Alderman Jokerst, Alderwoman Johnson and Alderman Prince. Motion carried 5-0-3. Thereupon Bill No. 4458 was declared Ordinance No. 4378 signed by the Mayor and attested by the City Clerk.

BILL NO. 4459. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO A LETTER OF AGREEMENT AND SCOPE

OF SERVICES WITH SEMO REGIONAL PLANNING COMMISSION FOR AN UPDATE TO THE STE. GENEVIEVE COMPREHENSIVE PLAN. 1ST & 2ND READING. A motion by Alderman Smith, second by Alderman Raney, Bill No. 4459 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Aldermen with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Eydmann, second by Alderman Smith to proceed with the second and final reading of Bill No. 4459. Motion carried 5-0-3 with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4459 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Smith, Alderman Eydmann, Alderman Donovan, Alderman Raney, and Alderwoman Armbruster. Nays: None Absent: Alderman Jokerst, Alderwoman Johnson and Alderman Prince. Motion carried 5-0-3. Thereupon Bill No. 4459 was declared Ordinance No. 4379 signed by the Mayor and attested by the City Clerk.

BILL NO. 4460. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JAMISON & LINDSEY WALKER THAT WILL ALLOW GUEST LODGING AT 170 SERAPHIN STREET. 1ST & 2ND READING. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4460 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Aldermen with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4460. Motion carried 5-0-3 with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4460 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Smith, Alderman Eydmann, Alderman Donovan, Alderman Raney, and Alderwoman Armbruster. Nays: None Absent: Alderman Jokerst, Alderwoman Johnson and Alderman Prince. Motion carried 5-0-3. Thereupon Bill No. 4460 was declared Ordinance No. 4380 signed by the Mayor and attested by the City Clerk.

BILL NO. 4461. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR MARSHALL & JINETTE BRAUTIGAM THAT WILL ALLOW GUEST LODGING AT 409 LECOMPTE STREET. 1ST & 2ND READING. A motion by Alderman Donovan, second by Alderman Smith, Bill No. 4461 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Aldermen with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4461. Motion carried 5-0-3 with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4461 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Smith, Alderman Eydmann, Alderman Donovan, Alderman Raney, and Alderwoman Armbruster. Nays: None Absent: Alderman Jokerst, Alderwoman Johnson and Alderman Prince. Motion carried 5-0-3. Thereupon Bill No. 4461 was declared Ordinance No. 4381 signed by the Mayor and attested by the City Clerk.

BILL NO. 4462. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. 1ST READING. A motion by Alderman Eydmann, second by Alderman Smith, Bill No. 4462 was placed on its first

reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Aldermen with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent.

BILL NO. 4463. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH BACON COMMERCIAL DESIGN FOR THE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE REMODEL OF THE BOARD ROOM IN AN AMOUNT NOT TO EXCEED \$5,400.00.

1ST & 2ND READING. A motion by Alderman Smith, second by Alderman Raney, Bill No. 4463 was placed on its first reading, read by title only, considered and passed by a 5-0-3 vote of the Board of Aldermen with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4463. Motion carried 5-0-3 with Alderman Jokerst, Alderwoman Johnson and Alderman Prince absent. A motion by Alderman Smith, second by Alderman Eydmann, Bill No. 4463 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Smith, Alderman Eydmann, Alderman Donovan, Alderman Raney, and Alderwoman Armbruster. Nays: None Absent: Alderman Jokerst, Alderwoman Johnson and Alderman Prince. Motion carried 5-0-3. Thereupon Bill No. 4463 was declared Ordinance No. 4382 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 6:44 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
WORK SESSION
NOVEMBER 18, 2021**

The work session of the Ste. Genevieve Board of Aldermen was called to order at 6:45 p.m. with the following members present:

Mayor Hassler (left at 6:30p)

Alderman Gary Smith

Alderman Jeff Eydmann

Alderman Bob Donovan

Alderman Mike Raney

Alderwoman Ashley Armbruster

Absent: Alderwoman Susan Johnson

Alderman Mike Jokerst

Alderman Joe Prince

A motion by Alderman Eydmann, second by Alderman Raney to approve the work session agenda as presented. Motion carried 5-0-3 with Alderwomen Johnson, Alderman Jokerst and Alderman Prince absent.

At this time a tour was conducted at the following facilities:

1. Fire Department,
2. Welcome Center
3. Park House
4. Police Department (currently under remodel).

With no further business the work session was adjourned at 8:30 p.m.

Respectfully submitted by,

Happy Welch
City Administrator

RESOLUTION 2022 - 18

A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH DORAL & LYNETTE PARMER TO MAINTAIN FLOOD BUYOUT PROPERTY.

WHEREAS, the City of Ste. Genevieve, Missouri wishes to enter into a Property Maintenance Agreement with DORAL & LYNETTE PARMER of 199 N. Second Street for Flood Buyout Property located at 230 Washington Street for the purpose of maintenance and upkeep.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION ONE: The Mayor of the City of Ste. Genevieve, Missouri is hereby authorized and directed by the Board of Aldermen to execute and enter into the property maintenance agreement with Doral & Lynette Parmer in substantially the form attached as “Exhibit A” and incorporated herein by reference.

SECTION TWO: This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 9th DAY OF DECEMBER, 2021.

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

Property Maintenance Agreement

This Agreement is entered into by and between the City of Ste. Genevieve, a municipal corporation (the "City"), and **DORAL & LYNETTE PARMER**, residents of the City of Ste. Genevieve ("Caretaker"), for the maintenance and upkeep of municipal properties owned by the City located at **230 WASHINGTON STREET**, Ste. Genevieve, Missouri ("Property").

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the City and Caretaker hereby agree as follows:

1. **Maintenance:** This Agreement shall permit the Caretaker to maintain the Property consistent with the regulations associated with floodplain management law and the 404 Hazard Mitigation Grant Program ("HMGP") pursuant to regulations issued by the Federal Emergency Management Agency ("FEMA"). The Caretaker shall only be entitled to maintain and utilize the Property for purposes permitted by FEMA, under the terms of the HMGP and consistent with all applicable laws, regulations and ordinances. The City shall retain title and ownership to the Property at all times.

2. **Liability & Indemnification:** Caretaker shall be solely responsible for all liability related to the Property. To the fullest extent permitted by law, Caretaker shall indemnify, hold harmless and defend City, and its employees and agents, from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, resulting from any negligent act, misconduct or omission in the part of Caretaker, its employees, agents, assigns or contractors, with regard to the maintenance of the Property.

3. **Term of Agreement:** This Agreement shall be effective for a period of one (1) year from the effective date of this Agreement and may be extended for additional one (1) year terms if both City and Caretaker agree to that extension in writing. The City reserves the right to terminate this Agreement for any reason upon thirty (30) days' written notice being provided to Caretaker.

4. **Compliance with Federal, State and Local Laws:** The Caretaker shall comply with all federal, state and municipal law. If it is determined by the City that Caretaker is not in compliance with federal, state or municipal law, then the City shall notify Caretaker that Caretaker must come into compliance with federal, state and municipal law within seven (7) days. If the violation is not timely corrected, this Agreement shall be terminated automatically and with no further action by either party.

5. **Maintenance and Uses Allowed:** Caretaker shall be entitled to maintain and utilize the Property for all purposes permitted by FEMA, under the terms of the HMGP and consistent with federal, state and municipal law. Prior to any structures being placed on the Property, Caretaker must seek approval of the City. That approval shall only be granted if the structure would be in compliance with federal, state and municipal law. Gardens may be planted and maintained at the Property. Other customary residential yard landscaping shall be permitted. The placement of structures, gardens and other landscaping shall be installed and maintained on the Property at Caretaker's sole risk and in no event shall the City be liable for any damage,

destruction or loss that may be caused to any structures, gardens or landscaping on the Property for any reason whatsoever. Caretaker has submitted a written plan for his/her use of the Property, which is attached, incorporated herein by reference and marked as Exhibit 1. Caretaker shall limit his/her use of the Property to this written plan. The use of the Property by Caretaker can be modified, altered or changed only by agreement in writing between City and Caretaker.

6. **Notices:** In the event any notices are to be given to City, they should be mailed by United States mail, postage prepaid, and shall be addressed to: City Clerk, City of Ste. Genevieve, 165 South 4th Street, Ste. Genevieve, Missouri 63670. In the event any notices are to be given to Caretaker, they should be mailed by United States mail, postage prepaid, and shall be addressed to: **Mr. & Mrs. Doral Parmer, 199 N. Second Street, Ste. Genevieve, Missouri 63670.** For the purposes hereof, the date of mailing shall be deemed to the date notice is given.

IN WITNESS WHEREOF, the parties have executed this Agreement as follows:

CITY OF STE. GENEVIEVE

By: _____
Paul Hassler, Mayor

Date: _____

ATTEST:

By: _____
Pam Meyer, City Clerk

By: Doral T Parmer Sr
Synette M. Parmer
Caretaker

Date: 11/23/2021

Property is being used as a yard.

Staff Report

December 9, 2021



To: Board of Aldermen
From: Happy Welch
Re: Truck Bed Bid

Issue:

The City issued a bid notice for a new 10' dump truck bed, sending notice to 4 suppliers and advertising it in the Herald on November 10.

The bid opening was Thursday, December 2, 2021 in the board room. 2 bids were submitted and the bid sheet is attached. We budgeted \$20,000 for the replacement.

The low bid is \$749.00 over budget.

Recommendation:

Approve Kranz Body, LLC for the 10' Dump Truck Bed at a cost of \$20,749.00. Our capital expense to seal the trail along Progress Parkway came in less than budget so our capital expenditures will equal out.

RESOLUTION 2022 - 19

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING THE RECOMMENDED LOW BID OF KRANZ BODY, LLC FOR THE PURCHASE OF A REPLACEMENT TRUCK BED IN THE AMOUNT OF \$20,749.00.

WHEREAS, the City advertised for bids in the *Herald* newspaper, a paper of public record; and

WHEREAS, bids were received on December 2, 2021 at 10:00 a.m. and publicly opened in the city hall board room; and

WHEREAS, a total of two qualified bids were received and recorded by the City Clerk (Exhibit "A"); and

WHEREAS, this was a 2022 budgeted expense in the Street Fund Line Item – 21-21-8045 for \$20,000; and

WHEREAS, the Board of Aldermen have reviewed the bid summary and agree with the recommendation of staff to award the bid that is in the best interests of the City.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen have reviewed the bid summary for the replacement truck bed and hereby agree with the recommendation of staff to award the bid to Kranz Body, LLC. of St. Louis, Missouri as the lowest responsible bid at a cost of \$20,749.00 per their submitted proposal.

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 9th DAY OF DECEMBER, 2021.

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by: _____

Pam Meyer, City Clerk

Happy Welch, City Administrator

Truck Bed BID OPENING
12/4/2021

Name	Address	Bid Amount
Woody's	Edwardsville, IL	\$22,745.75
Kranz Body, LLC	St. Louis	\$20,749.00

Those present for the bid:

Sam Meyer, City Clerk
~~_____~~

PUBLIC HEARING NOTICE

The Ste. Genevieve Board of Aldermen will hold a public hearing at 6:00 p.m. on Thursday, December 9, 2021 at Ste. Genevieve City Hall, 165 S. Fourth Street, Ste. Genevieve, Missouri, at which time citizens may be heard on the proposed water/sewer rates to be set by the Board of Aldermen as follows:

WATER RATES:

	<u>Minimum</u>	<u>Operating/Maintenance</u>
Current: FY 2021	\$6.95	\$.05908/cubic ft.
Proposed: FY 2022	\$7.09	\$.06026/cubic ft. 2% INCREASE

SEWER RATES:

	<u>Minimum</u>	<u>Operating/Maintenance</u>
Current: FY 2021	\$8.32	\$5.02 (\$.0374/cubic ft.)
Proposed: FY 2022	\$8.49	\$5.12 (\$.0381/cubic ft.) 2% INCREASE

INDUSTRIES THAT HAVE A CONTRACTUAL ARRANGEMENT WITH THE CITY TO PROVIDE LIME FOR THE MUNICIPAL WATER SYSTEM WATER RATES:

	<u>Minimum</u>	<u>Operating/Maintenance</u>
Current: FY 2021	\$6.05	(\$0.04520/cubic ft.)
Proposed: FY 2022	\$6.23	(\$0.04655/cubic ft.) 3% INCREASE

BILL NO. 4462

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW.

WHEREAS, this ordinance is done pursuant to Chapter 120, Personnel, Section 120.010, Personnel Manual Adopted, to revise the Personnel Policy (Exhibits attached) for the City of Ste. Genevieve, Missouri (“City”), and;

WHEREAS, the Personnel Policy is the guide for all departments to follow for proper employment practices and is a guide for employment with the City, and;

WHEREAS, the Personnel Policy is a separate document detached from the codebook with a copy retained in the city clerk’s office, and;

WHEREAS, the amended changes proposed to the Personnel Policy have been reviewed by the Board of Aldermen who believe these changes are in the best interests of the City;

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. Section 601 “Holidays” is hereby deleted in its entirety and replaced with Exhibit “A” attached hereto and made part of this ordinance.

SECTION 2. Section 611 “Victims’ Economic Security & Safety Act (VESSA) Leave” is hereby added to the City of Ste. Genevieve Personnel manual as set forth in Exhibit “B” attached to and made part of this ordinance.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage.

SECTION 4. REPEALER. All ordinance and parts thereof in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. SEVERABILITY. The invalidity of any section, clause, sentence or provision of this ordinance shall be given effect without such invalid part or parts.

DATE OF FIRST READING: November 18, 2021.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS _____ DAY OF _____, 2021 BY A ROLL CALL VOTE OF THE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

**ALDERMAN GARY SMITH
ALDERWOMAN SUSAN JOHNSON
ALDERMAN BOB DONOVAN
ALDERMAN MIKE JOKERST
ALDERMAN JEFFREY EYDMANN
ALDERMAN MICHAEL RANEY
ALDERWOMAN ASHLEY ARMBRUSTER
ALDERMAN JOE PRINCE**

YES NO ABSENT

Approved as to Form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

CITY OF STE. GENEVIEVE PERSONNEL MANUAL

601 Holidays.

Effective Date:

The City of Ste. Genevieve will grant holiday time off to all eligible employees on the holidays listed below:

- | | |
|---|---|
| *New Year's Day (January 1) | *Martin Luther King, Jr. Day (3rd Monday - January) |
| *Presidents' Day (third Monday in February) | *Good Friday (Friday before Easter) |
| *Memorial Day (last Monday in May) | *Juneteenth (June 19) |
| *Independence Day (July 4) | *Labor Day (first Monday in September) |
| *Veterans' Day (November 11) | *Thanksgiving (fourth Thursday in November) |
| *Friday after Thanksgiving | *Christmas Eve (December 24) |
| *Christmas (December 25) | |

The City will grant paid holiday time off to all eligible employees immediately upon assignment to an eligible employment classification. Holiday pay will be calculated based on the employee's straight-time pay rate (as of the date of the holiday) times the number of hours the employee would otherwise have worked on that day. Eligible employee classification(s):

- | | |
|------------------------------|-------------------------|
| *Regular full-time employees | *Introductory Employees |
|------------------------------|-------------------------|

To be eligible for holiday pay, employees must work or have an excused absence for the last scheduled day immediately preceding and the first scheduled day immediately following the holiday.

A recognized holiday that falls on a Saturday will be observed on the preceding Friday. A recognized holiday that falls on a Sunday will be observed on the following Monday. If a recognized holiday falls during an eligible employee's paid absence (such as vacation or sick leave), holiday pay will be provided instead of the paid time off benefit that would otherwise have applied.

If eligible, nonexempt employees work on a recognized holiday they will receive wages at one and one-half times their straight-time rate for the hours worked on the holiday, plus straight time pay for the eight (8) hours of the holiday. When a nonexempt police officer works on a holiday that falls on Saturday or Sunday, he/she will receive compensation for eight (8) hours of holiday pay, in addition to regular wages.

CITY OF STE. GENEVIEVE PERSONNEL MANUAL**611 Victims' Economic Security & Safety Act (VESSA) Leave.**

Effective Date:

Employees who are victims of domestic or sexual violence, or have a family or household member who is a victim of domestic or sexual violence, may take unpaid leave from work to address such violence by:

- (1) Seeking medical attention for, or recovering from, physical or psychological injuries caused by domestic or sexual violence to the employee or the employee's family or household member;
- (2) Obtaining services from a victim services organization for the employee or the employee's family or household member;
- (3) Obtaining psychological or other counseling for the employee or the employee's family or household member;
- (4) Participating in safety planning, temporarily or permanently relocating, or taking other actions to increase the safety of the employee or the employee's family or household member from future domestic or sexual violence or to ensure economic security; or
- (5) Seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in any civil or criminal legal proceeding related to or derived from domestic or sexual violence.

An individual employee is entitled to up to one (1) work week of unpaid leave within any twelve (12) month period to address such matters. The City of Ste. Genevieve may request a certification from the employee that the employee, or a family member or household member of the employee, is in fact a victim of domestic violence or sexual violence before providing the unpaid leave of absence as set forth in this section.

The City of Ste. Genevieve must restore the employee to the position of employment held prior to the leave of absence granted pursuant to this policy and must maintain coverage for the employee, and any family member or household member covered under any group health plan, for the duration of such leave at the level and under the conditions the coverage would have been provided had the employee not been granted an unpaid leave pursuant to this policy. The City of Ste. Genevieve may recover from the employee the premium paid for maintaining the group health plan benefits if the employee fails to return from the leave of absence after the leave period has expired.

The terms "domestic violence" and "sexual violence", as used in this section, shall be defined as set forth in Section 285.625 of the Revised Statutes of the State of Missouri.

BILL NO. 4464

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY SECTION 715.040 USER CHARGE RATES SUBSECTIONS A. & B. BY REVISING THE WATER USE CHARGES.

WHEREAS, the Board of Aldermen of the City of Ste. Genevieve, Missouri wishes to amend the City Code for water rates. The City has examined the actual costs for providing water and maintaining said system so that these fees will reflect the actual cost to the City and maintain an adequate and reasonable reserve in the water fund; and

WHEREAS, the City of Ste. Genevieve must pay all expenses associated with said treatment works and charge the users of said treatment works accordingly.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. SECTION 715.040 USER CHARGE RATES IS HEREBY REPEALED AND REPLACED WITH THE FOLLOWING LANGUAGE:

- A.** Each user shall pay for the services provided by the City based on their use of the water system as determined by water meter(s) acceptable to the City.
- B.** All monthly user charges will be based on monthly water usage at the following rates:
 - a.** The minimum charge for water customers inside the City limits shall be **\$7.09** per month. In addition each customer shall pay a user unit charge of operation and maintenance including replacement of **\$.06026 per cubic feet** of water. For all water customers outside city limits that do not have a contractual agreement with the City of Ste. Genevieve the water rate shall be two times the rates for those living within the City limits. A customer that has one meter that serves multiple dwelling units shall be charged the minimum **\$7.09** times the number of units, plus the operation and maintenance including replacement fee of **\$.06026** per cubic feet of water. The user charge rates established in this article shall apply to all users of the City of Ste. Genevieve system regardless of the user's location.

- b. The following special rates for monthly water usage shall apply to all companies and/or industries that have a contractual arrangement with the City of Ste. Genevieve to provide lime for the municipal water system. A fee of **\$6.23** per 1,000 gallons (**\$.04655**/cu. feet) shall be charged on a monthly basis.

SECTION 2. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION 3. REPEALER. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. SEVERABILITY. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

DATE OF FIRST READING: _____

DATE OF SECOND READING: _____

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS ___ DAY OF _____, 2021 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

**Alderman Gary Smith
Alderwoman Susan Johnson
Alderman Bob Donovan
Alderman Mike Jokerst
Alderman Mike Raney
Alderman Jeff Eydmann
Alderman Joe Prince
Alderwoman Ashley Armbruster**

___ Yes ___ No ___ Absent

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

BILL NO. 4465

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AMENDING MUNICIPAL CODE CHAPTER 715 USER CHARGE SYSTEMS; SPECIFICALLY SECTION 715.140 SEWER CHARGES AND BILLING, SUBSECTION "D" BY REVISING THE SEWER USE CHARGES.

WHEREAS, the Board of Aldermen of the City of Ste. Genevieve, Missouri wishes to amend the City Code to update the current sewer rates. The City has examined the actual costs for providing wastewater and maintaining said system so that these fees will reflect the actual cost to the City and maintain an adequate and reasonable reserve in the sewer fund; and

WHEREAS, the City of Ste. Genevieve must pay all expenses associated with said treatment works and charge the users of said treatment works accordingly.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. SECTION 715.140 SEWER CHAGES AND BILLING; SUBSECTION D IS HEREBY REPEALED AND REPLACED WITH THE FOLLOWING LANGUAGE:

- D. The minimum charge for sewer service per customer shall be at least **\$8.49** per month. In addition each customer shall pay a user charge for operation and maintenance including replacement of at least **\$5.12** per 1,000 gallons of water or **\$.0381/per cubic feet**. A customer that has one meter that serves multiple dwelling units shall be charged by taking the number of units times the minimum rate of **\$8.49** plus the operation and maintenance including replacement fee of **\$5.12** per 1,000 gallons of water or **\$.0381/ per cubic feet**.

SECTION 2. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage by the Board of Aldermen.

SECTION 3. REPEALER. All ordinances and parts thereof that are in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. SEVERABILITY. The invalidity of any section, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

DATE OF FIRST READING: _____

DATE OF SECOND READING: _____

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS ___ DAY OF _____, 2021 BY A ROLL CALL VOTE AS FOLLOWS:

VOTE

- Alderman Gary Smith
- Alderwoman Susan Johnson
- Alderman Bob Donovan
- Alderman Mike Jokerst
- Alderman Mike Raney
- Alderman Jeff Eydmann
- Alderman Joe Prince
- Alderwoman Ashley Armbruster

_____ Yes _____ No _____ Absent

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

VOTE

**ALDERMAN GARY SMITH
ALDERWOMAN SUSAN JOHNSON
ALDERMAN BOB DONOVAN
ALDERMAN MIKE JOKERST
ALDERMAN JEFFREY EYDMANN
ALDERMAN MICHAEL RANEY
ALDERWOMAN ASHLEY ARMBRUSTER
ALDERMAN JOE PRINCE**

___YES ___NO ___ABSENT

Approved as to Form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

BILL NO. 4466

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING PAYMENT #3 TO DONZE CONSTRUCTION, INC, FOR THE REMODEL OF THE CITY POLICE DEPARTMENT & BASEMENT IN AN AMOUNT OF \$68,132.84.

WHEREAS, the City of Ste. Genevieve (“CITY”) contracted with Donze Construction, Inc. for the “REMODEL OF CITY POLICE DEPARTMENT & BASEMENT”; and

WHEREAS, the Board accepted a bid proposal from Donze Construction, Inc. in the amount of \$298,914.00; and

WHEREAS, the Board now wishes and believe it to be in the best interest of the city to remit a payment to Donze Construction in the amount of \$68,132.84 for Pay Request #3.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen of the City of Ste. Genevieve, Missouri hereby accept the latest application and certificate for payment submitted by Donze Construction, Inc. of Ste. Genevieve, Missouri for the remodel of the City Police Department and Basement and authorize a payment in the amount of sixty-eight thousand one hundred thirty-two dollars and eighty-four cents (\$68,132.84), attached as Exhibit “A”.

Section 2. The payment will be withdrawn from the Debt Service Fund line item 50-50-8010.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage.

SECTION 4. REPEALER. All ordinance and parts thereof in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

DATE OF FIRST READING: _____.

DATE OF SECOND READING: _____.

VOTE

**ALDERMAN GARY SMITH
ALDERWOMAN SUSAN JOHNSON
ALDERMAN BOB DONOVAN
ALDERMAN MIKE JOKERST
ALDERMAN JEFF EYDMANN
ALDERMAN MICHAEL RANEY
ALDERWOMAN ASHLEY ARMBRUSTER
ALDERMAN JOE PRINCE**

YES NO ABSENT

APPROVED AS TO FORM:

Paul Hassler, Mayor

Mark Bishop, City Attorney

ATTEST:

REVIEWED BY:

Pam Meyer, City Clerk

Happy Welch, City Administrator

AIA DOCUMENT G702

Application and Certificate for Payment

TO OWNER:
 CITY OF STE. GENEVIEVE
 165 SOUTH 4TH ST
 STE. GENEVIEVE, MO 63670

PROJECT
 REMODEL CITY POLICE DEPT.

APPLICATION NO: 3 - REVISED
PERIOD TO: 11/5/2021

FROM CONTRACTOR:
 DONZE CONSTRUCTION, INC.
 755 N. 3RD ST.
 STE. GENEVIEVE, MO 63670

CONTRACT FOR: General Construction
CONTRACT DATE: 4/23/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. continuation Sheet, AIA Document G703, is attached

1. ORIGINAL CONTRACT SUM	298,914.00
2. Net change by Change orders	2,017.42
3. CONTRACT SUM TO DATE (Line 1 & 2)	300,931.42
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	244,326.26
5. RETAINAGE	
a. 10% of Completed Work	
(Column D+E on G703)	0.00
b. % of Stored Material	
(Column F on G703)	244,326.26
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	0.00
6. TOTAL EARNED LESS RETAINAGE	244,326.26
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	176,193.42
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	68,132.84
9. BALANCE TO FINISH, INCLUDING RETAINAGE	56,605.16
(Line 3 less Line 6)	

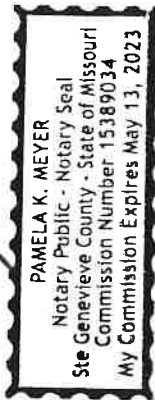
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	903.00	
Total approved this Month	1,114.42	
TOTALS	2,017.42	-
NET CHANGES by Change Order		2,017.42

The undersigned Contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 

State of: Missouri
 County of: Ste. Genevieve
 Subscribed and sworn to before me this 1st day of December, 2021
 Notary Public: Pamela K. Meyer
 My Commission expires: May 13, 2023



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

APPLICATION AND CERTIFICATE FOR PAYMENT
 JOB NAME: STE. GENEVIEVE POLICE DEPT. REMODEL

APPLICATION NO: 3 - REVISED
 APPLICATION DATE: 11/30/21
 PERIOD TO: 11/05/21

A BID ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E COMPLETED THIS APPLICATION	F STORED MATERIALS (NOT IN D OR E)	G TOTAL COMPLETED & STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	
			PREVIOUS APPLICATIONS	APPLICATIONS					% (G - E)
1	FRAMING LABOR	9,617.00	8,357.72	1,259.28			9,617.00	100%	0.00
2	DEMO LABOR & DUMPSTER	11,632.00	11,632.00				11,632.00	100%	0.00
3	CONCRETE WORK	9,009.00	5,000.00	4,009.00			9,009.00	100%	0.00
4	MASONRY	4,000.00	4,000.00				4,000.00	100%	0.00
5	WOOD FRAMING, MISC	3,500.00	2,000.00	1,500.00			3,500.00	100%	0.00
6	RAILINGS	4,025.00		4,025.00			4,025.00	100%	0.00
7	FINISH CARPENTRY	19,250.00		9,000.00			9,000.00	47%	10,250.00
8	CASE WORK & MARBLE SILLS, ETC	2,028.00		304.94			304.94	15%	1,723.06
9	EPDM ROOF AND SHEET METAL	5,300.00					0.00	0%	5,300.00
10	METAL STUDS & SUSPENDED CEILING	15,000.00	15,000.00				15,000.00	100%	0.00
11	DRYWALL, INSULATION, ACT	37,900.00	25,935.00	11,965.00			37,900.00	100%	0.00
12	HOLLOW METAL DOORS, FRAMES & HARDWARE	12,130.00	2,042.00	10,088.00			12,130.00	100%	0.00
13	ACCESS DOORS & KNOX BOX	713.00					0.00	0%	713.00
14	FLOORING	20,550.00	9,936.00	2,500.00			12,436.00	61%	8,114.00
15	PAINTING	14,735.00	7,367.50	5,864.00			13,231.50	90%	1,503.50
16	SINAGE	4,280.00					0.00	0%	4,280.00
17	WALL PROTECTIONS	455.00					0.00	0%	455.00
18	BATH ACCESSORIES	1,168.00		1,168.00			1,168.00	100%	0.00
19	ELECTRICAL - LOW VOLTAGE	43,725.00	25,000.00	9,980.00			34,980.00	80%	8,745.00
20	HVAC	32,901.00	27,080.70	3,755.20			30,835.90	94%	2,065.10
21	PLUMBING	21,725.00	10,862.50				10,862.50	50%	10,862.50
22	STORE FRONTS	9,780.00	9,780.00				9,780.00	100%	0.00
23	PORTABLE TOILET, TRASH, ETC	1,000.00	750.00	100.00			850.00	85%	150.00
24	DONZE CONST. SUPERVISION & OVERHEAD	10,041.00	7,000.00	1,500.00			8,500.00	85%	1,541.00
25	BOND	4,450.00	4,450.00				4,450.00	100%	0.00
26	CO #1 - CAMERA WIRING	903.00					0.00	0%	903.00
27	CO #3 - INTERIOR CORRIDOR RAILING	787.50		787.50			787.50	100%	0.00
28	CO #4 - BATH ACCESSORIES COST INCREASE	326.92		326.92			326.92	100%	0.00
		\$300,931.42	\$176,193.42	\$68,132.84		\$0.00	\$244,326.26	81%	\$56,605.16