



STE. GENEVIEVE COUNTY AMBULANCE DISTRICT

Regular Open - Board Meeting Minutes

Place: Ste. Genevieve County Ambulance District House 1
3 Basler Drive, Ste. Genevieve, MO 63670

October 11, 2021

CALL TO ORDER:

Don Kuehn called the regular meeting to order at 5:05 p.m.

ROLL CALL:

BOARD MEMBERS PRESENT:

Vice Chairperson, Don Kuehn, Sub-District 6
Treasurer, Dennis Jokerst, Sub-District 2
Secretary, Nick Werner, Sub-District 3
Member, Michael "Buck" Jokerst, Sub-District 5
Member, Bill Everett, Sub-District 4

BOARD MEMBERS ABSENT:

Chairperson, Ernie Weiler, Sub-District 1

EMPLOYEES PRESENT:

Kendall Shrum, EMT-P, Administrator
Mary Grieshaber, Office Manager

RECOGNIZE VISITORS FOR PUBLIC COMMENT: None

EMPLOYEES TO ADDRESS THE BOARD: None

BOARD MEETING MINUTES:

A motion was made and the September Regular Board Meeting minutes were approved:

APPROVAL OF BOARD MEETING MINUTES:

Made the motion: Buck Jokerst
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

A motion was made and the October 4, 2021 Work Session Meeting minutes were approved:

APPROVAL OF THE WORK SESSION MINUTES:

Made the motion: Dennis Jokerst
Seconded the motion: Nick Werner
In favor: All
Opposed: None

<u>TREASURER'S REPORT:</u>	Budgeted	Actual	Difference
LM Ambulance Revenue	\$96,666.00	131,161.15	34,498.15
LM Total Revenue	172,865.83	227,595.22	54,729.39
LM Expenses	167,198.12	231,980.10	-64,781.98
FY Ambulance Revenue	1,063,334.00	1,157,311.69	93,977.69
FY Tax Revenue	145,000.00	128,253.05	-16,746.95
FY Sales Tax Revenue	829,584.00	886,517.19	56,933.19
FY Total Revenue	2,110,034.17	2,273,123.94	163,089.77
FY Total Expenses	2,058,716.21	2,046,259.76	12,456.45
FY Net Income	51,317.96	226,864.18	175,546.22
<u>Bloomsdale Bank</u>			
Checking		175,852.84	0.20%
<u>Money Market</u>			0.30%
Reserve	200,000.00		
Capital	50,000.00		
Equipment	12,967.29		
Car Seat	370.17		
General Funds	640,129.78		
Total Money Market		903,467.24	
Petty Cash		56.99	
Total Balance -- 10/1/2021		1,079,362.10	

Questions were asked and confirmation was made that the Kozy charge was for meetings with the captains, the large amount paid to the County was for dispatching fees and Ellebracht is for boots for a couple of the staff members.

A motion was made to approve the bills and checks for payment as presented:

APPROVAL OF BILL PAYMENTS AS PRESENTED:

Made the motion: Bill Everett
 Seconded the motion: Nick Werner
 In favor: All
 Opposed: None

A motion was made to approve the Treasurer's Report as presented:

APPROVAL OF TREASURER'S REPORT:

Made the motion: Nick Werner
 Seconded the motion: Buck Jokerst
 In favor: All
 Opposed: None

WRITE-OFFS

Write-offs in the amount of \$8,602.11 were presented to the Board.

APPROVAL TO WRITE-OFF \$8,602.11 OF UNCOLLECTIBLES:

Made the motion: Buck Jokerst
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

DIRECTOR 'S REPORT FOR SEPTEMBER:

Total Calls	218
Emergency	160
House 1	75
House 2	48
House 3	37
Transfers	49
House 1	10
House 2	20
House 3	19
PR/Standbys	9
House 1	5
House 2	2
House 3	2
Refusals	26
Transports	153
Non-Encounters	42
September 2021 Y-T-D Runs	2053
September 2020 Runs	191
September 2020 Y-T-D Runs	1770
September 2019 Runs	217
September 2019 Y-T-D Runs	1818

Calls

Call volume is up for the year which explains part of the increase in revenue this year. Transfers are up for the year but they could be up a lot more. There is a shortage of beds in transferring hospitals due to healthcare staff shortages

Staff

We currently have two workers compensation issues. One is a recurrent back issue. The other is a COVID positive. The COVID positive is still under investigation. The governor's order expired in July to automatically cover all first responders under workers compensation. The workers compensation and short-term disability claims are increased for us this year. The higher loss ratio may possibly cause an increase in rates. It is recommended that we go to job fairs at the local schools to try to get students interested in the field as we are seeing a turnover of employees this year as well.

We have hired two new full-time people this month that are being trained. We are also gearing up for the possibility of losing a few more.

A motion was made to approve the Director's Report

APPROVAL OF DIRECTOR’S REPORT:

Made the motion: Dennis Jokerst
Seconded the motion: Buck Jokerst
In favor: All
Opposed: None

UNFINISHED BUSINESS: None

NEW BUSINESS: Budget

The 2021/22 budget was presented with a projected revenue of \$2,397,900; expenses of \$2,383,224.02 with a net gain of \$14,675.98.

The proposed budget includes the salary for a PRN paramedic to be increased from \$15 to \$17 per hour and the PRN EMT to be increased from \$11 to \$12.50 per hour. The step raises for the full-time staff are also included. Last year’s employee benefits included the increase for the LAGERS retirement benefit.

There are currently two ambulances on schedule for remount. One of the ambulances will be paid with the overage in this year’s budget. Currently we are showing a net income to cover the cost of one of the remounts. The other remount is figured into next year’s budget. The first ambulance is due for delivery in December and the other one will be March.

Cardiac monitors will be a \$40,000 lease payment in the budget. \$13,000 for uniforms will be for each full-time employee to get new turn-out gear pants which are \$500 per pair.

A land purchase for House 3 will be paid out of capital funds. Building a new station house will be financed.

Net income is well over projected for the current fiscal year which is contributed to an increase in calls as well as a few higher end employees leaving and being replaced by lower end EMTs.

A motion was made to approve the budget for 2021/22 as proposed.

APPROVAL OF PROPOSED 2021/22 BUDGET:

Made the motion: Bill Everett
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

ADJOURNMENT:

Meeting ended: 5:55
Made the motion: Bill Everett
Seconded the motion: Dennis Jokerst
In favor: All
Opposed: None

NEXT MEETING:

Regular Meeting

The next regular meeting is November 18, 2021 at 5:15 p.m. at House 1.

Minutes submitted by Mary Grieshaber October 12, 2021