

AGENDA
STE. GENEVIEVE PARKS & RECREATION BOARD
OCTOBER 25, 2021
7:00 P.M.
CITY HALL

CALL TO ORDER

ROLL CALL OF MEMBERS

CLOSED SESSION – The Park & Recreation Board may go into closed/executive session before during or after this meeting if such action is approved by the majority of the Board members present, with a quorum, to discuss sealed proposals & related documents as authorized by *Section 610.021(12) RSMO*.

APPROVAL OF MINUTES

- September 27, 2021

PUBLIC WORKS REPORT – ALLIANCE WATER RESOURCES

OLD BUSINESS

- Master Plan - Committee Reports
 - Fund Raising Committee
 - Trail Committee
 - Playground Committee
 - Bathrooms Committee

NEW BUSINESS

ANY OTHER BUSINESS

ADJOURNMENT

Posted: Pam Meyer, City Clerk
October 19, 2021

**MINUTES OF THE STE. GENEVIEVE
PARK & RECREATION MEETING
September 27, 2021**

Call to Order – The meeting was called to order at 7:00 p.m. by John Conard at the Fire House.

Roll Call of Members –Barbara Basler-Peterson, Mark Buchheit, Samer Zoughaib, John Conard, Geoffrey Duvall. Also in attendance were Happy Welch, Ashley Armbruster, Gary Roth and citizens of the community.

Approval of Minutes – The July board meeting minutes were approved; Samer Zoughaib motion, Barbara Basler-Peterson 2nd, all ayes, no nays, motion passes.

Field Operations Supervisor Report

- Mowing and weed eating
- Painting soccer fields
- Bathrooms vandalized; Pere Marquette, Main Street and Valle Springs. Pere Marquette and Valle Springs are back up and running. Gary is waiting on a part for Main Street.
- Bathrooms will be shut down the beginning of November.

Old Business

- Master Plan – Committee Reports
 - Fundraising Committee
 - Movie in the Park
 - Movies shown in August and September.
 - Activities provided from 6-dusk, movie starts as dusk.
 - 50 people for August and 75 people for September
 - Roughly \$50 in concession funds per night
 - Professional Fundraising/Capital Campaign
 - Received 1 submittal on the RFQ; The Rome Group
 - Fundraising committee will get together to review submission and get back with board on recommendation(s).
 - Trail Committee – nothing new
 - Playground Committee – nothing new
 - Bathrooms Committee – nothing new

New Business

- Kendra Gibson (All Inclusive Rec Sales & Installations) – presented various options on playground equipment and setups, shade coverings, water play, tables/benches, etc.
 - Playground committee (Lauren, Gary, Sam) will meet with Kendra in the future to discuss likes, dislikes, etc.
- New member: Travis Henderson (unable to attend this evening) ; Amie Dobbs resigned ; 8 current board members
- Board discussed option of holding virtual meetings for those that are unable to attend in person. Happy and Ashley made mention that virtual meetings could be held at City Hall since all necessary equipment is set up already.

- Ashley updated the board on a few items:
 - Board of Alderman approved contract with Alliance to take over streets and parks.
 - Budget remains the same.
 - Someone from Alliance will be present at meetings as a liaison.
 - October 1, 2021-2022 Infrastructure improvements budget \$97,525.00

Other Business

Next monthly board meeting is Monday, October 25 at 7:00 p.m. and will be held at the Fire House.

Adjournment – Mark Buchheit motioned to adjourn the meeting, Geoffrey Duvall 2nd, all ayes, no nays, motion passes.

REVENUE & EXPENSE REPORT
CALENDAR 10/2021, FISCAL 1/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
PARK FUND					
REVENUES DEPT					
20-04-4000	PROPERTY TAXES-CURRENT	.00	.00	85,000.00	85,000.00
20-04-4025	RR, UTIL. & FIN INST TAX	.00	.00	2,400.00	2,400.00
	TAX RECEIPTS TOTAL	.00	.00	87,400.00	87,400.00
20-04-4167	PARK PERMIT FEES	.00	.00	550.00	550.00
	CHARGES AND FEES TOTAL	.00	.00	550.00	550.00
20-04-4100	MISC RECEIPTS	52.00	52.00	1,000.00	948.00
20-04-4110	RENT PROCEEDS	.00	.00	11,400.00	11,400.00
20-04-4138	INTEREST	.00	.00	75.00	75.00
	MISC. & DONATIONS TOTAL	52.00	52.00	12,475.00	12,423.00
20-04-4430	GRANTS	.00	.00	66,025.00	66,025.00
	GRANTS TOTAL	.00	.00	66,025.00	66,025.00
20-04-4900	TRANSFER IN	.00	.00	51,000.00	51,000.00
	TRANSFERS TOTAL	.00	.00	51,000.00	51,000.00
	REVENUES TOTAL	52.00	52.00	217,450.00	217,398.00
	TOTAL REVENUE	52.00	52.00	217,450.00	217,398.00
PARK EXPENSE DEPT					
20-20-5000	SALARIES	14,113.99	14,113.99	.00	14,113.99-
20-20-5001	OVERTIME	.00	.00	.00	.00
20-20-5002	SOCIAL SECURITY	1,079.73	1,079.73	.00	1,079.73-
20-20-5003	UNEMPLOYMENT INSURANCE	.00	.00	.00	.00
20-20-5004	HOSPITALIZATION/LIFE INS,	1,446.41	1,446.41	.00	1,446.41-
20-20-5005	LAGERS RETIREMENT	60.16	60.16	.00	60.16-
20-20-5006	WORKER'S COMP.	.00	.00	.00	.00
20-20-5007	WORKSTEPS/SCREENINGS	.00	.00	.00	.00
20-20-5009	SAFETY MERIT	.00	.00	.00	.00
	PERSONNEL TOTAL	16,700.29	16,700.29	.00	16,700.29-
20-20-6021	EDUCATION & TRAINING	.00	.00	.00	.00

REVENUE & EXPENSE REPORT
CALENDAR 10/2021, FISCAL 1/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
20-20-6022	PUBLISHING	.00	.00	.00	.00
20-20-6025	MEMBERSHIPS/DUES	.00	.00	.00	.00
20-20-6100	CHEMICALS	.00	.00	.00	.00
20-20-6105	STONE, GRAVEL & SAND	.00	.00	3,000.00	3,000.00
20-20-6200	VEH. OPER. EXP./GAS & OIL	.00	.00	.00	.00
20-20-6220	VEHICLE REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6221	VEH./EQUIP. RENTAL	.00	.00	500.00	500.00
20-20-6500	JANITORIAL SUP.& MAT.EXP.	.00	.00	2,000.00	2,000.00
20-20-6550	OFFICE SUPPLIES & MATERIALS	52.00	52.00	.00	52.00-
20-20-6560	OPERATING SUPPLIES & MAT.	.00	.00	.00	.00
20-20-6601	SAFETY SUPPLIES	.00	.00	.00	.00
20-20-6602	UNIFORM/PROTECTIVE EQUIP.	.00	.00	.00	.00
20-20-6705	GAS SERVICES/HEAT	49.87	49.87	1,400.00	1,350.13
20-20-6710	ELECTRIC SERVICE	210.31	210.31	5,000.00	4,789.69
20-20-6805	EQUIP. REPAIR & MAINT.	.00	.00	6,000.00	6,000.00
20-20-6810	BUILDING REPAIR & MAINT.	.00	.00	1,500.00	1,500.00
20-20-6815	MISC. REPAIR & MAINT.	.00	.00	.00	.00
	MATERIALS AND SUPPLIES TOTAL	312.18	312.18	20,900.00	20,587.82
20-20-7060	SPECIAL SERVICES	.00	.00	.00	.00
20-20-7065	CONTRACT LABOR	.00	.00	2,000.00	2,000.00
20-20-7098	CAPTURE DOWNTOWN PROP TAX	.00	.00	400.00	400.00
20-20-7125	BUILDING INSURANCE	.00	.00	1,800.00	1,800.00
20-20-7126	ASSESSOR'S OPERATIONS	.00	.00	4,000.00	4,000.00
20-20-7130	VEHICLE INSURANCE	.00	.00	1,000.00	1,000.00
20-20-7135	LIABILITY INSURANCE	.00	.00	975.00	975.00
20-20-8750	ALLIANCE CONTRACT	15,084.00	15,084.00	90,504.00	75,420.00
	SERVICES AND REPAIRS TOTAL	15,084.00	15,084.00	100,679.00	85,595.00
20-20-8000	INFRASTRUC. IMPROV.	.00	.00	97,525.00	97,525.00
20-20-8040	LANDSCAPING/IMPROVEMENTS	.00	.00	.00	.00
20-20-8045	MOTOR VEHICLE/EQUIPMENT	.00	.00	7,000.00	7,000.00
	CAPITAL OUTLAY TOTAL	.00	.00	104,525.00	104,525.00
	PARK EXPENSE TOTAL	32,096.47	32,096.47	226,104.00	194,007.53
	TOTAL EXPENSES	32,096.47	32,096.47	226,104.00	194,007.53
	PARK TOTAL	32,044.47-	32,044.47-	8,654.00-	23,390.47

REVENUE & EXPENSE REPORT
CALENDAR 10/2021, FISCAL 1/2022

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE	BUDGET	DIFFERENCE
	Report Total	32,044.47-	32,044.47-	8,654.00-	23,390.47



COMMUNITY
FOUNDATION
of the OZARKS

P.O. Box 8960 · Springfield, MO
65801-8960

City of Ste Genevieve's Fund for Parks and Recreation

	Quarter		Year-to-Date	
	<u>July 1, 2021 to September 30, 2021</u>		<u>July 1, 2021 to September 30, 2021</u>	
Beginning Fund Balance	\$	4,219.42	\$	4,219.42
Contributions		550.00		550.00
Investment Activity				
Interest/Dividends		9.50		9.50
Realized Gains (Losses)		0.05		0.05
Unrealized Gains (Losses)		-52.63		-52.63
Total Investment Activity		<u>-43.08</u>		<u>-43.08</u>
Disbursements				
Grants and Distributions		0.00		0.00
Administrative Fees		13.42		13.42
Other Expenses		0.00		0.00
Total Disbursements		<u>13.42</u>		<u>13.42</u>
Ending Fund Balance	\$	<u>4,712.92</u>	\$	<u>4,712.92</u>
Total Contributions to Date				4,546.50

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www.cfozarks.org