



Brent Buerck

**AGENDA NOTES
REGULAR MEETING
6:30 P.M., TUESDAY, NOVEMBER 2, 2021**

City Hall Council Chambers • 215 North West Street • Perryville, MO 63775

1. Call to order by Mayor – Pledge of Allegiance to the Flag and Invocation.
2. Citizen's participation from floor – limited to 3 minutes per speaker. Any person, resident, or non-resident, wishing to address the Board of Aldermen may approach the podium and state their name, address, and comments. Non-residents are invited to speak first, followed by residents of the city. Although we are readily available outside our formal meetings, this will be your only opportunity to offer your thoughts during this evening's meeting as comments from the floor will not be taken during the regular meeting. Although certainly welcome, you are not required to stay for the remainder of the meeting and may exit the Council Chambers in a quiet and respectful manner.

CONSENT AGENDA ITEMS

3. Approve minutes from meeting of October 19, 2021. (copy)
4. Approve bills for October 2021. (copy)
5. Approve Invoice 1564 (Final) from Richardet Painting, LLC relative to Perry Park Center Masonry Sealing project - \$47,860.00. (copy)
The exterior of the Perry Park Center requires periodic sealing to ensure its longevity. This was a budgeted project. The project has been completed to staff's satisfaction.
6. Approve Payment Application 2 from Kluesner Construction, Inc., relative to McDonald's Drive Street Improvement Project - \$93,712.59. (copy)
As you are aware, this was not a budgeted project but was moved forward after several panels in the short run of street began to shift and become unsafe.
7. Approve Change Order 2 from Robinson Industrial and Heavy Contracting and HDR relative to Wastewater Treatment Facility Improvements – 34 day time extension. (copy)
This change order is from the Design Build Team of Robinson Industrial & Heavy Contracting (RiHC) and HDR requesting a 34-day extension for the new Wastewater Treatment Plant project. As the Board knows, there are lots of moving pieces in this project and this request for additional time was predicated on the issue date of the

DNR construction permit. It was expected and had been previously discussed with the project team.

8. Approve request from City Clerk relative to destruction of records in accordance with the State of Missouri Municipal Records Retention Schedule. (copy)
This process is completed in accordance with state guidelines upon the Board's consent.
9. Approve floor plan for impound building. (copy)
The proposed building will provide three bays for the Police Department and two additional bays for the Fire Department. It is a simple building and is designed to allow for future expansion if it is ever needed. These plans have been reviewed and approved by both police and fire department staff.

END OF CONSENT AGENDA

10. Resolution 2021-10 – Adopting the revised Purchasing Policy. (copy)
As has been suggested several different times, staff has been working on updates to the Purchasing Policy. The current limits of \$10,000 are now suggested to increase to \$20,000. Staff believes this is necessary due to increases in material and equipment pricing. Purchases at that level will always require city administrator approval and be reviewed by the Finance Committee but no longer be presented to the full Board for prior approval. As expected, this will also allow for expedited repairs and for the faster replacement of necessary items such as pumps. These changes were previously discussed with the Board of Aldermen and were found acceptable at the time.
11. Bill No. 6225 for Ordinance No. 6443 – Amending Section 2.88.732 relative to victims of domestic or sexual violence leave - second reading and final passage. (copy)
New laws require all employers to provide unpaid leave for victims of sexual and domestic violence. This makes those changes official in city ordinances.
12. Bill No. 6226 for Ordinance No. 6444 – Amending Section 3.04.035 of the Code of Ordinances relative to reserve fund policy - second reading and final passage. (copy)
Current ordinances require the city to maintain a capital reserve of 25% and an operating budget spanning three months. Several years ago, the Board approved staff's request to go below these limits in order for the city to complete several necessary projects for the good of our citizens. In light of this, staff has reviewed these policy standards and compared them to other cities and recommendations made by the Government Finance Officers of America. At this time, we recommend a 30% operating reserve is all that is necessary.
13. Bill No. 6227 for Ordinance No. 6445 – Amending Title 9 of the Code of Ordinances relative to repeal of Chapter 9.05 regarding regulation of methamphetamine precursor drugs - second reading and final passage. (copy)
Changing state legislation eliminated the option for the city to have an ordinance regulating precursor drugs. In compliance with state law, the city no longer enforces such legislation and this will officially delete the ordinance from our books.

14. Bill No. 6228 for Ordinance No. 6446 – Amending Section 9.04.190 of the Code of Ordinances relative to protecting free speech and prohibiting the display of certain words - second reading and final passage. (copy)
At the Board’s request, City Attorney Tom Ludwig has drafted the attached ordinance which would prohibit the public display of signs that contain certain obscene words that fall outside normal community standards.
15. Bill No. 6229 for Ordinance No. 6447 – Amending Section 17.28.020 of the Code of Ordinances relative to removal of shipping containers from C-2 General Commercial District - second reading and final passage. (copy)
P & Z considered the matter of allowing storage containers to be used for rental storage and felt this was inappropriate. Their recommendation was previously accepted by the Board of Alderman and the ordinance is presented here for approval.
16. Bill No. 6230 for Ordinance No. 6448 – Amending Section 17.64.030 of the Code of Ordinances relative to time limit for acting upon a decision of the Board of Adjustment - second reading and final passage. (copy)
At the Board’s suggestion, P & Z considered the matter of “expiration” limits for Board of Adjustment decisions and settled on the same 2-year timeframe specified in the ordinance for preliminary plats. Upon approval, staff developed the attached ordinance for Board consideration.
17. Bill No. 6231 for Ordinance No. 6449 – Entering into an agreement with Todd Schilli Farms, LLC relative to Snow Removal at the Perryville Regional Airport - second reading and final passage. (copy)
This year’s specifications have been adjusted slightly based on observations and experiences from the last bid. Even with these changes, the bid price was the same as last year.
18. Bill No. 6232 for Ordinance No. 6450 – Accepting easement deeds from Kimberly Kimmell and from Sam and Diane Watts - second reading and final passage. (copy)
These deeds are associated with the NE Outfall Sewer project.
19. Bill No. 6233 for Ordinance – Amending Section 1.12.010 of the Code of Ordinances relative to wards of city established - first reading. (copy enclosed - may be read by title only).
Ward populations have changed to the point redistricting is required. Two potential options were previously shared with the Board of Aldermen and the desired location is presented here for official approval.
20. Bill No. 6234 for Ordinance – Amending Section 1.12.030 and Section 1.12.070 of the Code of Ordinances relative to elections - first reading. (copy enclosed - may be read by title only)
City Attorney Ludwig has updated the code to coincide with revisions approved by the Missouri Legislature in August 2021 and has also removed outdated language. The result is a shortened election cycle which will now run only three weeks each year.
21. Bill No. 6235 for Ordinance – Calling for General Election – first reading. (copy enclosed –may be read by title only)
This annual process sets the stage for April’s municipal elections which will include the mayor, the city marshal, and the three aldermanic seats: Ward 1 – Tom Guth; Ward 2 – Curt Buerck; Ward 3 – Prince Hudson. Note that this year’s filing period begins on December 7th and concludes on December 28th per the revised statute approved by the Missouri Legislature in August, 2021.

22. Bill No. 6236 for Ordinance – Amending Section 2.36.070 of the Code of Ordinances relative to powers and duties of the city administrator - first reading. (copy enclosed - may be read by title only)
A section of the City's code included a specific purchase amount for the City Administrator to approve. This revised wording allows the amount to be set by the Purchasing Policy as approved by the Board of Aldermen.
23. Bill No. 6237 for Ordinance – Amending Section 2.88.700 of the Code of Ordinances relative to personnel rules and regulations regarding holidays - first reading. (copy enclosed - may be read by title only)
This ordinance codifies city holidays.
24. Bill No. 6238 for Ordinance – Amending Section 17.56.010 of the Code of Ordinances relative to electronic billboard display area - first reading. (copy enclosed - may be read by title only)
This change was previously discussed by EDA Director Sattler with the Board of Aldermen. It simply changes the ordinance so that the accepted size for digital billboards will coincide with the City's ordinance regarding regular billboards, 400 square feet.
25. Bill No. 6239 for Ordinance – Entering into a t-hangar agreements with Michael L. Welker and Mark D. Brewer - first reading. (copy enclosed - may be read by title only)
Mr. Welker will be renting a spot in the FBO hangar, and Mr. Brewer will be renting t-hangar #4.
26. Bill No. 6240 for Ordinance – Accepting easement deed from Brian and Heather Ehlers - first reading. (copy enclosed - may be read by title only)
This is the final easement necessary for the NE Outfall Sewer project which was delayed as the property owners waited for their bank's approval.
27. Committee Reports: Public Works, Public Safety, Finance, Liaison, Sidewalk, and Economic Development.
28. Report by City Administrator:
 - Holiday Trash Schedule (copy)
 - Thanksgiving Dinner at Senior Center
 - WWTP Completion Date – Dec 9, 2022
 - Screen Printers
 - Humanitarian of the Year
 - 119 N. Jackson Street – Notice of Sale (copy)
 - Anthem Wellness Plan
 - Sept Phishing Campaign Emails
 - PTSD Memorial (copy)
 - PATH Finder Award ([link](#))
 - Economics of Urban Forestry in Missouri (copy)
29. Report by City Engineer.
30. Report by City Attorney.

31. Board concerns and comments and any other non-action items.
32. Closed Session to discuss real estate matters in accordance with Section 610.021(2) RSMo; and contractual matters in accordance with Section 610.021(9) RSMo.
33. Adjourn.