



Ste. Genevieve Heritage Commission
Frank Myers, Casey Benner, Nicole Boyer, Mark Buchheit, Thomas Hooper

November 15, 2021

Regular Meeting Minutes

Call to Order at 6:00 pm

Roll Call: Commissioners Casey Benner, Nicole Boyer, Mark Buchheit, Thomas Hooper and Aldermanic Liaison Gary Smith were present. Additionally, Community Development Administrator David Bova was present. Commissioner Frank Myers was not present.

Approval of Agenda: Commissioner Boyer made a Motion to approve the Agenda as presented. Commissioner Buchheit seconded the motion, which passed 4-0-1.

Approval of Minutes: Commissioner Buchheit made a motion to approve the minutes from the September 20, 2021 meeting as presented. Commissioner Boyer seconded the motion, which passed 4-0-1.

Introduction of Evidence: Mr. Bova asked that the Commission approve the entry into the record of the Ste. Genevieve Municipal Code, the Design Guidelines for the Sainte Genevieve National Register Historic District, and the relevant staff report and additional information for the project. Commissioner Boyer made a Motion to accept the evidence into the record. The motion was seconded by Commissioner Buchheit and passed 4-0-1.

Old Business:

- Mr. Bova gave a brief update on the two 2022 Historic Preservation Fund grant applications. Both have been submitted to SHPO for consideration.

New Business:

- **SGHC002-22.** To receive a Certificate of Appropriateness to install a 6' wooden fence in the side yards at **737 N 4th Street**. The applicant, Mr. Uriah Puhse, was unable to attend. Mr. Bova described the request and answered some questions from the commission. Commissioner Boyer made a Motion to Approve the application which was seconded by Commissioner Buchheit and passed 4-0-1.

- Mr. Bova stated that the regular dates for the commission meetings in January and February fall on holidays. The commission agreed to hold their meetings those months on the fourth Monday instead of the third Monday. Tentatively, those meetings will also be held at 5:30pm.

Administrative Approvals: Mr. Bova discussed the following:

- **SGHC001-22.** To receive a Certificate of Appropriateness to install a 48" x 48" metal projecting sign on the front of the building at **60 S 3rd**.

Public Comments: None

Meeting Adjourned: There being no further business, the meeting was adjourned at 6:08 pm.

Respectfully submitted,
David Bova
Community Development Administrator