

AGENDA
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – NOVEMBER 18, 2021
6:00 p.m.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

CITY ADMINISTRATORS REPORT.

STAFF REPORTS.

- Jeffery Wix – Tourism Director
- Eric Bennett – Police Chief
- Steve Wilson – Alliance Water Resources
- Kenny Steiger – Fire Chief
- Dave Bova – Community Development Administrator

COVID DISCUSSION.

COMMITTEE REPORTS.

PUBLIC COMMENTS.

CONSENT AGENDA.

- Approval of the Minutes of the October 28, 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the October 28, 2021 Board of Aldermen Work Session.

- Treasurer's Report – September 2021
- Treasurer's Report – October 2021
- **RESOLUTION 2022-14.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN APPROVING THE PURCHASE OF BULK SALT AT \$92.00 PER TON FOR WINTER STREET DEICING FROM DBK SALT LLC OF PEVELY, MISSOURI.
- **RESOLUTION 2022-15.** A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI TO EXTEND A PROFESSIONAL CONSULTING SERVICES AGREEMENT WITH DONZE PARK PLANNING, LLC.
- **RESOLUTION 2022-16.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING THE RECOMMENDED LOW BID OF JOKERST, INC. OF STE. GENEVIEVE, MISSOURI TO SEAL THE ASPHALT TRAIL ALONG PROGRESS PARKWAY FROM HWY M TO RIVERVIEW AT THE PARK IN AN AMOUNT OF \$9,220.00.
- **RESOLUTION 2022-17.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A COOPERATIVE BID PROPOSAL FROM PUBLIC SAFETY UPFITTERS, LLC FOR THE PURCHASE OF EQUIPMENT AND INSTALLATION FOR TWO NEW POLICE VEHICLES IN AN AMOUNT NOT TO EXCEED NINETEEN THOUSAND THREE HUNDRED SIXTY ONE DOLLARS (\$19,361.00).

PUBLIC HEARING.

- The Mayor & Board of Aldermen will conduct a public hearing to consider a request from Jamison and Lindsey Walker for a Special Use Permit to allow guest lodging at 170 Seraphin Street in an R-2 General Residential District.
- The Mayor & Board of Aldermen will conduct a public hearing to consider a request from Marshall & Jinette Brautigam for a special use permit to allow guest lodging at 409 LeCompte Street in an R-1 Single Family Residential District.

OLD BUSINESS.

BILL NO. 4456. AN ORDINANCE APPROVING A ZONING CHANGE FROM AN “R-1” SINGLE FAMILY RESIDENTIAL TO AN “I-2” GENERAL COMMERCIAL DISTRICT FOR A PORTION OF 175 COYNE STREET. **2ND READING.**

NEW BUSINESS.

BILL NO. 4458. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 5, 2022 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. **1ST & 2ND READING.**

BILL NO. 4459. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO A LETTER OF AGREEMENT AND SCOPE OF SERVICES WITH SEMO REGIONAL PLANNING COMMISSION FOR AN UPDATE TO THE STE. GENEVIEVE COMPREHENSIVE PLAN. **1ST & 2ND READING.**

BILL NO. 4460. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR JAMISON & LINDSEY WALKER THAT WILL ALLOW GUEST LODGING AT 170 SERAPHIN STREET. **1ST & 2ND READING.**

BILL NO. 4461. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR MARSHALL & JINETTE BRAUTIGAM THAT WILL ALLOW GUEST LODGING AT 409 LECOMPTTE STREET. **1ST & 2ND READING.**

BILL NO. 4462. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. **1ST READING.**

OTHER BUSINESS.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

For those wishing to social distance, join us on the Zoom app at:

Meeting ID: 811 1389 4294, Passcode: 984664

Or by phone at 312-626-6799, Meeting ID: 811 1389 4294, Passcode: 984664

Find the Zoom Link at www.facebook.com/stegenevievecityhall/

And you can watch live on SGTV Spectrum Channel 991.

Posted By: Pam Meyer, City Clerk
November 15, 2021

CITY ADMINISTRATOR REPORT

November 18, 2021

1. Our next board meeting after this Thursday will not be until December 9, 2021. City offices will be closed for Thanksgiving and the day after, November 25 and 26.
2. I will be attending a Citizens Advisory Council meeting Tuesday, November 16, for Holcim.
3. We discussed stormwater with Cochran Engineering on November 5th and narrowed down two watershed areas to look at to begin with: The northwest part of town that eventually drains to the S. Gabouri Creek, and the International Subdivision that eventually drains to the sinkhole at Valle Springs Park. They will get us an estimate on the cost and that will give us an idea for the other watershed areas around town.
4. The Levee District agreed to allow the borrow pit to be pulled out of the future survey of the levee property on the east side and to move forward and complete the survey as approved in the last budget year by the board. We estimate approximately another \$2,500 to finish the survey and then bring to the Planning and Zoning Commission and to the board for approval. Completion will not be until 2022.
5. All street paving has been completed for the last budget year and we will firm up our choices for this budget year at the next work session in December.



TOURISM REPORT

For Ste Genevieve Board of Aldermen

November 18, 2021

OVERVIEW

Saturday Nov. 6th - **Pecanapalooza**

- Organization(s):
 - Centre for French Colonial Life
 - Harold's Famous Bee Company
- Second year event
- Attendance- approximately **1500**
- Vendors- **25**

Week of Nov. 7th-13th - **Veteran's Week Salute**

- Organization(s):
 - Ste Genevieve Museum Learning Center
- Inaugural event
- Private collection of WWII memorabilia tours
- Attendance- approximately **165**

Saturday Nov 13th - **Cookie Crumble Trail**

- Organization(s):
 - Downtown Ste Genevieve event
- Sold out three (3) days prior to the event
- **300** tickets sold
 - Approximately **500** total people attended including friends, children, etc.



WELCOME CENTER

Visitors

- 2021 October totals – **2,204**
- November to date – **819**
- YTD- **16,733**

MARKETING

November 1st

Social media animated ad campaign launched to promote “Shop Local. Shop Ste Genevieve.”
Runs through **Small Business Saturday** (Nov. 27th)

November 9th

Marketing campaign began promoting **37th Annual Holiday Christmas Festival**

- Radio ads written and produced for target markets
 - St Louis MO, Cape Girardeau MO, Carbondale/ Marion IL, Paducah KY, Sikeston MO, Poplar Bluff MO
- Video produced & scheduled for social media

Social Media



Total Facebook Page “Likes”= **3,812**

Total Facebook Page “Followers”= **4,062**

[Facebook comparisons](#)

Category	Month (October 18- November 15)	Week (November 8-15)
Post Reach	82,590 (-6%)	25,293 (-28%)
Post Engagement	6,947 (+6%)	1,868 (+5%)
New Page Likes	162 (+9%)	42 (-16%)
Page Views	503 (+9%)	126 (-8%)

UPCOMING

Saturday November 27th- **Small Business Saturday**

Saturday/ Sunday December 4th- 5th – **Holiday Christmas Festival**



Ste. Genevieve Police Department



Monthly Operations Report

Date: November, 2021

Calls for Service:

*SGPD responded to 472 calls for service in October, 2021.

UCR	Incident Type	Count
1055	INTOXICATED PERSON	2
1059	ESCORT	18
1073	ALARM BURGLARY	17
8121	TRAFFIC STOP	64
A911	ABANDON OR OPEN 911 CALL	7
ALARM	FIRE ALARM	3
ANIM	ANIMAL CALL	15
ASSIP	ASSIST FOR POLICE	2
ASSLT	ASSAULT CALL	2
ASSLTNP	ASSAULT CALL NOT IN PROGRESS	1
BURG	BURGLARY	2
BURGNP	BURGLARY NOT IN PROGRESS	1
CI	C AND I DRIVER	6
CUSTO	CHILD CUSTODY	2
CWB	CHECK WELL BEING	11
DFS	ASSIST DFS	1
DIST	DISTURBANCE	11
DISTNP	DISTURBANCE NOT IN PROGRESS	3
DOMES	DOMESTIC DISTURBANCE	6
DOMESNP	DOMESTIC DISTURBANCE NOT IN PROGRESS	1
EXTRA	EXTRA PATROL	6
FIGHT	FIGHT	5
FOUND	FOUND PROPERTY	5
FUGI	FUGITIVE ARREST	6
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	2
HARA	HARASSMENT	9
HOLD	HOLD UP ALARM	1
INFO	INFORMATION ONLY	1
INVEP	INVESTIGATION POLICE	38
MEDIC	MEDICAL ALARM SOUNDING	3
MISC	MISCELLANEOUS	100
MOTO	MOTORIST ASSIST	1
MVAN	MVA NON INJURY	16
MVAU	MVA UNKNOWN INJURY	1
OPEN	OPEN DOOR	1
ORDIN	ORDINANCE VIOLATION	5
OVER	OVERDOSE/POISONING(INGESTION)	1
PAPER	PAPERS SERVED	2
PEACE	PEACE DISTURBANCE	3
PICK	PICK UP	3
PRISO	PRISONER TRANSPORT	1
PROP	PROPERTY DAMAGE	2
PROWL	PROWLER	2
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	4
PURSU	PURSUIT	1
RDHAZ	ROAD HAZARD	2
RESID	RESIDENTIAL FIRE	1
SHOTS	SHOTS FIRED	4
SICK	SICK PERSON	1
SUSPPE	SUSPICIOUS PERSON VEHICLE	29
THEFT	THEFT	7
THREA	THREATS	8
TRAUM	TRAUMATIC INJURIES	1
TRESP	TRESPASSING	7
TTC	TRY TO CONTACT	15
UNCON	UNCONSCIOUS	2
VAND	VANDALISM	1

Total: 472

Staffing:

*We are fully staffed, but still have Officer Unverferth out on workers comp, with hopes of his return once we're in the remodeled building, in a Light Duty capacity.

Training:

*Nothing to report.

Meetings attended:

*I attended 1 BOA meeting in October.

Facility:

*The Police Department remodel is underway.

*We are researching options for acquiring or purchasing office furniture commensurate of the new aesthetic of the police department. As previously mentioned, there is a moisture issue in the maintenance building which has affected all of our furniture being stored therein.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*St. Francois County is in the process of launching a radio study to locate and correct radio problems we've been experiencing the last several months. This may entail a new radio system, to which we will likely be expected to contribute.

Grants:

*Nothing to report

Miscellaneous:

*



OPERATIONS REPORT – Ste. Genevieve

October 2021

Water Treatment Plant

- The automatic Clay valve at the Maxwell Hill tank is now acting up. We will have a technician come look at it.
- The electrical panel at the Water Treatment Plant had malfunction causing an arc flash situation, destroying some components of the panel. Mid-States Energy has performed all needed repairs to make the panel operational, but this is only a temporary fix. Total replacement is recommended.
- Staff had begun performing a light assessment inside the Water Treatment Plant. This will likely be a upcoming project.
- The Carbon Dioxide Tank is showing signs of failure. We will be in contact with the service provider for repairs or replacement.
- All locations were inspected and cleaned.

Wastewater Treatment

- The Ultraviolet system is prepared to be taken out of service after the last day of the month. UV disinfection will resume on April 1st.
- The flowmeter was not working correctly. Staff performed a cleaning of the unit.
- All mowing equipment has been serviced and put away for the year.
- We have completed a thorough cleaning and inventory of the shop area.
- Routine maintenance and inspections were performed as scheduled.

Treatment



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.4	3.0	7.7	74
Peak Day	8.1	4.3	8.0	102
Percent Removal	97.4%	98.3%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .679mgd October 25th, 2021
 Daily Maximum loading 633lbs., October 22nd, 2021

OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 5420ft of lines this month.
- Assisted a plumber on North Fourth with a sewer back up. Customer issue.
- Pulled pumps at the Lift Station in Robinwood, problem wipes stuck in the pump.
- Staff performed camera work on LaPorte St.
- Staff removed of sewer main that was exposed in the flowline of a stormwater ditch, near Sassafras Cabin on St Mary Road.
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Water control valve was installed on 10th St.
- Staff completed several leaks this month. Chadwell Lane, Roberts St, 7th St.
- Water tap was completed at 349 Washington.
- Fire Hydrant was found damaged at the M rd. tower. We have ordered new parts and will repair it when they are received.
- The exposed 12" line in the ditch has been covered.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 55 line locates.
- Staff performed 74 work orders.
- Disconnects for non-payment 9.
- There were 4.5 loads of lime purchased.

Public Works

Streets

- Staff cleaned specific areas to ensure and safe clean route for Homecoming parades.
- The brush site was full disposed yard waste. We spent 3 days cleaning up this area. There is a large amount of burnt materials down there that will need to be moved and/or hauled away at some point.
- The street excavation permit is under review. The previous application was outdated and left some areas open and didn't protect the city as it should.
- Staff has completed street repairs on Chadwell Ln, 10th St, Market, Fourth St., and Wehner St. We will be completing more repairs as it is on the schedule.
- Put new tracks on the skid steer and replaced hydraulic lines
- The trailer that is used for the skid steer received new wiring harness for the lights, bearing and brake assemblies for all 4 tires. This trailer will also need new tires due to the bad bearings causing premature wear.
- Repaired the taillight on the dump truck prior to operating the vehicle.
- Strategic planning is in place for an October 1 startup

OPERATIONS REPORT – Ste. Genevieve

Park

- Performed an inspection of the park house garage and shop areas.
- Based on the inspection the staff was instructed to begin cleaning and compiling a list of needed items to complete their assignment.
- 3.5 tons of trash was collected from the 2 work areas.
- Geoff attended the park board meeting.
- Remains of a tree were removed from the pond.
- All remaining chemicals are being inventoried and ample supplies will be provided.
- Due to the dropping overnight temps, we are closing the bathrooms for the winter season. They will reopen as the weather allows.
- All mowing equipment will have damages repaired and will return in the spring, in normal working conditions.
- A tree that was down at Pinkley Park was cleaned up after 5 months.
- Striped soccer fields for Valle, a couple times.

Project Updates

- Cochran is preparing a proposal for the electrical project at the water plant.
- All manholes have been fitted for the risers that will be required for the street overlays.
- Street overlay project completed late October.

Safety

- Staff reviewed Confined Space Awareness
- Covid Update for staff.
- All members of the Street Dept. have completed the OSHA 10hr course.

Regulatory

- All testing and reports were submitted on time.

Training

- All new waterline data has been collected and the GIS system is being updated.
- All members of Public Works have completed the Traffic Flagger Certification Course.

Concerns for the Month

- In House cleaning and training

Positive for the Month

- Current staff adapting very well overall.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **September, 2021**

Calls for Assistance:

- SGFD responded to **17** emergency calls in **October**
- Total so far this year **170** calls, **down 14** calls from last year

Staffing:

- SGFD roster is down 6. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed, contact any SGFD firefighter if interested.

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training October 18th was Auto Extrication**

Meetings Attended

- Ozark Firefighters meetings – **Cancelled**
- Bi County Chiefs Meeting – **Attended**
- **Ste Genevieve County Chiefs Meeting - Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Nothing to report**

Facility: LED Lighting

- Project completed.

Apparatus & Equipment Maintenance:

- Bids have been reviewed requesting to purchase from the MODOT State Contract for 1 ton pickup. Don Brown contacted GM has accepted the order and we are on the build list but still unsure of delivery date.
- Have a request to approve purchase of 4 sets of turnout gear thru the NPP.gov buying contract. Ordered Will call Monday and check on the progress, usually takes 3-4 months to manufacture. Gear came in with some minor problems, supplier is correcting the problems.

Fire Radio

Nothing to report

Grants

- Have heard that a Homeland security grant may be coming available this week. This is a no matching money grant. I will attempt to write this grant and replace our aging radios that are in the 10 year plan for replacement. Grant submitted for all new mobile radios. Grant request amount was \$58,000.00. Have been informed that we will be receiving about \$25,000 of the request. Have to jump thru some federal government hoops to receive the funds. Will be working with IT company to complete a NATIONAL CYBER SECURITY REVIEW FORM to reach the next step. **Review form has been forwarded to FORWARD SLASH – WAITING ON THEM TO COMPLETE**
- I am requesting permission to apply for the annual Missouri Dept of Conservation Grant. This grant is a 50% match. I would like to apply for some hose, nozzles, adapters and pagers. Our match, should we get the grant, would be \$3,746.87. This amount would be available in the Rural Fire Account. Grant request submitted

County Firefighters Assn.:

Nothing to report

Local & State Mutual Aid:

- Nothing new to report

Misc.

- **We had several members participate in the Annual Clayton 911 Memorial Stair Climb**
- **We participated in the Ste Gen Homecoming Parade**
- **Hosted the County Health Dept Annual Flu shot clinic**
- **Hosted County Health Dept annual prescription take back**
- **Attended a couple of Trunk or Treats**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

- Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)
- Angstrom MFG. for old Grandpas Building
- Mid State Wood Products for Trautman Building
- L & H Rental Properties for Old Biltbest Offices

Installed

- **Steiger Jewelers Complex**

Approved & Waiting on Install

- **Basler Business Enterprises**
- **Save A Lot**

We now have **41** installed boxes in the city and **4** waiting to be installed.



Community Development November 2021 Staff Report Activities for 10/9/21 – 11/12/21

Historic Preservation – Heritage Commission

- No meeting in October
- New member Thomas Hooper appointed 10/28 to replace Martha Patterson
- Meeting – Nov. 15th – 1 COA on agenda
- 1 COA approved administratively
- Applied for 2 Historic Preservation Fund grants - 1 Outreach & 1 Survey

Building Department / Code Enforcement

- Occupancy Permits / Inspections 35
- Building Permits Issued 8
- Demolition Permits 0
- Sign Permits 2
- Chicken Permits 0
- Special Use Permits 2 – pending approval
- Old plans organized – cabinet construction beginning
- Continuing process to transition to 2018 ICC codes

Rental Housing Advisory Commission

- Rental registration forms mailed out in October & posted in Herald
- Rental listing updated

Planning & Zoning

- Meeting – Nov. 9th – Approved recommendation for 2 SUPs for guest lodging – public hearings to be held at 11/18 BOA meeting

Board of Adjustment

- Additional Alternate member appointed 10/28 – Kristi Cleghorn
- Meeting – Nov. 10th
- Front setback variance granted to applicant

Floodplain Management

- Nothing new to report

Property Maintenance

- 2018 Focus Properties Remaining 4
- Nuisance Property Issues 5
- Vegetation Nuisance Issues 0
- Building Code Violation Issues 3

Training

- Planning & Zoning UMSL Chancellor's Certificate – completed
- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21
- Preservation Advocacy & 117th Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed
- ICC Deck Safety Codes & ICC Off-Site Construction – Gene completed
- SHPO HPF Grant Application Workshop – completed
- ICC Introduction to Off-Site Construction – Gene completed
- Social Media & The First Amendment Webinar – completed
- Lead The Way: PHA Governance refresher training – completed
- 2018 Residential Building Inspection Institute – Gene completed
- State of Missouri Update – Floodplain Dev. Permits Webinar - completed

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – OCTOBER 28, 2021**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Jeff Eydmann	Alderwoman Ashley Armbruster
Alderman Mike Jokerst	Alderman Bob Donovan
Alderman Mike Raney	Alderwoman Susan Johnson

Absent: Alderman Gary Smith
Alderman Joe Prince

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Eydmann to approve the agenda as presented. Motion carried 6-0-2 with Alderman Prince and Alderman Smith absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report) Mr. Welch reported that he did not receive any bids on the repair of the Skylights at the Welcome Center. After some discussion Alderman Donovan suggested that instead of repairing the skylights they just be removed and the City consider looking into putting betting lighting at the Welcome Center.

STAFF REPORTS.

Jeffery Wix – Tourism Director (See Attached Report)
Eric Bennett – Police Chief (See Attached Report)
Steve Wilson – Alliance Water Resources (See Attached Report)

COVID DISCUSSION. None.

COMMITTEE REPORTS. Alderwoman Armbruster stated that there will be a movie in the Park on Saturday, October 30th along with pumpkin carving.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Approval of the Minutes of the October 14, 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the October 14,, 2021 Board of Aldermen Work Session.
- Approval of a Liquor License Application from Old Brick House (Les Briques Rouges, LLC) 90 S. Third Street.
- **RESOLUTION 2022-08.** A RESOLUTION APPOINTING KRISTI CLEGHORN TO THE STE. GENEVIEVE BOARD OF ADJUSTMENT.
- **RESOLUTION 2022-09.** A RESOLUTION APPOINTING THOMAS HOOPER TO THE STE. GENEVIEVE HERITAGE COMMISSION.
- **RESOLUTION 2022-10.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN APPROVING THE PURCHASE OF COMPUTER EQUIPMENT FOR CITY HALL AND THE POLICE DEPARTMENT AS PART OF A CYBERSECURITY UPGRADE.
- **RESOLUTION 2022-11.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT TO APPLY FOR A MISSOURI DEPARTMENT OF NATURAL RESOURCES GRANT FOR FY2022 FOR FUNDING FOR AN THEMATIC SURVEY.
- **RESOLUTION 2022-12.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT TO APPLY FOR A MISSOURI DEPARTMENT OF NATURAL RESOURCES GRANT FOR FY2022 TO HOST A HISTORIC PRESERVATION WORKSHOP.
- **RESOLUTION 2022- 13.** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING THE RECOMMENDED LOW BID OF H & R ALARMS FROM CAPE GIRARDEAU TO REPLACE THE BURGLAR & FIRE ALARMS AT THE WELCOME CENTER.

A motion by Alderman Donovan, second by Alderman Jokerst to approve the consent agenda as presented. Motion carried 6-0-2 with Alderman Smith and Alderman Prince absent.

PUBLIC HEARING.

The Mayor and Board of Aldermen will hold a public hearing to consider the re-zoning of the Northwestern corner of 175 Coyne Street. The parcel that is being requested to be rezoned is currently zoned as "R-1" Single Family Residential and sits between Coyne Street and Mary Ellen Street along Market Street and comprises approximately 1.5 acres of the 10.22 total acres of the lot. The 10.22 acres of the parcel is zoned "I-2" and used for manufacturing and warehousing and the applicants are asking for the entire parcel to be zoned as such. Mayor Hassler opened the public hearing at 6:19 p.m. and Community Development Administrator David Bova briefed the Mayor and Board of Aldermen of the 1.5 acres that sits in the Northwestern corner of 175 Coyne Street. With no further questions Mayor Hassler closed the public hearing at 6:20 p.m.

OLD BUSINESS. None.

NEW BUSINESS.

BILL NO. 4456. AN ORDINANCE APPROVING A ZONING CHANGE FROM AN "R-1" SINGLE FAMILY RESIDENTIAL TO AN "I-2" GENERAL COMMERCIAL DISTRICT FOR A PORTION OF 175 COYNE STREET. 1ST READING. A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4456 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Aldermen with Alderman Smith and Aldermen Prince absent.

BILL NO. 4457. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK FOR THE PURCHASE OF TWO POLICE VEHICLES. 1ST & 2ND READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4457 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Aldermen with Alderman Smith and Alderman Prince absent. A motion by Alderman Eydmann, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4457. Motion carried 6-0-2 with Alderman Smith and Alderman Prince absent. A motion by Alderman Jokerst, second by Alderwoman Johnson, Bill No. 4457 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderwoman Susan Johnson, Alderman Bob Donovan, Alderman Mike Raney, and Alderwoman Ashley Armbruster. Nays: None Absent: Alderman Gary Smith, and Alderman Joe Prince. Motion carried 6-0-2. Thereupon Bill No. 4457 was declared Ordinance No. 4376 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. Alderman Donovan discussed two recent house fires that had occurred in the City within the last couple weeks and the number of firemen that responded to the fires. He is concerned with the departments staffing and would like to see a committee be formed to look further into the staffing situation. Alderwoman Armbruster, Alderman Raney and Aldermen Donovan volunteered to serve on the Committee.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:35 p.m.

Respectfully submitted by,

**Pam Meyer
City Clerk**

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
WORK SESSION
OCTOBER 28, 2021**

The work session of the Ste. Genevieve Board of Aldermen was called to order at 6:35 p.m. by Mayor Hassler with the following members present:

Mayor Hassler	
Alderwoman Susan Johnson	Alderman Mike Jokerst
Alderman Bob Donovan	Alderwoman Ashley Armbruster
Alderman Jeff Eydmann	
Alderman Mike Raney	

Absent: Alderman Gary Smith
Alderman Joe Prince

A motion by Alderwoman Johnson, second by Alderman Donovan to approve the work session agenda as presented. Motion carried 6-0-2 with Alderman Smith and Alderman Prince absent.

BUSINESS ITEMS

- 1. City Hall Building Committee/Engineer Discussion** - The Board has approved \$15,000 for architectural/engineering as Phase 2 of the remodel to the Council Chambers. An estimate from Bacon Commercial Design has been received for less than \$6,000 to complete the design and engineering for the room. Discussion occurred and a consensus was to keep the relationship with Bacon to complete this phase and also to have the former building committee help with the plan review and design.
- 2. Storm Water Discussion** - City Administrator Welch reported that he has asked Cochran Engineering to get an estimate to the City to do a watershed study and an overland storm water system assessment. The City has been working to get a few trees cleared out of the creek by Ron Klein's property.
- 3. Streets for Asphalt Bid** - A list of streets were handed out for the Board's review that had been rated according to how bad of shape they are in. Alderwoman Armbruster reported that she had met with constituents in her ward that live on Audubon Street. (12 Residents) They would like the board to highly consider their street due to the deteriorating condition that it is currently in. Ann Pope, 519 Audubon addressed the Mayor and Board regarding just how bad of shape the street is in. A resident that has lived on the street for 60 years stated that she does not remember their street being paved in the last 30 years. Ms. Pope stated that they would like the Board to take some interest in their section of town. Mayor Hassler stated that Audubon Street might need a new base not just paved which would increase the cost. Alderwoman Johnson stated that the City needs to do it right and not just put a band aid on it. Some discussion occurred on how the City can approach a Street

paving program as far as cost is concerned. (Bond Issues, Tax Increase, Certificates of Participation) Happy stated that an engineering company can do a survey and assess the streets to set up a long range program to have the streets set up on a regular paving and maintenance program. They can also do what they call "pot-hole" some of the streets to see what kind of shape the actual base and material is in.

ADJOURNMENT. With no further business Mayor Hassler adjourned the work session at 7::20 p.m.

Respectfully submitted by,

Pam Meyer
City Clerk

RESOLUTION 2022-14

A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN APPROVING THE PURCHASE OF BULK SALT AT \$92.00 PER TON FOR WINTER STREET DEICING FROM DBK SALT LLC OF PEVELY, MISSOURI.

WHEREAS, the City of Ste. Genevieve will need bulk salt for winter storm street deicing; and

WHEREAS, DBK Salt LLC of Pevely, Missouri, has agreed to sell and deliver salt to the City of Ste. Genevieve for \$92.00 per ton (Exhibit "A"); and

WHEREAS, the Street Department Fiscal Year Budget for 2022 has appropriated funds for the purchase of bulk salt in the Transportation Fund – Line Item 6100 – Chemicals; and

WHEREAS, the purchase price is established through a cooperative agreement with Ste. Genevieve County through their bidding process.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The price of \$92.00 per ton delivered is hereby accepted by the Ste. Genevieve Board of Aldermen for the purchase of bulk salt from DBK Salt LLC of Pevely, Missouri.

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS ____ DAY OF _____, 2021.

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator



8372 Commercial Blvd
Pevely, MO 63070
C: 573-561-3207
P: 636-224-2412
F: 636-224-2413

November 2, 2021

City of Ste. Genevieve
Attn: Gary Roth
590 Market Street
Ste. Genevieve, MO 63670
573.883.6681
stegenstreet@yahoo.com

RE: Bulk Sales Proposal

DBK Salt hereby agrees to furnish material complete to the specifications that are mentioned below. All bagged material prices are based upon direct shipment to the above mentioned address unless agreed upon and documented accordingly by both parties.

Bulk Salt: \$92.00/ton delivered. Pricing is good thru 12.15.2021, please call afterwards to follow up on pricing.

Bagged, Bulk, and Liquid Salt pricing DOES NOT include sales tax. If Sales Tax Exempt, please communicate at time of sale.

DBK Salt sells only the highest quality in both bulk and bagged de-icing materials, therefore DBK Salt assumes no responsibility that may be potentially incurred due to the damage of any utilities, landscapes, or other types of properties due to the misuse or miscalculations of applications.

Respectfully Yours,
Jeremy Weiler
DBK Salt, LLC

RESOLUTION 2022 - 15

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI TO EXTEND A PROFESSIONAL CONSULTING SERVICES AGREEMENT WITH DONZE PARK PLANNING, LLC.

WHEREAS, upon recommendation from the Ste. Genevieve Parks and Recreation Board, the Board of Aldermen adopted the Pere Marquette Master Plan as the official plan for park improvements at a regular meeting of the Board of Aldermen on September 24, 2020; and

WHEREAS, the City is desirous of continuing professional services from Donze Park Planning, LLC to help promote and facilitate upgrades for recreational use.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI, AS FOLLOWS:

Section 1: That the Board of Aldermen of the City of Ste. Genevieve, Missouri, hereby extends the Professional Consulting Services Agreement with Donze Park Planning, LLC, of Ste. Genevieve, MO, originally approved October 8, 2020.

Section 2: That this resolution shall become in effect immediately for the City of Ste. Genevieve.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS ____ DAY OF _____, 2021.

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

Staff Report

November 18, 2021



To: Board of Aldermen
From: Happy Welch
Re: Progress Parkway Trail Asphalt Seal

Issue:

We budgeted \$12,000 to seal the asphalt trail along Progress Parkway from Highway M to Riverview at the Park. We had 3 bids submitted with the bid opening on Thursday, November 4, 2021.

The low bid is Jokerst, Inc.

This work will begin in early spring with public works spraying the grass and weeds along the edge and in the cracks. Then Jokerst can get in and clean out the cracks, fill them and then begin the sealing process.

Recommendation:

After a review of all of the bids I recommend approving Jokerst, Inc. to seal the asphalt trail along Progress Parkway for \$9,220.

RESOLUTION 2022 - 16

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ACCEPTING THE RECOMMENDED LOW BID OF JOKERST, INC. OF STE. GENEVIEVE, MISSOURI TO SEAL THE ASPHALT TRAIL ALONG PROGRESS PARKWAY FROM HWY M TO RIVERVIEW AT THE PARK IN AN AMOUNT OF \$9,220.00.

WHEREAS, the City advertised for bids in the *Herald* newspaper, a paper of public record; and

WHEREAS, bids were received on November 4, 2021 at 10:00 a.m. and publicly opened in the city hall board room; and

WHEREAS, a total of three qualified bids were received and recorded by the City Clerk (Exhibit "A"); and

WHEREAS, the Board of Aldermen have reviewed the bid summary and agree with the recommendation of staff to award the bid that is in the best interests of the City.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen have reviewed the bid summary and hereby agree with the recommendation of staff to award the bid to Jokerst, Inc. of Ste. Genevieve, Missouri as the lowest responsible bid at a cost of \$9,220.00 per their submitted proposal.

SECTION 2. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI THIS 18th DAY OF NOVEMBER, 2021.

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator

PROGRESS PARKWAY TRAIL ASPHALT SEAL BID OPENING
11/4/2021 10:00 a.m.

Name	Address	Bid Amount
Bauman Sealcoating		\$ 12,980.35
Jokerst		\$ 9,220.00
Vern Bauman Contracting		\$ 16,280.00

Those present for the bid:

Nancy Bahr
Pam Meyer
Happy Welch

JOKERST, INC.
 16444 Highway 32
 Ste. Genevieve, MO 63670
 (573) 883-7401 * Fax (573) 883-7403
jokerstinc@yahoo.com

**PROPOSAL AND
ACCEPTANCE**

PROPOSAL SUBMITTED TO: City of Ste. Genevieve	PHONE:	DATE 11/2/21
STREET: 165 S. 4th Street	JOB NAME: Progress Pkwy Trail Asphalt Seal	
CITY, STATE, ZIP CODE: Ste. Genevieve MO 63670	JOB LOCATION: Progress Parkway	CELL:
ATTN: Happy Welch	FAX:	EMAIL:

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Contractor will clean trail surface and remove vegetation from edges aswell as cracks
 From Hwy M to Riverview at the Park concrete sidewalk
 Barricade trail to best practices to keep pedestrians off trail

Contractor will then fill cracks with crackfiller and apply MAC 52 type sealant by brush or squeegee only

Sealant will be allowed to dry for a minimum of 24 hours before pedestrians are allowed on it
 Jokerst Inc. will then remove barricades upon completion of project.

Total: \$9,220.00

JOKERST, INC. APPRECIATES THE OPPORTUNITY TO PROVIDE THIS QUOTE!!

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____)

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation insurance.

Authorized
Signature _____ Todd Weiler

Note: This proposal may be
withdrawn by us if not accepted within 30 days.

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

Staff Report

November 18, 2021



To: Board of Aldermen
From: Happy Welch
Re: Police Vehicle Equipment/Install

Issue:

With the new police vehicles comes new and existing equipment that must be installed. The state has the Cooperative Purchasing Program with Public Safety Upfitters, LLC and the police department recommends using their services and equipment for the new vehicles.

Recommendation:

Approve the quote from Public Safety Upfitters dated 10/25/2021.

RESOLUTION 2022-17

A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A COOPERATIVE BID PROPOSAL FROM PUBLIC SAFETY UPFITTERS, LLC FOR THE PURCHASE OF EQUIPMENT AND INSTALLATION FOR TWO NEW POLICE VEHICLES IN AN AMOUNT NOT TO EXCEED NINETEEN THOUSAND THREE HUNDRED SIXTY ONE DOLLARS (\$19,361.00)

WHEREAS, the City of Ste. Genevieve Police Department (“City”) recently purchased two new police vehicles; and

WHEREAS, through the Missouri Cooperative Purchasing Program the City can enter into the attached quote from Public Safety Upfitters, LLC (“PSU”) for the purchase and installation of the equipment for the police cars as attached as (Exhibit “A”) without going out for bid; and

WHEREAS, this was a 2022 budgeted expense in the General Fund Line Item 10-16-8045 Motor Vehicle Equipment; and

WHEREAS, the Board of Aldermen has reviewed the recommendation and find it is in the best interests of the City to approve the proposal from PSU.

BE IT THEREFORE, RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby approves the quote with labor dated 10/25/2021 pursuant to the attached proposal (Exhibit “A”) through Public Safety Upfitters, LLC of Fenton, Missouri, in the amount of \$19,361.00.

SECTION 2. That this resolution shall become in full force and effect from and after its passage and approval as provided by law.

DATE OF FIRST READING: _____

DATE OF SECOND READING: _____

PASSED AND APPROVED THIS ____ DAY OF _____, 20__ BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

**ALDERMAN GARY SMITH
ALDERWOMAN SUSAN JOHNSON
ALDERMAN BOB DONOVAN
ALDERMAN MIKE JOKERST
ALDERMAN JOE PRINCE
ALDERMAN JEFF EYDMANN
ALDERMAN MIKE RANEY
ALDERWOMAN ASHLEY ARMBURSTER**

___ Yes ___ No ___ Absent

Approved as to form:

Paul Hassler, Mayor

Mark Bishop, City Attorney

SEAL

Reviewed by:

Pam Meyer, City Clerk

Happy Welch, City Administrator



Public Safety Upfitters LLC

1724 B Westpark Center
Fenton, Missouri 63026
(636) 326-8090

Representative: Scott Duerfahrd
Cell: 314 807-5480

Client: Ste. Genevieve Police
Attn: J. Crump
Address: 165 S 4th St.
Ste. Genevieve Mo 63670
Phone: 573 883-3999
Email: jcrump@stegenevieve.org

Date: 10/25/2021

Federal Signal QUOTE with Labor

All quotes are good for 45 days.

QTY	DESCRIPTION	UNIT PRICE	TOTAL
	Light bar / siren / Speaker:		
2	ALGT53-1596212391 53 inch DUAL COLOR red/blue/white light with white full scene light to front, yellow arrow, black top lens	\$ 1,210.00	\$ 2,420.00
2	HKB-DUR15 hook kit for dodge durango		N/C
2	ES100C dynamax speaker 100 watt	\$ 159.00	\$ 318.00
2	ESBL2-DUR19ND speaker bracket	\$ 59.00	\$ 118.00
	Mirror lights:		
4	MPSW9-RB mirror lights r/b	\$ 99.00	\$ 396.00
2	MPSMW9-DUR15MIR	\$ 22.00	\$ 44.00
	Rear Hatch Glass Light interior:		
2	SIFMH-1602804361 spectralux rear hatch light r/w and b/w	\$ 695.00	\$ 1,390.00

	Front Grille lights:		
2	MPS620U-RW	\$ 79.00	\$ 158.00
2	MPS620U-BW	\$ 79.00	\$ 158.00
	scene lights option also		
	rear cargo hatch moulding lights		
4	MPS620U-BR micropulse flush mount lights r/b	\$ 79.00	\$ 316.00
	rear license plate light:		
2	MPS61U-R	\$ 78.00	\$ 156.00
2	MPS61U-B	\$ 78.00	\$ 156.00
2	IPX-LPV2 license plate light bracket	\$ 28.00	\$ 56.00
	Charge Guard:		
2	CG-X charge guard includes freight	\$ 68.00	\$ 136.00
	Headlight/Tailight Flashers:		
2	Built in from factory / just need to be hooked up		N/C
	Setina:		
2	1K0574DUR11 spt cage for dodge durango	\$ 845.00	\$ 1,690.00
2	PK0316DUR112ND coated poly cargo partition	\$ 419.00	\$ 838.00
	Setina Vault:		
2	TK0243DUR11 cargo box LSC lift top slider combo lock, BSC	\$ 1,175.00	\$ 2,350.00
	base slider with combo lock		\$ -
2	TPA9289 TRN cargo tray with no lock	\$ 325.00	\$ 650.00
2	TF0237DUR11 free standing bracket kit	\$ 115.00	\$ 230.00
1	Freight for Setina		TBD
	Havis Console:		
2	C-VS-2300-DUR console for 2021 Durango	\$ 365.00	\$ 730.00
2	C-CUP2-I dual cup holder internal	\$ 29.00	\$ 58.00
2	C-ARM-101 arm rest with pad	\$ 53.00	\$ 106.00
	Faceplates:		
2	C-EB35-Z3S-1P CODE 3 Z3 SIREN FACEPLATE		N/C
2	C-EB30-TK7-1P Kenwood TK-790H RADIO		N/C

1	Havis Freight		TBD
	Jotto :		
2	425-5597/5215 computer side mount w/ articulating arm	\$ 289.00	\$ 578.00
2	425-5485 GK mounting plate for docking station mount	\$ 54.00	\$ 108.00
1	Jotto Freight		TBD
1	Install Includes radar supplied by department front and rear		inc.
	Code 3:		
2	Z3SP-1 code 3 Z3 siren controller	\$ 608.00	\$ 1,216.00
1	Freight for Code 3		\$ 20.00
1	Federal Signal Freight		TBD
Equipment Total			\$ 14,396.00
25.5	Install labor hours PER vehicle @ \$95.00 per hour	51.0	\$ 4,845.00
\$60.00 per vehicle for Install materials*			\$ 120.00
Grand Total			\$ 19,361.00

*Install material cost consist of: Wire, connectors, terminals, circuit protection, fuses, split loom, tape, shrink tube, and other consumables used in this install

Public Safety Upfitters Install Promise

All auxiliary wiring is protected through a power fuse module located under the hood or at OE manufacturers' locations. All wire, switches, relays, and power fuse modules are appropriately secured and mounted as per industry standards. All leads used for power are fused using factory preferred locations or properly rated fuse block with screw terminals for securing wire terminals. All ring terminals & other circuit connections are mechanically crimped using a ratcheting type crimper to ensure proper tension to the terminal a 3:1 adhesive lined black heat shrink is used to cover crimp for providing additional protection. All circuits have properly sized wire & circuit protection as recommended by the equipment manufacturer.

For the convenience of customers, we offer the ability to pay by credit card. In order to keep costs down for all customers, a 3% fee will be added to all invoices paid by credit card in person, and a 5% fee will be added to all invoices paid by credit card over the phone.

_____ Initial

Invoices are due Net 30, unless otherwise agreed upon with customer. A 3% fee will be added monthly to all invoices after 30 days

_____ Initial

All quotes are good for 45 days. Cost of goods can change from one month to the next. After 45 days prices are subject to change.

_____ Initial

New Customers: Upon acceptance of this quote, please email a tax exempt form to shelterbrand@psustl.com.

Signature and Date

--	--

Client Signature

Date

--	--

Representatives Signature

Date

By signing this agreement, I authorize Public Safety Upfitters, LLC. to order equipment and charge for the agreed quotation or invoice amount.



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING

NOTIFICATION OF STATEWIDE CONTRACT

Date: 8/19/21

CONTRACT TITLE: Public Safety Vehicle Accessories and LED Light Bars, Siren Warning Accessories

CURRENT CONTRACT PERIOD:	CC201400001 – February 19, 2020 through August 31, 2023 CC201400002 – April 13, 2020 through August 31, 2023	
RENEWAL INFORMATION:	CC201400003 – February 19, 2020 through August 31, 2023 CC201400004 – February 19, 2020 through August 31, 2023 CC201400007 – March 18, 2020 through August 31, 2023 CC201400008 – March 18, 2020 through August 31, 2023 CC201400009 – January 19, 2021 through August 31, 2023	
	Renewal Options Available:	2
	Potential Final Expiration:	August 31, 2024
BUYER INFORMATION:	Jason Kolks Phone: (573) 522-1620 Jason.kolks@oa.mo.gov	

ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR **PUBLIC USE ONLY**.
PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.

THE USE OF THIS CONTRACT IS **NOT MANDATORY**.

This contract has been established for the convenience of state agencies. Local Purchase Authority may be used to purchase supplies/services included in this contract from an alternative source at the discretion of the agency.

The entire contract document may be viewed and printed from the Division of Purchasing's **Awarded Bid & Contract Document Search** located on the Internet at

<http://oa.mo.gov/purchasing>.

~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.

CONTRACT NUMBER	VENDOR NUMBER	VENDOR INFORMATION	MBE/WBE	COOP PROCUREMENT
CC201400001	0607251100 1 MB00102793	Whelen Engineering Company, Inc. 51 Winthrop Road Chester, CT 06412 Contact: Craig Szymanski Phone Number: 860-718-2304 E-mail: cszymanski@whelen.com	No	Yes

CC201400002	4316762580 0 MB00051595	Code 3, Inc. 10986 North Warson Road St. Louis, MO 63114 Contact: Richard D. Jay Phone Number: 208-891-9468 E-mail: Richard.jay@esg.global	No	Yes
CC201400003	3610633300 1 MB00029959	Federal Signal Corporation 2645 Federal Signal Drive University Park, IL 60484 Contact: Andrew Strebler Phone Number: 314-722-0860 Home Office: 800-264-3578 E-mail: astrebler@federalsignal.com	No	Yes
CC201400004	3827392080 3 MB00032571	SoundOff Signal 3900 Central Parkway Hudsonville, MI 49426 Contact: Melissa Frick Phone Number: 616-662-6616 Fax Number: 616-896-1226 E-mail: mfrick@soundoffsignal.com	No	Yes
CC201400007	2713406160 0 MB00093959	Distributor for Whelen Engineering Co. 911 Custom 6970 West 152 nd Terrance Overland Park, KS 66223 Contact: Pat Hellwege Phone Number: 913-390-8540 E-mails: sales@911custom.com	No	Yes
CC201400008	2033028340 0 MB00111484	Distributor for SoundOff Signal NROUTE Enterprises, LLC 6102 North 23 rd Street Ozark, MO 65721 Contact: William Reynolds Phone Number: 417-731-2900 E-mail: nroutellc@gmail.com	No	Yes
CC201400009	9006512700 1 MB00128135	Distributor for Federal Signal Corp. Public Safety Upfitters, LLC 1724B W. Park Center Dr. Fenton, MO 63026 Contact: Susan Helterbrand Phone Number: 636-326-8090 E-mail: shelterbrand@psustl.com	No	Yes

Run week of October 27 – 1 week only

NOTICE OF PUBLIC HEARING

The Planning & Zoning Commission of the City of Ste. Genevieve, Missouri will hold a public meeting on Tuesday, November 9, 2021 at 5:00 PM at City Hall, 165 S. Fourth Street.

The Mayor and the Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing on Thursday, November 18, 2021 at 6:00 p.m. at City Hall, 165 South Fourth Street.

The purpose of this hearing is to consider a request from Jamison and Lindsey Walker for a special use permit to allow guest lodging at 170 Seraphin Street in an R-2 General Residential District.

All interested parties are invited to attend.

Run week of October 27 – 1 week only

NOTICE OF PUBLIC HEARING

The Planning & Zoning Commission of the City of Ste. Genevieve, Missouri will hold a public meeting on Tuesday, November 9, 2021 at 5:00 PM at City Hall, 165 S. Fourth Street.

The Mayor and the Board of Aldermen of the City of Ste. Genevieve, Missouri will hold a public hearing on Thursday, November 18, 2021 at 6:00 p.m. at City Hall, 165 South Fourth Street.

The purpose of this hearing is to consider a request from Jamison and Lindsey Walker for a special use permit to allow guest lodging at 170 Seraphin Street in an R-2 General Residential District.

All interested parties are invited to attend.

BILL NO. 4456

ORDINANCE NO.

AN ORDINANCE APPROVING A ZONING CHANGE FROM AN “R-1” SINGLE FAMILY RESIDENTIAL TO AN “I-2” GENERAL COMMERCIAL DISTRICT FOR A PORTION OF 175 COYNE STREET.

Whereas, an application by L & H Rental Properties, LLC has been made to the City of Ste. Genevieve to request a zoning change from “R-1” Single Family Residential to “I-2” Heavy Industrial for a portion of 175 Coyne Street.

Whereas, the Planning and Zoning Commission has approved the rezoning of the property named above at their October 7, 2021 meeting and the City of Ste. Genevieve Board of Alderman has conducted the required public hearing on the re-zoning request at the October 28, 2021 Board of Aldermen meeting.

BE IT THEREFORE ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AS FOLLOWS:

SECTION 1. The Board of Aldermen hereby approves the re-zoning of the following described real properties from “R-1” Single Family Residential to “I-2” Heavy Industrial District:

Part of U.S. Survey 272 and Part of Fractional Section 29 and Part of Blocks 1 and 2 of Geneva Homesites in Township 38 North, Range 9 East of the Fifth Principal Meridian in Ste. Genevieve County/City, Missouri. Also known as 175 Coyne Street. More specifically, the northwestern corner of the parcel located between Coyne Street on the east and Mary Ellen Street on the west and Market Street on the north, comprising approximately 1.5 acres, including lots 1-7 & 22 and the northwest corner of Block 1 between Lots 1 & 22 and Coyne Street.

SECTION 3. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its date of passage.

SECTION 4. REPEALER. All ordinance and parts thereof in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. SEVERABILITY. The invalidity of any section, clause, sentence or provision of this ordinance shall be given effect without such invalid part or parts.

DATE OF FIRST READING: October 28, 2021.

DATE OF SECOND READING: _____.

PASSED AND APPROVED THIS ___ DAY OF _____, 2021 BY A ROLL CALL VOTE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AS FOLLOWS:

VOTE

- ALDERMAN GARY SMITH
- ALDERWOMAN SUSAN JOHNSON
- ALDERMAN MIKE JOKERST
- ALDERMAN BOB DONOVAN
- ALDERMAN MIKE RANEY
- ALDERMAN JOE PRINCE
- ALDERWOMAN ASHLEY ARMBRUSTER
- ALDERMAN JEFF EYDMANN

___ YES ___ NO ___ ABSENT

APPROVED AS TO FORM:

Paul Hassler, Mayor

Mark Bishop, City Attorney

ATTEST:

REVIEWED BY:

Pam Meyer, City Clerk

Happy Welch, City Administrator

City of Ste. Genevieve
REVIEW AND RECOMMENDATION
 From the
PLANNING & ZONING COMMISSION

APPLICANTS NAME: L & H Rental Properties LLC

ADDRESS : 175 Coyne Street

BRIEF DESCRIPTION OF REQUEST: Re-Zone request for a portion of a tract of land being Part of U.S. Survey 272 and Part of Fractional Section 29 and Part of Blocks 1, 2, and 6 of Geneva Homesites in Township 38 North, Range 9 East of the Fifth Principal Meridian in Ste. Genevieve County/City, Missouri, also known as 175 Coyne Street

DATE OF REQUEST: Sept. 14, 2021

RECOMMENDATION

THE STE GENEVIEVE PLANNING & ZONING COMMISSION RECOMMENDS THAT THIS APPLICATION BE:

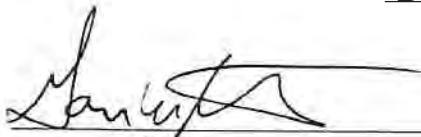
APPROVED () DENIED () TABLED

PLEASE INDICATE ANY TERMS OR CONDITIONS AFFECTING THE APPROVAL OF THIS APPLICATION

None

VOTE OF THE COMMISSION MEMBERS RECORDED AS FOLLOWS:

COMMISSIONERS	YES	NO	ABSENT	ABSTAIN
Gary Roth, Chairman	<u>X</u>	---	---	---
Gina Bryant	<u>X</u>	---	---	---
Joseph Prince, Alderman	<u>X</u>	---	---	---
Anthony Grass	<u>X</u>	---	---	---
Kristi Cleghorn	<u>X</u>	---	---	---
Carl Kinsky	<u>X</u>	---	---	---
Justin Donovan	---	---	<u>X</u>	---
Kathleen Waltz	---	---	<u>X</u>	---



 Gary Roth, Chairman

10-7-21

 Date



STAFF REPORT Planning & Zoning Commission

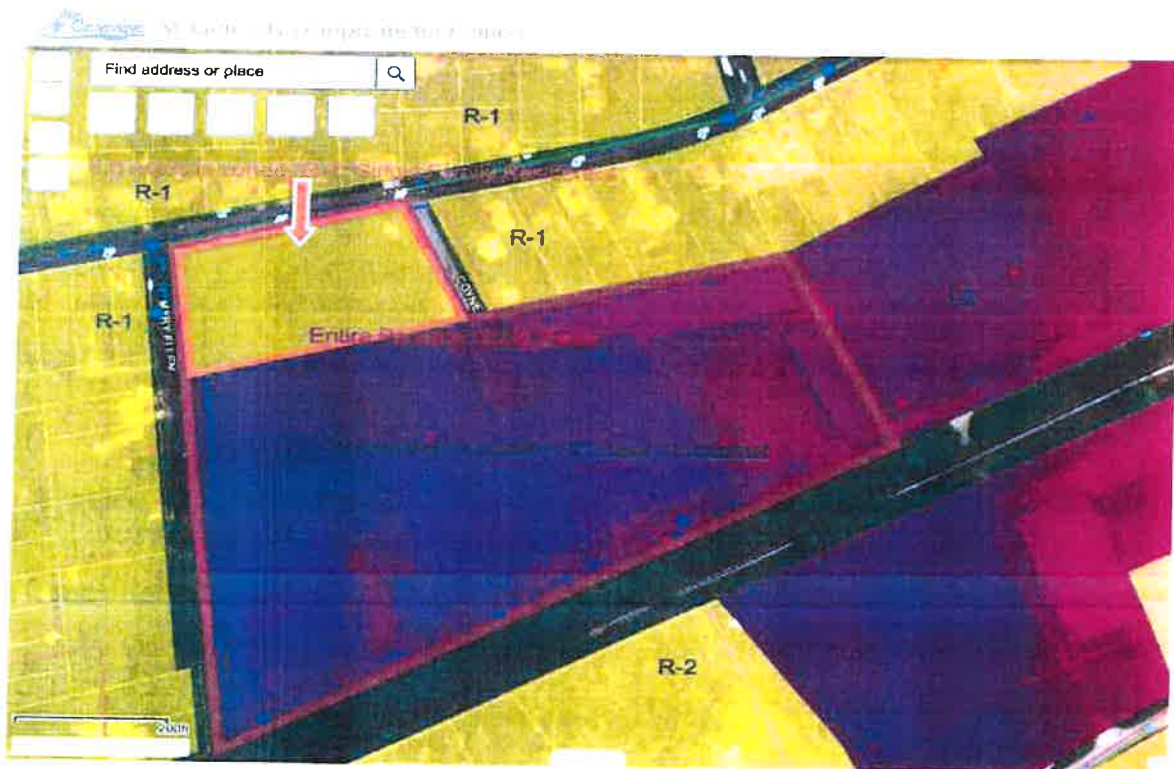
October 7, 2021

L & H Rental Properties LLC is requesting to rezone the following property from "R-1" Single Family Residential to "I-2" Heavy Industrial.

Part of U.S. Survey 272 and Part of Fractional Section 29 and Part of Blocks 1, 2 and 6 of Geneva Homesites in Township 38 North, Range 9 East of the Fifth Principal Meridian in Ste. Genevieve County/City, Missouri. Also known as 175 Coyne Street.

More specifically, the northwestern corner of this parcel, sitting between Coyne Street and MaryEllen Street, and along Market Street, comprises approximately 1.5 acres of the 10.22 total acres of this lot and is zoned differently than the remaining 8.72 acres. The majority of the parcel is currently zoned "I-2" and used for manufacturing and warehousing, and the applicants are asking for the entire parcel to be zoned as such.

Common Identification	Owner	Address	Parcel Id
175 Coyne Street	L & H Rental Properties LLC, Greg Hilbert, Registered Agent	12449 Par Lane, Ste. Genevieve, MO	07-9.0-029-01-004-0014.00



This 10.22 acre parcel is dual zoned; 85% of the parcel is zoned "I-2" and 15% is zoned "R-1". Though the portion of the parcel for which the re-zoning is being requested was originally part of Geneva Homesites subdivision, that portion along with the entirety of the parcel has been occupied by factory and storage facilities since approximately 1955. Previous and current uses of this parcel are classified as "Factory low-hazard", "Factory moderate-hazard" and "Storage". "I-2" Heavy Industrial allows for these type uses and others of that nature. "R-1" basically allows single family residential housing. Currently, the entire parcel is assessed as commercial property, including the proposed re-zoning area, and would remain as such.

The proposed future use of the entire parcel including the proposed re-zoning area, per the applicant, will continue to be assembling, packaging, processing, warehousing and transportation of building supply materials including windows, doors, drywall and lumber, which are allowed uses within an "I-2" Heavy Industrial Zone. The City has not received any complaints of substantial amounts of dust, odor, gas, smoke or noise regarding the current owners and occupants of the property.

While inserting an industrial zone within a residential zone is not typical, this proposed re-zoning is not inserting an industrial zone, but is an extension of an existing zone which has been in place since the adoption of zoning in the City of Ste. Genevieve in 1979. These areas (residential and industrial) were developed before the City adopted any zoning regulations and both have expanded naturally, development-wise, over the course of the past 65+ years. Extending an existing zone is an allowable and acceptable amendment to the boundaries of the established zoning districts. The purposes of our zoning ordinance, according to municipal ordinance and state statute are to regulate and restrict the location of industry and buildings, regulate and limit the height and use of buildings, regulate and limit the density of use and lot areas, and to regulate and determine the areas of yards and other open spaces surrounding such buildings. The City will still be able to accomplish these purposes were this re-zoning granted. And the actual current and allowable uses within both zones will remain the same though the boundaries will be slightly altered.

Staff Recommendation: Approval

Respectfully submitted,
David Bova,
Community Development Administrator

Find address or place

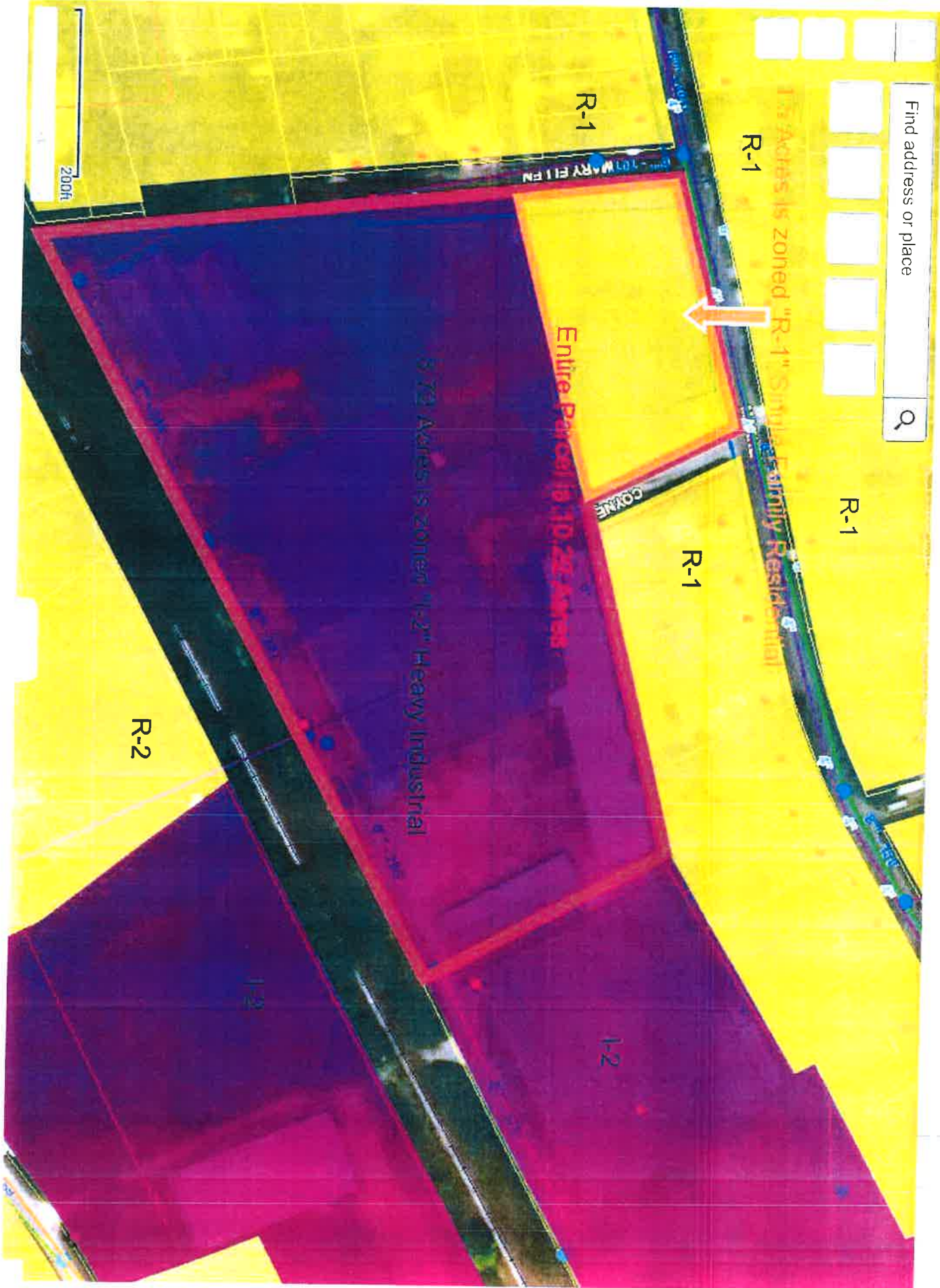


This Address is zoned "R-1" Single Family Residential



Entire Parcel is 10,242 Acres

8.73 Acres is zoned "I-2" Heavy Industrial





CITY OF STE.GENEVIEVE, MISSOURI

165 S. Fourth Street
Ste. Genevieve, MO 63670

Phone (573) 883-5400 Fax (573) 883-8105

Re-Zoning Application

FEE: PAID: 50.00 ✓

DATE RECEIVED: RECEIVED

PLEASE PRINT OR TYPE (BLACK INK ONLY)

SECTION A.

1. Street Address of Tract or Tracts:
175 COYNE ST.

2. Names and Addresses of All legal owners of tract(s).(use additional page if necessary)
GREG MEIBERT
PHILIP LOIDA

3. Current Zoning Classification:
A (Agricultural) ___ I-1 (Light Industrial) ___
MH (Mobil Home Park) ___ I-2 (Heavy Industrial) ___
R-1 (Single Family Residential) ✓ C-1 (General Commercial) ___
R-2 (General Residential) ___ C-2 (Central Business) ___

4. Desired Zoning Classification:
I-2

5. Signatures of All persons listed in Item #2. (use additional pages if necessary)
GREG MEIBERT PRINTED OR TYPED NAME [Signature] SIGNATURE
PHILIP LOIDA PRINTED OR TYPED NAME [Signature] SIGNATURE

5. Contact for Application:
Name: GREG MEIBERT
Address: 1249 AIR LN
Phone: 314 808 3694

I state upon my oath that all the information contained in this application is true and correct:

[Signature] Applicant's Signature 1/11/21 Date



CITY OF STE.GENEVIEVE, MISSOURI
 165 S. Fourth Street
 Ste. Genevieve, MO 63670
 Phone (573) 883-5100 Fax (573) 883-8105
Re-Zoning Application

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SECTION B.

1. Legal description of tract(s) (Attach copy of property deed(s))

SEE ATTACHED PLATS

2. Attach to this application a scaled plat of the tract(s), with all of the following information included:

- a: All boundary dimensions
- b: All adjoining streets and alleys.
- c: All present improvements.
- d: All intended improvements.
- e: All adjoining and cornering property lines and references to all owners listed in

Section C.

SECTION C:

1. Names and addresses of all adjoining property owners. (Include land which corners on tract or which is across streets or alley-ways). (Use or attach additional pages if necessary)

With this application, the applicant must provide to the Planning and Zoning Administrator a stamped, plain business (legal-size) envelope addressed to each adjoining property owner.

Attached.



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SECTION D.

1. State the use to which this tract will be put if the re-zoning is granted. Attach plans, pictures, and/or drawings.

PARKING LOT AND FUTURE BUILDING SITE

2. Is a transfer of the ownership of the tract dependent upon the granting of the re-zoning?

YES NO

3. Has there been a prior application for rezoning, special use permit or variance for this tract?

If so, give the date and state the prior action taken.

No

SECTION E.

1. State the reason why you believe the requested re-zoning will be beneficial to you and/or the neighborhood. If you believe that a hardship will result if the re-zoning is denied, please elaborate.

TO ALLOW THIS PROPERTY TO BE ZONED INDUSTRIAL ~~COMMERCIAL~~ IN ITS ENTIRETY WOULD HELP BUCKEIT LOGISTICS BE ABLE TO MAKE ACCESS TO ANOTHER BUILDING SITE WHERE MORE SHIPPING/RECEIVING DOCK DOORS COULD BE ADDED WHICH IS A VERY CRITICAL COMPONENT TO MAKE THIS PROPERTY WORK FOR THEM. DENYING THIS COULD CAUSE EXTREME HARDSHIP FOR THIS PROPERTY AND ITS FUTURE.



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THIS SECTION TO BE COMPLETED BY CITY STAFF

Application Address: 175 Coyne

Applicant Name: Greg Hilbert & Phil Loida

Date of Planning & Zoning Meeting: 10/7/21

Date of Board of Aldermen Meeting

Received By: DR Date & Time 8/27/21 - Not Paid
9/14/21 - PAID